

**FINAL MINUTES AND AGENDA
TOWN OF JUPITER
TOWN COUNCIL MEETING
TOWN COUNCIL CHAMBERS
TUESDAY, APRIL 16, 2024**

Mayor Kuretski called the meeting to order at 7:00 P.M.

Roll Call: Mayor Jim Kuretski; Vice-Mayor Malise Sundstrom; Councilor Andy Fore; Councilor Cameron May; Town Manager Frank Kitzerow; Town Attorney Thomas J. Baird and Town Clerk Laura Cahill. Councilor Ron Delaney was absent.

PRESENTATION

1. Town of Jupiter's fiscal year 2023 Annual Comprehensive Financial Report (ACFR) by Marcum CPA Firm.

Mr. Moises Ariza representing the Marcum CPA firm, reviewed the Town's Annual Comprehensive Financial report which included an independent auditor's report; management's discussion and analysis; basic financial statements; notes to financial statements; required supplementary information; and reporting section. He thanked the Staff for their timeliness and assistance with the audit onsite.

Vice-Mayor Sundstrom thanked the Audit Committee and Marcum CPA Firm. She asked how much time was spent to complete the audits.

Mr. Ariza stated the firm spent approximately 600 hours to complete the audit not including the time it took for Town staff to compile and supply the information.

Vice-Mayor Sundstrom thanked the Finance department for their hard work. She said she was pleased to see the Town's unreserved balance was healthy and higher than the previous year.

Councilor May commended the Marcum CPA Firm and Staff for a job well done.

Councilor Fore explained that the Town passed all three audits and he thanked the Finance department for their hard work.

Mayor Kuretski believed the annual audit was important as it allowed residents to see if the Council were good financial stewards. He noted he was delighted the long-term debt decreased and the Town received a clean audit again and mentioned he was grateful for Staff and the firm's work.

Mayor Kuretski asked Staff if there was an update on the Palm Beach County Fire Rescue Municipal Services Taxing Units (MSTU) financials report.

Mr. Scott Reynolds, Finance Director, said the Finance department requested the financial disclosure report numerous times and had yet to receive it.

CITIZEN COMMENTS

Ms. Linda Smithe, resident of Via Rio Road, spoke about environmental issues.

Mr. Heath Wintz, resident of Sioux Street, spoke about the Jones Creek vegetative trimming project. He noted there was great progress in opening up the waterway although some areas of the project were falling short.

Mayor Kuretski thanked Mr. Wintz for coming to the meeting and assured him Staff would follow up to discuss the project.

MINUTES

2. April 2, 2024 Town Council Meeting Minutes.

Vice-Mayor Sundstrom moved to approve April 2, 2024 Town Council Meeting Minutes, as amended; seconded by Councilor Fore; motion passed.

Kuretski	Sundstrom	Fore	May
Yes	Yes	Yes	Yes

CONSENT AGENDA

All items listed in this portion of the agenda are considered routine by the Town Council and will be enacted by one motion. There will be no separate discussion of these items unless a Councilor or citizen so requests; in which event, the item will be removed and considered at the beginning of the regular agenda.

- Councilor May pulled item 12.

Councilor Fore moved to approve the Consent Agenda, as amended; seconded by Vice-Mayor Sundstrom; motion passed.

Kuretski	Sundstrom	Fore	May
Yes	Yes	Yes	Yes

PUBLIC HEARING

3. Ordinance 8-24, Second Reading, Town-initiated Zoning Text Amendment to Section 27- 3191, Increasing non-residential Linkage Fees.

Title read by Mr. Baird.

PUBLIC BUSINESS

4. Resolution 15-24, Approving contract award to Florida Design Drilling, LLC, for Mobile Bed Absorbers (MBA) Blower Replacements (W1503F) for an amount of \$1,084,100 and amending the project budget from \$1,652,817 to \$2,339,100.

CONSENT AGENDA

PUBLIC BUSINESS

5. **Resolution 16-24**, Approving contract award to R&M Service Solutions, LLC. for Valve and Hydrant Maintenance Contract (W2423) in an amount of \$333,543.
6. **Resolution 24-24**, Approving contract award to GFA International, Inc. (dba Universal Engineering Sciences), Terracon Consultants, Inc., and Tierra South Florida Inc. for Geotechnical Engineering and Construction Materials Testing Services (Contracts W2413A, W2413B and W2413C, respectively).
7. **Resolution 25-24**, Approving contract award to Alpha Omega Training and Compliance, Inc. for Sulfuric Acid Storage Tanks Cleaning and Inspection (W2426) in the amount of \$87,751.
8. **Resolution 39-24**, Approving the mid-year budget amendments for fiscal year 2024.
9. **Resolution 41-24**, Approving the renewal of contract CR 2023-001, Printing, Binding, and/or Mailing Services with Southeastern Printing Co., Inc. estimated to be in the amount of \$82,877.
10. **Resolution 46-24**, Accepting a Grant Agreement with the Florida Department of Environmental Protection Grant to complete a Town-wide comprehensive Vulnerability Assessment for an amount of \$259,838.
11. **Resolution 50-24**, Approving contract renewal of EPW 2022-33 Miscellaneous Concrete with Sunshine Land Design, Inc. in an amount not to exceed \$127,332.86.
12. Approving contract award with Ferraro Emergency Medical Services, PLLC (Ferraro) for Medical Director of Fire and Emergency Rescue. **MOVED TO REGULAR AGENDA**

13. Approving the CARFAX for the Police Program Agreement.
14. Approving the 2024 Neighborhood Matching Grant Program.
15. Approving the Facility Use Agreement with St. Lucie County for Vehicle Operations Training in the amount of \$2,025.

END OF CONSENT AGENDA

ITEM REMOVED FROM CONSENT AGENDA TO REGULAR AGENDA

12. Approving contract award with Ferraro Emergency Medical Services, PLLC (Ferraro) for Medical Director of Fire and Emergency Rescue.

Councilor May asked for an example of protocols that would be offered for Fire Rescue.

Fire Chief Donatto stated there were not any protocols currently in existence but would be developed jointly with the Medical Director's guidance.

ITEM REMOVED FROM CONSENT AGENDA TO REGULAR AGENDA

12. Approving contract award with Ferraro Emergency Medical Services, PLLC (Ferraro) for Medical Director of Fire and Emergency Rescue.

Councilor May asked if any other agencies currently used Ferraro as the Medical Director.

Fire Chief Donatto stated he was the previous Medical Director for Martin County.

Councilor May asked for examples of what Ferraro used while he was with Martin County.

Fire Chief Donatto agreed to get that information.

Councilor Fore moved to approve the contract award with Ferraro Emergency Medical Services, PLLC (Ferraro) for Medical Director of Fire and Emergency Rescue; seconded by Councilor May; motion passed.

Kuretski
Yes

Sundstrom
Yes

Fore
Yes

May
Yes

REGULAR AGENDA

PUBLIC HEARING

16. Ordinance 5-24, First Reading, Alma's Place (Tract A) Rezoning - Town initiated Zoning Map Amendment. (Second Reading 5/21/24)

Mr. Thatcher Hart, Planner, stated the property was dedicated to the Town on December 23, 1983 for the perpetual use for the public and establishment of a conservation and drainage easement for the preservation of open space. The proposed rezoning of the property provided for consistency with the comprehensive plan, as required by Florida Statute. He mentioned the surrounding neighbors who owned adjacent developed residential properties had recently approached the Town with interest in pursuing land swaps. Any transfer of the property could jeopardize the Town's ownership of the parcel, based on the reversion provision in the plat dedication language.

Councilor Fore asked if the land swap jeopardized the ownership of the property.

Mr. Hart stated the language based on the plat was unclear as to what would trigger the dedicated language.

Vice-Mayor Sundstrom asked about the drainage for the property.

Mr. Hart stated there was an easement that over aligned with where the culvert was located for servicing purposes.

Title read by Mr. Baird.

REGULAR AGENDA

PUBLIC HEARING

16. Ordinance 5-24

Vice-Mayor Sundstrom moved to approve Ordinance 5-24, First Reading; seconded by Councilor May; motion passed.

Kuretski
Yes

Sundstrom
Yes

Fore
Yes

May
Yes

REPORTS

TOWN ATTORNEY - NONE

TOWN MANAGER

- Town Audit – Mr. Kitzerow thanked the Finance department for all their efforts on the Town Audit.
- Playground Replacements – Mr. Kitzerow stated plans were underway for the playground in the Eastview Manor neighborhood and other playgrounds at multiple Town Parks.
- Pickleball Courts – Mr. Kitzerow stated five new pickleball courts opened for play at Abacoa Community Park.

TOWN COUNCIL – LIAISON REPORTS AND COMMENTS

COUNCILOR MAY

- Jupiter Inlet District (JID) Dredging – Councilor May stated he met with Joe Chaison from Jupiter Inlet District regarding the \$2 million dredging project. He stated the project would dredge double the normal amount of sand and they were working with Loggerhead Marinelife Center during turtle nesting season.
- Jones Creek – Councilor May mentioned he spoke to a lot of residents at the last Connect with Council regarding the Jones Creek and that he was interested in pursuing a dredge project for the creek.
- Shade for the Pickleball Courts – Councilor May asked if the Town could look into putting a large awning over the pickleball courts.

VICE-MAYOR SUNDSTROM

- Jupiter Inlet Dredging Project – Vice-Mayor Sundstrom suggested having JID give a presentation at a future Council meeting.
- E-Bikes - Vice-Mayor Sundstrom mentioned there was a lot of discussion around E-bikes at the Connect with Council. She was glad the Police department launched a campaign and was actively engaging with the community.
- Jupiter Police ride-along - Vice-Mayor Sundstrom thanked Officer Seier, Officer Hansen, and Officer Rhodes for allowing her to do an overnight ride along. She stated she received the full experience and was proud of everything they were doing.

TOWN COUNCIL – LIAISON REPORTS AND COMMENTS
COUNCILOR FORE

- Town Audit – Councilor Fore also thanked the Finance department for their hard work regarding the Town audit.
- Jupiter Inlet Dredging Project – Councilor Fore supported having JID give a presentation at a future meeting.

MAYOR KURETSKI

- E-Bikes – Mayor Kuretski stated he also discussed E-bikes during the Connect with Council and that the issue had increasingly become a topic at the Transportation Planning Agency meetings. He emphasized the concern with the mass production by manufacturers and appreciated everything the Police department was doing. He suggested taking advantage of the Legislators on campus to take the concerns to the State level.
- Town Audit – Mayor Kuretski expressed his appreciation for the Finance department's work in ensuring fiscal transparency.

ADJOURNMENT- 7:58 P.M.

Laura Cahill, Town Clerk