



**FINAL MINUTES AND AGENDA
TOWN OF JUPITER
TOWN COUNCIL MEETING
TOWN COUNCIL CHAMBERS
TUESDAY, MAY 7, 2024**

Mayor Kuretski called the meeting to order at 7:00 P.M.

Roll Call: Mayor Jim Kuretski; Vice-Mayor Malise Sundstrom; Councilor Ron Delaney
Councilor Andy Fore; Town Manager Frank Kitzerow; Town Attorney Thomas J. Baird
and Town Clerk Laura Cahill. Councilor Cameron May was absent.

PROCLAMATION

1. Historic Preservation Month, May 2024 - Ms. Debi Murray, Chair of the Historic Resources Board.

Mayor Kuretski presented the proclamation to Ms. Debi Murray.

Ms. Murray thanked Council.

2. National Police Week, May 12 – 18, 2024 and Peace Officers Memorial Day, May 15, 2024 – Chief David England, Chief of Police.

Mayor Kuretski presented the proclamation to Chief England.

Chief England thanked Council and mentioned two officers who had lost their lives in the line of duty.

3. 55th Annual Professional Municipal Clerks Week, May 5-11, 2024 - Ms. Laura Cahill, Town Clerk.

Mayor Kuretski presented the proclamation to Ms. Laura Cahill.

Ms. Cahill thanked Council and her department for all their hard work.

4. National Public Works Week, May 19-25, 2024 - Mr. Thomas Hernandez, Director of Engineering and Public Works.

Mayor Kuretski presented the proclamation to Mr. Thomas Hernandez.

Mr. Hernandez thanked Council and residents.

PROCLAMATION

5. National Drinking Water Week, May 5 - May 11, 2024 - Ms. Allyson Felsburg, Utilities Compliance and Operations Manager.

Mayor Kuretski presented the proclamation to Ms. Allyson Felsburg.

Ms. Felsburg thanked Council and the Utilities department Staff.

PRESENTATION

6. "Drop Savers" Water Conservation Poster Contest Awards - Ms. Allyson Felsburg, Utilities Compliance and Operations Manager.

Ms. Allyson Felsburg gave an overview of the Drop Savers Conservation Poster Contest.

Mayor Kuretski and Ms. Felsburg recognized the 2024 Drop Savers Poster Contest winners:

Division 1 - Kindergarten & 1st grade; Meyer Kugler; Reese Carter; Nico Hutchinson. Division 2 - 2nd and 3rd grades; Evelyn Foy; Julia Kissinger; Audrey Jenkins. Division 3 - 4th and 5th grades; Cristina Nolasco; Hudson Scholl; Angelina Perris. Division 4 - Middle School; Piper Tenlen; Danelia Bashirova; Amelia Mears.

7. 2023 FDEP Drinking Water Plant Operations Excellence Award - Mrs. Amanda Barnes, Director of Utilities.

Mrs. Barnes discussed the process for applying for the award and presented the 2023 Florida Department of Environmental Protection (FDEP) Drinking Water Plant Operations Excellence Award to the Utilities Staff.

CITIZEN COMMENTS

Ms. Linda McDermott, resident of Chadwick Drive, spoke regarding her concern for the Jupiter Fire Rescue Department including fiscal transparency and level of service.

Mr. Brett Carpenter, on behalf of the Childrens' Health and Mentor Program (CHAMP) proposed adding friendship benches to local parks.

Ms. Suzanne Rothman, resident of Bay Cedar Circle, thanked Council for considering Jupiter High School as a recipient for a charitable donation.

Cub Scouts pack 774, mentioned their concerns regarding invasive iguanas, trash at the beach and homelessness thought the community.

Ms. Pat Whaley, resident of Summer Avenue, discussed an issue regarding cats on her street.

MINUTES

8. April 16, 2024 Town Council Meeting Minutes.

Councilor Delaney moved to approve April 16, 2024 Town Council Meeting Minutes; seconded by Vice-Mayor Sundstrom; motion passed.

Kuretski
Yes

Sundstrom
Yes

Delaney
Yes

Fore
Yes

CONSENT AGENDA

All items listed in this portion of the agenda are considered routine by the Town Council and will be enacted by one motion. There will be no separate discussion of these items unless a Councilor or citizen so requests; in which event, the item will be removed and considered at the beginning of the regular agenda.

Councilor Fore moved to approve the Consent Agenda; seconded by Councilor Delaney; motion passed.

Kuretski
Yes

Sundstrom
Yes

Delaney
Yes

Fore
Yes

PUBLIC BUSINESS

- 9. Resolution 21-24,** Approving a contract to A to Z Paint Contracting, Inc. for Utilities Painting Maintenance with an estimated budget of \$405,000 for the initial one-year term (WS2404)
- 10. Resolution 52-24,** Approving the authorization of Work Order No. 49 of Contract EPW 2016-12D with Wantman Group, Inc. for the Sims Creek Preserve Construction Documents and Permitting for an amount not to exceed \$54,344.44.
- 11. Resolution 58-24,** Approving the authorization of Work Order No. 7 of contract EPW 2016-12 C with Stanley Consultants, Inc. for Indiantown Road Widening Phase II in an amount not to exceed \$141,299.40.
- 12.** Approving a purchase order to Carl Eric Johnson, Inc for one sulfuric acid dosing pump system in the amount of \$60,577 (W2433).

REGULAR AGENDA

PUBLIC BUSINESS

13. Approving the Town's Charitable Donation Program for 2024 for \$46,500.

Ms. Satu Oksanen, Neighborhood Services Manager, gave a brief overview of the program and the metrics used.

Mayor Kuretski thanked the participating organizations and Staff for their efforts. He also mentioned the budget limit of \$50,000.

Vice-Mayor Sundstrom stated she loved the program and helping the organizations.

Councilor Delaney moved to approve the Town's Charitable Donation Program for 2024 for \$46,500; seconded by Councilor Fore; motion passed.

Kuretski
Yes

Sundstrom
Yes

Delaney
Yes

Fore
Yes

ROUNDTABLE

14. Discussion of the Strategic Plan Initiatives Prioritization.

Ms. Nikki Carpenito, Senior Director, reviewed the 2024-2025 Strategic Plan Initiative Prioritization Timeline and asked Council for their feedback. She also gave an overview of the 3-year plan that was created to provide Staff with a guide for an effective completion.

Mayor Kuretski stated the presentation was a nice visual of the multi- year timeline. He suggested adding an asterisk to action items that involved Council's assistance.

Ms. Carpenito continued to review strategic initiatives for Council comment.

Mayor Kuretski said the Daniel's way realignment within the municipal complex should be a higher priority, he said he would work with the Town Manager and the Palm Beach County School Board to make the item a priority.

Vice-Mayor Sundstrom said she supported that in terms of the bigger picture concerning the municipal campus.

Ms. Carpenito continued to review initiatives.

Mayor Kuretski asked about a planned celebratory event for the U.S. Highway One bridge and also requested an update on the bridge's progress.

Ms. Carpenito said the event was included in the plan.

ROUNDTABLE

14. Discussion of the Strategic Plan Initiatives Prioritization.

Mr. Thomas Hernandez, Director of Engineering and Public Works, the bridge would be opened one lane each way sometime in October.

Councilor Delaney stated he had heard they were shooting for November and asked if they were ahead of schedule

Mr. Hernandez stated the plan for the bridge originally had one lane open in each direction starting in July but then was pushed back to November and now it looked like it would be in October due to materials for the seal of the bridge. He stated he had heard roughly October timeframe and had not received any indication of any shortage of materials.

Ms. Carpenito went on to discuss South Island Way, the maintenance facility, protecting local seagrass, baseball/Roger Dean Chevrolet Stadium, and the Comprehensive Plan review.

Vice-Mayor Sundstrom asked for South Island Way to be extended to 2026.

Mayor Kuretski said it should be ongoing.

Ms. Carpenito reviewed public safety training facility, areas of local importance, the Arts, community webcams, and the sustainability plan. She explained some timelines could potentially be extended or adjusted based on level of priority, Staff resources and workload.

Mayor Kuretski noted Utilities had a sustainability plan, but it was to memorialize a document which could have some significant budget impacts. He was comfortable with what had been proposed but wanted to make sure the Council and Staff had time to understand the entire scope.

Vice-Mayor Sundstrom believed the vulnerability assessment was a very important component. She said in terms of sequencing, the vulnerability assessment was a major effort that needed to be understood.

Ms. Carpenito explained she would return to the Council on May 21, 2024, with the final document including the timeline. She stated once approved, it would be posted to the Town's website and used to guide Staff.

Mr. Daniel Williams, resident of Delray Beach, congratulated the Town's efforts towards water conservation. He noted he was a representative for the Suni Sands and indigenous artifacts. He stated he would like to receive notification of when things are being addressed when it refers to the Suni Sands property. He said indigenous communities could provide some ideas and feedback regarding conservation, seagrass, sea level rise, stormwater management, and new technology.

REPORTS

TOWN ATTORNEY

- Public Records Request – Mr. Baird stated the Town received a public records request asking for invoices from his law firm related to the firm's defense of the Town in the lawsuit brought by the Political Action Committee. He mentioned it was a common tactic to shift the focus to financial resources the Town was expending.

TOWN MANAGER

- Citizen Comment – Mr. Kitzerow said Chief England met with the resident who spoke with concerns about cats on her street.
- U.S. Highway One Bridge – Mr. Kitzerow said he received an update from Mr. Hernandez that the bridge would open one lane each way in early November.
- Turtle Trot – Mr. Kitzerow highlighted the event was the 32nd annual 5K with over 600 runners who participated and thanked the Parks and Recreation department.
- JupiterU – Mr. Kitzerow explained the program which included 9 tours recently wrapped up with a tour of the Jupiter lighthouse and natural area.
- Employee Recognition – Mr. Kitzerow commended Police Officer John Naccarato for 20 years of service. He also acknowledged Police Officer First Class Jason Flesch Officer of the Quarter, Code Compliance Officer Henry Cardoso Civilian of the Quarter, and Matthew Palladino Investigator of the Quarter.
- Law Enforcement Cycling Group – Mr. Kitzerow said the Town hosted the cycling group who were riding from Miami to Washington D.C. for the start of National Police Week.
- Pickleball Courts – Mr. Kitzerow said on May 3rd the Town opened 13 new pickleball courts, 5 at Abacoa Community Park and 8 at Jupiter Community Park. He gave kudos to the Parks and Recreation department who worked diligently to make it happen.
- Train Safety – Mr. Kitzerow stated Code Compliance Officer Paul Ruddock and Police Officer First Class (PFC) Luis Rocha received the Lifesaving Awards. He explained there was an incident on April 24th, when a call for service came in about a man lying on the railroad tracks and Code Officer Ruddock and PFC Rocha responded. He said the man on the tracks refused to move and Mr. Ruddock and PFC Rocha physically removed the man 8 seconds before the train went by.
- Derelict Vessels – Mr. Kitzerow said on April 25th the Town removed the vessel Okee Drifter from the waterway.

REPORTS

TOWN MANAGER

- 25 Years of Service – Mr. Kitzerow recognized Dawn Neville of the Finance department and Phil Gelina of the Police department for receiving the twenty-five years of service award.
- Swearing in of Deputy Fire Chief – Mr. Kitzerow stated April 25th, Fire Rescue celebrated the swearing in of the Towns' new Deputy Fire Chief, Stephen Shaw. He explained that on the morning of his swearing in ceremony Deputy Fire Chief Shaw reconnected with Planning and Zoning employee Michael Schneider, ten years ago Deputy Fire Chief Shaw and Mr. Schneider met on the side of the turnpike in Broward County. Deputy Fire Chief Shaw was driving home from work when he came upon a horrific accident scene. Just moments earlier, Michael had been severely injured after being struck by another vehicle. Deputy Fire Chief Shaw jumped into action, calling for a helicopter and Fire Rescue to respond, intubating Michael and then starting CPR when Michael's heart stopped. Because of Deputy Fire Chief Shaw's efforts, the Town and Michael's family have the incredible benefit of having Michael with us today.

TOWN COUNCIL – LIAISON REPORTS AND COMMENTS

MAYOR KURETSKI

- Fire Rescue – Mayor Kuretski stated the Town decided to start its own Fire Rescue due to the Palm Beach County Commission and the Palm Beach County Fire Rescue (PBCFR) attempt to increase taxes upon the Town's businesses and residents by approximately a quarter of a billion dollars over 10 years. He mentioned the Council had no intention to significantly raising taxes and understood why PBCFR was spending a quarter of a million dollars fighting the Town in court.
- Community Redevelopment Agency (CRA) Master Plan – Mayor Kuretski stated it was a high priority in the Town's Strategic Plan, however, due to ongoing mediation, Council was not able to discuss many details. He noted that Council's intentions were to recognize the value of the CRA's assets, both on land and water.

VICE-MAYOR SUNDSTROM

- CRA Master Plan – Vice-Mayor Sundstrom mentioned there had been a well-attended public workshop regarding the CRA Master Plan and she was grateful for all the participation.
- Jurisdictions – Vice-Mayor Sundstrom acknowledged the potential complexities associated with jurisdictional issues. She emphasized the Council's commitment to seeking best practices from other agencies and acting as advocates for the residents' interests.

TOWN COUNCIL – LIAISON REPORTS AND COMMENTS
VICE-MAYOR SUNDSTROM

- Pickleball Courts – Vice-Mayor Sundstrom stated the pickleball courts were fun and it was good to see Abacoa Community Park so active.
- Town Manager – Vice-Mayor Sundstrom stated she was grateful for the Town Manager for translating the residents wishes and needs into tangible results.

COUNCILOR DELANEY

- Audit Report – Councilor Delaney stated the Town was fiscally sound and thanked the Finance department for a terrific job.

COUNCILOR FORE

- Lifesaving Award – Councilor Fore thanked Code Compliance Officer Paul Ruddock and Police Officer First Class (PFC) Luis Rocha for their heroic efforts saving someone from the train tracks.
- Train Safety Fencing – Councilor Fore mentioned seeing fence post and asked for a quiet zone update.

Mr. Hernandez stated they received the Palm Beach County right-of-way permit and the Florida Department of Transportation permit in regards to the right of way and construction. He mentioned Staff would receive bids from contractors on May 14th for temporary and permanent signage. He estimated \$25,000 for the signage and for the quiet zones to be implemented by the end of May. Mr. Hernandez also mentioned Staff was working with the Federal Rail Administration and other regulatory agencies to make sure there was sufficient time in the 21-day waiting period after the signage was installed.

- Utilities department - Councilor Fore stated the Utilities department did a fantastic job and the Town always had water throughout all the storms.
- Strategic Plan Format – Councilor Fore commended Staff for the user-friendly format of the Strategic Plan and acknowledged the additional effort it represented beyond their regular duties.

ADJOURNMENT - 8:40 P.M.

Laura Cahill, Town Clerk