



**AGENDA
TOWN OF JUPITER
TOWN COUNCIL MEETING
TOWN COUNCIL CHAMBERS
TUESDAY, MAY 7, 2024
7:00 PM**

Call to Order

Invocation; Moment of Silence; and Pledge of Allegiance

Roll Call:

Mayor Jim Kuretski
Vice-Mayor Malise Sundstrom
Councilor Ron Delaney
Councilor Andy Fore
Councilor Cameron May
Town Manager Frank Kitzerow
Town Attorney Thomas J. Baird

If you would like to speak on any item, please submit a Comment Card.

PROCLAMATION

1. Historic Preservation Month, May 2024 - Ms. Debi Murray, Chair of the Historic Resources Board and the Chief Curator of the Historical Society of Palm Beach County. #
2. National Police Week, May 12 – 18, 2024 and Peace Officers Memorial Day, May 15, 2024 – Chief David England, Chief of Police. #
3. 55th Annual Professional Municipal Clerks Week, May 5-11, 2024 - Ms. Laura Cahill, Town Clerk. #
4. National Public Works Week, May 19-25, 2024 - Mr. Thomas Hernandez, Director of Engineering and Public Works. #
5. National Drinking Water Week, May 5 - May 11, 2024 - Mrs. Amanda Barnes, Director of Utilities. #

PRESENTATION

6. "Drop Savers" Water Conservation Poster Contest Awards - Ms. Allyson Felsburg, Utilities Compliance and Operations Manager.
7. 2023 FDEP Drinking Water Plant Operations Excellence Award - Mrs. Amanda Barnes, Director of Utilities. #

CITIZEN COMMENTS

All Non-agenda items are limited to three (3) minutes. Anyone wishing to speak is asked to state his/her name and address for the record prior to addressing the Town Council. Council will not discuss these items this evening. **Any issues will be referred to Staff for investigation; a report will be forwarded to Council; and citizens will be contacted.**

MINUTES

8. April 16, 2024 Town Council Meeting Minutes.

CONSENT AGENDA

All items listed in this portion of the agenda are considered routine by the Town Council and will be enacted by one motion. There will be no separate discussion of these items unless a Councilor or citizen so requests; in which event, the item will be removed and considered at the beginning of the regular agenda.

PUBLIC BUSINESS

9. **Resolution 21-24**, Approving a contract to A to Z Paint Contracting, Inc. for Utilities Painting Maintenance with an estimated budget of \$1,695,000 for a total contract period of up to 3-years (WS2404).
10. **Resolution 52-24**, Approving the authorization of Work Order No. 49 of contract EPW 2016-12D with Wantman Group, Inc. for the Sims Creek Preserve construction documents and permitting for an amount not to exceed \$54,344.44.
11. **Resolution 58-24**, Approving the authorization of Work Order No. 7 of contract EPW 2016-12C with Stanley Consultants, Inc. for Indiantown Road Widening Phase II in an amount not to exceed \$141,299.40.
12. Approving a purchase order to Carl Eric Johnson, Inc for one sulfuric acid dosing pump system in the amount of \$60,577 (W2433).

REGULAR AGENDA

PUBLIC BUSINESS

13. Approving the Town's Charitable Donation Program for 2024 for \$46,500.

ROUNDTABLE

14. Discussion of the Strategic Plan Initiatives Prioritization.

REPORTS

TOWN ATTORNEY

TOWN MANAGER

TOWN COUNCIL – LIAISON REPORTS AND COMMENTS

ADJOURNMENT

Town Council Future Meetings

May 21, 2024
June 4, 2024

NOTICE

Town Council and CRA Meetings are now webcasted real-time and viewable on your computer or mobile device.
www.jupiter.fl.us/Live

Back up material for the Town Council Meetings are available online one (1) week before the Regular Meetings
= no materials attached *revisions may occur* www.jupiter.fl.us

Section 2-64; Decorum, disturbing meeting

While the Town Council is in session, the members thereof and the public present in the Council chambers shall not, by conversation or otherwise, delay or interrupt the proceeding or the peace of the Council. It shall be unlawful for any person to disturb or disrupt a meeting of the Town Council or to refuse to obey the orders of the presiding officer in the conduct of the meeting and such person shall be subject to being summarily ejected from the meeting.

Note: Persons are advised that if they wish to appeal any decision made at this meeting, they will need a record of the proceedings and for such purpose, they may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based, per Section 286.0105 of the Florida Statute. *Persons with disabilities requiring accommodations in order to participate in the meeting should contact the Town Clerk's office at TownClerk@jupiter.fl.us or 561-741-2752 at least 48 hours in advance to request accommodations.*



**A PROCLAMATION OF THE TOWN OF JUPITER, FLORIDA
DECLARING THE WEEK OF MAY 5-11, 2024 AS:**

"NATIONAL DRINKING WATER WEEK"

WHEREAS, water is our most valuable natural resource; and

WHEREAS, safe, reliable and sustainable water resources are vital to Florida's environment, economy and quality of life; and

WHEREAS, water is one of the few basic and essential needs of people, animals and the environment; and

WHEREAS, Floridians consume more than 15 billion gallons of clean drinking water every day, and the future of Florida depends greatly upon the availability and condition of its water resources; and

WHEREAS, the Town of Jupiter has made significant investments over the years to develop alternative water supplies, upgrade drinking water facilities, address stormwater pollution, and preserve the Loxahatchee River and its tributaries for the benefit of residents, visitors, and the environment; and

WHEREAS, the Town of Jupiter is committed to continued investment in the production and delivery of safe and reliable drinking water and protection of our local, natural water resources for the sake of the environment and public health; and

WHEREAS, the residents of our Town are encouraged to help protect our source waters from pollution and practice water conservation; and

WHEREAS, dedicated men and women have made significant contributions to develop, operate, and maintain the Town's water treatment and delivery systems.

NOW, THEREFORE, I, Jim Kuretski, Mayor of the Town of Jupiter, do hereby proclaim the week of May 5-11, 2024 as:

"NATIONAL DRINKING WATER WEEK"

IN WITNESS WHEREOF, I have hereunto set my hand and seal this 7th day of May, Two Thousand and Twenty-Four.

Jim Kuretski, Mayor

Attest:

Laura Cahill, CMC
Town Clerk



TOWN OF JUPITER

Drop Savers Water Conservation Poster Contest Awards 2024



What is Drop Savers?

- Statewide water conservation poster contest during National Drinking Water Week
- Gives children from kindergarten through high school the opportunity to design a poster about water conservation
- Local winners advance to statewide judging

DIVISIONS

- Division 1: Kindergarten & 1st grade
- Division 2: 2nd and 3rd grades
- Division 3: 4th and 5th grades
- Division 4: Middle School
- Division 5: High School – No Submissions

SPONSORS

Supporting Sponsor

Park Avenue BBG Grille



Advocate Sponsors

Annie's Italian Ices

Angelo's Pizza

Blueline Water Sports

Brush Strokes & More

Burger King

Culver's

The Jersey Diner

Duffy's Sports Grill

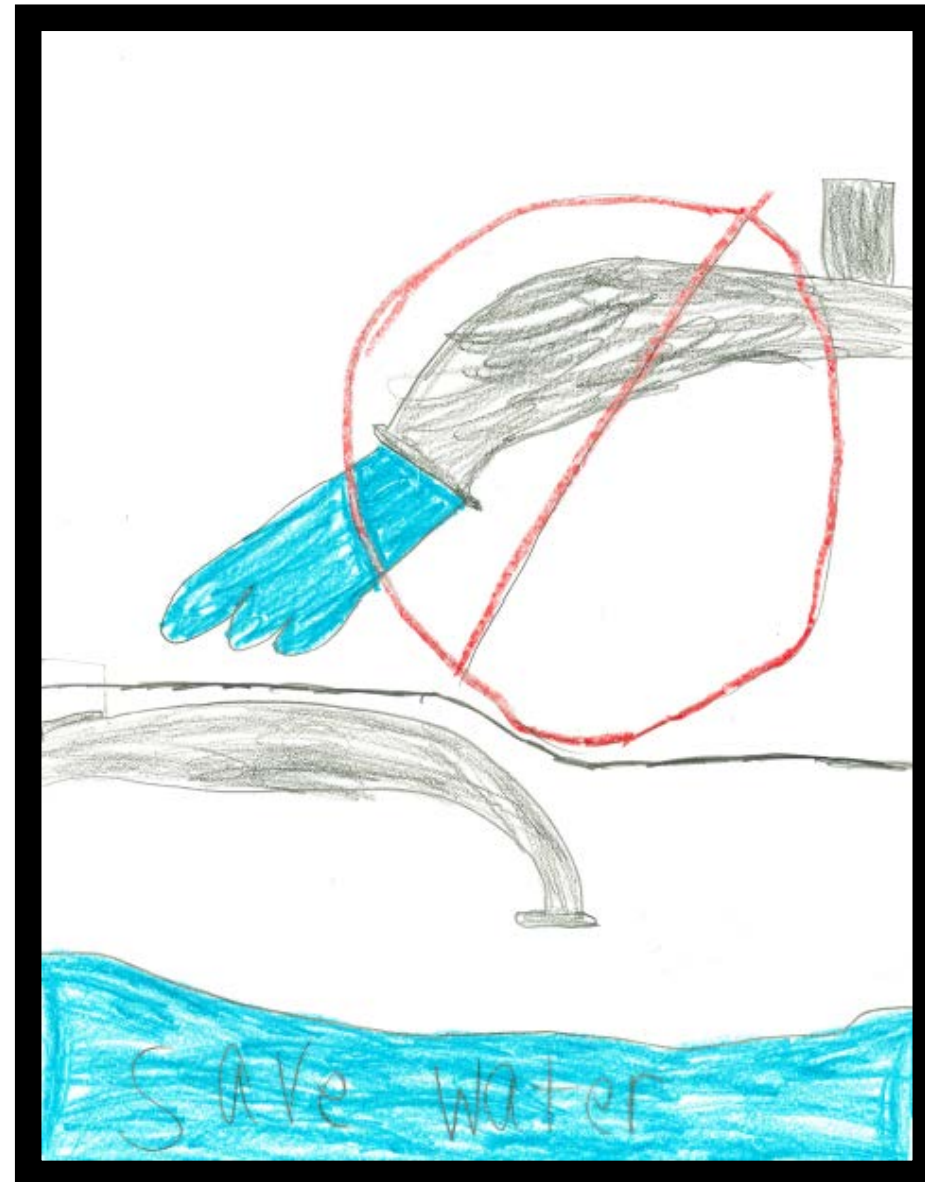
First Watch

Kids Need More Art

Division 1 Winners

Kindergarten & 1st grade

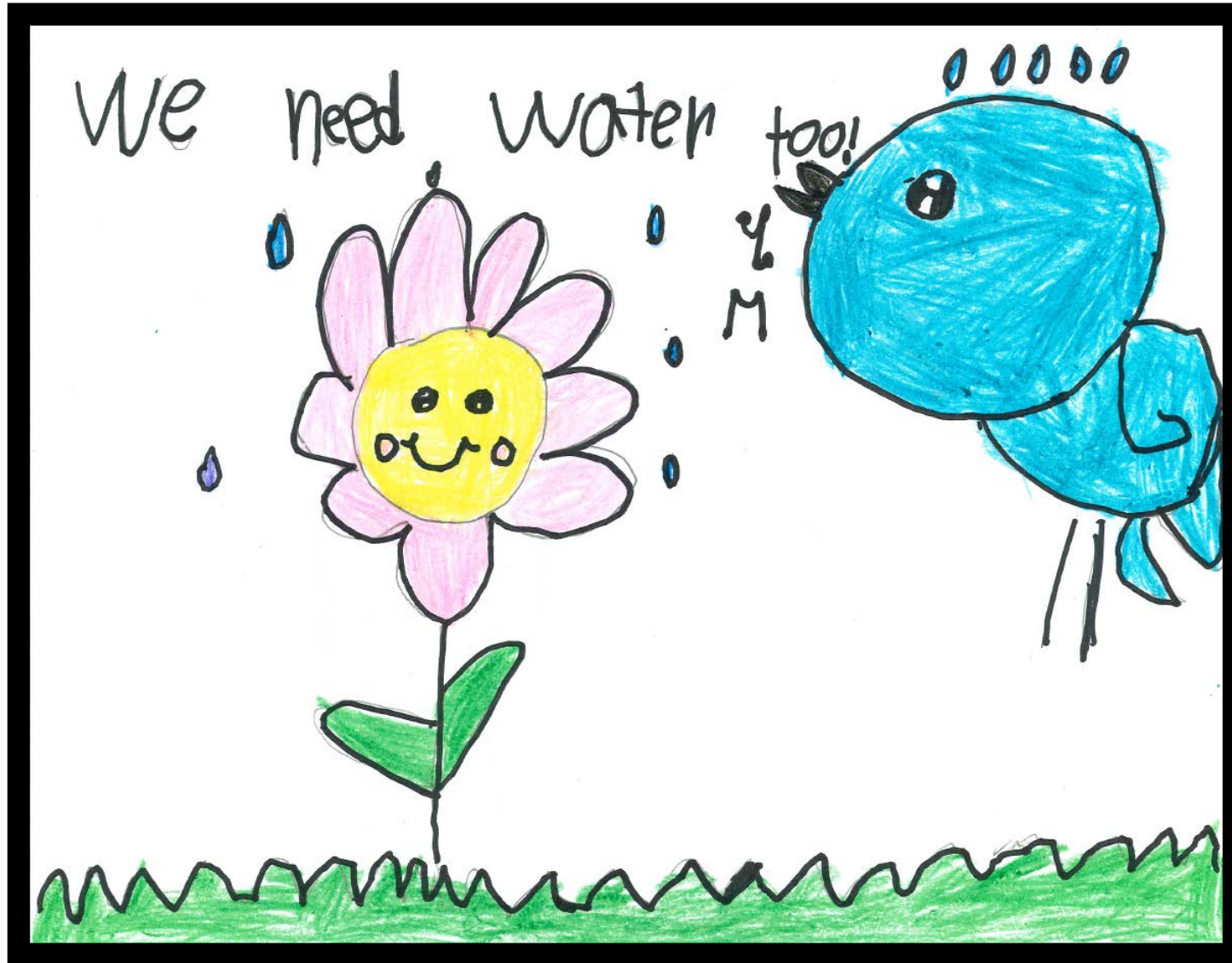
Meyer Kugler



Reese Carter



Nico Hutchinson



Division 2 Winners

2nd and 3rd grade

Evelyn Foy



Julia Kissinger



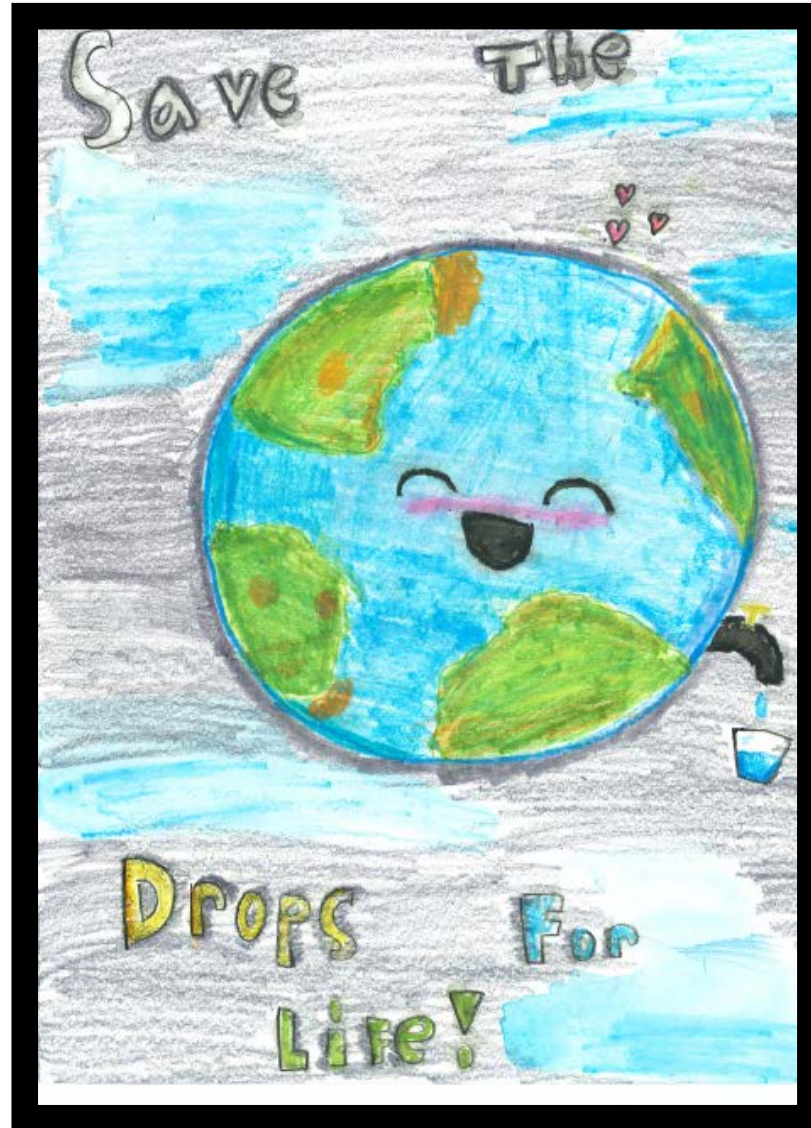
Audrey Jenkins



Division 3 Winners

4th and 5th grade

Cristina Nolasco



Hudson Scholl



Angelina Perris



Division 4 Winners

Middle School

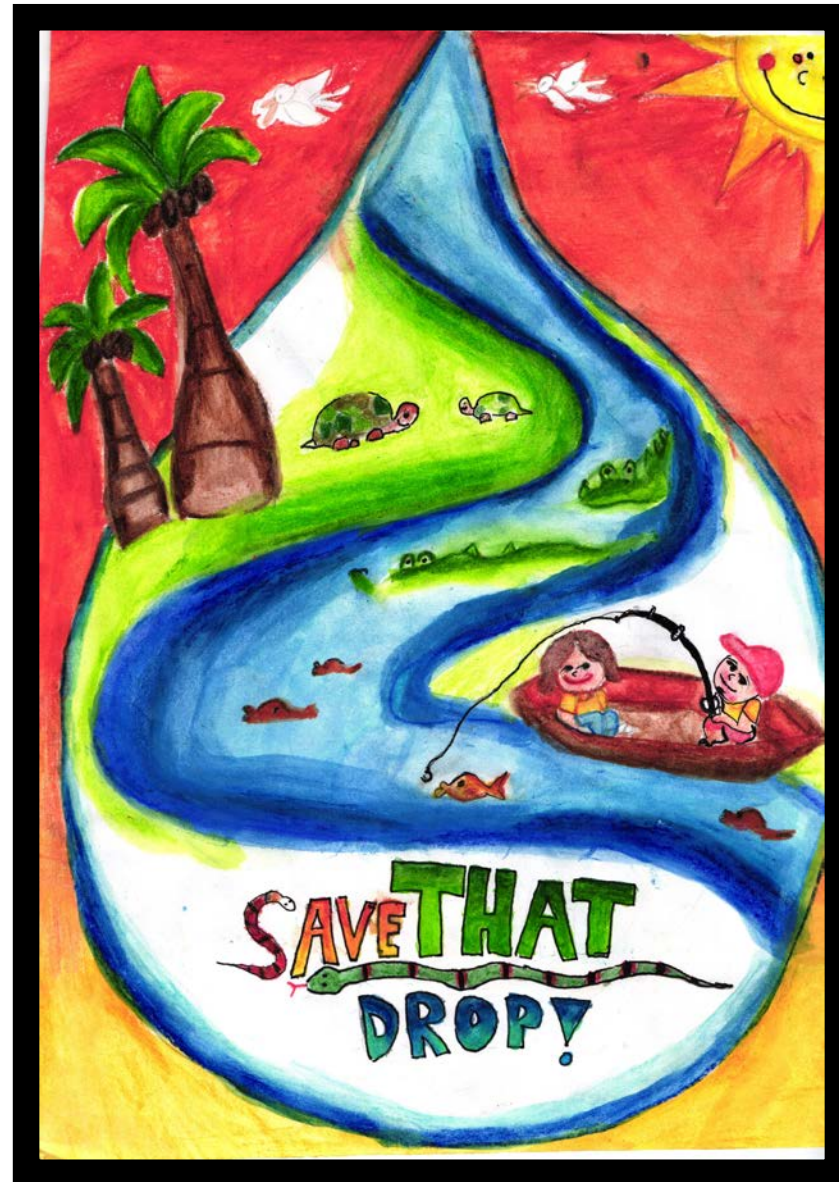
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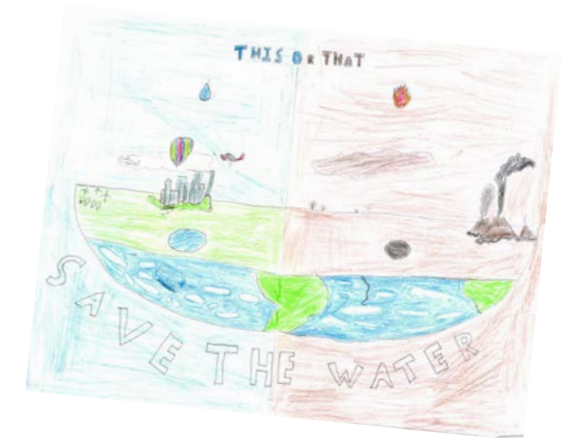
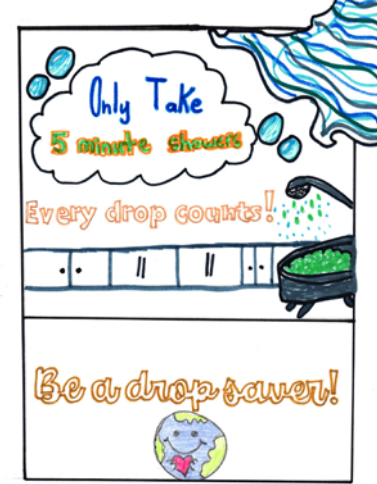
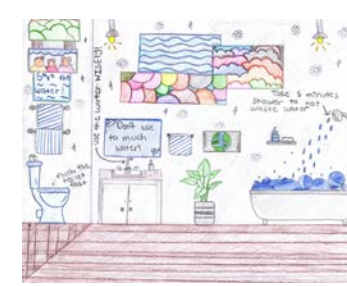


Danelia Bashirova



Amelia Mears





CONGRATULATIONS TO ALL PARTICIPANTS

**FINAL MINUTES AND AGENDA
TOWN OF JUPITER
TOWN COUNCIL MEETING
TOWN COUNCIL CHAMBERS
TUESDAY, APRIL 16, 2024**

Mayor Kuretski called the meeting to order at 7:00 P.M.

Roll Call: Mayor Jim Kuretski; Vice-Mayor Malise Sundstrom; Councilor Andy Fore; Councilor Cameron May; Town Manager Frank Kitzerow; Town Attorney Thomas J. Baird and Town Clerk Laura Cahill. Councilor Ron Delaney was absent.

PRESENTATION

1. Town of Jupiter's fiscal year 2023 Annual Comprehensive Financial Report (ACFR) by Marcum CPA Firm.

Mr. Moises Ariza representing the Marcum CPA firm, reviewed the Town's Annual Comprehensive Financial report which included an independent auditor's report; management's discussion and analysis; basic financial statements; notes to financial statements; required supplementary information; and reporting section. He thanked the Staff for their timeliness and assistance with the audit onsite.

Vice-Mayor Sundstrom thanked the Audit Committee and Marcum CPA Firm. She asked how much time was spent to complete the audits.

Mr. Ariza stated the firm spent approximately 600 hours to complete the audit not including the time it took for Town staff to compile and supply the information.

Vice-Mayor Sundstrom thanked the Finance department for their hard work. She said she was pleased to see the Town's unreserved balance was healthy and higher than the previous year.

Councilor May commended the Marcum CPA Firm and Staff for a job well done.

Councilor Fore explained that the Town passed all three audits and he thanked the Finance department for their hard work.

Mayor Kuretski believed the annual audit was important as it allowed residents to see if the Council were good financial stewards. He noted he was delighted the long-term debt decreased and the Town received a clean audit again and mentioned he was grateful for Staff and the firm's work.

Mayor Kuretski asked Staff if there was an update on the Palm Beach County Fire Rescue Municipal Services Taxing Units (MSTU) financials report.

Mr. Scott Reynolds, Finance Director, said the Finance department requested the financial disclosure report numerous times and had yet to receive it.

CITIZEN COMMENTS

Ms. Linda Smithe, resident of Via Rio Road, spoke about environmental issues.

Mr. Heath Wintz, resident of Sioux Street, spoke about the Jones Creek vegetative trimming project. He noted there was great progress in opening up the waterway although some areas of the project were falling short.

Mayor Kuretski thanked Mr. Wintz for coming to the meeting and assured him Staff would follow up to discuss the project.

MINUTES

2. April 2, 2024 Town Council Meeting Minutes.

Vice-Mayor Sundstrom moved to approve April 2, 2024 Town Council Meeting Minutes, as amended; seconded by Councilor Fore; motion passed.

Kuretski	Sundstrom	Fore	May
Yes	Yes	Yes	Yes

CONSENT AGENDA

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- Councilor May pulled item 12.

Councilor Fore moved to approve the Consent Agenda, as amended; seconded by Vice-Mayor Sundstrom; motion passed.

Kuretski	Sundstrom	Fore	May
Yes	Yes	Yes	Yes

PUBLIC HEARING

3. Ordinance 8-24, Second Reading, Town-initiated Zoning Text Amendment to Section 27- 3191, Increasing non-residential Linkage Fees.

Title read by Mr. Baird.

PUBLIC BUSINESS

4. Resolution 15-24, Approving contract award to Florida Design Drilling, LLC, for Mobile Bed Absorbers (MBA) Blower Replacements (W1503F) for an amount of \$1,084,100 and amending the project budget from \$1,652,817 to \$2,339,100.

CONSENT AGENDA

PUBLIC BUSINESS

5. **Resolution 16-24**, Approving contract award to R&M Service Solutions, LLC. for Valve and Hydrant Maintenance Contract (W2423) in an amount of \$333,543.
6. **Resolution 24-24**, Approving contract award to GFA International, Inc. (dba Universal Engineering Sciences), Terracon Consultants, Inc., and Tierra South Florida Inc. for Geotechnical Engineering and Construction Materials Testing Services (Contracts W2413A, W2413B and W2413C, respectively).
7. **Resolution 25-24**, Approving contract award to Alpha Omega Training and Compliance, Inc. for Sulfuric Acid Storage Tanks Cleaning and Inspection (W2426) in the amount of \$87,751.
8. **Resolution 39-24**, Approving the mid-year budget amendments for fiscal year 2024.
9. **Resolution 41-24**, Approving the renewal of contract CR 2023-001, Printing, Binding, and/or Mailing Services with Southeastern Printing Co., Inc. estimated to be in the amount of \$82,877.
10. **Resolution 46-24**, Accepting a Grant Agreement with the Florida Department of Environmental Protection Grant to complete a Town-wide comprehensive Vulnerability Assessment for an amount of \$259,838.
11. **Resolution 50-24**, Approving contract renewal of EPW 2022-33 Miscellaneous Concrete with Sunshine Land Design, Inc. in an amount not to exceed \$127,332.86.
12. Approving contract award with Ferraro Emergency Medical Services, PLLC (Ferraro) for Medical Director of Fire and Emergency Rescue. **MOVED TO REGULAR AGENDA**

13. Approving the CARFAX for the Police Program Agreement.
14. Approving the 2024 Neighborhood Matching Grant Program.
15. Approving the Facility Use Agreement with St. Lucie County for Vehicle Operations Training in the amount of \$2,025.

END OF CONSENT AGENDA

ITEM REMOVED FROM CONSENT AGENDA TO REGULAR AGENDA

12. Approving contract award with Ferraro Emergency Medical Services, PLLC (Ferraro) for Medical Director of Fire and Emergency Rescue.

Councilor May asked for an example of protocols that would be offered for Fire Rescue.

Fire Chief Donatto stated there were not any protocols currently in existence but would be developed jointly with the Medical Director's guidance.

ITEM REMOVED FROM CONSENT AGENDA TO REGULAR AGENDA

12. Approving contract award with Ferraro Emergency Medical Services, PLLC (Ferraro) for Medical Director of Fire and Emergency Rescue.

Councilor May asked if any other agencies currently used Ferraro as the Medical Director.

Fire Chief Donatto stated he was the previous Medical Director for Martin County.

Councilor May asked for examples of what Ferraro used while he was with Martin County.

Fire Chief Donatto agreed to get that information.

Councilor Fore moved to approve the contract award with Ferraro Emergency Medical Services, PLLC (Ferraro) for Medical Director of Fire and Emergency Rescue; seconded by Councilor May; motion passed.

Kuretski
Yes

Sundstrom
Yes

Fore
Yes

May
Yes

REGULAR AGENDA

PUBLIC HEARING

16. Ordinance 5-24, First Reading, Alma's Place (Tract A) Rezoning - Town initiated Zoning Map Amendment. (Second Reading 5/21/24)

Mr. Thatcher Hart, Planner, stated the property was dedicated to the Town on December 23, 1983 for the perpetual use for the public and establishment of a conservation and drainage easement for the preservation of open space. The proposed rezoning of the property provided for consistency with the comprehensive plan, as required by Florida Statute. He mentioned the surrounding neighbors who owned adjacent developed residential properties had recently approached the Town with interest in pursuing land swaps. Any transfer of the property could jeopardize the Town's ownership of the parcel, based on the reversion provision in the plat dedication language.

Councilor Fore asked if the land swap jeopardized the ownership of the property.

Mr. Hart stated the language based on the plat was unclear as to what would trigger the dedicated language.

Vice-Mayor Sundstrom asked about the drainage for the property.

Mr. Hart stated there was an easement that over aligned with where the culvert was located for servicing purposes.

Title read by Mr. Baird.

REGULAR AGENDA

PUBLIC HEARING

16. Ordinance 5-24

Vice-Mayor Sundstrom moved to approve Ordinance 5-24, First Reading; seconded by Councilor May; motion passed.

Kuretski
Yes

Sundstrom
Yes

Fore
Yes

May
Yes

REPORTS

TOWN ATTORNEY - NONE

TOWN MANAGER

- Town Audit – Mr. Kitzerow thanked the Finance department for all their efforts on the Town Audit.
- Playground Replacements – Mr. Kitzerow stated plans were underway for the playground in the Eastview Manor neighborhood and other playgrounds at multiple Town Parks.
- Pickleball Courts – Mr. Kitzerow stated five new pickleball courts opened for play at Abacoa Community Park.

TOWN COUNCIL – LIAISON REPORTS AND COMMENTS

COUNCILOR MAY

- Jupiter Inlet District (JID) Dredging – Councilor May stated he met with Joe Chaison from Jupiter Inlet District regarding the \$2 million dredging project. He stated the project would dredge double the normal amount of sand and they were working with Loggerhead Marinelife Center during turtle nesting season.
- Jones Creek – Councilor May mentioned he spoke to a lot of residents at the last Connect with Council regarding the Jones Creek and that he was interested in pursuing a dredge project for the creek.
- Shade for the Pickleball Courts – Councilor May asked if the Town could look into putting a large awning over the pickleball courts.

VICE-MAYOR SUNDSTROM

- Jupiter Inlet Dredging Project – Vice-Mayor Sundstrom suggested having JID give a presentation at a future Council meeting.
- E-Bikes - Vice-Mayor Sundstrom mentioned there was a lot of discussion around E-bikes at the Connect with Council. She was glad the Police department launched a campaign and was actively engaging with the community.
- Jupiter Police ride-along - Vice-Mayor Sundstrom thanked Officer Seier, Officer Hansen, and Officer Rhodes for allowing her to do an overnight ride along. She stated she received the full experience and was proud of everything they were doing.

TOWN COUNCIL – LIAISON REPORTS AND COMMENTS
COUNCILOR FORE

- Town Audit – Councilor Fore also thanked the Finance department for their hard work regarding the Town audit.
- Jupiter Inlet Dredging Project – Councilor Fore supported having JID give a presentation at a future meeting.

MAYOR KURETSKI

- E-Bikes – Mayor Kuretski stated he also discussed E-bikes during the Connect with Council and that the issue had increasingly become a topic at the Transportation Planning Agency meetings. He emphasized the concern with the mass production by manufacturers and appreciated everything the Police department was doing. He suggested taking advantage of the Legislators on campus to take the concerns to the State level.
- Town Audit – Mayor Kuretski expressed his appreciation for the Finance department's work in ensuring fiscal transparency.

ADJOURNMENT- 7:58 P.M.

Laura Cahill, Town Clerk

TOWN OF JUPITER

Resolution No. 21-24 Approving a contract to A to Z Paint Contracting, Inc. for Utilities Painting Maintenance with an estimated budget of \$1,695,000 for a total contract period of up to 3-years (WS2404)



DATE	May 7, 2024
TO	Honorable Mayor and Members of Town Council
THRU	Frank Kitzerow, Town Manager
FROM	Amanda Barnes, Utilities Director
SUBJECT	Resolution 21-24 Approving a contract to A to Z Paint Contracting, Inc. for Utilities Painting Maintenance (WS2404)

EXECUTIVE SUMMARY

Resolution 21-24 provides for award of a non-exclusive, renewable contract to A to Z Paint Contracting, Inc. of Lake Worth, Florida ("A to Z") for painting maintenance services for the Town's Water and Storm Water Utilities, with an estimated budget of \$405,000 for the initial one-year contract term, with an option to renew for up to two (2) additional and consecutive one (1) year terms, at the Town's sole discretion. Estimated budgets for subsequent renewals are \$475,000 and \$815,000 respectively, yielding an estimated total 3-year contract value of \$1,695,000.

Painting maintenance of water and stormwater facilities including buildings and tanks, chemical containment areas, exposed pipe, motors, hydrants and other equipment and structures exposed to the elements of South Florida weather and the water plant environment is necessary to protect and maintain assets in favorable condition. The Utilities Department has administered similar contracts to the one proposed for at least the past nineteen years. The most recent painting maintenance contract expired in January 2024. Under the proposed contract, A to Z will provide industrial grade painting services including supplying materials, equipment, tools, and skilled labor to perform proper and acceptable surface preparation, surface repairs, application of coating(s), protection of adjacent facilities, clean up, and warranty, with a minimum of 80% of the work using labor supplied by their own forces.

In accordance with the Town's Procurement Policy and Standard Operating Procedures, an invitation to bid for Utilities Painting Maintenance Continuing Services Contract (WS2404) was publicly advertised on February 11, 2024. Four (4) sealed bids were received on March 12th, 2024 and opened in a public bid opening. The lowest total bid was submitted by A to Z in an amount of \$1,700,586. In comparison to the three other bids received, A to Z's total bid price is 25% lower than the 2nd lowest bidder and 51% lower than the highest bidder. The detailed bid tabulation is attached for reference.

A review of A to Z's bid concluded that their bid is responsive to the bid requirements. A review of their previous experience and references indicates that A to Z does possess the experience and qualifications necessary to perform the work and has done so satisfactorily for others.

Due to the nature of this contract for services, the total bid price does not represent the total

contract value. Bid unit prices for this contract are intended to provide a menu of items from which the Town can select to accomplish annual painting maintenance needs. The total contract value for the initial one-year term is estimated to be \$405,000 as presented in the Anticipated Estimated Annual Funding table provided in the proposed contract and shown below. The contract does contain provisions for two (2) individual and consecutive one (1) year renewals, for up to a total contract period of three (3) years, subject to fiscal appropriation in the Town's Community Investment Program (CIP) and fiscal year Utilities' operating budgets. No guarantee is expressed or implied as to the total quantity of commodities or services to be purchased under the proposed contract.

**Anticipated Estimated Annual Funding
Utilities Painting Maintenance Continuing Services Contract (WS2404)**

Contract Term	Description	Estimated Value
Year 1	Painting Maintenance (Asset Maint. CIP)	\$330,000
		<u>\$ 75,000</u>
	Painting Maintenance (Operating R&M)	\$405,000
	1st Year Contract Term Estimated Value	
Year 2	Painting Maintenance (Asset Maint. CIP)	\$400,000
		<u>\$ 75,000</u>
	Painting Maintenance (Operating R&M)	\$475,000
	2nd Year Contract Term Estimated Value	
Year 3	Painting Maintenance (Asset Maint. CIP)	\$740,000
		<u>\$ 75,000</u>
	Painting Maintenance (Operating R&M)	\$815,000
	3rd Year Contract Term Estimated Value	
	Estimated 3-Year Contract Total	\$1,695,000

Work performed under this contract will be authorized in writing through work orders which will include scope of work, schedule, and price, consistent with Contract Unit Pricing. Contract renewals, if pursued, will be in writing by change order, subject to the same terms, conditions and unit pricing set forth in the initial contract. The estimated budgets for each one-year contract renewal are as shown in the Anticipated Estimated Annual Funding table, and are subject to fiscal appropriation.

Funds to award the initial term of this contract were appropriated and are available in the Water Asset Maintenance CIP budget (W1290), Storm Water Asset Maintenance (S1290) CIP budget, and FY2024 Water and Storm Water Operating Budgets, as presented in the Funding Source table at the end of this summary. Funds for renewal terms will be budgeted in subsequent years' CIP and fiscal year operating budgets.

Expenditures for painting maintenance made under the previous contract were as follows:

\$480,628	Initial one-year Contract Term
\$423,652	1 st Contract renewal
\$477,911	Final Contract renewal
\$1,382,191	Total three-year Contract Term

Provided that the proposed contract with A to Z is approved on May 7, 2024, it is anticipated that work under the new contract will begin in June 2024.

ANALYSIS

A to Z Paint Contracting, Inc.'s bid submitted on March 12, 2024, for Utilities Painting Maintenance Continuing Services Contract (W2404) is responsive to the bid requirements and suitable for award of a non-exclusive, renewable contract based on bid unit pricing and an estimated budget of \$405,000 for the initial one-year contract term with available funding in the Water and Stormwater Utility Asset Maintenance CIP and FY2024 Water and Storm Water Operating Budgets. Consideration to renew the contract for two additional, individual and consecutive one-year terms, will be at the Town's discretion, consider performance and responsiveness of the contractor during the initial contract term, and be subject to the same provisions and pricing as the initial contract. The estimated budgets for subsequent renewals are \$475,000 and \$815,000 respectively, yielding an estimated total 3-year contract value of \$1,695,000. Funding for subsequent fiscal years is subject to fiscal appropriation by the Jupiter Town Council through the CIP and fiscal year operating budgets.

STRATEGIC PRIORITY

- Fiscal Responsibility
- Safety

ATTACHMENTS

1. Resolution 21-24
2. WS2404 Detailed Bid Tabulation
3. A to Z Paint Contracting, Inc WS2404 Bid Proposal
4. Agreement between the Town and A to Z Painting
5. Adopted FY2024 Water Asset Maintenance CIP Project
6. Adopted FY2024 Stormwater Asset Maintenance CIP Project

FUNDING SOURCE

Approved in Budget	Sources:	
	\$214,262	FY2024 Water Asset Maintenance CIP (Acct. 40150133-546093-W1290)
	\$ 17,122	FY2024 Water Asset Maintenance CIP (Acct. 40150233-546093-W1290)
	\$ 44,029	FY2024 Stormwater Asset Maintenance CIP (Acct. 41150238-546093-S1290)
	\$264,022	FY2024 Plant Operating Budget, Repair & Maintenance (Acct. 40050133-546000)
	\$ 40,000	FY2024 Water Field Operating Budget, Repair & Maintenance (Acct. 40050233-546000)
	\$ 42,922	FY2024 Stormwater Admin Operating Budget, Repair & Maintenance (Acct. 41050038-546000)
	\$ 11,000	FY2024 Stormwater Field Operating Budget, Repair & Maintenance (Acct. 41050238-546000)
	\$633,357	Total Combined Available Funding
Additional Funding Requested	N/A	

Funding for FY2025 and subsequent contract renewals is contingent upon appropriation in fiscal year CIP and operating budgets.

For more information or to request attachments, please contact Brittany George at brittanyg@jupiter.fl.us and/or 561-741-2261.

Attachment 1

RESOLUTION NO. 21-24

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF JUPITER, FLORIDA, AUTHORIZING AND DIRECTING THE MAYOR TO EXECUTE A CONTRACT FOR UTILITIES PAINTING MAINTENANCE CONTINUING SERVICES CONTRACT (WS2404) WITH A TO Z PAINT CONTRACTING, INC.

WHEREAS, the Town of Jupiter (Town) is a municipality with those powers and responsibilities enumerated by Chapter 166, Florida Statutes and the Florida Constitution; and

WHEREAS, the Town is empowered to enter into contractual arrangements with public agencies, private corporations or other persons, pursuant to Florida Statutes; and

WHEREAS, the Town of Jupiter has prepared and competitively bid a contract which sets forth the scope of work and responsibilities for a continuing services contract for utilities painting maintenance in the Town's water and stormwater utilities service areas; and

WHEREAS, lowest responsive bid received by the Town for Utilities Painting Maintenance Continuing Services Contract (WS2404) was submitted by A to Z Paint Contracting, Inc. of Lake Worth, Florida on March 12th, 2024 in an amount of \$1,700,586; and

WHEREAS, A to Z Paint Contracting, Inc's bid submitted for Painting Maintenance Continuing Services Contract (WS2404) was reviewed and found to be responsive to the bid requirements and suitable for award for the initial 1-year contract term with an estimated budget of \$405,000, in accordance with their Bid Unit Pricing and in accordance with approved funding in the respective Water and Stormwater Utilities Community Investment Program (CIP) project budgets and fiscal year operating budgets; and

WHEREAS, the contract contains provisions for annual renewal for up to two individual and consecutive years, with estimated annual budgets of \$475,000 and \$815,000 respectively, for a total possible 3-year contract value of \$1,695,000; and

WHEREAS, the contract states that work to be performed under this contract is subject to appropriated fiscal year funding, there is no minimum amount of work expressed or guaranteed to be performed under this contract; and

WHEREAS, funding was budgeted and appropriated for fiscal year 2024 and is available for this contract, and funding for subsequent fiscal years will be budgeted accordingly.

NOW THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF JUPITER, FLORIDA:

Section 1. The contract between the Town of Jupiter and A to Z Paint Contracting, Inc. is hereby accepted and the Mayor is authorized and requested to execute the contracts on behalf of the Town.

Section 2. Upon the acceptance and execution of the contract by A to Z Paint Contracting, Inc, they shall be responsible for carrying out all responsibilities which have been established therein.

Section 3. This Resolution shall take effect immediately upon its execution.

05/07/2024

Attachment 2



Town of Jupiter Utilities Utilities Painting Maintenance Continuing Services Contract (WS2404)

March 12, 2024 at 2:15pm Bid Opening

				A to Z Paint Contracting, Inc		Shamrock Restoration Services, Inc		Razorback LLC		Thousand & One Painting, Corp DBA Thousand & One Construction	
ITEM	DESCRIPTION	UNIT	ESTIMATED QUANTITY	UNIT PRICE	EXTENDED VALUE	UNIT PRICE	EXTENDED VALUE	UNIT PRICE	EXTENDED VALUE	UNIT PRICE	EXTENDED VALUE
BID ITEMS											
1	Bonds and Insurance (Max. Allowable is 2% of 1st Year Contract Term Estimated Value)	LS	1	\$6,266.00	\$6,266.00	\$66,436.00	\$66,436.00	\$6,265.00	\$6,265.00	\$6,265.42	\$6,265.42
2	Consideration for Indemnification	LS	1	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00
3	Nanofiltration Sand Filters and Piping	LS	1	\$95,644.00	\$95,644.00	\$96,937.00	\$96,937.00	\$42,000.00	\$42,000.00	\$28,904.00	\$28,904.00
4	Nanofiltration Pretreatment Building Interior Painting	LS	1	\$44,788.00	\$44,788.00	\$78,588.00	\$78,588.00	\$32,000.00	\$32,000.00	\$32,520.00	\$32,520.00
5	Nanofiltration Concentrate Meter Assembly	LS	1	\$17,974.00	\$17,974.00	\$6,268.00	\$6,268.00	\$12,000.00	\$12,000.00	\$7,749.00	\$7,749.00
6	Ion Exchange Plant	LS	1	\$81,901.00	\$81,901.00	\$170,567.00	\$170,567.00	\$51,000.00	\$51,000.00	\$58,360.00	\$58,360.00
7	Reverse Osmosis Bulk Caustic Interior Containment Area Walls	LS	1	\$7,811.00	\$7,811.00	\$2,752.00	\$2,752.00	\$6,000.00	\$6,000.00	\$3,647.00	\$3,647.00
8	Reverse Osmosis Bulk Acid Interior Containment Area Walls	LS	1	\$10,164.00	\$10,164.00	\$3,273.00	\$3,273.00	\$8,000.00	\$8,000.00	\$3,231.00	\$3,231.00
9	Nanofiltration Bulk Acid Interior Containment Area Walls and Floor	LS	1	\$24,053.00	\$24,053.00	\$16,449.00	\$16,449.00	\$22,000.00	\$22,000.00	\$24,667.00	\$24,667.00
10	High Service Pumps	EA	6	\$26,018.00	\$156,108.00	\$5,169.00	\$31,014.00	\$12,000.00	\$72,000.00	\$21,511.00	\$129,066.00
11	Reverse Osmosis Clearwell Exterior Painting	LS	1	\$9,223.00	\$9,223.00	\$4,050.00	\$4,050.00	\$28,000.00	\$28,000.00	\$10,686.00	\$10,686.00
12	Water Treatment Plant Perimeter Wall	LS	1	\$35,242.00	\$35,242.00	\$27,800.00	\$27,800.00	\$32,000.00	\$32,000.00	\$114,205.00	\$114,205.00
13	Pressure Wash 1 Million Gallon Ground Storage Tank	EA	1	\$4,600.00	\$4,600.00	\$3,609.00	\$3,609.00	\$18,000.00	\$18,000.00	\$44,968.00	\$44,968.00
14	Pressure Wash 1.5 Million Gallon Ground Storage Tank	EA	1	\$5,300.00	\$5,300.00	\$6,896.00	\$6,896.00	\$18,000.00	\$18,000.00	\$3,967.00	\$3,967.00
15	Pressure Wash 3 Million Gallon Ground Storage Tank	EA	1	\$8,500.00	\$8,500.00	\$12,033.00	\$12,033.00	\$20,000.00	\$20,000.00	\$8,724.00	\$8,724.00
16	Pressure Wash 5 Million Gallon Ground Storage Tank	EA	1	\$9,400.00	\$9,400.00	\$14,942.00	\$14,942.00	\$28,000.00	\$28,000.00	\$14,029.00	\$14,029.00
17	Pressure Wash 8 Million Gallon Ground Storage Tank	EA	2	\$14,100.00	\$28,200.00	\$21,454.00	\$42,908.00	\$35,000.00	\$70,000.00	\$48,498.00	\$96,996.00
18	Pressure Wash Floridan Aquifer Wellsites	EA	12	\$505.00	\$6,060.00	\$253.00	\$3,036.00	\$1,200.00	\$14,400.00	\$105,288.00	\$1,263,456.00
19	Pressure Wash Surficial Aquifer Wellsites	EA	21	\$505.00	\$10,605.00	\$121.00	\$2,541.00	\$1,200.00	\$25,200.00	\$4,218.00	\$88,578.00
20	Pressure Wash Central Boulevard Ground Storage and High Service Pumping Facility	LS	1	\$8,900.00	\$8,900.00	\$55,454.00	\$55,454.00	\$21,000.00	\$21,000.00	\$77,265.00	\$77,265.00
21	Pressure Wash Water Treatment Plant	LS	1	\$34,220.00	\$34,220.00	\$45,360.00	\$45,360.00	\$72,000.00	\$72,000.00	\$56,320.00	\$56,320.00
22	Pressure Wash Utility Field Office	LS	1	\$8,600.00	\$8,600.00	\$3,456.00	\$3,456.00	\$12,000.00	\$12,000.00	\$4,916.00	\$4,916.00
23	24-Inch Above Ground Raw Watermain	LS	1	\$8,450.00	\$8,450.00	\$2,702.00	\$2,702.00	\$13,000.00	\$13,000.00	\$3,092.00	\$3,092.00
24	Administration Building Interior Painting	LS	1	\$14,462.00	\$14,462.00	\$17,330.00	\$17,330.00	\$92,000.00	\$92,000.00	\$16,024.00	\$16,024.00
25	Administration Building Warehouse Interior Painting	LS	1	\$16,156.00	\$16,156.00	\$16,456.00	\$16,456.00	\$40,000.00	\$40,000.00	\$21,809.00	\$21,809.00
26	Pole Barn Wall Repair and Painting	LS	1	\$11,479.00	\$11,479.00	\$5,720.00	\$5,720.00	\$54,000.00	\$54,000.00	\$17,252.00	\$17,252.00
27	Utility Field Office Interior Painting	LS	1	\$22,733.00	\$22,733.00	\$25,922.00	\$25,922.00	\$98,000.00	\$98,000.00	\$31,829.00	\$31,829.00
28	Utility Field Office Warehouse Interior Painting	LS	1	\$26,731.00	\$26,731.00	\$11,880.00	\$11,880.00	\$40,000.00	\$40,000.00	\$46,491.00	\$46,491.00
29	Utility Field Office Pole Barn	LS	1	\$36,592.00	\$36,592.00	\$6,710.00	\$6,710.00	\$32,000.00	\$32,000.00	\$26,787.00	\$26,787.00
30	7th Street Pump Station Interior/Exterior Painting	LS	1	\$12,995.00	\$12,995.00	\$4,957.00	\$4,957.00	\$28,000.00	\$28,000.00	\$15,586.00	\$15,586.00
31	Seminole Pump Station Interior/Exterior Painting	LS	1	\$11,990.00	\$11,990.00	\$12,438.00	\$12,438.00	\$28,000.00	\$28,000.00	\$16,617.00	\$16,617.00
32	Reverse Osmosis Clearwell Bays Interior Painting	LS	1	\$190,777.00	\$190,777.00	\$258,300.00	\$258,300.00	\$392,000.00	\$392,000.00	\$20,365.00	\$20,365.00
33	Reverse Osmosis Stilling Chamber Interior Painting	LS	1	\$23,476.00	\$23,476.00	\$57,240.00	\$57,240.00	\$35,000.00	\$35,000.00	\$12,532.00	\$12,532.00
34	Nanofiltration Clearwell Bays Interior Painting	LS	1	\$108,803.00	\$108,803.00	\$304,115.00	\$304,115.00	\$302,000.00	\$302,000.00	\$98,673.00	\$98,673.00
35	Nanofiltration Blend Box and Supplemental Blend Box Interior Painting	LS	1	\$67,404.00	\$67,404.00	\$43,020.00	\$43,020.00	\$89,000.00	\$89,000.00	\$45,451.00	\$45,451.00
36	Ductile Iron Surficial Aquifer Wellsites	EA	16	\$1,964.00	\$31,424.00	\$6,213.00	\$99,408.00	\$2,500.00	\$40,000.00	\$2,486.00	\$39,776.00
37	Hybrid Surficial Aquifer Wellsites	EA	7	\$2,112.00	\$14,784.00	\$6,213.00	\$43,491.00	\$2,500.00	\$17,500.00	\$9,621.00	\$67,347.00
38	Neutralization Basin	LS	1	\$7,709.00	\$7,709.00	\$8,965.00	\$8,965.00	\$28,000.00	\$28,000.00	\$30,528.00	\$30,528.00
39	Paint 1.5 Million Gallon Ground Storage Tank	LS	1	\$91,862.00	\$91,862.00	\$197,052.00	\$197,052.00	\$55,000.00	\$55,000.00	\$261,820.00	\$261,820.00
40	Paint 3 Million Gallon Ground Storage Tank	LS	1	\$142,447.00	\$142,447.00	\$368,280.00	\$368,280.00	\$70,000.00	\$70,000.00	\$498,102.00	\$498,102.00
41	Hydrants	EA	485	\$495.00	\$240,075.00	\$180.00	\$87,300.00	\$385.00	\$186,725.00	\$264.00	\$128,040.00
42	Bollards	EA	50	\$107.00	\$5,350.00	\$300.00	\$15,000.00	\$600.00	\$30,000.00	\$180.00	\$9,000.00
43	Project Manager	HR	1	\$62.00	\$62.00	\$80.00	\$80.00	\$190.00	\$190.00	\$65.00	\$65.00
44	Crew Foreman – Skilled Laborer	HR	1	\$58.00	\$58.00	\$60.00	\$60.00	\$150.00	\$150.00	\$45.00	\$45.00
45	Surface Prep/Painter – Laborer	HR	1	\$56.00	\$56.00	\$45.00	\$45.00	\$80.00	\$80.00	\$35.00	\$35.00
46	Pressure Washing (With and Without Turbo Tip)	HR	1	\$56.00	\$56.00	\$35.00	\$35.00	\$275.00	\$275.00	\$0.30	\$0.30
47	Sandblasting	HR	1	\$96.00	\$96.00	\$60.00	\$60.00	\$550.00	\$550.00	\$7.00	\$7.00
48	Hi-Lift Machine	Day	1	\$900.00	\$900.00	\$45.00	\$45.00	\$550.00	\$550.00	\$2,800.00	\$2,800.00
Total Bid Price (Bid Items 1-48) =					\$1,700,586.00		\$2,281,080.00		\$2,281,985.00		\$3,488,692.72

Attachment 3

Bid Proposal

Bidding Company Name: A to Z Paint Contracting, Inc.

Town of Jupiter Utilities
210 Military Trail
Jupiter, FL 33458

Gentlemen:

The undersigned, as Bidder, hereby declares that the only Persons, company, or parties interested in the Proposal or the Contract to be entered into, as principals, are named herein; and that this Proposal is made without connection with any other person, company, or parties making a Bid or Proposal; and that it is in all respects fair and in good faith without collusion or fraud.

That the Bidder has carefully and to his full satisfaction examined the attached Instructions to Bidders, General Conditions, Supplementary Conditions, detailed Specifications, and Form of Contract and Bond, together with the accompanying plans, and that he has read all addenda issued prior to the opening of Bids; and that he has fully examined the site and the project documents and hereby agrees to furnish, unless otherwise provided, all implements, machinery, equipment, transportation, tools, materials, supplies, labor and other things necessary to the prosecution and completion of the work, to wit:

A non-exclusive continuing services painting maintenance contract for municipal water and stormwater facilities including all labor, tools, equipment, and materials necessary to complete the Work, including but not limited to industrial grade coating products, pressure washing, water-blasting, sandblasting, taping, scraping, grinding, wire brushing, rust removal, cleaning, priming, crack repair, concrete repair, stucco repair, and other surface preparation as needed, painting, protection of adjacent facilities, and safe access for performing the Work. Facilities to be painted under this contract may include, but not be limited to, interior and/or exterior of concrete block structures (CBS)/buildings, interior and/or exterior of poured concrete structures including potable water holding structures, interior and/or exterior of chemical rooms including containment areas, fiberglass structures and piping, ductile iron pipe (DIP), PVC pipe, steel pipe, pumps and motors, fire hydrants, DIP wellhead piping, steel well casings, and other facilities and components as described by the Bidding Documents.

It is proposed that the project herein described shall be constructed for the Unit Prices as follows on the Bid Schedule of Values, all in accordance with the requirements and provisions of the Contract Documents

Bid Schedule of Values – Revised by Addendum 1
Utilities Painting Maintenance Continuing Services Contract (WS2404)

Item No.	Item Description	Unit	Quantity	Unit Price	Extended Amount
1	Bonds and Insurance (Max. Allowable is 2% of 1 st Year Contract Term Estimated Value)	LS	1	\$ <u>6266.</u>	\$ <u>6266</u>
2	Consideration for Indemnification	LS	1	\$ <u>100.00</u>	\$ <u>100.00</u>
3	Nanofiltration Sand Filters and Piping	LS	1	\$ <u>95,644.</u>	\$ <u>95,644.</u>
4	Nanofiltration Pretreatment Building Interior Painting	LS	1	\$ <u>44,788.</u>	\$ <u>44,788.</u>
5	Nanofiltration Concentrate Meter Assembly	LS	1	\$ <u>17,974.</u>	\$ <u>17,974.</u>
6	Ion Exchange Plant	LS	1	\$ <u>81,901.</u>	\$ <u>81,901.</u>
7	Reverse Osmosis Bulk Caustic Interior Containment Area Walls	LS	1	\$ <u>7,811.</u>	\$ <u>7,811.</u>
8	Reverse Osmosis Bulk Acid Interior Containment Area Walls	LS	1	\$ <u>10,164.</u>	\$ <u>10,164.</u>
9	Nanofiltration Bulk Acid Interior Containment Area Walls and Floor	LS	1	\$ <u>24,053.</u>	\$ <u>24,053.</u>
10	High Service Pumps	EA	6	\$ <u>26,018.</u>	\$ <u>156,108.</u>
11	Reverse Osmosis Clearwell Exterior Painting	LS	1	\$ <u>9,223.</u>	\$ <u>9,223.</u>
12	Water Treatment Plant Perimeter Wall	LS	1	\$ <u>35,242.</u>	\$ <u>35,242</u>
13	Pressure Wash 1 Million Gallon Ground Storage Tank	EA	1	\$ <u>4,600.</u>	\$ <u>4,600.</u>
14	Pressure Wash 1.5 Million Gallon Ground Storage Tank	EA	1	\$ <u>5,300.</u>	\$ <u>5,300</u>
15	Pressure Wash 3 Million Gallon Ground Storage Tank	EA	1	\$ <u>8,500.</u>	\$ <u>8,500.</u>
16	Pressure Wash 5 Million Gallon Ground Storage Tank	EA	1	\$ <u>9,400.</u>	\$ <u>9,400</u>
17	Pressure Wash 8 Million Gallon Ground Storage Tank	EA	2	\$ <u>14,100.</u>	\$ <u>28,200</u>
18	Pressure Wash Floridan Aquifer Wellsites	EA	12	\$ <u>505</u>	\$ <u>6060</u>
19	Pressure Wash Surficial Aquifer Wellsites	EA	21	\$ <u>505</u>	\$ <u>10,605</u>
20	Pressure Wash Central Boulevard Ground Storage and High Service Pumping Facility	LS	1	\$ <u>8900</u>	\$ <u>8900</u>

Bid Schedule of Values – Revised by Addendum 1 (Continued)
Utilities Painting Maintenance Continuing Services Contract (WS2404)

21	Pressure Wash Water Treatment Plant	LS	1	\$ <u>34,220</u>	\$ <u>34,220</u>
22	Pressure Wash Utility Field Office	LS	1	\$ <u>8,600</u>	\$ <u>8,600</u>
23	24-Inch Above Ground Raw Watermain	LS	1	\$ <u>8,450</u>	\$ <u>8,450</u>
24	Administration Building Interior Painting	LS	1	\$ <u>14,462</u>	\$ <u>14,462</u>
25	Administration Building Warehouse Interior Painting	LS	1	\$ <u>16,156</u>	\$ <u>16,156</u>
26	Pole Barn Wall Repair and Painting	LS	1	\$ <u>11,479</u>	\$ <u>11,479</u>
27	Utility Field Office Interior Painting	LS	1	\$ <u>22,733</u>	\$ <u>22,733</u>
28	Utility Field Office Warehouse Interior Painting	LS	1	\$ <u>26,731</u>	\$ <u>26,731</u>
29	Utility Field Office Pole Barn	LS	1	\$ <u>36,592</u>	\$ <u>36,592</u>
30	7 th Street Pump Station Interior/Exterior Painting	LS	1	\$ <u>12,995</u>	\$ <u>12,995</u>
31	Seminole Pump Station Interior/Exterior Painting	LS	1	\$ <u>11,990</u>	\$ <u>11,990</u>
32	Reverse Osmosis Clearwell Bays Interior Painting	LS	1	\$ <u>190,777</u>	\$ <u>190,777</u>
33	Reverse Osmosis Stilling Chamber Interior Painting	LS	1	\$ <u>23,476</u>	\$ <u>23,476</u>
34	Nanofiltration Clearwell Bays Interior Painting	LS	1	\$ <u>108,803</u>	\$ <u>108,803</u>
35	Nanofiltration Blend Box and Supplemental Blend Box Interior Painting	LS	1	\$ <u>67,404</u>	\$ <u>67,404</u>
36	Ductile Iron Surficial Aquifer Wellsites	EA	16	\$ <u>1964</u>	\$ <u>31,424</u>
37	Hybrid Surficial Aquifer Wellsites	EA	7	\$ <u>2112</u>	\$ <u>14,784</u>
38	Neutralization Basin	LS	1	\$ <u>7709</u>	\$ <u>7709</u>
39	Paint 1.5 Million Gallon Ground Storage Tank	LS	1	\$ <u>91,862</u>	\$ <u>91,862</u>
40	Paint 3 Million Gallon Ground Storage Tank	LS	1	\$ <u>142,447</u>	\$ <u>142,447</u>
41	Hydrants	EA	485	\$ <u>495.</u>	\$ <u>240,075</u>
42	Bollards	EA	50	\$ <u>107.</u>	\$ <u>5350</u>

Bid Schedule of Values – Revised by Addendum 1 (Continued)
Utilities Painting Maintenance Continuing Services Contract (WS2404)

Contingent Unit Pricing Items

43	Project Manager	<u>HR</u>	1	\$ <u>62.00</u>	\$ <u>62.00</u>
44	Crew Foreman – Skilled Laborer	<u>HR</u>	1	\$ <u>58.00</u>	\$ <u>58.00</u>
45	Surface Prep/Painter – Laborer	<u>HR</u>	1	\$ <u>56.00</u>	\$ <u>56.00</u>
46	Pressure Washing (With and Without Turbo Tip)	<u>HR</u>	1	\$ <u>56.00</u>	\$ <u>56.00</u>
47	Sandblasting	<u>HR</u>	1	\$ <u>96.00</u>	\$ <u>96.00</u>
48	Hi-Lift Machine	<u>DAY</u>	1	\$ <u>900.00</u>	\$ <u>900.00</u>

Total Bid Price: (Bid Item Nos. 1-48) = \$ _____

\$1,700,586.00

Total Bid Price: (Item Nos. 1-48) in Words: _____

ONE MILLION SEVEN HUNDRED THOUSAND FOUR HUNDRED EIGHTY SIX

List of Subcontractors/Suppliers

Bidder shall list below information regarding subcontractors and suppliers (i.e., coating product manufacturers) who will perform work or labor or render service, or supply materials to the prime contractor in or about the construction of the Work or improvement, or subcontractors licensed by the State who, under subcontract to the prime contractor, specially fabricates and installs a portion of the Work or improvement according to the plans and specifications, in an amount in excess of two percent (2%) of the prime contractor's Total Bid Price. Failure to comply with this requirement may render the Bid non-responsive and may cause its rejection.

Work to be Performed	Subcontractor's Name & Address	Subcontractor License Number	Percent of Total Contract

Note: Provide licenses, certifications, experience, and qualification forms for those subcontractors listed above. Attach additional pages as needed.

Coating Product Manufacturer	Manufacturer Representative's Name & Address	Area(s) of Intended Application
TNEMEC	BLAKE HOLMES	

Note: For Coating Product Manufacturers, provide a letter from the manufacturer's representative certifying that Bidder is an approved applicator of the manufacturer's products. Attach additional pages as needed.

Qualification Requirements

(Complete the following pages entirely and include with Sealed Bid. Attach copies of applicable Licenses)

THE UNDERSIGNED GUARANTEES THE TRUTH AND ACCURACY OF ALL STATEMENTS AND ANSWERS HEREIN CONTAINED:

- A. Any information for which OWNER cannot corroborate is grounds for rejection of Bid. (Use additional sheets as needed to provide the required information.)
- B. Provide the name and licenses (if any) of the individual that is active in the management of Bidder's firm and shall be available to provide expertise on the Contract during the performance of the Work, for the complete duration of the Contract, as needed:

A to Z Paint Contracting, Inc. Michelle A McPoyle

1. State the numbers of years Bidder's organization has been doing business in Palm Beach County, Florida:

20 +

2. State the number of years your organization has been doing business providing industrial-type, protective coating applications in Palm Beach County, Florida:

20 +

We typically perform 99 % of the Work with our own forces. List trades below for which your organization is qualified to and will self-perform on this project. Note: Self-perform means workers directly employed by the Bidding firm, not subcontracted, or hired through a labor agency. This Contract requires that 80% of the Work is self-performed by the Bidding Firm.

Pressure washing - Soft wash

3. Has Bidder ever failed to complete awarded work? No
- If so, state where, when and why:

4. State the location of the office from which this Contract will be managed.

10738 57th Pl S - Lake Worth, FL - 33449

Qualification Requirements (Continued)

5. State the number of employees available to complete the work contemplated by this contract.

13

6. Provide the name and experience of the Project Manager who will be assigned to this contract, if awarded. Include number of years in this position and with this company. If less than 3 years with this company provide name and contact information for previous employer. (attach resume and additional pages as necessary).

Craig S McPoyle - since 1988 -

7. Provide name(s) and experience of the Project Superintendent(s) who will be assigned to the work orders issued under this contract, if awarded. Include number of years in this position and with this company. If less than 3 years with this company provide name and contact information for previous employer. (attach resume and additional pages as necessary).

Craig S McPoyle - since 1988

8. List equipment owned by Contractor to complete the Work identified for this contract.

Listed on a Seperate page A to Z Page 2

9. List equipment to be rented by Contractor to complete the Work of this contract.

Lift equipment

Qualification Requirements (Continued)

10. Only Bidders who are deemed qualified by Owner, at Owner's sole discretion, will be considered for contract award. Failure to provide previous experience and qualification information requested by the Bidding Documents with the Bidder's Sealed Bid, or if the Owner cannot corroborate the previous experience and qualification information submitted by Bidder in Bidder's Sealed Bid, may result in Bid disqualification.

Qualified bidders shall have completed at least five (5) projects within the last five (5) years, of similar scope and magnitude to that described by the Bidding Documents and demonstrate their project experience related to the types of work set forth in this contract including but not limited to crack repair, surface preparation, industrial coating application for various substrates and applications to exemplify their ability to provide quality workmanship in regards to longevity and aesthetics at a minimum; or have requisite experience deemed acceptable by Owner in Owner's sole opinion.

NOTE: Bidder shall complete and submit with the Sealed Bid the following Bidder Qualification forms. All information requested on the forms shall be provided in sufficient detail for Owner to perform a comprehensive review of the Bid. Copy the forms and attach additional pages as needed.

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Qualification Requirements (Continued)

As Bidder, we certify the following:

(1) NAME & LOCATION OF PROJECT: Hilton Convention Center
600 Okeechobee Blvd, WPBch, FL 33401

CHECK ONE OF THE FOLLOWING OPTIONS, BIDDER WAS:

[☒] PRIME CONTRACTOR [] SUBCONTRACTOR

YEAR OF PROJECT: 2023

SCOPE OF WORK: Exterior Architectural w/ rigging and

CONTRACT VALUE: 281,330.00 misc. metals.

TOTAL VALUE OF CHANGE ORDERS: \$1,450.00

REASON FOR CHANGE ORDERS: Stucco delamination

CONTRACT START AND COMPLETION DATES: June 15 to Oct 15

WAS PROJECT COMPLETED ON TIME (IF NOT EXPLAIN THE DELAYS): yes

OWNER OF PROJECT:

OWNER CONTACT NAME AND PHONE NUMBER: Cristian Lupu (305) 970-2101

ENGINEERING FIRM (DURING CONSTRUCTION): email - cristian.lupu@hilton.com

ENGINEER CONTACT NAME, PHONE NUMBER, AND ADDRESS:

ADDITIONAL INFORMATION: _____

Qualification Requirements (Continued)

As Bidder, we certify the following:

(1) NAME & LOCATION OF PROJECT: Palm Beach WTP # 8
1500 N Jog Road, WPBch., FL

CHECK ONE OF THE FOLLOWING OPTIONS, BIDDER WAS:

[] PRIME CONTRACTOR [X] SUBCONTRACTOR

YEAR OF PROJECT: 2023

SCOPE OF WORK: Water blast various Pipes around Clean Water /
Apply Industrial Products

CONTRACT VALUE: \$23,275.00

TOTAL VALUE OF CHANGE ORDERS: _____

REASON FOR CHANGE ORDERS: _____

CONTRACT START AND COMPLETION DATES: May 10 to May 26

WAS PROJECT COMPLETED ON TIME (IF NOT EXPLAIN THE DELAYS): _____

OWNER OF PROJECT:

OWNER CONTACT NAME AND PHONE NUMBER: Frank Capocetta (561) 493-6118
cell (561) 512-5076

ENGINEERING FIRM (DURING CONSTRUCTION): _____
email-fcapocetta@

ENGINEER CONTACT NAME, PHONE NUMBER, AND ADDRESS: pbwater.com

ADDITIONAL INFORMATION: _____

Qualification Requirements (Continued)

(2) NAME & LOCATION OF PROJECT: PB City Water Treatment Pahokee
1001 Rim Canal Road, Pahokee, FL

CHECK ONE OF THE FOLLOWING OPTIONS, BIDDER WAS:

☒ PRIME CONTRACTOR ☐ SUBCONTRACTOR

YEAR OF PROJECT: 2023

SCOPE OF WORK: Blast pipes and coat chlorine tank floor

CONTRACT VALUE: \$79,440 2 contracts 1. \$49,710
2. \$29,730

TOTAL VALUE OF CHANGE ORDERS: -

REASON FOR CHANGE ORDERS: -

CONTRACT START AND COMPLETION DATES: Jan 30th to Feb 28th / April 20 to May 10th

WAS PROJECT COMPLETED ON TIME (IF NOT EXPLAIN THE DELAYS): _____

OWNER OF PROJECT:

OWNER CONTACT NAME AND PHONE NUMBER: Jarvis Gulley (561) 493-6176

ENGINEERING FIRM (DURING CONSTRUCTION): _____

ENGINEER CONTACT NAME, PHONE NUMBER, AND ADDRESS: _____

cell (561) 261-1768

email - jgulley@pbcwater.com

ADDITIONAL INFORMATION: _____

Qualification Requirements (Continued)

(3) NAME & LOCATION OF PROJECT: O + M Division #2 Water Plant
2956 Pinehurst Drive, WPBch, FL 33467

CHECK ONE OF THE FOLLOWING OPTIONS, BIDDER WAS:

☐ PRIME CONTRACTOR ☐ SUBCONTRACTOR

YEAR OF PROJECT: 2021

SCOPE OF WORK: Architectural coatings and Containment Refinishing

CONTRACT VALUE: \$85,984.00

TOTAL VALUE OF CHANGE ORDERS: -

REASON FOR CHANGE ORDERS: -

CONTRACT START AND COMPLETION DATES: June 15 to July 15

WAS PROJECT COMPLETED ON TIME (IF NOT EXPLAIN THE DELAYS): _____

OWNER OF PROJECT:

OWNER CONTACT NAME AND PHONE NUMBER: Wayne Ellington (561) 493-6142

ENGINEERING FIRM (DURING CONSTRUCTION): or Raze Cameron (561) 493-6193

ENGINEER CONTACT NAME, PHONE NUMBER, AND ADDRESS: email-racameron@phcwater.com

ADDITIONAL INFORMATION: _____

Qualification Requirements (Continued)

(4) NAME & LOCATION OF PROJECT: WWTP

12751 Hagan Ranch Road, Boynton Beach, FL

CHECK ONE OF THE FOLLOWING OPTIONS, BIDDER WAS:

☐ PRIME CONTRACTOR ☐ SUBCONTRACTOR

YEAR OF PROJECT: 2021

SCOPE OF WORK: Generators - Blasting of 2 Semi-truck Gen / Recoat

CONTRACT VALUE: \$47,050

TOTAL VALUE OF CHANGE ORDERS: —

REASON FOR CHANGE ORDERS: —

CONTRACT START AND COMPLETION DATES: Nov. 7th to Dec. 8th

WAS PROJECT COMPLETED ON TIME (IF NOT EXPLAIN THE DELAYS): yes

OWNER OF PROJECT:

OWNER CONTACT NAME AND PHONE NUMBER: Gavin Junk (561) 638-5081
cell (561) 246-7402

ENGINEERING FIRM (DURING CONSTRUCTION): _____

ENGINEER CONTACT NAME, PHONE NUMBER, AND ADDRESS:

ADDITIONAL INFORMATION: _____

Qualification Requirements (Continued)

(5) NAME & LOCATION OF PROJECT: Palm Beach Cty Airport
1000 Turnage Blvd., WPBch. FL

CHECK ONE OF THE FOLLOWING OPTIONS, BIDDER WAS:

[☒] PRIME CONTRACTOR [] SUBCONTRACTOR

YEAR OF PROJECT: 2021 (1 bridge) 2022 (2 more)

SCOPE OF WORK: Sand blast Passenger Loading Bridges/Repaint on the Tarmac

CONTRACT VALUE: \$268,200 (\$89,400 x 3)

TOTAL VALUE OF CHANGE ORDERS: —

REASON FOR CHANGE ORDERS: —

CONTRACT START AND COMPLETION DATES: Aug 8TH (6 weeks) ²⁰²¹ April 17 (12 weeks) ²⁰²²

WAS PROJECT COMPLETED ON TIME (IF NOT EXPLAIN THE DELAYS): yes

OWNER OF PROJECT:

OWNER CONTACT NAME AND PHONE NUMBER: Shawna LaRose (561) 471-7472
Email- slarose@pbia.org

ENGINEERING FIRM (DURING CONSTRUCTION): —

ENGINEER CONTACT NAME, PHONE NUMBER, AND ADDRESS:

ADDITIONAL INFORMATION: _____

Qualification Requirements (Continued)

11. BIDDER shall demonstrate the ability to complete projects on time within the contract completion dates. List ALL projects completed within the last three years that were not completed on schedule and for which liquidated damages (LD) were not incurred. Attach additional pages as needed: N/A

PROJECT NAME: _____

OWNER NAME/CONTACT INFO: _____

CONTRACT COMPLETION DATE: _____

ACTUAL COMPLETION DATE: _____

12. List ALL projects within the past five years (started, underway, or completed) in which liquidated damages (LD) are accumulating or were incurred, either directly or indirectly. Attach additional pages as needed:

PROJECT/OWNER: _____

TOTAL LD AMOUNT ASSESSED: _____

REASON FOR LDs: _____

13. List ALL projects within the past five years (underway or completed) in which adverse litigation, including but not limited to mediation, involving the Owner of the project, occurred, either directly or indirectly with the Bidder or his/her subcontractors. Attach additional pages as needed:

PROJECT: _____

OWNER: _____

TYPE OF
LITIGATION: _____

REASON FOR LITIGATION: _____

14. Bidder shall include in the Sealed Bid at a minimum five (5) letters of recommendation from municipalities, cities, agencies, private entities, previous clients for whom Bidder successfully completed industrial type painting similar to the work of this contract. Letters of recommendation shall be on letterhead of the past client/Owner and include contact information for the client/Owner.

15. A copy of Bidder's most recent audited financial statement may be requested as additional information after bids are received during the bid evaluation process.

Proposal (Continued)

If awarded the Contract, the undersigned agrees to execute the attached Agreement/Contract within fifteen (15) calendar days from the date set forth in the Notice of Intent to Award or Notice of Award, whichever one is received first, and to fully complete all necessary work within the time limits specified below after date of written Notice to Proceed, with such extensions of time as are provided for in the General Conditions.

Substantial Completion:	335 calendar days from Notice to Proceed
Final Completion:	365 calendar days from Notice to Proceed

The undersigned understands the Contract time starts on the date of Notice to Proceed. The undersigned understands the Contract time includes time for Contractor to obtain permits, submit and obtain shop drawing approvals, order materials, receive deliveries, complete all Work required of the Contract, and to close out the Contract.

There is enclosed a bid guarantee consisting of five percent (5%) of bid price.

The undersigned agrees that all bid documents issued for this project, including addenda, have been reviewed and site visits performed, as necessary to provide a comprehensive bid. The undersigned acknowledges receipt of 1 (insert number) Addenda for this project.

The undersigned furthermore agrees that, in case of failure on undersigned's part to sign said contract and provide required bonds, power of attorney's, and insurance within (15) days after receipt of a Notice Intent to Award or a Notice of Award, whichever comes first, the check, bond, or other security accompanying undersigned's Bid and the money payable thereon, shall become the property of the Town, by forfeit as agreed and liquidated damages; otherwise the check or bond accompanying undersigned's Bid shall be returned to the undersigned.

The undersigned acknowledges that payments made by the Town of Jupiter will be made via electronic funds transfers (EFT) and vendor will provide the Town of Jupiter with the information required to make EFT payments.

The undersigned, if awarded the contract, agrees to furnish at time of signing the contract, a payment bond and a performance bond, each in the amount of 100% of the contract value as set forth in "Instructions to Bidders".

The undersigned is aware that the Inspector General of Palm Beach County has the authority to investigate and audit matters relating to the negotiation and performance of this contract and in furtherance thereof may demand and obtain records and testimony from the contractor and its subcontractors and lower tier subcontractors. The contractor understands and agrees that in addition to other remedies and consequences provided by law, the failure of the contractor or its subcontractors or lower tier subcontractors to fully cooperate with the Inspector General when requested may be deemed by the municipality to be a material breach of this contract justifying its termination.

The undersigned states that this bid proposal is the only proposal for this project in which he is interested and certifies that all of the information provided in this bid proposal is true and correct.

SUBMITTAL DATE March 12, 2024

FIRM NAME A to Z Paint Contracting, Inc.

FEDERAL EMPLOYER IDENTIFICATION NUMBER (FEIN) 76-0751756
(if the entity has no FEIN, include the Social Security Number of the individual signing this Proposal
_____.)

BUSINESS ADDRESS 10738 57TH Pl. S, Lake Worth, FL 33449

BUSINESS TELEPHONE (561) 967-3011

PRINT NAME AND TITLE OF RESPONSIBLE OFFICIAL Michelle A McPoyle

EMAIL ADDRESS OF RESPONSIBLE OFFICIAL michelle mcpoyle @ yahoo.com

SIGNATURE OF RESPONSIBLE OFFICIAL Michelle

STATE OF INCORPORATION Florida

FULL NAMES AND ADDRESSES OF PERSONS OR PARTIES INTERESTED IN THE FOREGOING BID, AS PRINCIPALS:

Craig S McPoyle
Stephen C McPoyle

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Contractor Safety Qualifications/Requirements

1. APPLICABILITY

- A. Any contractors performing maintenance, repair, turnaround, major renovations, or specialty work on or adjacent to the hazardous chemical process at the Jupiter Water Treatment plant is subject to the contractor safety requirements of the Environmental Protection Agency Risk Management Program (40 CFR 68.87) and the Occupational Safety and Health Administration's Process Safety Management Program (29 CFR 1910.119(h)).
- B. **CONTRACTOR SHALL SUBMIT A COMPLETED COPY OF THE ATTACHED "CONTRACTOR SAFETY QUALIFICATION FORM" WITH THEIR BID. FAILURE TO INCLUDE THIS FORM WITH THE BID IS GROUNDS FOR DISQUALIFICATION.**

2. OWNER RESPONSIBILITY

- A. Selecting a Contractor:
 - 1. When selecting a contractor, obtain and evaluate information regarding the contractor's safety program.
- B. Informing a Contractor:
 - 1. Inform the contractor of the known potential fire, explosion, or toxic release hazards related to the contractor's work and regulated process.
 - 2. Explain to the contractor the applicable provisions of the facilities emergency response program (i.e. alarms, evacuation routes, etc.)
 - 3. Inform the contractor of the facility's safe work practices of operations such as:
 - i. Confined space entry
 - ii. Equipment/line opening
 - iii. Lockout/tagout Program
 - iv. Control over entry into regulated (i.e. hazardous) process areas
 - v. Hot Work Permit
- C. Evaluating a Contractor's Performance
 - 1. Evaluate the contractor's performance in fulfilling their requirements under this regulation.

3. CONTRACTOR RESPONSIBILITY

- A. Assure that each of the contractor's employee's is trained in the work practices to safely perform his/her job, and to document that each employee understood the training. This documentation will include the name of employee, date of the training, and means used to verify that the employee understood the training.
- B. Assure that each of the contractor's employees are instructed in the known potential fire, explosion, or toxic release hazards related to his/her job and the process, and the applicable provisions of the emergency response plan.
- C. Assure that Contractor's employees and subcontractor's/laborers attend the WTP safety orientation and follow the facility's safety rules including safe work practices such as control over entry into hazardous chemical process areas, lockout/tagout, equipment/line opening, confined space safety, and hot work permit.
- D. Advise the facility owner of any unique hazard presented by the contractor's work, or of any hazards found by the contractor.
- E. Obtain and evaluate information pertaining to subcontractor's safety programs.

- F. Assure that subcontractor's and laborers are trained in their work practice to safety perform their jobs.
- G. Maintain an active list of all workers on site at all times and provide list to Owner immediately upon request.

4. CONTRACTOR SUBMITTALS

A. Training Certification

1. Prior to the commencement the contractor shall certify in writing to the Owner that those employees involved in work on or around the hazardous chemical process at the Jupiter Water Treatment Plant have successfully completed training in accordance with 40 CFR 68.87(c) and 29 CFR 1910.119(h)(3).

B. Records Maintenance

1. The Contractor shall maintain a record of those employees who successfully completed the above training. These records must include the following information:
 - i. Name of the employee
 - ii. Contents of training
 - iii. Date of training
 - iv. Means used to verify that the employee understood the training

C. Additional Responsibilities

1. Contractor must immediately inform the Owner of all contract employee injuries or illness resulting from work performed on or around and hazardous chemical process.
2. Contractor must immediately inform the Owner of any injuries resulting from any work at the facility.
3. Contractor employees, subcontractors, and laborers must participate in a mandatory on-site safety orientation conducted by the Owner before work begins. It is the Contractor's responsibility to schedule these meetings with the Owner, and it is the Contractor's responsibility to ensure all persons working on the Water Treatment Plant site under this contract have attended the mandatory on-site safety orientation. Failure to do so will result in removal of those persons who have not received the training from the job site until such time as the training is obtained.

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Contractor Safety Qualification Form

SECTION 1: COMPANY INFORMATION

Company Name: A to Z Paint Contracting, Inc.

Address 1: 10738 57th Pl S

Address 2:

City, State, Zip: Lake Worth, FL 33449

Telephone No.: (561) 967-3011

Fax No.:

SECTION 2: NAME(S) AND RELATIONSHIPS OF PARENT COMPANY, AFFILIATES, SUBSIDIARIES, PARTNERS

Company Name:

Address:

City, State, Zip:

Relationship:

Company Name:

Address:

City, State, Zip:

Relationship:

SECTION 3: INSURANCE COVERAGE

3.1 Please attach certificates showing the extent of coverage, exclusions and deductibles for the following:

- General Business Liability Insurance
- Professional Liability Insurance
- Contractors Pollution Liability Insurance
- Workman's Compensation Insurance

*AtoZ
Pages 10-12*

3.2 How long have you been covered by your current provider of Workman's Compensation Insurance?

Dec. 2023

3.3 List the Experience Modification Ratio (EMR) that has been applied to your company's workman's compensation insurance policy for the past five years:

Year	Intrastate EMR	Interstate EMR	Comments
	<i>No incidences in past 5 years</i>		

Contractor Safety Qualification Form (Continued)

3.4 List the contact information for an insurance broker who can verify your EMR's:

Name: Agent Miller

Address 1: 2739 US Highway 19 N

Address 2:

City, State, Zip: Holiday, FL 34691

Telephone No.: (917) 651-3245

If you do not have an EMR, please explain:

SECTION 4: INJURY AND FATALITY INFORMATION

4.1 Please transfer the numbers and rates of injuries and illnesses from your firm's OSHA No. 200 Logs to the table below:

Statistic	Year: <u>2023</u>		Year: <u>2022</u>		Year: <u>2021</u>	
	No.	Rate	No.	Rate	No.	Rate
Lost Workday Cases						
Restricted Workday Cases						
Medical Treatment (not First Aid) Cases						
Total Illness Cases						
Total Recordable Cases						
Fatalities						

4.2 If your company has had fatalities in the past three years include location, cause and corrective actions in the space below:

Contractor Safety Qualification Form (Continued)

SECTION 5: SAFETY MEETINGS

5.1 Do you require that *documented* safety meetings be held for: As you recommend.

- Field Supervisors? ☐ Yes ☐ No Frequency: _____
- Employees? ☐ Yes ☐ No Frequency: _____
- New Hires? ☐ Yes ☐ No Frequency: _____
- Subcontractors? ☐ Yes ☐ No Frequency: _____

SECTION 6: SAFETY AUDITS

6.1 Will a representative of your company audit safety practices on this job?

☒ Yes ☐ No

Name: Craig S McPoyle Title: V.P.

How frequently will the representative visit the project site? _____

SECTION 7: HEALTH AND SAFETY PROGRAM

7.1 Does the company have a health and safety program? If yes, please give details below. (The contractor is encouraged to attach a copy of the program to satisfy this requirement).

Our manuel is large and comprehensive.

I will attach a copy of the Table of Contents.
A to Z Page 8

7.2 Please give the name and telephone number of your company's health and safety officer, if any:

Name: Michelle A McPoyle Title: Pres

Telephone No.: 561-719-4283

SECTION 8: HEALTH AND SAFETY CITATIONS

8.1 Attach a list of any State or Federal Health and Safety citations received during the past three years.

N/A

SECTION 9: SIGNATURE OF COMPANY OFFICER

I certify that to the best of my knowledge, information, and belief formed after reasonable inquiry, the information submitted is true, accurate, and complete.

Name (print): Michelle A McPoyle Title: President

Signature: Michelle J Date: 3/4/2024

Contractor E-Verify Affidavit

I hereby certify that A to Z Paint Contracting [insert contractor company name] does not employ, contract with, or subcontract with an unauthorized alien, and is otherwise in full compliance with Section 448.095, Florida Statutes.

All employees hired on or after January 1, 2021 have had their work authorization status verified through the E-Verify system.

A true and correct copy of A to Z Paint Contracting [insert contractor company name] proof of registration in the E-Verify system is attached to this Affidavit. (A to Z Page 9)

Michelle JF

Print Name: Michelle A McPoyle

Date: 03/11/24

STATE OF FLORIDA

COUNTY OF Palm Beach

The foregoing instrument was acknowledged before me by means of/physical presence or / online notarization, this 3/11/24 (date) by Michelle McPoyle (name of officer or agent, title of officer or agent) of A-Z Painting (name of contractor company acknowledging), a _____ (state or place of incorporation) corporation, on behalf of the corporation. He/she is personally known to me or has produced _____ (type of identification) as identification.

[Notary Seal]



Notary Public

Trinity Wright

Name typed, printed or stamped

My Commission Expires:

Subcontractor E-Verify Affidavit

I hereby certify that _____ [insert subcontractor company name] does not employ, contract with, or subcontract with an unauthorized alien, and is otherwise in full compliance with, section 448.095, Florida Statutes.

All employees hired on or after January 1, 2021 have had their work authorization status verified through the E-Verify system.

A true and correct copy of _____ [insert subcontractor company name] proof of registration in the E-Verify system is attached to this Affidavit.

Print Name: _____

Date: _____

STATE OF FLORIDA

COUNTY OF _____

The foregoing instrument was acknowledged before me by means of/physical presence or / online notarization, this _____ (date) by _____ (name of officer or agent, title of officer or agent) of _____ (name of contractor company acknowledging), a _____ (state or place of incorporation) corporation, on behalf of the corporation. He/she is personally known to me or has produced _____ (type of identification) as identification.

[Notary Seal]

Notary Public

Name typed, printed or stamped

My Commission Expires:

Sworn Statement

PURSUANT TO SECTION 287.133(3)(a), FLORIDA STATUTES,
ON PUBLIC ENTITY CRIMES

THIS FORM MUST BE SIGNED AND SWORN TO IN THE PRESENCE OF A NOTARY PUBLIC OR OTHER OFFICIAL AUTHORIZED TO ADMINISTER OATHS.

1. This sworn statement is submitted to Town of Jupiter
[print name of the public entity]

by Michelle A McPayle - President
[print individual's name and title]

for A to Z Paint Contracting, Inc.
[print name of entity submitting sworn statement]

whose business address is 10738 57th Pl S
Lake Worth, FL 33449

and (if applicable) its Federal Employer Identification Number (FEIN) is:
76-0791756

(If the entity has no FEIN, include the Social Security Number of the individual signing this sworn Statement: _____.)

2. I understand that a "public entity crime" as defined in Paragraph 287.133(1)(g), Florida Statutes, means a violation of any state or federal law by a person with respect to and directly related to the transaction of business with any public entity or with an agency or political subdivision of any other state or of the United States, including, but not limited to, any bid or contract for goods or services to be provided to any public entity or an agency or political subdivision of any other state or of the United States and involving antitrust, fraud, theft, bribery, collusion, racketeering, conspiracy, or material misrepresentation.
3. I understand that "convicted" or "conviction" as defined in Paragraph 287.133(1)(b), Florida Statutes, means a finding or guilt or a conviction of a public entity crime, with or without an adjudication of guilt, in any federal or state trial court of record relating to charges brought by indictment or information after July 1, 1989, as a result of a jury verdict, nonjury trial, or entry of a plea of guilty or nolo contendere.
4. I understand that an "affiliate" as defined in Paragraph 287.133(1)(a), Florida Statutes, means:
1. A predecessor or successor of a person convicted of a public entity crime: or
 2. An entity under the control of any natural person who is active in the management of the entity and who has been convicted of a public entity crime. The term affiliate includes those officers, directors, executives, partners, shareholders, employees, members, and agents who are active in the management of an affiliate. The ownership by one person of shares constituting a controlling interest in another person, or a pooling of equipment or income among persons when not for fair market value under an arm's length agreement, shall be a prima facie case that one person controls another person. A person who knowingly enters into a joint venture with a person who has been convicted of a public entity crime in Florida during the preceding 36 months shall be considered an affiliate.

5. I understand that a "person" as defined in Paragraph 287.133(1)(e), **Florida Statutes**, means any natural person or entity organized under the laws of any state or of the United States with the legal power to enter into a binding contract and which bids or applies to bid on contracts for the provision of goods or services let by a public entity, or which otherwise transacts or applies to transact business with a public entity. The term "person" includes those officers, directors, executives, partners, shareholders, employees, members, and agents who are active in management of an entity.
6. Based on information and belief, the statement which I have marked below is true in relation to the entity submitting this sworn statement. **[indicate which statement applies.]**

☒ Neither the entity submitting this sworn statement, nor any officers, directors, executives, partners, shareholders, employees, members, or agents who are active in the management of the entity, nor any affiliate of the entity, has been charged with and convicted of a public entity crime subsequent to July 1, 1989.

☐ The entity submitting this sworn statement, or one or more of its officers, directors, executives, partners, shareholders, employees, members, or agents who are active in the management of the entity, or an affiliate of the entity has been charged with and convicted of a public entity crime subsequent to July 1, 1989.

☐ The entity submitting this sworn statement, or one or more of its officers, directors, executives, partners, shareholders, employees, members, or agents who are active in the management of the entity, or an affiliate of the entity has been charged with and convicted of a public entity crime subsequent to July 1, 1989. However, there has been a subsequent proceeding before a Hearing Officer of the State of Florida, Division of Administrative Hearings and the Final Order entered by the Hearing Officer determined that it was not in public interest to place the entity submitting this sworn statement on the convicted vendor list.

[attach a copy of the final order]

I UNDERSTAND THAT THE SUBMISSION OF THIS FORM TO THE CONTRACTING OFFICER FOR THE PUBLIC ENTITY IDENTIFIED IN PARAGRAPH 1 (ONE) ABOVE IS FOR THAT PUBLIC ENTITY ONLY AND, THAT THIS FORM IS VALID THROUGH DECEMBER 31 OF THE CALENDAR YEAR IN WHICH IT IS FILED, I ALSO UNDERSTAND THAT I AM REQUIRED TO INFORM THE PUBLIC ENTITY PRIOR TO ENTERING INTO A CONTRACT IN EXCESS OF THE THRESHOLD AMOUNT PROVIDED IN SECTION 287.017, FLORIDA STATUTES FOR CATEGORY TWO OF ANY CHANGE IN THE INFORMATION CONTAINED IN THIS FORM.

Michelle
[signature]

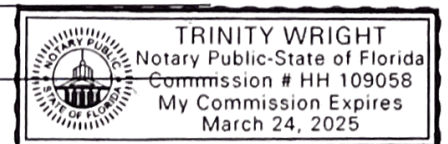
Sworn to and subscribed before me this 11th day of March, 2024

Personally known Michelle McPoyle

OR FL DL Produced identification MZ14-541-64-565-0 Notary Public – State of Florida

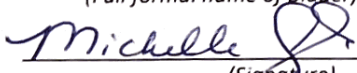
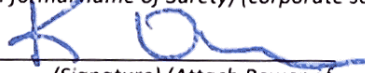
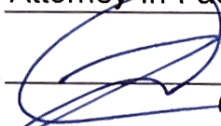
My commission expires 3/24/25

Trinity Wright
(Printed typed or stamped commissioned name notary public)



Bid Bond

**This page should be clearly marked with a tab for easy identification during the bid opening process.*

Bidder Name: A to Z Paint Contracting, Inc. Phone: 561-967-3011 Address (principal place of business): 10738 57th PI S Lake Worth, FL 33449 Email Address: Michellemcpoyle@yahoo.com	Surety Name: Great Midwest Insurance Company Phone: (713) 973-0226 Address (principal place of business): 800 Gessner, Suite 600, Houston, TX 77024 Email Address: pabrams@skywardinsurance.com
Owner Name: Town of Jupiter Phone: 561-746-5134 Address (principal place of business): Town Hall 210 Military Trail Jupiter, FL 33458 Water Treatment Plant 17403 Central Blvd. Jupiter, FL 33458 Email Address: scottp@jupiter.fl.us	Bid Project (name and location): Utilities Painting Maintenance Continuing Services Contract (WS2404) 17403 Central Blvd., Jupiter, FL Bid Due Date: 03/12/2024
Bond Number: <u>NA</u>	
Penal Sum: 5% of amount bid Date of Bond: 03/12/2024	
Surety and Bidder, intending to be legally bound hereby, subject to the terms set forth in this Bid Bond, do each cause this Bid Bond to be duly executed by an authorized officer, agent, or representative. Surety affirms it is authorized to do business in the State of Florida, and the Town of Jupiter, and as having an Agent resident therein.	
Bidder A to Z Paint Contracting, Inc. <i>(Full formal name of Bidder)</i> By: <u></u> <i>(Signature)</i> Name: <u>Michelle A McPoyle</u> <i>(Printed or typed)</i> Title: <u>President</u> Attest: <u></u> <i>(Signature)</i> Name: <u>Ruston Grosse</u> <i>(Printed or typed)</i> Title: <u>Witness to Company</u>	Surety Great Midwest Insurance Company <i>(Full formal name of Surety) (corporate seal)</i> By: <u></u> <i>(Signature) (Attach Power of</i> Name: <u>Kevin Wojtowicz</u> <i>(Printed or typed)</i> Title: <u>Attorney-In-Fact</u> Attest: <u></u> <i>(Signature)</i> Name: <u>Stephanie Wall</u> <i>(Printed or typed)</i> Title: <u>Witness to Surety</u>
Notes: (1) Note: Addresses are to be used for giving any required notice. (2) Provide execution by any additional parties, such as joint venturers, if necessary.	

POWER OF ATTORNEY

Great Midwest Insurance Company

KNOW ALL MEN BY THESE PRESENTS, that **GREAT MIDWEST INSURANCE COMPANY**, a Texas Corporation, with its principal office in Houston, TX, does hereby constitute and appoint:

Dale A. Belis, Marilyn Ann Blome, Donald Bramlage, Edward M. Clark, Christian Collins, F. Danny Gann, David R. Hoover, Jarrett Verlucci, Laura D. Mosholder, Charles J. Nielson, Jessica P. Reno, Audria R. Ward, Edward T. Ward, Kevin Wojtowicz, Richard Zimmerman, Charles D. Nielson

as true and lawful Attorney(s)-In-Fact to make, execute, seal and deliver for, and on its behalf as surety, any and all bonds, undertakings or other writings obligatory in nature of a bond.

This authority is made under and by the authority of a resolution which was passed by the Board of Directors of **GREAT MIDWEST INSURANCE COMPANY**, on the 1st day of October, 2018 as follows:

Resolved, that the President, or any officer, be and hereby is, authorized to appoint and empower any representative of the Company or other person or persons as Attorney-In-Fact to execute on behalf of the Company any bonds, undertakings, policies, contracts of indemnity or other writings obligatory in nature of a bond not to exceed Ten Million dollars (\$10,000,000.00), which the Company might execute through its duly elected officers, and affix the seal of the Company thereto. Any said execution of such documents by an Attorney-In-Fact shall be as binding upon the Company as if they had been duly executed and acknowledged by the regularly elected officers of the Company. Any Attorney-In-Fact, so appointed may be removed in the Company's sole discretion and the authority so granted may be revoked as specified in the Power of Attorney.

Resolved, that the signature of the President and the seal of the Company may be affixed by facsimile on any power of attorney granted and the signature of the Secretary, and the seal of the Company may be affixed by facsimile to any certificate of any such power and any such power or certificate bearing such facsimile signature and seal shall be valid and binding on the Company. Any such power so executed and sealed and certificate so executed and sealed shall, with respect to any bond of undertaking to which it is attached, continue to be valid and binding on the Company.

IN WITNESS THEREOF, **GREAT MIDWEST INSURANCE COMPANY**, has caused this instrument to be signed by its President, and its Corporate Seal to be affixed this 11th day of February, 2021.

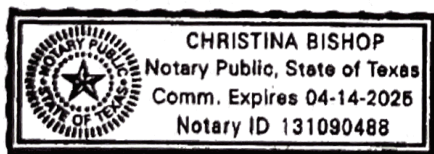


GREAT MIDWEST INSURANCE COMPANY

BY Mark W. Haushill
Mark W. Haushill
President

ACKNOWLEDGEMENT

On this 11th day of February, 2021, before me, personally came Mark W. Haushill to me known, who being duly sworn, did depose and say that he is the President of **GREAT MIDWEST INSURANCE COMPANY**, the corporation described in and which executed the above instrument and that he executed said instrument on behalf of the corporation by authority of his office under the By-laws of said corporation.



BY Christina Bishop
Christina Bishop
Notary Public

CERTIFICATE

I, the undersigned, Secretary of **GREAT MIDWEST INSURANCE COMPANY**, A Texas Insurance Company, DO HEREBY CERTIFY that the original Power of Attorney of which the foregoing is a true and correct copy, is in full force and effect and has not been revoked and the resolution is set forth are now in force.

Signed and Sealed at Houston, TX this 12 Day of March, 2021.



BY Leslie K. Shaunty
Leslie K. Shaunty
Secretary

WARNING: Any person who knowingly and with intent to defraud any insurance company or other person, files and application for insurance of claim containing any materially false information, or conceals for the purpose of misleading, information concerning any fact material thereto, commits a fraudulent insurance act, which is a crime and subjects such person to criminal and civil penalties.

Bid Bond (continued)

1. Bidder and Surety, jointly and severally, bind themselves, their heirs, executors, administrators, successors, and assigns to pay to Owner upon default of Bidder the penal sum set forth on the face of this Bond. Payment of the penal sum is the extent of Bidder's and Surety's liability. Recovery of such penal sum under the terms of this Bond will be Owner's sole and exclusive remedy upon default of Bidder.
2. Default of Bidder occurs upon the failure of Bidder to deliver within the time required by the Bidding Documents (or any extension thereof agreed to in writing by Owner) the executed Agreement required by the Bidding Documents and any performance and payment bonds, Power of Attorney(s), and Certificate(s) of Insurance required by the Bidding Documents.
3. This obligation will be null and void if:
 - 3.1. Owner accepts Bidder's Bid and Bidder delivers within the time required by the Bidding Documents (or any extension thereof agreed to in writing by Owner) the executed Agreement required by the Bidding Documents and any performance and payment bonds, Power of Attorney(s), and Certificate(s) of Insurance required by the Bidding Documents, or
 - 3.2. All Bids are rejected by Owner, or
 - 3.3. Owner fails to issue a Notice of Award to Bidder within the time specified in the Bidding Documents (or any extension thereof agreed to in writing by Bidder and, if applicable, consented to by Surety when required by Paragraph 5 hereof).
4. Payment under this Bond will be due and payable upon default of Bidder and within 30 calendar days after receipt by Bidder and Surety of written notice of default from Owner, which notice will be given with reasonable promptness, identifying this Bond and the Project and including a statement of the amount due.
5. Surety waives notice of any and all defenses based on or arising out of any time extension to issue Notice of Award agreed to in writing by Owner and Bidder, provided that the total time for issuing Notice of Award including extensions does not in the aggregate exceed 120 days from the Bid due date without Surety's written consent.
6. No suit or action will be commenced under this Bond prior to 30 calendar days after the notice of default required in Paragraph 4 above is received by Bidder and Surety, and in no case later than one year after the Bid due date.
7. Any suit or action under this Bond will be commenced only in a court of competent jurisdiction located in the state in which the Project is located.
8. Notices required hereunder must be in writing and sent to Bidder and Surety at their respective addresses shown on the face of this Bond. Such notices may be sent by email with read receipt, personal delivery, commercial courier, or by United States Postal Service registered or certified mail, return receipt requested, postage pre-paid, and will be deemed to be effective upon receipt by the party concerned.
9. Surety shall cause to be attached to this Bond a current and effective Power of Attorney evidencing the authority of the officer, agent, or representative who executed this Bond on behalf of Surety to execute, seal, and deliver such Bond and bind the Surety thereby.
10. This Bond is intended to conform to all applicable statutory requirements. Any applicable requirement of any applicable statute that has been omitted from this Bond will be deemed to be included herein as if set forth at length. If any provision of this Bond conflicts with any applicable statute, then the provision of said statute governs and the remainder of this Bond that is not in conflict therewith continues in full force and effect.
11. The term "Bid" as used herein includes a Bid, offer, or proposal as applicable.

STOCK	A TO Z PAINT CONTRACTING EQUIPMENT PAINT	STOCK	BLAST/	STOCK	WASH/LANDSCAPE
2	GRACO ULTRA GAS/ELECTRIC	2	CLEMCO BLAST POT 1028	2	GRACO 4000 PRESSURE WASHER
3	GRACO Ultimate MX II 695**	2	CLEMCO BLAST POT 2452	2	GRACO 3000 PRESSURE WASHER
4	GRACO QUICKSHOT CORDLESS**	20	25' BLASTING HOSE	2	200' HOSE REEL
1	GRACO LOWBOY	20	BLASTING GASKETS	6	GUN
5	TITAN TOP FEED GUNS	3	CLEMCO BREATHING FILTER	3	GIRAFFE
5	TITAN SIDE FEED GUNS			5	TIPS (ALL \$ SIZES)
20	TITAN GUN FILTERS MED MESH	3	BLASTING SUIT MED	4	TURBO TIP
		2	BLASTING SUIT LARGE	3	FLOOR SURFACE CLEANER
10	100' - 1/4" AIRLESS HOSE	5	BLASTING HELMET	4	CHLORINE ADDITIVE ATTACH
6	GRACO 3' EXT. POLES	5	BLASTING GLOVES	3	HOSE REEL with 200' HOSE WITH KEY
6	GRACO 6' EXT POLES				
		8	CT-2 BLAST NOZZLE		
5	TITAN SPRAY & BACK ROLLERS	5	CT-3 BLAST NOZZLE	4	MIL BLOWER^^
10	TITAN TO GRACO ADAPTERS	6	CT-4 BLAST NOZZLE	2	MIL WEEDWACK^^
15	GRACO SWIVELS	3	CT-6 BLAST NOZZLE	2	MIL HATCHET^^
7	GRACO POWER ROLLERS			2	MIL CHAINSAW^^
		3	MIL CORDLESS GRINDER^^	2	MIL HEDGER^^
	SPARE HOSE CONNECTORS	5	DEWALLT ORBITAL SANDER**		
15	GRACO SPRAY TIP GAURDS	2	DEWALLT BELT SANDER**		
15	GRACO 721 TIPS				
15	GRACO 517 TIPS	10	HARNESS WITH LANYARD	10	^^MILWAUKEE CHARGER
15	GRACO 210 TIPS	4	300' SAFETY ROPES - NEW	8	^^MILWAUKEE BATTERY 3V
15	GRACO 635 TIPS	10	SAFETY ROPE	10	^^MILWAUKEE BATTERY 6V
		10	ROPE GRABS	6	^^MILWAUKEE BATTERY 8V
				3	^^MILWAUKEE BATTERY 12V
		2	PORTABLE GENERATOR		
10	**DEWALT CHARGER	1	TOW MOUNT GENERATOR		
20	**DEWALT BATTERIES	1	SINGLE AXIL TRAILER		
		1	DUAL AXIL TRAILER		
		1	OPEN BED TRAILER		

FLORIDA PROTECTIVE COATINGS SERVICES, INC.

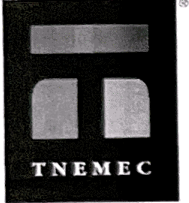
Independent Representative of Tnemec Company, Inc.

13701 Southwest 24th Street

Davie, FL 33325

TEL: 407-322-1243

www.tnemec.com/fpcs



March 8, 2024

A to Z Painting

Attn: Michelle McPoyle

Project: Jupiter Maintenance Painting

RE: Certified Applicator for Tnemec Coatings

Michelle,

Thank you for calling and I'm glad to see your team pursuing the referenced project. A to Z Painting is an approved applicator for all Tnemec Products on the referenced project. I have been working with your Company for many years with successful Tnemec Applications, on an annual basis.

Your Company, A to Z Painting is a certified applicator for the Tnemec Products listed on the Jupiter Maintenance Project.

If additional information or discussion is required please give me a call or write me an e-mail.

Regards,

Blake Holmes
FPCSI / TNEMEC
(954)648-2787 | BHolmes@Tnemec.com
NACE Coating Inspector No.68739



SHERWIN-WILLIAMS®
Paint Stores Group

13680 Northwest 5th Street, Suite 120
Sunrise, Florida 33325
954.444.3742 Fax: 866.214.2664
Isaac.Martinez@sherwin.com

Sunday, March 10, 2024

Michelle McPoyle
President
A To Z Paint Contracting, Inc.
10738 57 Place South
Lake Worth, Florida 33449

Re: The Town of Jupiter

I/We (Sherwin-Williams) have known and had an ongoing business relationship with A To Z Paint Contracting, Inc. (A To Z) for over nineteen (19) years. During that time, they have always been very professional, and the association has been beneficial for both of our companies.

Sherwin-Williams does not have a "certified/approved applicator" program. A blanket certification would not adequately cover the multitude of coating combinations that we specify. More importantly, The Contractor selection process should be evaluated on individual project parameters, past experiences, reputation, and references.

A To Z has maintained a satisfactory charge account with The Sherwin-Williams Company and many of our subsidiaries over the many years of this relationship. We have also recommended their services too many of our customers and to the best of our knowledge, the work has always been satisfactory. A To Z is approved too and already has applied numerous of our Architectural and Protective & Marine products.

The principals of A To Z, have high moral integrity and great character, those are just two traits that I personally know A To Z possess. Those two traits are only a couple of the reasons why our professional business relationship has grown.

Thank you once again for your confidence in The Sherwin-Williams Paint Company. If I may be of any assistance in this or any other matter, I await your request.

Respectfully,

Isaac Martinez
The Sherwin-Williams Paint Company
Sr. Coatings Sales Representative
/im

The Sherwin Williams Company
South Florida Metro District



**Water Utilities Department
Operations & Maintenance**

8100 Forest Hill Blvd.
West Palm Beach, FL 33413
(561) 493-6000
Fax: (561) 493-6036
www.pbcwater.com

**Palm Beach County
Board of County
Commissioners**

Maria Sachs, Mayor
Maria G. Marino, Vice Mayor

Gregg K. Weiss

Michael A. Barnett

Marci Woodward

Sara Baxter

Mack Bernard

County Administrator

Verdenia C. Baker

"An Equal Opportunity
Affirmative Action Employer"

Official Electronic Letterhead

March 8, 2024

Subject: Letter of Recommendation

Reg: A to Z Painting

To whom it may concern:

On behalf of Palm Beach County please consider A to Z Painting as a preferred vendor for commercial and industrial painting applications. A to Z has completed several challenging projects for the utility with exceptional results. Their workmanship, safe work practices and communication while on the job are very important to us.

A to Z has consistently delivered quality projects on time and within budget. They are also very helpful in suggesting coating systems and assisting with estimates. I look forward to doing business with A to Z Painting for years to come.

Please do not hesitate to contact me at (561) 493-6118 or email me at FCapocchetta@pbwater.com if you have any questions.

Sincerely,

Frank Capocchetta
Utility Maintenance Superintendent, O&M WROC



Mansion Management, Inc.

PO Box 87
Palm Beach, FL 33480

Email - milleruwich398@gmail.com
Contact Miller Uwich (561) 418-1256

March 8, 2024

To Whom It May Concern:

I am writing to recommend A to Z Paint Contracting, Inc. for Industrial Services.

I discovered A to Z Paint, as I was taking friends back to the PBIA and they were blasting overhead sign posts. I maintain a property that had a dilapidated sea wall at the time, and was looking for a company to restore it. We had been in contact with a few others whom had already foregone even giving us a bid, so we knew the project was a challenge.

They were full of ideas on which products would be the best for this particular project, with dry times and all the various environmental hazards posed. They educated us on the various products via MSDS (Material Data sheets) of the different products and allowed us to make decisions regarding the products.

The coating job was completed back 2017, and continues to look great. We are very happy with A to Z Paint's performance and would recommend their services.

Sincerely,



Miller Uwich – Property Manager



A to Z Paint Contracting, Inc.

10738 57th Place South
Lake Worth, FL 33449

Office: 561-967-3011
Fax: 561-967-3012

March 9, 2024



RE: Letters of Recommendation for A to Z Paint Contracting, Inc.

A to Z Paint Contracting, Inc. was formed in May 2005, but we actually date back much later as McPoyle's Painting, Inc. from the 1980's. Because we grew up in the Palm Beaches, we ended up bringing our business practices here from Dade County, and almost immediately struck a relationship with Palm Beach County as a VENDOR. Even though we work for their various Departments – Water Utilities, Facilities, Parks, Airports, Bridges and such, it is namely UNDER THE SAME RESTRICTIONS and has limited our ability to get awesome records of our work. "Your (A to Z Paint's) agreement with PALM BEACH COUNTY has limited our (any PBC employee) ability to write such recommendation letters. Unfortunately, since we do not have the authority to write a recommendation on behalf of the County, you can ask the Town of Jupiter to reach out to us with specific questions, and we can answer them."

1. PBIA Airports – Shawna Larose – we sandblast and applied coatings 3 Pedestrian Bridges next to active terminals with running jets. (Contract \$268,200 plus \$3,500 for Storm De-Prep). We gave council on the products specified and the products to use, as the roofs were leaking and the specs didn't address this issue.
Special Projects Coordinator now Director of Airport Properties
Telephone: (561) 471-7472
E-mail: slarose@pbia.org
2. PBCty Government Center - Jason Barnett – We have done over a million dollars worth of work for this 3 Facility alone through the years, under his predecessor Bob Midgett and now himself. Over this past year, we have waterproofed the Government Center Sunroof panes of glass, removed mold ridden wallpaper from judges chambers and jury rooms, and various contracts. Inside the Water Treatment plant, we sandblasted, grinded and applied coatings. We always give council on specs given.
Trades Crew Chief – Facilities Management of the Government Center Region
Telephone: (561) 355-2255 or Cell (561) 523-3088
E-mail: jbarnett1@pbcgov.org
3. PBCty Procurement Specialist WUD – Fernando T. Ferreira – Sandblasting and painting of the generators, and Water Treatment Plants. He is present many times during the pre-bid process, and is involved in the writing of the addendums if specifications change. We also send him daily reports as the job progresses.
Procurement Specialist – WUD
Telephone: (561) 561-493-6237 Office 561-493-6240 Fax
E-mail: fferreira@pbcwater.com

This list covers a sample of the Palm Beach County community that we serve, as our services span into other areas. You can see for yourself, via a phone call and a personal talk, that we are an approved county vendor that they enjoy working with, as we make their jobs easy with our daily reporting, and successful, as we deliver on our promises.

We look forward to serving you in this upcoming season – filled with Joy and Gratitude,

Michelle

Michelle (and Craig) McPoyle
Owners

Craig

ACCIDENT MANAGEMENT PROCEDURES

ACCIDENT INVESTIGATION REPORT

3

DISPLINARY PROGRAM

4

DRUG-FREE WORKPLACE POLICY

5

EMPLOYEE INJURY/AID ILLNESS
REPORT

6

QUALITY PROCEDURES

7

HURRICANE PREPAREDNESS PLAN

8

NOTICE OF INJURY

9

POLICY PROCEDURES

10

SAFETY MANUAL

11

SAFTY TOOL BOX MEETING

12

13

WEEKLY FIRST AID LOG

14

HAZARD COMMUNICATION PROGRAM

15

CO_ID_#	COMPANY_NAME	CITY	STATE	INITIATE_BY	CASE_VERIFICATION_NUMBER	LAST_NAME	FIRST_NAME	HIRE_DATE	INITIAL_RESOLUTION
2394736	A to Z Paint ContractingInc	Lake Worth	FL	MMCP9235	2024068134919DC	McPoyle	Stephen	3/08/24	Employment Authorized
2394736	A to Z Paint ContractingInc	Lake Worth	FL	MMCP9235	2024068135533HK	McPoyle	Michelle	3/08/24	Employment Authorized
2394736	A to Z Paint ContractingInc	Lake Worth	FL	MMCP9235	2024068140132AF	DiCristina	Joseph	3/08/24	Employment Authorized
2394736	A to Z Paint ContractingInc	Lake Worth	FL	MMCP9235	2024068150427AH	Pastrana	Kevin	3/08/24	SSA TNC
2394736	A to Z Paint ContractingInc	Lake Worth	FL	MMCP9235	2024070145524GJ	Davenport	Stephen	3/08/24	Employment Authorized
2394736	A to Z Paint ContractingInc	Lake Worth	FL	MMCP9235	2024070145912BD	Morales	Juan	3/08/24	Employment Authorized
2394736	A to Z Paint ContractingInc	Lake Worth	FL	MMCP9235	2024070150524BG	McPoyle	Brooke	3/08/24	Employment Authorized
2394736	A to Z Paint ContractingInc	Lake Worth	FL	MMCP9235	2024070150722GF	McPoyle	Clay	3/08/24	Employment Authorized
2394736	A to Z Paint ContractingInc	Lake Worth	FL	MMCP9235	2024068135211BG	McPoyle	Craig	3/08/24	Employment Authorized
2394736	A to Z Paint ContractingInc	Lake Worth	FL	MMCP9235	2024070145258CJ	Lopez	Anthony	3/08/24	Employment Authorized
2394736	A to Z Paint ContractingInc	Lake Worth	FL	MMCP9235	2024070145733LJ	Lopez	Elias	3/08/24	Employment Authorized
2394736	A to Z Paint ContractingInc	Lake Worth	FL	MMCP9235	2024070151039CG	Grosse	Ruston	3/08/24	Employment Authorized
2394736	A to Z Paint ContractingInc	Lake Worth	FL	MMCP9235	2024070152041MD	Lopez	Teresa	3/08/24	Employment Authorized
2394736	A to Z Paint ContractingInc	Lake Worth	FL	MMCP9235	2024072115915DJ	Troya Balladares	Manuel	3/08/24	Employment Authorized



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
03/08/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an **ADDITIONAL INSURED**, the policy(ies) must have **ADDITIONAL INSURED** provisions or be endorsed. If **SUBROGATION** IS **WAIVED**, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER BIBERK P.O. Box 113247 Stamford, CT 06911	CONTACT NAME:	PHONE (A/C, No, Ext): 844-472-0967	FAX (A/C, No): 203-654-3613
	E-MAIL ADDRESS: customerservice@biBERK.com		
INSURED A to Z Paint Contracting Inc 10738 57th PI S Lake Worth, FL 33449	INSURER(S) AFFORDING COVERAGE		NAIC #
	INSURER A: National Liability & Fire Insurance Company		20052
	INSURER B:		
	INSURER C:		
	INSURER D:		
	INSURER E:		
INSURER F:			

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
	COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☐ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ☐ POLICY ☐ PRO-JECT ☐ LOC ☐ OTHER						EACH OCCURRENCE \$ 0 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 0 MED EXP (Any one person) \$ 0 PERSONAL & ADV INJURY \$ 0 GENERAL AGGREGATE \$ 0 PRODUCTS - COMP/OP AGG \$ 0
	AUTOMOBILE LIABILITY ☐ ANY AUTO ☐ OWNED AUTOS ONLY ☐ SCHEDULED AUTOS ☐ HIRED AUTOS ONLY ☐ NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	UMBRELLA LIAB ☐ OCCUR EXCESS LIAB ☐ CLAIMS-MADE DED ☐ RETENTION \$ ☐						EACH OCCURRENCE \$ AGGREGATE \$
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N ☒ Y	N/A	N9WC292772	12/08/2023	12/08/2024	X PER STATUTE OTH-ER E.L. EACH ACCIDENT \$ 100,000 E.L. DISEASE - EA EMPLOYEE \$ 100,000 E.L. DISEASE - POLICY LIMIT \$ 500,000
	Professional Liability (Errors & Omissions): Claims-Made						Per Occurrence/ Aggregate

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Exclusions:

Michelle McPoyle; Craig McPoyle; Stephen McPoyle;

CERTIFICATE HOLDER

CANCELLATION

Town Of Jupiter - Attn Amanda Barnes 17403 Central Blvd. Jupiter, FL 33458	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE

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CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

03/08/2024

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PRODUCER CYNTHIA D'AMICO INSURANCE AGENCY INC 9859 LAKE WORTH ROAD, STE 25 LAKE WORTH, FL 33467	CONTACT NAME:	
	PHONE (A/C, No, Ext):	FAX (A/C, No):
INSURED	INSURER(S) AFFORDING COVERAGE	
	INSURER A: State Farm Mutual Automobile Insurance Company	
	INSURER B:	
	INSURER C:	
	INSURER D:	
	INSURER E:	
INSURER F:		

COVERAGES**CERTIFICATE NUMBER:****REVISION NUMBER:**

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INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
	COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☐ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ☐ POLICY ☐ PROJECT ☐ LOC ☐ OTHER						EACH OCCURRENCE \$ DAMAGE TO RENTED PREMISES (Ea occurrence) \$ MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ GENERAL AGGREGATE \$ PRODUCTS - COMP/OP AGG \$ \$
A	AUTOMOBILE LIABILITY ☒ ANY AUTO ☒ OWNED AUTOS ONLY ☐ HIRED AUTOS ONLY ☐ SCHEDULED AUTOS ☐ NON-OWNED AUTOS ONLY			L76 3750	03/12/2024	03/12/2025	COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ 1,000,000 BODILY INJURY (Per accident) \$ 1,000,000 PROPERTY DAMAGE (Per accident) \$ 1,000,000 \$
	UMBRELLA LIAB ☐ OCCUR EXCESS LIAB ☐ CLAIMS-MADE DED ☐ RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$ \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? ☐ Y ☒ N (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below						PER STATUTE ☐ OTH-ER ☐ E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

ADDITIONAL INSURED: THE TOWN OF JUPITER, ALL OF ITS DIVISIONS, SUBSIDIARIES, OFFICERS & DIRECTORS and SHALL BE PROVIDED ANY NOTICE OF CANCELLATION OF ANY OF THE REQUIRED POLICIES.

CERTIFICATE HOLDER**CANCELLATION**

TOWN OF JUPITER 17403 CENTRAL BLVD JUPITER, FL 33458 ATTN: AMANDA BARNES	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE Steve Barr

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ATOZP-1

OP ID: MG

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
03/08/2024

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PRODUCER Massey, Clark, Fischer, Inc. 400 Executive Ctr Dr, Ste 205 West Palm Beach, FL 33401 HW"Hank" Massey, Jr, CLU, CPCU		561-478-1660		CONTACT NAME: HW"Hank" Massey, Jr, CLU, CPCU	
				PHONE (A/C, No, Ext): 561-478-1660	FAX (A/C, No): 561-478-6876
				E-MAIL ADDRESS: Melissa@masseyclarkfischer.com	
				INSURER(S) AFFORDING COVERAGE	
				INSURER A: Kinsale Insurance	
				INSURER B:	
				INSURER C:	
				INSURER D:	
				INSURER E:	
				INSURER F:	

INSURED
A to Z Paint Contracting, Inc.
Ms. Michelle Mcpoyle
10738 57th Pl S
Lake Worth, FL 33449

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

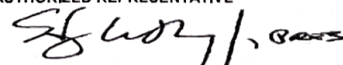
INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	☒ COMMERCIAL GENERAL LIABILITY						
	☐ CLAIMS-MADE ☒ OCCUR	X		01002712240	12/01/2023	12/01/2024	EACH OCCURRENCE \$ 1,000,000
							DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000
							MED EXP (Any one person) \$
							PERSONAL & ADV INJURY \$ 1,000,000
							GENERAL AGGREGATE \$ 2,000,000
							PRODUCTS - COMP/OP AGG \$ 2,000,000
							\$
	GEN'L AGGREGATE LIMIT APPLIES PER:						
	☒ POLICY ☐ PROJECT ☐ LOC						
	OTHER:						
	AUTOMOBILE LIABILITY						COMBINED SINGLE LIMIT (Ea accident) \$
	☐ ANY AUTO OWNED AUTOS ONLY						BODILY INJURY (Per person) \$
	☐ SCHEDULED AUTOS						BODILY INJURY (Per accident) \$
	☐ HIRED AUTOS ONLY						PROPERTY DAMAGE (Per accident) \$
	☐ NON-OWNED AUTOS ONLY						\$
	UMBRELLA LIAB						EACH OCCURRENCE \$
	EXCESS LIAB						AGGREGATE \$
	DED						\$
	RETENTION \$						
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY						PER STATUTE
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)						OTH-ER
	If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A				E.L. EACH ACCIDENT \$
							E.L. DISEASE - EA EMPLOYEE \$
							E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

The Town of Jupiter, Florida it's employees, agents, consultant, contractors, is hereby named Additional Insured under the terms of this policy and shall be provided any Notice of Cancellation of any of the required policies.

CERTIFICATE HOLDER

CANCELLATION

JUPITER Town of Jupiter Attn: Amanda Barnes 17403 Central Boulevard Jupiter, FL 33458	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE 
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Agreement (Contract) Between Owner and Contractor

This Agreement (Contract) made this _____ day of _____, _____ by and between the Town of Jupiter, a public agency of the State of Florida hereinafter designated as the “the TOWN” and “OWNER”, and **A to Z Paint Contracting, Inc., 10738 57th Pl. S, Lake Worth, FL 33449**, a Corporation, **76-0791756** (FEIN number) hereinafter designated as “the CONTRACTOR”, in consideration of the mutual covenants hereinafter set forth agree as follows:

ARTICLE 1. WORK.

- 1.1 CONTRACTOR shall complete all Work as specified or indicated in the Contract Documents. The Work is generally described as follows:

A non-exclusive continuing services painting maintenance contract for municipal water and stormwater facilities including all labor, tools, equipment, and materials necessary to complete the Work, including but not limited to industrial grade coating products, pressure washing, water-blasting, sandblasting, taping, scraping, grinding, wire brushing, rust removal, cleaning, priming, crack repair, concrete repair, stucco repair, and other surface preparation as needed, painting, protection of adjacent facilities, and safe access for performing the Work. Facilities to be painted under this contract may include, but not be limited to, interior and/or exterior of concrete block structures (CBS)/buildings, interior and/or exterior of poured concrete structures including potable water holding structures, interior and/or exterior of chemical rooms including containment areas, fiberglass structures and piping, ductile iron pipe (DIP), PVC pipe, steel pipe, pumps and motors, fire hydrants, DIP wellhead piping, steel well casings, and other facilities and components as described by the Bidding Documents.

- 1.2 The Project for which the Work under the Contract Documents may be the whole or only a part is generally described as follows: **UTILITIES PAINTING MAINTENANCE CONTINUING SERVICES CONTRACT (WS2404) FOR THE TOWN OF JUPITER UTILITIES, JUPITER, FLORIDA**

ARTICLE 2. ENGINEER.

- 2.1 The Project has been designed by the following:
Town of Jupiter Utilities, 17403 Central Boulevard, Jupiter, FL 33458
- 2.2 The Town of Jupiter will administer the Contract during the construction phase.

ARTICLE 3. CONTRACT TIME.

- 3.1 The Work will have a substantial completion date and a final completion date after the date when the Contract Time commences to run as provided in Paragraph 4.01 of the General Conditions, and as outlined below. The work will be completed and ready for substantial and final payments in accordance with Article 15 of the General Conditions and as outlined below:

Substantial Completion:	335 calendar days from Notice to Proceed
Final Completion:	365 calendar days from Notice to Proceed

- 3.2 Owner and Contractor may agree to renew this non-exclusive continuing service Contract, at the Contract Unit Prices, for two (2) additional one (1) year terms, for a total Contract period of three (3) consecutive years. Renewal of this Contract is at the Owner’s sole discretion and is subject to fiscal appropriation by the Jupiter Town Council in either or both the Town’s Community Investment Program (CIP) and fiscal year operating budgets. If the Contract is renewed, it will be done so by written change order signed by both parties.

- 3.3 The initial term of the Contract will be one year (365 calendar days) from the date of Notice to Proceed. Owner may at Owner's sole discretion renew this Contract for two (2) additional one (1) year terms for a total Contract period of three (3) years, in accordance with the Town of Jupiter's Purchasing Policy and terms of the original Contract. Renewals will be in writing by change order to the Contract and are subject to the same terms, conditions, and unit pricing set forth in the initial Contract and any written amendments/change orders signed by both parties (Owner and Contractor). No compensation shall be made for costs associated with renewal of the Contract. Renewals are contingent upon satisfactory performance evaluations by the Owner and subject to the availability of fiscal year funding approved by the Jupiter Town Council. Contractor may elect not to extend the Contract with 90 days written notice to Owner. Owner is not obligated to extend the Contract. Regardless of anything to the contrary, this Contract may be terminated by the Owner at any time and for any reason. Further, the Contractor agrees that it will not be entitled to any claims and/or damages resulting from such termination, including, but not limited to, lost profits, direct or indirect damages, and consequential special or punitive damages.
- 3.4 The parties agree that the TIME IS OF THE ESSENCE, in the performance of each and every obligation under this CONTRACT. The CONTRACT may be changed only by a change order to the CONTRACT Work Order amendments to individual Work Orders must be completed in writing and signed and dated by Contractor and Owner.
- 3.5 Liquidated Damages. OWNER and CONTRACTOR recognize that time is of the essence of this Agreement and that OWNER will suffer financial loss if the Work is not substantially complete within the time specified in paragraph 3.1 above, plus any extensions thereof allowed in accordance with Article 11 of the General Conditions. They also recognize the delays, expense and difficulties involved in proving in a legal or arbitration preceding the actual loss suffered by OWNER if the Work is not substantially complete on time. Accordingly, instead of requiring any such proof, OWNER and CONTRACTOR agree that as liquidated damages for delay (But not as a penalty) CONTRACTOR shall pay OWNER Seven Hundred and Fifty 00/100 dollars (\$750.00) for each day that expires after the time specified in Paragraph 3.1 for substantial completion until the Work is substantially complete, and Five Hundred 00/100 dollars (\$500.00) for each day that expires after the time specified in Paragraph 3.1 above from the date of final completion until the work has reached final completion. Final completion includes complete clean up demobilization from the site(s). Owner may withhold payment to compensate for liquidated damages either by increasing the amount of money being held in retainage or deducting the amount due in Liquidated Damages from the final payment application. Liquidated damages under this Contract will be applied to each of the Contract Times in this Agreement identified in Article 3.1(a) and Article 3.1(b), separately and individually, and to each Substantial Completion and Final Completion date, or as represented in any executed change orders to this Contract for changes in Contract Time, in accordance with Article 11.08 of the General Conditions of the Construction Contract.
- 3.6 This provision of Liquidated Damages for delay shall in no manner affect the TOWN's right to terminate the CONTRACT. The OWNER's exercise of the right to terminate shall not release the CONTRACTOR from his obligation to pay Liquidated Damages. It is further agreed that the OWNER may deduct from the balance of the CONTRACT sum held by the OWNER the Liquidated Damages stipulated herein or such portions as said balance will cover.

ARTICLE 4. CONTRACT PRICE.

- 4.1 OWNER shall pay CONTRACTOR for performance of the Work in accordance with the Contract Documents in current funds according to the Contract Unit Prices.
- 4.2 No guarantee is expressed or implied as to the total quantity of commodities/services to be purchased under any open end Contract. Estimated quantities will be used for Bid comparison purposes only. The Owner reserves the right to issue Work Orders as and when required for proposed work for any or all bid

items or any combination thereof. Work under this Contract is subject to fiscal appropriation by the Jupiter Town Council in either or both the Town's Community Investment Program (CIP) and fiscal year operating budgets. Estimated funding budgets anticipated being available for the original one-year contract term and subsequent one-year renewal terms are provided in the table below.

- 4.3 The Owner reserves the right to purchase commodities/services specified herein through contracts established by other governmental agencies or through separate procurement actions due to unique or special needs. If an urgent delivery is required within a short period than the delivery time specified in the Contract, and if the seller is unable to comply therewith, the Owner reserves the right to obtain such delivery from others without penalty or prejudice to the Owner or to the Bidder.

**Anticipated Estimated Annual Funding
Town of Jupiter Utilities
Utilities Painting Maintenance Continuing Services Contract (WS2404)**

Contract Term	Description	Estimated Value
Year 1	Painting Maintenance (Asset Maint. CIP)	\$330,000
	Painting Maintenance (Operating R&M)	\$75,000
	1st Year Contract Term Estimated Value	\$405,000
Year 2	Painting Maintenance (Asset Maint. CIP)	\$400,000
	Painting Maintenance (Operating R&M)	\$75,000
	2nd Year Contract Term Estimated Value	\$475,000
Year 3	Painting Maintenance (Asset Maint. CIP)	\$740,000
	Painting Maintenance (Operating R&M)	\$75,000
	3rd Year Contract Term Estimated Value	\$815,000
Estimated 3-Year Contract Total		\$1,695,000

ARTICLE 5. PAYMENT PROCEDURES.

- 5.1 Contractor shall submit Applications for Payment in accordance with Article 15 of the General Conditions. Applications for payment will be processed by OWNER as provided in the General Conditions.
- 5.2 The undersigned, acknowledges that payments made by the Town of Jupiter will be made via electronic funds transfer (EFT) and vendor will provide the Town of Jupiter with the information required to make EFT payments.
- 5.3 Progress Payments. OWNER shall make progress payments on account of the Contract Price on the basis of CONTRACTOR'S Applications for Payment within 30 days of receipt of each monthly approved application for payment during construction as provided below. All progress payments will be on the basis of the progress of the Work measured by the agreed upon schedule of values provided for in Articles 2 and 15 of the General Conditions.

- 5.4 Progress payments will be made in an amount equal to 95% of the Work completed, and 95% of materials and equipment not incorporated in the Work but delivered and suitably stored, less in each case the aggregate of payments previously made. Owner is not obligated to pay for stored materials and may choose to withhold payment until materials are incorporated into the Work.
- 5.5 Owner, at its discretion may further increase payments to 98% of the work completed upon Substantial Completion. Owner is not obligated to increase payments to 98% of work completed.
- 5.6 Final Payment. Upon final completion and acceptance of the Work in accordance with Article 15 of the General Conditions, OWNER shall pay the remainder of the Contract Price as provided in said Article 15 of the General Conditions unless liquidated damages are due.

ARTICLE 6. INTEREST. Not applicable.

ARTICLE 7. CONTRACTOR'S REPRESENTATIONS. In order to induce OWNER to enter into this Agreement, CONTRACTOR makes the following representations:

- 7.1 CONTRACTOR has familiarized himself with the nature and extent of the Contract Documents, Work, locality, and with all local conditions and federal, state and local laws, ordinances, rules and regulations that in any manner may affect cost, progress or performance of the Work.
- 7.2 CONTRACTOR has studied carefully all reports of investigations and tests of subsurface and latent physical conditions at the site or otherwise affecting cost, progress or performance of the Work which were relied upon by ENGINEER in the preparation of the Drawings and Specifications and which have been identified in the Supplementary Conditions.
- 7.3 CONTRACTOR has made or caused to be made examinations, investigations and tests and studies of such reports and related data in addition to those referred to in Article 7.2 as he deems necessary for the performance of the Work at the Contract Price, within the Contract Time and in accordance with the other terms and conditions of the Contract Documents; and no additional examinations, investigations, tests, reports or similar data are or will be required by CONTRACTOR for such purposes.
- 7.4 CONTRACTOR has correlated the results of all such observations, examinations, investigations, tests, reports and data with the terms and conditions of the Contract Documents.
- 7.5 CONTRACTOR has given OWNER written notice of all conflicts, errors or discrepancies that he has discovered in the Contract Documents and the written resolution thereof is acceptable to CONTRACTOR.

ARTICLE 8. CONTRACT DOCUMENTS.

8.1 The Contract Documents which comprise the entire agreement between OWNER and CONTRACTOR are attached to this Agreement, made a part hereof and consists of the following:

- 8.1(a) Index
- 8.1(b) Table of Contents-Specifications & Appendices
- 8.1(c) Advertisement for Bids
- 8.1(d) Instructions to Bidders
- 8.1(e) Proposal (Including List of Subcontractors and Qualification Requirements)
- 8.1(f) Contractor Safety Qualifications/Requirements(Including Contractor Safety Qualification Form)
- 8.1(g) Contractor E-Verify Affidavit form
- 8.1(h) Subcontractor E-Verify Affidavit form
- 8.1(i) Sworn Statement
- 8.1(j) Bid Bond

- 8.1(k) Notice of Intent to Award
- 8.1(l) Notice of Award
- 8.1(m) Agreement (Contract) between OWNER and CONTRACTOR
- 8.1(n) Payment Bond
- 8.1(o) Performance Bond
- 8.1(p) Opinion of Town Attorney
- 8.1(q) Notice to Proceed
- 8.1(r) General Conditions
- 8.1(s) Supplementary Conditions
- 8.1(t) Any Modifications, including Change Orders, duly delivered after execution of Agreement.
- 8.1(u) Technical Specifications including Appendices bearing the title: Utilities Painting Maintenance Continuing Services Contract (WS2404)

8.2 There are no Contract Documents other than those listed above in this Article 8. The Contract Documents may only be altered, amended or repealed by a modification described in Article 1 of the General Conditions of the Contract.

ARTICLE 9. MISCELLANEOUS.

- 9.1 Terms used in this Agreement which are defined in Article 1 of the General Conditions shall have the meanings indicated in the General Conditions.
- 9.2 No assignment by a party hereto of any rights under or interests in the Contract Documents will be binding on another party hereto without the written consent of the party sought to be bound; and specifically but without limitation, moneys that may become due and moneys that are due may be assigned without such consent (except to the extent that the effect of this restriction may be limited by law), and unless specifically stated to the contrary in any written consent to an assignment, no assignment will release or discharge the assignor from any duty or responsibility under the Contract Documents.
- 9.3 OWNER and CONTRACTOR each binds himself, his partners, successors, assigns and legal representatives to the other party hereto, his partners, successors, assigns and legal representatives in respect to all covenants, agreements and obligations contained in the Contract Documents.
- 9.4 The Inspector General of Palm Beach County has the authority to investigate and audit matters relating to the negotiation and performance of this Contract and in furtherance thereof may demand and obtain records and testimony from the Contractor and its subcontractors and lower tier subcontractors. The Contractor understands and agrees that in addition to other remedies and consequences provided by law, the failure of the Contractor or its subcontractors or lower tier subcontractors to fully cooperate with the Office of Inspector General of Palm Beach County when requested may be deemed by the municipality to be a material breach of this contract justifying its termination. The Office of Inspector General in Palm Beach County is established by Palm Beach County Code, Section 2-421 - 2-440. Failure to cooperate with the Inspector General or interfering with or impeding any investigation shall be in violation of Palm Beach County Code, Section 2-421 – 2-440, and be punished pursuant to Section 125.69, Florida Statutes, in the same manner as a second degree misdemeanor.
- 9.5 This Agreement is subject to and governed by the laws of the State of Florida, including without limitation Chapter 119, Florida Statutes, which generally makes public all records or other writings made by or received by the parties. The Contractor acknowledges its legal obligation to comply with § 119.0701, Florida Statutes.
 - 9.5(a) A request to inspect or copy public records relating to a public agency's contract for services must be made directly to the public agency. If the public agency does not possess the requested records, the public agency shall immediately notify the contractor of the request, and the

contractor must provide the records to the public agency or allow the records to be inspected or copied within a reasonable time.

9.5(b) If a contractor does not comply with the public agency's request for records, the public agency shall enforce the contract provisions in accordance with the contract.

9.5(c) A contractor who fails to provide the public records to the public agency within a reasonable time may be subject to penalties under s. 119.10.

9.5(d) **IF THE CONTRACTOR HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO THE CONTRACTOR'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS CONTRACT, CONTACT THE CUSTODIAN OF PUBLIC RECORDS AT 561-741-2270, BRITTANYG@JUPITER.FL.US, OR 210 MILITARY TRAIL, JUPITER, FL 33458.**

9.6 This Agreement is subject to and governed by the laws of the State of Florida, including without limitation Chapter 448, Florida Statutes, which provides for General Labor Regulations, and specifically Section 448.095, Employment Eligibility. The Contractor acknowledges its legal obligation to comply with § 448.095, Florida Statutes.

9.6(a) Pursuant to Section 448.095, Florida Statutes, beginning January 1, 2021, Contractor shall register with and use the U.S. Department of Homeland Security's E-Verify system, <https://e-verify.uscis.gov/emp>, to verify the work authorization status of all Contractor employees hired on and after January 1, 2021.

9.6(b) Subcontractors -

- (i) Contractor shall also require all subcontractors performing work under this Agreement to use the E-Verify system for any employees they may hire during the term of this Agreement.
- (ii) Contractor shall obtain from all such subcontractors an affidavit stating the subcontractor does not employ, contract with, or subcontract with an unauthorized alien, as defined in section 448.095, Florida Statutes.
- (iii) Contractor shall provide a copy of all subcontractor affidavits to the Town upon receipt and shall maintain a copy for the duration of the Agreement.

9.6(c) Contractor must provide evidence of compliance with Section 448.095, Florida Statutes. Evidence shall consist of an affidavit from the Contractor stating all employees hired on and after January 1, 2021 have had their work authorization status verified through the E-Verify system and a copy of their proof of registration is in the E-Verify system.

9.6(d) Failure to comply with this provision is a material breach of the Agreement, and shall result in the immediate termination of the Agreement without penalty to the Town. Contractor shall be liable for all costs incurred by the Town to secure a replacement Agreement, including but not limited to, any increased costs for the same services, any costs due to delay, and rebidding costs, if applicable.

Attachment 4

IN WITNESS WHEREOF, the parties hereto have signed two (2) copies of this Agreement. At least one counterpart each has been delivered to OWNER and CONTRACTOR. All portions of the Contract Documents have been signed or identified by OWNER and CONTRACTOR.

OWNER

Town of Jupiter
210 Military Trail
Jupiter, FL 33458

By:

Jim Kuretski, Mayor

(TOWN SEAL)

ATTEST

Laura E. Cahill, Town Clerk

CONTRACTOR

A to Z Paint Contracting, Inc.
10738 57th Pl. S
Lake Worth, FL 33449

Michelle A. McPoyle, President

(CORPORATE SEAL)

ATTEST

PRINT NAME AND POSITION

**TOWN OF JUPITER
COMMUNITY INVESTMENT PROGRAM
2024 - 2028**

Strategic Priority : Fiscal Responsibility and Safety	Department : Utilities Project No. : W1290
Project Name : Water Asset Maintenance Program	Year(s) : Ongoing Projected In-Service Date : Ongoing

Project Description :

The Town's water system contains valuable assets that must be maintained in a reliable, responsive and cost effective manner to maximize useful life. This project provides for maintenance activities related to water system assets including distribution system valves and hydrants, maintenance dredging of the surficial aquifer recharge system, well rehabilitation, maintenance upgrades of the SCADA and GIS systems, maintenance painting of water utility structures, piping, hydrants, and buildings, and other various inspections, cleanings, repairs and replacements necessary to properly maintain water utility assets.

Link to Strategic Plan :

This project supports the Town's Strategic Plan Result of Fiscal Responsibility by maintaining and managing water utility assets to help achieve and maximize useful life of assets in a safe and reliable manner.

Need, Justification, Benefits :

Maintenance of valuable Utility assets is critical to maximizing asset life in a fiscally responsible manner.

Location & Area Map**Project Photo****Comments :**

Projects planned for FY24 include continued rehabilitation of surficial aquifer (SA) and Floridan Aquifer (FA) wells, sulfuric acid tank cleaning and interior inspections, GIS/SCADA upgrades, asset management, replacement of Water Plant programmable logic controllers (PLCs) and remote I/O panels, distribution system valve and hydrant replacements, stainless steel pipe maintenance, and maintenance painting of various water utility assets.

TOWN OF JUPITER
COMMUNITY INVESTMENT PROGRAM
FINANCIAL INFORMATION
2024 - 2028

Project Name :	Water Asset Maintenance Program	Project No.	W1290
Strategic Priority :	Fiscal Responsibility and Safety		
Department :	Utilities		

Project Budget :	Prior to 2024	2024	2025	2026	2027	2028	After 2028	Total
Land acquisition	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Planning / Design	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Engineering	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Construction	\$15,636,650	\$1,156,344	\$1,425,374	\$1,292,984	\$1,441,007	\$1,560,567	\$0	\$22,512,926
Equipment	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Budget	\$15,636,650	\$1,156,344	\$1,425,374	\$1,292,984	\$1,441,007	\$1,560,567	\$0	\$22,512,926

Funding Sources :	Prior to 2024	2024	2025	2026	2027	2028	After 2028	Total
General revenues	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Impact fees	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Grant revenues	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Stormwater	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Water R & R funds	\$15,636,650	\$1,156,344	\$1,425,374	\$1,292,984	\$1,441,007	\$1,560,567	\$0	\$22,512,926
Total Revenues	\$15,636,650	\$1,156,344	\$1,425,374	\$1,292,984	\$1,441,007	\$1,560,567	\$0	\$22,512,926

Operating :	Prior to 2024	2024	2025	2026	2027	2028	After 2028	Total
Personnel	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Operating	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Operating	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

PREVIOUS YEARS FINANCIAL ACTIVITY

Previous Years	Prior to FY2019	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	Total
Amount Budgeted	\$6,162,166	\$1,694,209	\$2,013,630	\$1,948,058	\$2,260,525	\$1,652,218	\$15,730,806
Amount Expended	\$4,730,291	\$1,286,151	\$1,050,728	\$2,418,653	\$1,554,397	\$716,355	\$11,756,575
Balance							\$3,974,231

**TOWN OF JUPITER
COMMUNITY INVESTMENT PROGRAM
2024 - 2028**

Strategic Priority : Fiscal Responsibility and Safety	Department : Utilities
Project Name : Stormwater Asset Maintenance Program	Project No. : S1290
	Year(s) : Ongoing
	Projected In-Service Date : On-Going

Project Description :

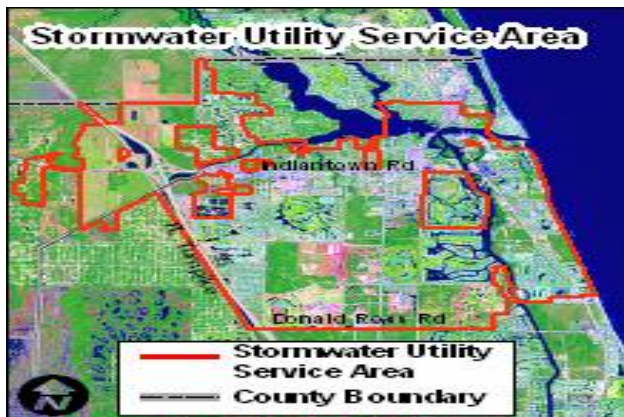
The Stormwater System contains valuable assets that must be maintained in a reliable, responsive and cost effective manner to maximize useful life. This project provides for maintenance activities related to stormwater system assets including maintenance dredging of detention areas and canals, cleaning and painting of stormwater facilities, maintenance of pump stations including electrical and control systems, and maintenance of SCADA/GIS systems associated with stormwater facilities.

Link to Strategic Plan :

This project supports the Town's Strategic Plan Results of Fiscal Responsibility and Safety by providing for well maintained stormwater utility assets to maximize useful life. These activities also provide for the well being and safety of the Town's residents.

Need, Justification, Benefits :

Maintenance of valuable Utility assets is critical to maximizing asset life in a fiscally responsible manner.

Location & Area Map**Project Photo****Comments :**

This asset maintenance program does not include major infrastructure replacement projects which would be budgeted under separate CIP projects. Projects planned for FY24-FY28 include replacement of the outfall maintenance in Olympus, The Bluffs, Egret Landing, painting maintenance of stormwater facilities, and control system upgrades at stormwater facilities.

**TOWN OF JUPITER
COMMUNITY INVESTMENT PROGRAM
FINANCIAL INFORMATION
2024 - 2028**

Project Name :	Stormwater Asset Maintenance Program	Project No.	S1290
Strategic Priority :	Fiscal Responsibility and Safety		
Department :	Utilities		

Project Budget :	Prior to 2024	2024	2025	2026	2027	2028	After 2028	Total
Land acquisition	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Planning / Design	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Engineering	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Construction	\$2,686,412	\$139,061	\$406,819	\$743,480	\$174,430	\$946,777	\$0	\$5,096,979
Equipment	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Budget	\$2,686,412	\$139,061	\$406,819	\$743,480	\$174,430	\$946,777	\$0	\$5,096,979

Funding Sources :	Prior to 2024	2024	2025	2026	2027	2028	After 2028	Total
General revenues	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Impact fees	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Neighborhood Equity funds	\$68,983	\$0	\$0	\$0	\$0	\$0	\$0	\$68,983
Stormwater R&R Funds	\$2,617,429	\$139,061	\$406,819	\$743,480	\$174,430	\$946,777	\$0	\$5,027,996
Water R & R funds	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Revenues	\$2,686,412	\$139,061	\$406,819	\$743,480	\$174,430	\$946,777	\$0	\$5,096,979

Operating :	Prior to 2024	2024	2025	2026	2027	2028	After 2028	Total
Personnel	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Operating	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Operating	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

PREVIOUS YEARS FINANCIAL ACTIVITY

Previous Years	Prior to FY2019	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	Total
Amount Budgeted	\$837,783	\$102,689	\$418,958	\$782,276	\$156,597	\$388,109	\$2,686,412
Amount Expended	\$153,348	\$328,721	\$164,616	\$307,320	\$259,327	\$34,182	\$1,247,514
Balance							\$1,438,898

TOWN OF JUPITER
APPROVAL OF WORK ORDER TO WANTMAN GROUP, INC FOR SIMS CREEK
PRESERVE CONSTRUCTION DOCUMENTS AND PERMITTING



DATE	May 7, 2024
TO	Honorable Mayor and Members of Town Council
THRU	Frank Kitzerow, Town Manager
FROM	John Sickler, Director of Planning and Zoning
SUBJECT	Approval of Resolution 52-24 for the Authorization of Work Order No. 49 of Contract EPW 2016-12D with Wantman Group, Inc. for the Sims Creek Preserve Construction Documents and Permitting in an Amount Not to Exceed \$54,314.44

EXECUTIVE SUMMARY

Consideration of Resolution No. 52-24 to approve Work Order No. 49 with Wantman Group, Inc. (WGI) for an amount not to exceed \$54,314.44 for design services for the Sims Creek Preserve construction documents and permitting.

Sims Creek Preserve abuts Sims Creek, which is a tributary to the southwest fork of the Loxahatchee River. The Loxahatchee River (Southwest Fork) is an impaired waterbody, as defined by the Florida Department of Environmental Protection (FDEP). The goal of the project is to provide public access, reduce stormwater runoff and improve water quality through redirection and capture of runoff from Center Street into a newly created bioswale planted with native species. Driveways and parking areas will be designed using low impact pervious TrueGrid technology, which will reduce overland flow and discharge into the creek by absorbing some of the water from rain events.

ANALYSIS

Wantman was awarded a continuing services contract, EPW 2016-12D, by the Town Council in April of 2016 and the contract was renewed for an additional five years starting in April of 2021. Staff has determined that WGI and its subconsultants can provide the necessary professional services for the design and permitting services for the Sims Creek Preserve improvements.

Town Council approved the Sims Creek site plan and special exception in October 2019. On April 2, 2024 the Town Council approved Resolution No. 43-24 accepting \$25,000 from Jupiter Inlet District for the project, and Resolution No. 44-24 approving a grant agreement between the Town and Florida Department of Environmental Protection in order to accept a \$100,000 grant award from the Loxahatchee River Preservation Initiative for the Sims Creek Preserve project. Staff planned for and installed components of the project as funding allowed. To date, the privacy fencing along the adjacent residential areas, the kayak launch, and the landscaping along the adjacent residential areas have been installed. A surveyor staked the locations of the approved driveway, sidewalk, and parking area. Grant funding for part of the remainder of the project was approved during the 2023 State legislative session, and was accepted by the Council on April 2, 2024 along with the contribution from Jupiter Inlet District. Staff has coordinated with WGI on a scope and fee for the construction documents and permitting for the

completion of the improvements consistent with the approved site plan (TrueGrid driveway, sidewalk, and parking area along with pedestrian amenities and the planted bioswale), which are prioritized for completion by the end of 2025.

STRATEGIC PRIORITY

- Unique, Small Town Feel
- Green, Blue & Open Spaces

ATTACHMENTS

1. Resolution 52-24
2. Contract EPW 2016-12D; Work Order No. 19

FUNDING SOURCE

X	Approved in Budget	\$295,387	Sources: Sims Creek Preserve CIP; 31032572-563000 R1703
	Additional Funding Requested	\$	Sources:

For more information, please contact Gretchen Carr at gretchenc@jupiter.fl.us or 561-741-2565.

RESOLUTION NO. 52-24

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF JUPITER, FLORIDA, AUTHORIZING THE DIRECTOR OF THE PLANNING AND ZONING DEPARTMENT TO EXECUTE WORK ORDER NO. 49 WITH THE WANTMAN GROUP, INC. FOR DESIGN AND PERMITTING SERVICES FOR THE SIMS CREEK PRESERVE HYDROLOGIC AND ENVIRONMENTAL RESTORATION PROJECT IN AN AMOUNT NOT TO EXCEED \$54,314.44

WHEREAS, the Town of Jupiter (Town) is a municipality with those powers enumerated in Chapter 166 Florida Statutes and the Florida Constitution; and

WHEREAS, the Town has an existing Continuing Services Consulting Contract, EPW 2016-12D, with Wantman Group, Inc. (WGI); and

WHEREAS, the Town's Planning and Zoning Department (the Department) has requested a proposal from WGI for design and permitting services for the Sims Creek Preserve Hydrologic and Environmental Restoration project (the Project); and

WHEREAS, the scope of work for the Project consists of civil engineering design, regulatory agency permitting, electrical engineering, and construction services; and

WHEREAS, the Department has presented to the Town Council Work Order No. 49 of Contract EPW 2016-12D, in an amount not to exceed \$54,314.44 to the Wantman Group, Inc.; and

WHEREAS, the Town Council has appropriated funds from its Community Investment Program has funds in its current fiscal year budget which funds will be used to fund the Project.

1 NOW, THEREFORE BE IT RESOLVED BY THE TOWN COUNCIL OF THE
2 TOWN OF JUPITER, FLORIDA:

3
4 **Section 1.** The foregoing recitals are incorporated herein.

5 **Section 2.** The Director of the Planning and Zoning Department is hereby
6 authorized to execute the work order with the Wantman Group, Inc. in an amount not to
7 exceed \$54,314.44.

8 **Section 3.** This Resolution shall take effect immediately upon its execution.

9 #5496115 v1 26503-00001



May 7, 2024

Mr. Christopher Holmes, P.E.
Wantman Group Inc.
2035 Vista Parkway
West Palm Beach, Florida 33411

**RE: CONTRACT EPW 2016-12D; WORK ORDER NO. 49
SIMS CREEK PRESERVE CONSTRUCTION DOCUMENTS AND PERMITTING**

Dear Mr. Holmes:

In accordance with your proposal dated April 1, 2024 (attached), you are authorized to provide design services for the Sims Creek Preserve Construction Documents and Permitting as follows:

CIVIL ENGINEERING SERVICES:

Engineering Representation Services	Hourly, Not to Exceed	\$ 1,440.48
Civil Engineering Design Services	Lump Sum	\$21,454.56
Regulatory Agency Permitting Services	Lump Sum	\$12,114.12
Construction Services	Lump Sum	\$ 6,929.28

ELECTRICAL ENGINEERING SERVICES

Preliminary Design	\$ 2,608.00
Electrical Design/ Construction Documents	\$ 9,768.00

Total: \$54,314.44

The work shall be performed as Work Order No. 49 to Contract EPW 2016-12D. All required services shall be performed in accordance with the terms and conditions of the subject contract for a cost not to exceed **Fifty-Four Thousand, Three Hundred Fourteen Dollars and Forty-Four Cents (\$54,314.44).**

Please acknowledge your concurrence of the above by signing in the space provided and returning a signed, emailed copy to this office. Please mail the signed original to this office.

Approved By Direction:

John Sickler
Director of Planning & Zoning

Wantman Group, Inc.

Acknowledgment and Acceptance:

Signature: _____

Printed Name: _____

Date: _____

Title: _____



April 1, 2024

Stephanie Thoburn, Assistant Director of Planning and Zoning
Town of Jupiter
210 Military Trail
Jupiter, Florida 33458 stepht@jupiter.fl.us

Re: Sims Creek Preserve Construction Documents and Permitting

Dear Stephanie,

WGI, Inc. (WGI) is pleased to provide this proposal to the Town of Jupiter (CLIENT) for consultant design services. Our scope of services and corresponding fees are detailed below. In addition, it is agreed that WGI's services will be performed pursuant to WGI's Contract Terms and Conditions, associated with the original contract between WGI and CLIENT, dated April 5, 2016, and amended on March 16, 2021.

PROJECT UNDERSTANDING

The Town of Jupiter has requested construction documents and permitting services for Sims Creek Preserve's un-built proposed improvements per the approved Site Plan dated 06-25-2020.

SCOPE OF SERVICES

CIVIL ENGINEERING SERVICES

- | | |
|--|---|
| I. Engineering Representation Services | Hourly, Not to Exceed \$1,440.48 |
| <p>Attend meetings with development team members and CLIENT through the design and permitting process, either in person or via teleconference. Estimated fee is based on 8 hours.</p> | |
| II. Civil Engineering Design Services | Lump Sum \$ 21,454.56 |
| <ul style="list-style-type: none">1. Prepare site demolition plan;2. Prepare stormwater pollution prevention plans including details;3. Design and prepare paving, grading, and drainage design plans including details;4. Design of a driveway connection onto Center Street;5. Design and prepare pavement marking and signage plans including details;6. Provide construction details for site amenities to include benches, trash receptacles, bike rack, fencing and entry gate (non-electrified);7. Prepare opinion of probable construction cost;8. Prepare surface water management calculations and report for permitting; and9. Submit final engineering plans (60% and 100% levels of completion) to CLIENT and Jurisdictional Agencies for permit. | |

III. Regulatory Agency Permitting Services

Lump Sum \$12,114.12

WGI will prepare and submit permit applications along with the required associated design documents for the proposed improvements. All permit fees will be paid by the CLIENT. We anticipate submitting applications and documents to the following agencies:

1. Town of Jupiter– Civil Engineering Plan Approval;
2. South Florida Water Management District – Environmental Resource Permit;
3. Palm Beach County Land Development – Right of Way Permit; and
4. Florida Department of Transportation – Drainage Connection Permit.

WGI will provide supporting construction documents to contractor to accommodate Town of Jupiter building permit submittals.

IV. Construction Services

Lump Sum \$6,929.28

1. Attend up to one (1) pre-construction meeting with Client and Contractor;
2. Review up to one (1) set of submittals and shop drawings from the Contractor;
3. Perform periodic field observations of construction for the work included in the civil engineering plans to ensure work is completed in substantial accordance with the approved and permitted plans and specifications. Estimated fee is based on 5 site visits;
4. Respond to Contractor's Request for Additional Information (RFI);
5. Coordinate and submit record drawings prepared by the Contractor's Professional Surveyor registered in the State of Florida to various permitting agencies for approval;
6. Attend pre-final; and final field reviews with regulatory agencies;
7. Submit landscape certification letter after final walkthrough; and
8. Submit engineering construction certification package.

ELECTRICAL ENGINEERING SERVICES

I. Preliminary Design

\$2,608.00

1. Review any available drawings for the area with respect to electrical services;
2. Visit the site to gather existing conditions and determine options for electrical service; and
3. Attend project kick-off meetings and design criteria discussions.

II. Electrical Design/ Construction Documents

\$9,768.00

1. Select proposed luminaires with client input;
2. Produce point-by-point photometric calcs;
3. Prepare electrical plans - Check set;
4. Prepare final plans for permit and construction; and
5. Permit submittal & response.

BASIS OF THIS PROPOSAL

This proposal is based on the following:

1. WGI shall be entitled to rely on the completeness and accuracy of all information provided by CLIENT. Information requested by WGI during the project will include, but may not be limited to, the building floor plans; plumbing, utilities, and roof drain plans; environmental assessments; geotechnical reports; and survey (with CAD file);
2. Civil engineering specifications and details will be included in the construction plans;
3. Scope work does not include utility coordination services to relocate existing utilities impacted by the proposed improvements. Utility Coordination services will be provided if needed, and a separate proposal will be submitted once the scope is determined;
4. Scope of work does not include sanitary sewer or water distribution services or improvements;
5. Site demolition plan will indicate areas within project site or along Center Street to be cleared and demolished to accommodate proposed improvements. Existing landscaping will be noted to remain;
6. It is anticipated the proposed drainage improvements for the project site will include a dry retention area and drainage bioswale;
7. The proposed surface water management system will be designed to retain runoff from the 100 year – 3-day storm event that is generated by the subject parcel prior to discharging off-site;
8. It is anticipated a new curb cut along Center Street will be provided to collect stormwater runoff from the road and convey it to the new on-site drainage system. The Center Street runoff will be routed through the on-site drainage system as pass-through conveyance;
9. The proposed driveway connection to Center Street will be designed in accordance with Palm Beach County requirements;
10. It is anticipated, subsequent to discussions with Town staff, the pavement for the parking areas will be constructed with tru-grid (proprietary) pervious pavers;
11. Significant site plan modifications will require an amendment to this contract. WGI will submit a separate proposal for those services;
12. Additional submittals and coordination with permitting agencies not due to WGI's work will be invoiced on an hourly basis;
13. Coordination and design of proposed electrical, telephone, television, and gas utilities shall be completed by others. WGI will exchange drawings with these utilities for coordination purposes and to incorporate their existing and proposed features into our plans for conflict resolution and informational purposes;
14. The project will be and designed and permitted under one phase; and
15. Scope of Services are only limited to tasks included in this contract and do not include Structural Engineering, Architectural, Title Search, Survey, and Geotechnical services.

INFORMATION REQUIRED

The following additional information will be required to begin design services on this project:

1. AutoCAD file of boundary and topographic survey of the project area;
2. AutoCAD file of site plan;
3. Geotechnical report including percolation test results; and
4. Permit application fees (Paid by CLIENT)

Any additional optional services requested by CLIENT will be provided in accordance with WGI's current hourly fee schedule in effect at the time of service, or a fixed fee to be negotiated once a scope of service

Town of Jupiter
April 1, 2024
Page 4 of 4

is defined.

We appreciate the opportunity to be of service to Town of Jupiter. Please note that the Contract Terms and Conditions are an integral part of this contract, are hereby incorporated by reference, and are controlling unless both parties expressly waive them in writing prior to commencement of work.

Respectfully submitted,
WGI, Inc.

A handwritten signature in blue ink, appearing to read "Chris Holmes", is written over a horizontal line.

Christopher Holmes, PE
Senior Project Manager

Town of Jupiter								
Sims Creek Preserve								
By:	Chris Holmes, PE							
		\$ 180.06	\$ 141.24	\$ 90.60	\$ 91.50			
TASK DESCRIPTION		Project Manager	Senior Engineer (PE)	Senior Designer	Senior CADD Technician	Expenses	FEE	TOTAL
Task I	Civil Eng Rep Services							
1	Attend project meetings	8.00				0.00	1,440.48	1,440.48
	SUBTOTAL HOURS	8.00	0.00	0.00	0.00			
	SUBTOTAL FEE	1,440.48	0.00	0.00	0.00	0.00	1,440.48	1,440.48
Task II	Civil Engineering Design							
1	Prepare Site Demo Plan	2	2	2	4	0	1,189.80	1,189.80
2	Prepare Erosion Control Plan	2	2	2	4	0	1,189.80	1,189.80
3	Prepare PGD Plan w/ Details	4	20	40	60	0	12,659.04	12,659.04
4	Prepare Pavement Marking Plan w/ Detail	2	4	12	16	0	3,476.28	3,476.28
5	Prepare SWM Report	2	8	16		0	2,939.64	2,939.64
	SUBTOTAL HOURS	12	36	72	84			
	SUBTOTAL FEE	\$2,160.72	\$ 5,084.64	\$ 6,523.20	\$ 7,686.00	\$ -	21,454.56	21,454.56
Task III	Regulatory Agency Permitting							
1	TOJ Engineering	2	4	8		0	1,649.88	1,649.88
2	SFWMD	8	16	24		0	5,874.72	5,874.72
3	PBC Land Development	2	8	16		0	2,939.64	2,939.64
4	FDOT	2	4	8		0	1,649.88	1,649.88
	SUBTOTAL HOURS	14	32	56	0			
	SUBTOTAL FEE	2,520.84	4,519.68	5,073.60	-	-	12,114.12	12,114.12
Task IV	Construction Phase Services							
1	Attend pre-construction meeting		2			0	282.48	282.48
2	Shop drawing/ Submittal review	1	2	4		0	824.94	824.94
3	Site Visits		4	20		0	2,376.96	2,376.96
4	Address RFI's	2	4	4		0	1,287.48	1,287.48
5	Substantial and Final Inspection		6			0	847.44	847.44
6	Landscape certification and walk thru		4			0	564.96	564.96
7	Certifications	1	4			0	745.02	745.02
	SUBTOTAL HOURS	4	26	28	0			
	SUBTOTAL FEE	720.24	3,672.24	2,536.80	-	-	6,929.28	6,929.28
Grand Total								\$ 41,938.44

Town of Jupiter								
Sims Preserve - MEP								
By:	Rob Anston, PE							
		\$ 180.06	\$ 157.50	\$ 90.60	\$ 91.50			
TASK DESCRIPTION		Sr. Mechanical Engineer (PE)	Sr. Electrical Engineer (PE)	Senior Designer (M/P)	Senior Designer (Elec)	Expenses	FEE	TOTAL
Task 1	Electrical Preliminary Design							
1.00	Elec site visit; evaluate elec service options	-	4.00		10.00	250.00	1,545.00	1,795.00
2.00	Attend project meetings (Teams)	-	4.00		2.00	-	813.00	813.00
	SUBTOTAL HOURS	-	8.00	-	12.00			
	SUBTOTAL FEE	-	1,260.00	-	1,098.00	250.00	2,358.00	2,608.00
							\	
Task 2	Electrical Engineering Design							
1.00	Select proposed luminaires with LA input/review		4.00	-	2.00	-	813.00	813.00
2.00	Produce photmetric calcs - point-by-point	-	4.00	-	16.00	-	2,094.00	2,094.00
3.00	Prepare electrical plans - Check set	-	8.00	-	30.00	-	4,005.00	4,005.00
4.00	Review virtually	-	2.00	-	2.00	-	498.00	498.00
5.00	Final permit/CD's	-	4.00	-	8.00	-	1,362.00	1,362.00
6.00	Permit submittal & response	-	4.00	-	4.00	-	996.00	996.00
	SUBTOTAL HOURS	-	26.00	-	62.00			
	SUBTOTAL FEE	-	4,095.00	-	5,673.00	-	9,768.00	9,768.00
Grand Total								12,376.00

TOWN OF JUPITER

Work Order No. 7 with Stanley Consultants, Inc. for Indiantown Road Widening Phase II



DATE	May 7, 2024
TO	Honorable Mayor and Members of Town Council
THRU	Frank Kitzerow, Town Manager
FROM	Thomas Hernandez, Engineering and Public Works Director
SUBJECT	Approval of Resolution 58-24 for the Authorization of Work Order No. 7 of Contract EPW 2016-12 C with Stanley Consultants, Inc. for Indiantown Road Widening Phase II in an amount not to exceed \$141,299.40

EXECUTIVE SUMMARY

Town staff is providing Resolution 58-24 for consideration by Town Council for approval of Work Order No. 7 to EPW 2016-12C with Stanley Consultants, Inc. (Stanley) in an amount not to exceed \$141,299.40 for the Indiantown Road Widening Phase II.

Work Order No. 7 authorizes Stanley to complete the necessary concept design plans, preliminary cost estimate, identify utility impacts, review right of way needs, perform a traffic analysis, and assist with Transportation Planning Agency coordination for the proposed improvements on widening Indiantown Rd (State Road 706) from 67th Road North to Palm Road / Chasewood Plaza. This work order will provide the preliminary design investigation necessary to justify the project to the Florida Department of Transportation.

The Florida Department of Transportation is currently constructing improvements along Indiantown Road. The limits of the FDOT project are from the Florida's Turnpike to Central Blvd and includes modification of the I-95 northbound to eastbound off ramp. Once constructed the FDOT project will provide four eastbound through lanes from the northbound off ramp termini to Central Blvd (outside lane becomes a drop right turn lane), and four westbound through lanes from I-95 to west of 67th Rd North along with buffered bike lanes from Island Way to Central Boulevard. The Town of Jupiter desires to extend limits of the four lanes and buffered bike lanes in each direction from west of 67th Rd North to Palm Rd / Chasewood Plaza to improve traffic operations along Indiantown Road east of the I-95 Interchange.

The scope of services and the cost breakdown of the lump sum work order are provided herein for reference.

ANALYSIS

Stanley was awarded a continuing services contract, EPW 2016-12C, by the Town Council in April of 2016 and the contract was renewed for an additional five years starting in April of 2021. Staff has determined that Stanley's and its subconsultants can provide the necessary professional services for the Indiantown Road Widening Phase II.

Approving Resolution 58-24 will authorize Work Order No.7 with Stanley Consultants, Inc. in an amount not to exceed \$141,299.40 for the Indiantown Road Widening Phase II.

In the event the Town Council approves Resolution 58-24, the Director of Engineering and Public Works will be directed to execute the Work Order on its behalf.

STRATEGIC PRIORITY

- Mobility

ATTACHMENTS

1. Resolution 58-24
2. Work Order
3. CIP Sheet

FUNDING SOURCE

X	Approved in Budget	\$150,000.00	Sources: Indiantown Road Western Corridor Improvements Phase II, 31031041 - 563000 - E2400
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For more information or to request attachments, please contact Kali Beams at kalib@jupiter.fl.us or 561-741-2467.

RESOLUTION NO. 58-24

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF JUPITER, FLORIDA, AUTHORIZING WORK ORDER NO.7 OF CONTRACT EPW 2016-12 C WITH STANLEY CONSULTANTS, INC. FOR INDIANTOWN ROAD WIDENING PHASE II IN AN AMOUNT NOT TO EXCEED \$141,299.40 AND TO AUTHORIZE THE DIRECTOR OF ENGINEERING AND PUBLIC WORKS TO EXECUTE THE WORK ORDER ON ITS BEHALF

WHEREAS, the Town of Jupiter (Town) is a municipality with those powers and responsibilities enumerated in Chapter 166 Florida Statutes and the Florida Constitution; and

WHEREAS, the Town is empowered to enter into contractual arrangements with public agencies, private corporations or other persons; and

WHEREAS, the Town has an existing Continuing Services Consulting Contract with Stanley Consultants, Inc.; and

WHEREAS, the Town's Engineering and Public Works Department requested a proposal from Stanley Consultants, Inc. in order to create a work order for preliminary design work for Indiantown Road Widening Phase II; and

WHEREAS, the proposed improvements would extend limits of the four lanes and buffered bike lanes in each direction from west of 67th Road North to Palm Road / Chasewood Plaza to improve traffic operations along Indiantown Road east of the I-95 Interchange; and

WHEREAS, the Town Council has determined that it should authorize Work Order No. 7 of Contract EPW 2016-12 C, in an amount not to exceed \$141,299.40 to the Stanley Consultants, Inc.; and

WHEREAS, the Town Community Investment Program has sufficient funds in its current fiscal year budget available to fund the preliminary design of the Project.

**NOW THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE
TOWN OF JUPITER, FLORIDA:**

Section 1. The foregoing recitals are incorporated herein.

Section 2. The Director of Engineering and Public Works is hereby authorized to execute the work order with the Stanley Consultants, Inc. in an amount not to exceed \$141,299.40.

Section 3. This Resolution shall take effect immediately upon its execution.



May 7, 2024

Michael A. Penn, P.E.
Stanley Consultants, Inc.
1641 Worthington Road, Ste. 400
West Palm Beach, FL 33409

RE: CONTRACT EPW 2016-12C - WORK ORDER NO. 7
INDIANTOWN ROAD WIDENING PAHSE II

Dear Mr. Penn:

In accordance with your proposal dated April 12, 2024 (attached), you are authorized to provide professional consulting services related to the Indiantown Road Widening Phase II project as follows:

INDIANTOWN ROAD WIDENING PAHSE II	\$141,299.40
Total:	\$141,299.40

The work shall be performed as Work Order No. 7 to Contract EPW 2016-12C. All required services shall be performed in accordance with the terms and conditions of the subject contract for a cost not to exceed \$141,299.40 (One Hundred Forty-One Thousand, Two Hundred Ninety-Nine Dollars and Forty Cents).

Please acknowledge your concurrence of the above by signing in the space provided and returning a signed, faxed copy to this office. Please mail the signed original to this office.

Approved by Direction:

Thomas Hernandez, P.E.
Director of Engineering and Public Works

Stanley Consultants, Inc.
Acknowledgment and Acceptance:

Signature: _____

Printed Name: _____

Date: _____

Title: _____



Scope of Services for Indiantown Road Concept Design Widening from 67th Road North to Palm Road

FROM: Michael A. Penn, PE, ENV SP
Client Service Manager at Stanley Consultants
Office: 561-584-8734

TO: Thomas Hernandez, PE
City of Jupiter Director of Engineering and Public Works
Office: 561-741-2680

Project Description

The purpose of this task work order is to develop a concept design package for widening Indiantown Rd (SR 706) from west of 67th Rd North to Palm Rd / Chasewood Plaza. The package will be submitted to the Palm Beach Transportation Planning Agency (TPA) for inclusion of the project in the TPA priority list.

Background: The Florida Department of Transportation (FDOT) is currently constructing improvements along Indiantown Rd under FPID 439758-1-52-01. The limits of the FDOT project are from the Florida's Turnpike to Central Blvd and includes modification of the I-95 northbound to eastbound off ramp. Once constructed the FDOT project will provide four eastbound through lanes from the northbound off ramp termini to Central Blvd (outside lane becomes a drop right turn lane), and four westbound through lanes from I-95 to west of 67th Rd North along with buffered bike lanes from Island Way to Central Blvd. The Town of Jupiter desires to extend limits of the four through lanes and buffered bike lanes in each direction from west of 67th Rd North to Palm Rd / Chasewood Plaza to improve traffic operations along Indiantown Rd east of the I-95 Interchange.

Scope of Services

The project scope consists of completing the following tasks:

- a) Preparing concept design plans reflecting the proposed widening
- b) Developing a preliminary cost estimate
- c) Identifying potential utility impacts
- d) Identifying right of way (ROW) needs to accommodate the improvements
- e) Performing a traffic analysis
- f) Assist Town with TPA coordination effort



These items can be utilized as part of the TPA submittal package. Up to three alignment alternatives (north, center and south) will be developed for evaluation, which will consider preliminary construction costs, utility impacts, and ROW impacts. The final recommended alternative and supporting documentation will be utilized for the TPA submittal package.

Concept Design Plans: Concept plans and typical sections will be prepared to reflect the proposed improvements. The proposed widening improvements are anticipated to provide the following through the project area:

Eastbound:

- Four (4) through lanes from 67th Rd North to Palm Rd / Chasewood Plaza. The outside through lane becomes a drop right turn lane at Chasewood Plaza.
- Dedicated right turn lane at Central Blvd.
- Buffered bike lane.

Westbound

- Four (4) through lanes from 67th Rd North to Palm Rd / Chasewood Plaza. Improvements will connect with the proposed FDOT improvements west of 67th Rd North.
- Dedicated right turn lane at Central Blvd and at 67th Rd North.
- Buffered bike lane.

Cost Estimate: An Engineer's Opinion of Probable Construction Cost Estimate will be prepared for each alignment alternative.

Utility impacts: Impacts to existing utilities will be identified for each alignment alternative for purposes of evaluating the alignment. The utility information provided in the FDOT project plans along with field observations will be utilized for the existing utility information. Detailed utility relocation costs would be provided by the utility owners later during the design phase.

Right of Way Needs: The approximate ROW needs, and potential property impacts will be identified for each alignment alternative to assess the viability of the alignment. The ROW and easement information from the FDOT project will be utilized and supplemented with information from the property appraiser's site. This effort is to identify the area of ROW needed. Detailed ROW acquisition costs are to be done by others.

Traffic Analysis: A traffic analysis report will be prepared to evaluate adding a fourth thru lane between Central Blvd and Palm Rd. and the fourth lane being added between I-95 and Central Blvd (currently under construction). Synchro will be utilized to evaluate the intersection operations. A new signal timing will also be prepared to maximize the signal timing with the additional capacity. The report will also have expected queue lengths and expected delays per movement per approach. This report will not consider the north to west flyover or the Displaced left turn on Indiantown Rd that previous Indiantown Rd at Central Blvd technical memorandum report had recommended. Traffic counts will be utilized from the Indiantown Rd at Central Blvd



technical memorandum dated May 17, 2022, for the analysis including both existing counts and 2045 traffic volumes.

TPA Coordination Efforts: Attend meetings with TPA as requested by Town. Assume four (4) meetings with TPA and four (4) additional review and pre-meetings with Town.

Survey and Mapping: Survey information from the FDOT project is available from 67th Rd North to Central Blvd. Outside these limits information from property appraisal in conjunction with aerial imagery will be used for conceptual alignment evaluation and impact assessment. No additional detailed survey and mapping is anticipated to be needed for the preparation of the concept plans or preliminary evaluation.

Deliverables

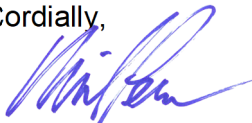
- Preliminary Assessment of Evaluated Alternatives
- Concept Plans and Typical Sections (Recommended Alternative)
- An Engineer's Opinion of Probable Construction Cost Estimate (Recommended Alternative)
- Potential Utility Impacts (Recommended Alternative)
- ROW Needs (Recommended Alternative)
- Traffic Analysis Report

Schedule

Submittal package will be provided within 4 months of NTP.

Should you have any question or need additional information, please do not hesitate to contact our office (561) 689-7444.

Cordially,



Michael A. Penn, PE, ENV SP

April 12, 2024

ESTIMATE OF WORK EFFORT AND COST - PRIME CONSULTANT

Name of Project: Indiantown Road Concept Design

Client: Town of Jupiter
Consultant Name: Stanley Consultants, Inc.

Date: 4/22/2024
Estimator: CK

Staff Classification	Total Staff Hours From "SH Summary - Firm"	Quality Control Manager	Project Manager	Senior Engineer	Engineer	Senior Traffic Engineer	Senior Designer	Designer	Senior CADD / GIS Technician	SH	Salary	Average
		\$215.60	\$201.90	\$188.20	\$140.30	\$188.20	\$123.40	\$116.80	\$136.60	By Activity	Cost By Activity	Rate Per Task
4. Roadway Analysis	768	15	64	360	161	75	30	0	63	768	\$132,919	\$173.07
7. Utilities	39	1	3	10	0	0	18	0	7	39	\$5,881	\$150.79
Total Staff Hours	807	16	67	370	161	75	48	0	70	807		
Total Staff Cost		\$3,449.60	\$13,527.30	\$69,634.00	\$22,588.30	\$14,115.00	\$5,923.20	\$0.00	\$9,562.00		\$138,799.40	\$171.99

SALARY RELATED COSTS: Check = \$138,799.40 \$138,799.40
SUBCONSULTANT SERVICES:

Expenses: \$2,500.00
SUBTOTAL LS TASK ESTIMATED FEE: \$141,299.40
TOTAL - INDIANTOWN ROAD CONCEPT DESIGN \$141,299.40

4. Roadway Analysis

Project Name: Indiantown Road Concept Design

Estimator: CK

Task No.	Task	Units	No of Units	Hours/ Unit	Total Hours	Comments
4.1	Typical Section Package	LS	1	48	48	No formal Typical Section Package Proposed. Effort is to develop 2 typical sections for each of the 3 alignment alternatives. Assume One typical east of Central Blvd and one typical west of Central Blvd for each of the alignment alternatives. 3x2 = 6 typical sections. 8 hrs per typical section. (8x6=48 hrs).
4.2	Pavement Type Selection Report	LS	1	0	0	N/A
4.3	Pavement Design Package	LS	1	0	0	N/A
4.4	Cross-Slope Correction	LS	1	0	0	N/A
4.5.1	Horizontal /Vertical Master Design Files	LS	1	100	100	
4.5.2	Horizontal /Vertical Master Design Files (skeletal plans)	LS	1	0	0	N/A
4.6	Traffic Analysis	LS	1	135	135	Create models in Sycro for 6 scenarios: Existing AM/PM, Future no build AM/PM, Future build AM/PM. Report preparation, submit draft for review and address comments and submit final report.
4.7	Cross Section Design Files	LS	1	0	0	N/A
4.8	Traffic Control Analysis	LS	1	0	0	N/A
4.9	Master TCP Design Files	LS	1	0	0	N/A
4.10	Design Variations and Exceptions	LS	1	0	0	N/A
4.11	Design Report	LS	1	12	12	Prepare summary of preliminary assessment of evaluated alternatives
4.12	Quantities	LS	1	30	30	Compute rough quantities for cost estimate for each alternative
4.13	Cost Estimate	LS	1	18	18	Preparing preliminary cost estimates for each alignment alternative
4.14	Technical Special Provisions	LS	1	0	0	N/A

4. Roadway Analysis

Task No.	Task	Units	No of Units	Hours/ Unit	Total Hours	Comments
4.15	Other Roadway Analysis	LS	1	240	240	Analyze 3 alignment alternatives for the Town to review and present to the TPA. Alternatives include center, right, and left to accommodate additional lanes as defined in project scope. Each alignment will be reviewed to determine preliminary impacts including utilities and to identify approximate right of way needs to accomodate proposed alternative. An overall plan view for each alternative will be developed to reflect the proposed alignment and potential impacts. The plan view will also depict the proposed striping in the alignment area. A summary of additional requirements and design considerations and impacates will be propovided for each alternative. Effort for the typical sections for each alternative are reflected in Task 4.1. Includes one update to layouts after input from the Town.
Roadway Analysis Technical Subtotal					583	
4.16	Field Reviews	LS	3	12	36	2 persons x 6 hrs ea (includes travel time) x 3 reviews to field check impacts
4.17	Technical Meetings	LS	1	76	76	Meetings are listed below
4.18	Quality Assurance/Quality Control	LS	%	5%	29	
4.19	Independent Peer Review	LS	%	0%	0	
4.20	Supervision	LS	%	5%	29	
Roadway Analysis Nontechnical Subtotal					170	
4.21	Coordination	LS	%	2%	15	
4. Roadway Analysis Total					768	

4. Roadway Analysis

Task No.	Task	Units	No of Units	Hours/ Unit	Total Hours	Comments
Technical Meetings						
	Typical Section	EA	0	0	0	
	Pavement	EA	0	0	0	
	Access Management	EA	0	0	0	
	15% Line and Grade	EA	0	0	0	
	Driveways	EA	0	0	0	
	Local Governments (cities, counties, MPO)	EA	6	8	48	4 meetings with Town/TPA - 2 people x 4 hrs each = 8 hrs per meeting (includes travel). Plus 2 additional coordination meetings - 2 people x 4 hrs each = 8 hrs per meeting. Total of 6 meetings.
	Work Zone Traffic Control	EA	0	0	0	
	30/60/90/100% Comment Review Meeting:	EA	0	0	0	
	Other Meetings	EA	1	12	12	1 traffic meeting with Town - 3 people x 4 hrs each = 12 hrs
	Subtotal Technical Meetings				60	
	Progress Meetings	EA	4	4	16	Town of Jupiter - 2 people x 2 hrs (includes travel) for each meeting. To review findings with Town prior to TPA meetings
	Phase Review Meetings	EA	0	0	0	
	Total Meetings				76	

7. Utilities

Project Name: Indiantown Road Concept Design

Estimator: CK

Task No.	Task	Units	No of Units	Hours/ Unit	Total Hours	Comments
7.1	Kickoff Meeting	LS	1	0	0	
7.2	Identify Existing UAO(s)	LS	1	2	2	Obtain design ticket, confirm contact information
7.3	Make Utility Contacts	LS	1	13	13	1 hour per utility - estimated 13 utility owners - AT&T, Comcast, Crowncastle Fiber, Ferrovia Services, Fibernet Direct, FP&L (Distribution), FP&L (Transmission), Hotwire Communications, Town of Jupiter (Water), Loxahatchee River District (Sewer), Teco Peoples Gas, PBC Traffic, PBC ISS.
7.4	Exception Processing	LS	1	0	0	
7.5	Preliminary Utility Meeting	LS	1	0	0	
7.6	Individual/Field Meetings	LS	1	0	0	
7.7	Collect and Review Plans and Data from UAO(s)	LS	1	24	24	
7.8	Subordination of Easements Coordination	LS	1	0	0	
7.9	Utility Design Meeting	LS	1	0	0	
7.10	Review Utility Markups & Work Schedules, and Processing of Schedules & Agreements	LS	1	0	0	
7.11	Utility Coordination/Followup	LS	1	0	0	
7.12	Utility Constructability Review	LS	1	0	0	
7.13	Additional Utility Services	LS	1	0	0	
7.14	Processing Utility Work by Highway Contractor (UWHC)	LS	1	0	0	
7.15	Contract Plans to UAO(s)	LS	1	0	0	

7. Utilities

7.16	Certification/Close-Out	LS	1	0	0	
7.17	Other Utilities	LS	1	0	0	
7. Utilities Total					39	

Technical Meetings

Kickoff	EA	0
Preliminary Meeting	EA	0
Individual UAO Meetings	EA	0
Field Meetings	EA	0
Design Meeting	EA	0
Other Meetings	EA	0

Total Technical Meetings		0
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TOWN OF JUPITER
COMMUNITY INVESTMENT PROGRAM
2024 - 2028

Strategic Priority : Mobility	Department : Engineering
Project Name : Indiantown Road Western Corridor Improvements Phase II	Project No. : New
	Year(s) : TBD
	Projected In-Service Date : TBD

Project Description :

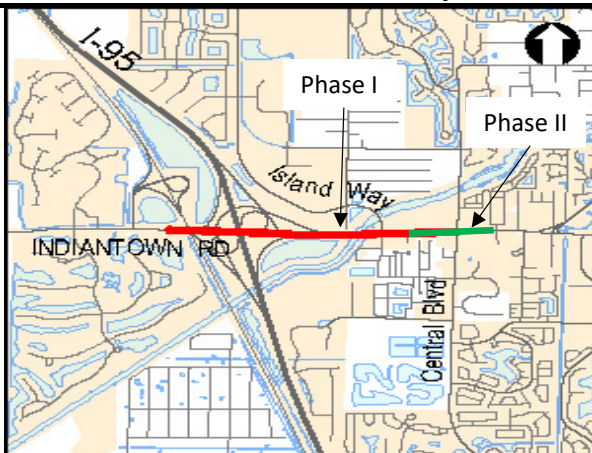
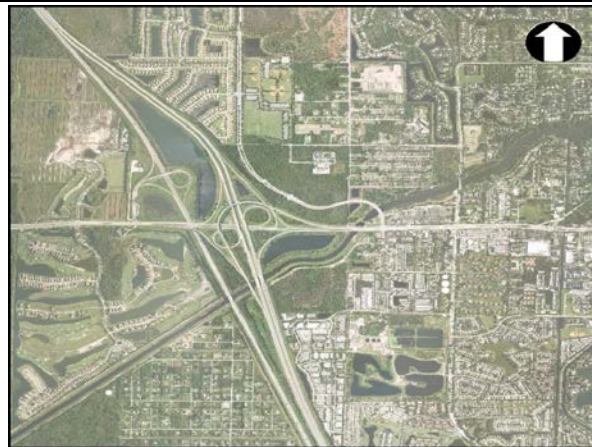
Provide additional lanes on Indiantown Road from Central Boulevard to Chasewood Plaza (eastbound) and from Central Boulevard to the intersection at Jupiter West Plaza (westbound),

Link to Strategic Plan :

Improved Mobility: LOS D on County and State Arterials. Seek approval by other agencies in order to support expansion of the improvements beyond Central Blvd to Chasewood Plaza.

Need, Justification, Benefits :

This project will improve the capacity, address congestion, and delay on the surface arterial, SR 706/Indiantown Road.

Location & Area Map**Project Photo****Comments :**

Funding for this project was previously a part of the Indiantown Road Western Corridor Improvements project. This second phase project has been added to FY 2024 in order to further support the expansion of the roadway work eastward to Chasewood Plaza. Staff plans to hire a consultant to develop a conceptual plan/estimate and discuss the project with the FDOT.

TOWN OF JUPITER
COMMUNITY INVESTMENT PROGRAM
FINANCIAL INFORMATION
2024 - 2028

Project Name :	Indiantown Road Western Corridor Improvements Phase II	Project No.	New
Strategic Priority :	Mobility		
Department :	Engineering		

Project Budget :	Prior to 2024	2024	2025	2026	2027	2028	After 2028	Total
Land acquisition	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Planning / Design	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Engineering	\$0	\$150,000	\$0	\$0	\$0	\$0	\$0	\$150,000
Construction	\$0	\$0	\$0	\$0	\$0	\$0	TBD	\$0
Equipment	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other - Right of Way	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Budget	\$0	\$150,000	\$0	\$0	\$0	\$0	\$0	\$150,000

Funding Sources :	Prior to 2024	2024	2025	2026	2027	2028	After 2028	Total
General revenues	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Impact fees	\$0	\$150,000	\$0	\$0	\$0	\$0	TBD	\$150,000
Escrow & Deposits	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
FDOT	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Stormwater	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Water R & R funds	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Revenues	\$0	\$150,000	\$0	\$0	\$0	\$0	\$0	\$150,000

Operating :	Prior to 2024	2024	2025	2026	2027	2028	After 2028	Total
Personnel	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Operating	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Operating	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

PREVIOUS YEARS FINANCIAL ACTIVITY

Previous Years	Prior to FY2019	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	Total
Amount Budgeted	\$0	\$427,913	\$1,463,212	\$1,881,000	\$0	\$45,788	\$3,817,913
Amount Expended	\$0	\$427,913	\$1,463,212	\$0	\$0	\$1,926,788	\$3,817,913
Balance							\$0

TOWN OF JUPITER

Approving a purchase order to Carl Eric Johnson, Inc. for one sulfuric acid dosing pump system in an amount of \$60,577 (W2433)



DATE	May 7, 2024
TO	Honorable Mayor and Members of Town Council
THRU	Frank Kitzerow, Town Manager
FROM	Amanda Barnes, Utilities Director
SUBJECT	Approving a purchase order to Carl Eric Johnson, Inc. for one sulfuric acid dosing pump system in the amount of \$60,577 (W2433)

EXECUTIVE SUMMARY

Staff requests approval of a purchase order (PO) to Carl Eric Johnson, Inc. ("CEJCO") for an amount of \$60,577.00 for procurement of one Grundfos Smart dosing pump system for 98% sulfuric acid to replace the existing RO Permeate acid pump skid at the Town's Reverse Osmosis (RO) Water Treatment Facility.

The RO permeate acid pump skid is necessary for dosing and injecting sulfuric acid into RO treated water (aka RO permeate) to reduce pH and optimize hydrogen sulfide gas removal for regulatory compliance. The existing RO permeate sulfuric acid pump skid installed in 2012, is constructed of welded 316 stainless steel (SS) pipe, fittings and valves and is not equipped with a safety curtain or enclosure. The condition of the existing pump skid is deteriorating due to pitting corrosion of the SS as well as exposure to the corrosive atmosphere within the room. Repairs to the SS pipe require specialty welding contractors, which extends out of service time and adds cost. Installation of a safety curtain in the RO permeate acid room is not feasible without jeopardizing the structural integrity of the concrete roofing system, as such worker safety is compromised upon entering the room. The proposed new acid pump skid will be constructed of non-corrosive materials compatible with 98% sulfuric acid, such as PVDF, Viton, and ceramic. The entire pumping system will be enclosed to provide an additional level of protection against corrosion, and most importantly provide for worker safety against exposure to sulfuric acid in the event of a leak.

Funding to replace the RO permeate acid pump skid was adopted and is available in the FY2024 Water Plant Operating Repair and Maintenance budget. CEJCO is an approved sole source provider for Grundfos chemical metering systems through March 28, 2025, in accordance with the Town's Procurement Policy and Standard Operating Procedures. CEJCO is the sole supplier for Grundfos' municipal water utility market in the State of Florida. Delivery of the sulfuric acid pump skid is anticipated by the end of September 2024, provided this request for purchase order is approved on May 7th, 2024.

ANALYSIS

The existing RO permeate acid pump skid is aged, vulnerable to leaks, and constructed of materials susceptible to corrosion when exposed to sulfuric acid over extended periods of time. Worker safety is compromised because the existing RO permeate acid equipment cannot appropriately be contained to protect workers in the event of a sulfuric acid leak. For these

reasons, replacement of the existing RO permeate acid pump skid was planned and budgeted in the FY2024 water plant repair and maintenance operating budget. The new pump skid to be supplied by CEJCO will be constructed of non-corrosive materials compatible with 98% sulfuric acid and fully enclosed in a protective cabinet for worker safety. CEJCO is the sole source supplier for Grundfos chemical metering systems in the State of Florida. CEJCO's price proposal for the Grundfos SMART Digital Dosing Pump System for 98% Sulfuric Acid Service, consisting of four pumps, four feed points, and all other necessary components for an amount of \$60,577.00 is reasonable based on other chemical metering systems purchased for the Town's water plant over the past several years.

STRATEGIC PRIORITY

- Fiscal Responsibility
- Safety

ATTACHMENTS

1. CEJCO Price Proposal
2. Approved CEJCO V1434 Sole Source Form
3. Photo of Existing RO Permeate Pump Skid
4. Photo of Enclosed Pump Skid

FUNDING SOURCE

X	Approved in Budget	\$246,422	Source: FY2024 Water Operating Budget, Plant Repair & Maintenance (Acct. 40050133-546000)
	Additional Funding Request	N/A	

For more information or copies of the attachments, please contact Brittany George at brittanyg@jupiter.fl.us or 561-741-2261.



Date: March 14, 2024

Subject: Custom GRUNDFOS SMART Digital Dosing Pump System for 98% Sulfuric Acid Service (4Pumps / 4 Feed Points)

Quote No. 24-1286

To: Austin Burg
Water Plant Maintenance Supervisor
17403 Central Blvd.
Jupiter, Florida 33458
Cell: 561 837-0090
Phone: 561 741-2629
Email Austinb@jupiter.fl.us

GRUNDFOS
AUTHORISED
SERVICE PARTNER

GRUNDFOS

GRUNDFOS
AUTHORISED
DISTRIBUTOR

GRUNDFOS

Custom GRUNDFOS SMART Digital Dosing Pump System for 98% Sulfuric Acid Service (4Pumps / 4 Feed Points)

1. One (1) SIGNATURE ENCLOSURES NEMA 4X FRP Non-Insulated Free-Standing Enclosure:

- Part #SE726024FSDOD
- 72" Tall X 60" Wide X 24" Deep
- Manufactured to NEMA 4X Standards
- Dual Overlapping Hinged Door
- Class 1 Fire Retardant Resin 0.25" Thick
- Marine Grade Gel Coat
- Gray Interior
- Gray Exterior
- Stainless Steel Continuous Hinges
- Stainless Steel 3-Point Heavy-Duty Handle with 3-Point Latching System
- EPDM Rubber Gasket Seal

2. Four (4) GRUNDFOS DDA-S SMART Digital Dosing Pumps:

- Model/Type #DDA 17-7 FCM-PV/V/C-F-31U7U7BG
- Catalog/Product #97722654
- Housing Material: PVDF
- Gasket Material: VITON
- Ball Check Material: Ceramic
- Diaphragm Material: PTFE
- Control Variant: FCM "Flow Control + Measurement"
- Maximum Turndown: 1,000:1
- Maximum Flow Rate: 4.5 GPH (17 LPH)
- Maximum Working Pressure: 100 PSIG (7 BAR)
- Voltage: 120V X 1PH / 60Hz



3. Four (4) GRUNDFOS DDA 16FT Analog/Pulse/External Stop Input Control Cables Catalog #96609016

4. Four (4) GRUNDFOS DDA 16FT Relay Output Cables Catalog #96609019

5. Four (4) GRUNDFOS DDA 16FT Analog Output Cables Catalog #96632922

6. Eight (8) PARGRIP 3/8" Compression Tube X 1/2" MNPT PFA Straight Adapters Model #GAMS-68

7. Four (4) 120VAC Weatherproof Receptacles Wire to Control Panel for Easy Maintenance:

- Four (4) BELL Weatherproof Electrical Box: 1 Gangs, 1/2 in Hub Size, 4 Inlets, 4.5 in Lg, 2.75 in Wd, 2 in Dp Model #5321-0
- Four (4) BRYANT Receptacle: Industrial, Std Duplex, Flush Mount, 15 A, 125V AC, NEMA 5-15R, Black Model #5262BBLK
- Four (4) TAYMAC While in Use Weatherproof Cover: Polycarbonate, 3 in Dp, Horizontal or Vertical, 1 Gangs, UL Model #MM410C
- CEJCO will use 14AWG THHN Stranded Copper Wire for all 120VAC X 1PH Power Circuits from Junction Panel to Outlets
- CEJCO to Utilize HUBBELL G-Series Flexible Nonmetallic Liquid Tight Conduit, 1/2 in, Gray Model #G1050 with HUBBELL 1/2" Liquid Tight Gray Nylon Conduit Fittings Model #P050CGY for all power runs to 120VAC Outlets from Control Panel

8. One (1) ACCUDRAW 250ml (4GPH) PVDF/Glass Calibration Column with 1/2" FNPT Connections Model #ACS#2-250-GKV

9. Four (4) PIC 160 PSI 2" SS Mineral Oil Filled Pressure Gauge with 1/4" MNPT Back Instrument Connection Model #SEC-202L-254F



10. Four (4) PLAST-O-MATIC PVDF Gauge Guard with PTFE Diaphragm and 1/2" SS Instrument Reinforced FNPT Connection Model #GGTS1-PF
11. Four (4) ACCUPULSE 4 Cubic Inch PVDF / PTFE Chargeable Pulsation Dampeners with 1/2" FNPT Process Connections Model #APIF-PVDF-T-1
12. Four (4) HAYWARD 1/2" Natural PVDF / PTFE 10-150 PSI True Union Socket Fusion Back Pressure Valves Model #PBV5050SPE1
13. Nine (9) CHEMTROL 1/2" PVDF Bulkhead Fittings (FNPT X FNPT) Model #FK-TA04FT
14. Twenty (20) ASAHI America 1/2" Natural PVDF / VITON True Union Ball Valve (Socket Fusion Connections) Model #1626005
15. Four (4) ASAHI America 1/2" Natural PVDF FNPT Valve Connectors Model #3636005
16. Pricing includes all necessary NIBCO/CHEMTROL SCH.80 Natural PVDF Pipe and Fittings with VITON O-Rings and Gaskets
17. All piping will be supported on an as needed basis to the skid using GF+ Polypropylene Saddle Style Pipe Clamps
18. One (1) NEMA 4X 304SS 120VAC Junction Box:
 - One (1) RITTAL 24" X 24" X 8" NEMA 4X 304SS Control Enclosure Model #WM242408N4
 - One (1) EATON 16 Amp Non-Fused Disconnect Switch Model #R5A3016U
 - One (1) EATON Disconnect Switch Locking Pistol Style Handle Model #SHRON12
 - One (1) EATON Disconnect Switch Handle 5mm Shaft Kit Model #SF320SH5X5
 - Six (6) EATON 4 AMP / 1-Phase UL489 10KA Curve-C Circuit Breakers Model #FAZ-C4/1-NA-SP
 - One (1) EATON 3 Amp / 1-Phase Circuit Breakers Model #FAZ-C3/1-NA-SP
 - One (1) EATON 60 Watt 24VDC Power Supply Model #PSG60E
 - Eight (8) FINDER DPDT 6 AMP 24VDC Control Relays Model #38.52.7.024.0050
 - TYTON Gray Wire Track will be used to secure all wiring inside the cabinet
 - 5.2MM Screw Type Terminal Strip with well labeled terminals for all customer field connections
 - All necessary general wiring materials required such as wire tags, grounds, etc.
 - An as built electrical schematic sealed to prevent moisture damage will be included
 - CEJCO utilizes a CNC to make all necessary knockouts in the electrical enclosure for better accuracy and consistency.
 - CEJCO produces all legend plates and engraved components in-house using laser technology.
 - CEJCO utilizes heat shrink wire tags and BRADY component tags, all generated in house.
 - CEJCO produces all Terminal Block Legends in House using Thermo Transfer technology not ink/pin style which can be fuzzy and smear.
19. Pricing includes all in-house engineering and labor. Should a representative request to be present during in-house testing an appointment will be made within adequate time to allow all parties involved to be present.
20. Submittal Drawing Package will include AutoDesk Inventor 3D Model in STP or STEP format of the entire system. Additional component drawings and electrical drawings/schematics will be in 2D DWG or DXF format.
21. Upon completion of a string test, CEJCO will take pictures of the completed system, record all serial tags on pumps and major equipment, and provide those along with any and all notes recording during the testing process to the appropriate person/s.
22. CEJCO to Provide Labor and materials to plastic wrap the entire system and crate upon completion of testing.

Price: **\$59,777.00**

Terms and Conditions:

Scope of Supply: Only the material detailed in this proposal is being offered. No assumptions should be made that anything not specifically defined is included.

Submittal: Estimated at 3 Weeks after purchase order acceptance by CARL ERIC JOHNSON, INC.

Shipment: Average shipment is 14 to 16 weeks after receipt of approved submittal. Actual lead-times may be longer or shorter due to order volume, size, and/or component lead-time.

Validity: 30 Calendar Days from March 14, 2024

Terms:
1) NET30 (Subject to Account Review)
2) Credit card: CEJCO Accepts VISA, MasterCard or American Express (2% surcharge applies on total order on AMEX cards)
3) Cash in Advance

Freight: Prices are FOB our plant and do NOT include freight or taxes: **Freight Estimate = \$800.00**



- 1) Prepaid and Added to Final Invoice (FOB Lawrenceville, Georgia 30043)
- 2) Customer Provided 3rd Party Billing Freight Carrier
- 3) Customer Advised COD
- 4) Customer Scheduled 3rd Party Shipping Method

Packaging:	Items will be palletized for domestic shipment
Export Control:	Country of Final Destination is The United States of America
Tax:	Not Included in Proposal
Spare Parts:	Not Included in Proposal
Site Installation:	Not Included in Proposal
Field Service:	Not Included in Proposal
Submittals:	Electronic PDF Included in Proposal - Additional Hard Copies are \$30 Each
O&M's:	Electronic PDF Included in Proposal - Additional Hard Copies are \$30 Each
Cancellation Fees:	Cancellation Charges will be accessed at time of cancellation based on project status, restocking fees associated with returning items received or scheduled for delivery before cancellation order is issued.
Limited Warranty:	Products manufactured by Carl Eric Johnson, Inc. are warranted to be free of defects in materials and workmanship for 12 months from date of startup, but not exceeding 18 months from manufacture. Carl Eric Johnson, Inc. assumes liability to replace or repair the product depending on the nature of the warranty claim. Carl Eric Johnson, Inc. will not be liable for any costs of removal, installation, transportation, or any other charges that may arise in connection with a warranty claim. Carl Eric Johnson, Inc. will not be liable for damage or wear to products caused by abnormal operation conditions, accident, abuse, misuse, or if the product was not installed in accordance with Carl Eric Johnson, Inc.'s installation and operating instructions.

Should this proposal become an order, please address and send to:

Carl Eric Johnson, Inc.
1725-Q Macleod Drive
Lawrenceville, GA 30043
Email: customerservice@cejco.com

If you have any additional questions, or require any additional information, please let us know. Our portfolio includes a large range of engineered fluid handling products beyond the scope of this proposal, and we have design engineers who can assist with a vast variety of Pumps, Tanks, Heat Exchangers, Filters, Skids, Controls & Automation, Repairs, and Turnkey Installations. We appreciate your consideration of our proposal and look forward to the opportunity to work with you further.

Sincerely,
Leonard Wert
Engineering Manager

Carl Eric Johnson, Inc.
1725Q Macleod Drive
Lawrenceville, GA 30043
Phone: 678-243-8476
Email: lwert@cejco.com

Local CEJCO Sales Engineer
Mark Welsh
Phone: 954-635-7514
Email: mwelsh@cejco.com

Town of Jupiter

Sole Source Provider Approval Form

Department

Carl Eric Johnson (CEJCO)

Vendor and Vendor# (V- #####)

1434

Prior Year Expense (if any)

\$ 5,000

Expected Current Year Expense

\$ 100,000

GL Account Number(s)

Description of Goods or Services

Cross linked resin chemical storage tanks by Poly Processing and Grundfos chemical metering pumps. The Town owns and maintains 10 Poly Processing chemical storage tanks. The Town owns one chemical metering pump skid manufactured by Grundfos. Replacements, parts and service for Poly Processing and Grundfos metering pumps in the State of Florida is only available through CEJCO.

Explain Why Vendor Should be Considered Sole Source

CEJCO is the exclusive sole source provider of products, parts, repairs, service, and technical support for Poly Processing and Grundfos chemical metering pumps for municipal markets in the state of Florida. Attached are sole source letters from Poly Processing and Grundfos stating CEJCO is the sole source provider for municipal markets in the state of Florida and therefore, for the Town of Jupiter. No other distributors are authorized to sell Poly Processing chemical storage systems and parts or Grundfos chemical metering pumps or Grundfos chemical metering systems and parts in Florida.

Select Only Those That Currently Apply

- ☒ No other source can meet the Town's requirements
- ☒ Different brand, make or specifications would be incompatible with currently owned equipment
- ☐ Without modifications to existing Town systems, no other options exist
- ☐ No other after market product meets the Towns and/or system requirements
- ☐ Contract with manufacturer prohibits use of other products
- ☐ Use of alternative products voids current warranty
- ☒ Manufacturer has restricted service and/or sales distribution network which limits Town to this single vendor

Employee Submitting Request (print name)

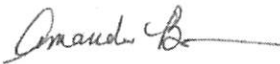
Christopher McKenzie

Date

03/28/2023

Signatures:

Department:


☒ Director
☐ Asst Director

3/28/2023

Finance:


☐ Director
☒ Asst Director

03/28/2023

Town Managers Office:



03/28/2023



Scott Rachal
District Sales Manager, Florida
Grundfos Water Utilities, Inc.
902 Koomey Road
Brookshire, TX 77423

March 28, 2023

Christopher O. McKenzie
Utilities Services Manager
17403 Central Blvd
Jupiter Florida 33458
561-741-2605

Subject: Sole Source Representative

Dear Mr. McKenzie,

Grundfos is the sole manufacturer of its products Grundfos Packaged Systems, BoosterpaQ, CR Pumps, PACO Pumps, Grundfos Controls, and Grundfos Dosing Pumps and Skid Systems. **Carl Eric Johnson Inc. (CEJCO)** is the sole or exclusive representative for **Grundfos** within the state of Florida for the purchase of new products, OEM repair parts, repairs and maintenance for the Municipal Water Utility Market excluding wastewater applications.

CEJCO is the sole source provider for these products for Town of Jupiter. No other representative can sell products, repair/replacement parts, maintenance, repair/replacement services, field services and technical support for Grundfos.

Your contact for **Carl Eric Johnson Inc. (CEJCO)** is:

Mark Welsh
Cell: (954) 635-7514
Email: mwelsh@cejco.com
CEJCO main office: 800-737-2235

If you have questions regarding this issue, please contact Scott Rachal at (386)282-1296.

Sincerely,

Scott Rachal

Scott Rachal
District Sales Manager, Florida
Grundfos Water Utility, Inc.



PolyProcessing Company
2201 Old Sterlington Road
Monroe, LA 71211

3/28/2023

Christopher O. McKenzie
Utilities Services Manager
17403 Central Blvd
Jupiter Florida 33458
561-741-2605

Dear Christopher,

May this letter serve to inform you that Carl Eric Johnson, Inc. (CEJCO) is our sole source municipal representative for chemical storage systems in Florida. As part of this, CEJCO is the sole source provider for these products for Town of Jupiter. We consider CEJCO to be one of our best manufacturer representatives in the country.

Sincerely,

A handwritten signature in black ink that reads 'John Asha'. The signature is fluid and cursive, with the first name 'John' being more prominent than the last name 'Asha'.

John E. Asha
Southeast Regional Sales Manager
jasha@polyprocessing.com
561-399-0817

Attachment 3
Existing RO Permeate Acid Pump Skid



04/22/2024 13:35



TOWN OF JUPITER

Approval of Town Council Charitable Donation Program



DATE	May 7, 2024
TO	Honorable Mayor and Members of Town Council
THRU	Frank Kitzerow, Town Manager
FROM	Satu Oksanen, Neighborhood Services Manager, JPD
SUBJECT	Town Council Charitable Donation Program

EXECUTIVE SUMMARY

Staff seeks Town Council's approval of funding for local non-profit and charitable organizations. Since 2003, the Council has contributed in support of tax-exempt non-profit organizations serving the Jupiter area who seek to improve quality of life and/or offer valuable programs and services to Town residents not offered by the Town. The FY 2024 General Fund operating budget includes \$50,000 for this program.

This year, 24 organizations requested funding. Five of the applicants were deemed ineligible for the program. The remaining 19 organizations requested funding totaling \$130,314, which is \$80,314 over the budgeted amount of \$50,000.

This year's eligible applicants, program descriptions, application categories, requested funding amounts, and last year's funding (if applicable) for nonprofits are listed below:

2024 Applications				
Organization	Program	Application Category	2024 Requested Amount	2023 Funding through this program
Beach Buckets Foundation	Beach Cleanup Stations	Environment/conservation program	\$5,000	Didn't apply in 2023
Chasin A Dream Foundation	Financial aid for families struggling under the burden of healthcare cost associated with their child's illness	Food/shelter/job assistance Health Services	\$10,000	\$2,500
Childrens Health And Mentor Program Inc. (dba CHAMP)	Free recreational activities to special needs individuals of all ages.	Disability services	\$2,500	Didn't apply in 2023
El Sol	Summer Language Program organizes small groups where English-speaking students learning Spanish pair up with Spanish-speaking students learning English	Education/youth program	\$5,000	\$5,000

2024 Applications				
Organization	Program	Application Category	2024 Requested Amount	2023 Funding through this program
Florida Outreach Center for the Blind, Inc.	Training courses for the visually impaired including Daily living skills, Orientation and mobility, Braille instruction, and Computer and technology	Disability services	\$1,089	Didn't apply in 2023
Jupiter Community Senior High School	Project Graduation, aka Project Grad, is an adult-supervised, alcohol/drug-free post-graduation party offered as an alternative to an unsupervised student-planned party.	Education/youth program	\$5,000	\$2,500
JupiterFirst Church	Startup costs for new preschool	Education/youth program	\$10,000	Didn't apply in 2023
Kiwanis Club	College scholarships for HS students	Education/youth program	\$5,000	\$2,500
Merciful Heavens	Free Thanksgiving Meal to low income residents including seniors	Food/shelter/job assistance	\$8,525	\$2,500
NAMI Palm Beach County	Education and support for caregivers of individuals living with mental health conditions through an online support club	Health services	\$10,000	Didn't apply in 2023
PBC Food Project	Non-perishable food and other household items to families in need through a food pantry located in Jupiter	Food/shelter/job assistance	\$7,500	Didn't apply in 2023
Palm Beach Shakespeare Festival, Inc.	Fully-produced, professional production of Shakespeare's KING LEAR at the Seabreeze Amphitheater	Cultural/history program	\$5,000	\$5,000
Pearl Mae Foundation	Pearl's Pantry is a food nutrition program for low-income Seniors with its own case managers and a registered nutritionist providing oversight	Food/shelter/job assistance	\$18,200	\$2,500
Restoration Bridge International	Mobile food distribution program, including two in Jupiter: Cabana Colony and Generation Church	Food/shelter/job assistance	\$15,000	\$5,000
Sea Turtle Adventures, Inc.	Social Events, Travel Club and Day Program for individuals with moderate to severe autism and related intellectual and developmental disabilities	Disability services	\$2,500	\$2,500

2024 Applications				
Organization	Program	Application Category	2024 Requested Amount	2023 Funding through this program
St. Vincent de Paul of St. Peter	Financial aid including critical bill assistance for people in temporary crisis	Food/shelter/job assistance	\$5,000	Didn't apply in 2023
The Friends of Jupiter Beach Inc.	Cleaning and maintaining the 2.5-mile stretch of Jupiter dog beach, to include A1A roadway on both sides and Ocean Cay Park	Environment/conservation program	\$5,000	Didn't apply in 2023
Trustbridge Hospice Foundation	End-of-life medical care (hospice) services for Town residents	Health services	\$5,000	Didn't apply in 2023
West Jupiter Community Group (DBA Edna W. Runner Tutorial Center)	A program that focuses on broadening the students' understanding of future career options by directly exposing them to professional opportunities and service, tech, and trade careers at a young age	Education/youth program	\$5,000	Didn't apply in 2023
	Total		\$130,314	

STAFF ANALYSIS

Staff analyzed the 19 eligible applications and utilized a formula to determine the proposed funding levels. Four organizations serving more than 10,000 residents are proposed to receive a \$5,000 donation; two organizations serving more than 1,000 residents are proposed to receive a \$3,000 donation; five organizations serving more than 100 residents are proposed to receive a \$2,500 donation; and eight organizations serving less than 100 residents are proposed to receive a \$1,000 donation.

Based on the proposed distribution of funds across the funding levels described above, \$3,500 is remaining in the budget for Council's consideration.

Proposed 2024 Funding is listed below:

Organization	Number of Jupiter residents served (per application)	Proposed Funding level
	10,000 or more	
The Friends of Jupiter Beach Inc.	61,126	\$5,000.00
Restoration Bridge International	10,484	\$5,000.00
Beach Buckets Foundation	10,000	\$5,000.00
Palm Beach Shakespeare Festival, Inc.	10,000	\$5,000.00
	1,000 or more	
PBC Food Project	2,000	\$3,000.00
Merciful Heavens	1,300	\$3,000.00
	100 or more	
Jupiter Community Senior High School	500	\$2,500.00
JupiterFirst Church	240	\$2,500.00
St. Vincent de Paul of St. Peter	174	\$2,500.00
West Jupiter Community Group (Edna W. Runner Tutorial Center)	127	\$2,500.00
Pearl Mae Foundation	100	\$2,500.00
	Under 100	
NAMI Palm Beach County	70	\$1,000.00
Sea Turtle Adventures, Inc.	60	\$1,000.00
Childrens Health And Mentor Program Inc. (dba CHAMP)	50	\$1,000.00
El Sol	20	\$1,000.00
Trustbridge Hospice Foundation	19	\$1,000.00
Chasin A Dream Foundation	18	\$1,000.00
Kiwanis Club	3	\$1,000.00
Florida Outreach Center for the Blind, Inc.	2	\$1,000.00
	Total	\$46,500

STRATEGIC PRIORITY

Unique, Small Town Feel

ATTACHMENTS

1. Attachment A – History of program funding
2. Attachment B – Eligible Applications

FUNDING SOURCE

	Approved in Budget	\$50,000	Source: 00110011-582000 Aid to Private Orgs.
	Additional Funding Requested	\$ N/A	Sources: N/A

*Funding is not necessary for this request

For more information or to request attachments, please contact Satu Oksanen, Neighborhood Services Manager at satuo@jupiter.fl.us or (561)741-2524.

2019-2023 Town Council Charitable Donations

Organization	2024 Proposed	2023 Awarded	2022 Awarded	2021 Awarded	2020 Awarded	2019 Awarded
American Youth Soccer		\$ 2,500.00	\$ 5,000.00	\$ -	\$ -	\$ -
Andrew Red Harris Foundation		\$ 5,000.00	\$ 10,000.00	\$ 5,000.00	\$ 5,000.00	\$ -
AustinBlu Foundation		\$ -	\$ 10,000.00	\$ -	\$ -	\$ -
Beach Buckets Foundation	\$ 5,000.00					
Chasin a Dream Foundation	\$ 1,000.00	\$ 2,500.00				
Children's Health and Mentor Program (CHAMP)	\$ 1,000.00	\$ -	\$ 2,500.00			
Dwyer HS Project Graduation		\$ -	\$ -	\$ -	\$ -	\$ 1,000.00
El Sol	\$ 1,000.00	\$ 5,000.00	\$ 5,000.00	\$ -	\$ -	\$ -
FL Outreach Center for the Blind	\$ 1,000.00					
Humane Society of Greater Jupiter/Tequesta dba Furry Friends		\$ -	\$ -	\$ 10,000.00	\$ 5,000.00	\$ 6,000.00
Jupiter First/Boy Scouts	\$ 2,500.00	\$ -	\$ 4,800.00			
Jupiter HS Project Graduation	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	\$ -	\$ 1,000.00	\$ 1,000.00
Jupiter Inlet Foundation		\$ -	\$ -	\$ 15,000.00	\$ -	\$ -
Jupiter Middle School Academic Programs		\$ 5,000.00	\$ -	\$ -	\$ -	\$ 3,000.00
Jupiter Tequesta Repeater Club		\$ -	\$ 1,000.00	\$ -	\$ -	\$ -
Kiwanis Club	\$ 1,000.00	\$ 2,500.00	\$ 5,000.00	\$ -	\$ -	\$ -
Loxahatchee River Historical Society, Inc.		\$ -	\$ -	\$ 6,000.00	\$ 5,000.00	\$ 8,000.00
Maltz Theater		\$ -	\$ -	\$ -	\$ 20,000.00	\$ -
Merciful Heavens	\$ 3,000.00	\$ 2,500.00	\$ -	\$ 10,000.00	\$ -	\$ -
National Autism Registry, Inc		\$ -	\$ -	\$ 5,000.00	\$ 1,000.00	\$ -
National Alliance on Mental Illness	\$ 1,000.00					
Palm Beach County Food Project	\$ 3,000.00					

Palm Beach Shakespeare Festival, Inc.	\$	5,000.00	\$	5,000.00	\$	5,000.00	\$	2,000.00	\$	1,500.00	\$	1,500.00
Peace, Love, Music Inc.			\$	-	\$	2,500.00						
Restoration Bridge International	\$	5,000.00	\$	5,000.00	\$	10,000.00						
Sea Turtle Adventures	\$	1,000.00	\$	2,500.00								
St Vincent de Paul	\$	2,500.00										
The Pearl Mae Foundation	\$	2,500.00	\$	2,500.00								
The Bush Wildlife Sanctuary			\$	5,000.00	\$	7,500.00	\$	10,000.00	\$	5,000.00	\$	6,000.00
The Friends of Jupiter Beach	\$	5,000.00	\$	-	\$	5,000.00						
Trustbridge Hospice	\$	1,000.00										
West Jupiter Community Group (Edna Runner Tutoring Center)	\$	2,500.00										
William R Dwyer HS			\$	2,500.00								
			\$	-								
	\$	46,500.00	\$	50,000.00	\$	75,800.00	\$	63,000.00	\$	43,500.00	\$	26,500.00

Town Council Support for Community Organizations (Charitable Giving) - Submission #51893

Date Submitted: 2/5/2024

Application Instructions

Please fill out the form in its entirety. Incomplete applications will not be considered.

Application deadline for 2024 is March 1, 2024.

Consideration by the Town Council is typically at one of their regular April meetings, and funding is dispersed within 2 weeks after approval. The total budget for the program in 2024 is \$50,000.

To view upcoming meeting agendas, visit www.jupiter.fl.us/agendas and click on "Town Council".

Please note that organizations that receive funding will need to provide a written report of actual program successes and metrics, including incorporated Jupiter residents served, within 9 months of receiving the award.

Contact First Name*

David

Contact Last Name*

Krell

Role in the Organization

Executive Director

Please provide your title in the organization.

Organization Name (must be 501(c)3 serving Jupiter area to be considered)*

The Pearl Mae Foundation, Inc.

Address1*

775 West Indiantown Road

Address2

Suite 4

City*

Jupiter

State*

FL

Zip*

33458

Contact Phone*

561-340-5693

Contact Email*

dkrell@pearlmaefoundation.org

501(c)3 Designation*

IRS Letter of Determination.pdf

Please upload a copy of your organization's 501(c)3 designation. If no documentation is provided, the application cannot move forward.

990 Form

2022 Pearl Mae - 990.pdf

Please upload a copy of your organization's most recent 990 Form.

Requested Amount of Donation *

\$18,200

Program Description

The Pearl Mae Foundation is a 501(c)(3) charity with the mission of being of service to others, and specifically, seniors. For years, we have witnessed these individuals fall between the cracks of the health care and social services delivery systems. The Foundation established programs to support seniors who are unable to provide for themselves financially during times of crisis. Our goal is to remove the financial burden, avoid the escalation of the financial crisis, and improve their health-related quality of life.

In the wake of the pandemic in March 2020, Pearl's Pantry was created. Its original purpose was providing food to any - and all - Seniors who needed it, but with a preference to Jupiter residents. Since its inception, Pearl's Pantry has developed into a robust food nutrition program for low-income Seniors with its own case managers and a registered nutritionist providing oversight. We provide bi-weekly deliveries that includes two-weeks' worth of fresh produce, eggs, meat, and specialized shelf-stable items you will not find at other food pantries. In other words, we provide an entire years' worth of food to each of our low-income Senior clients, while keeping them healthy and informed throughout the process. And most importantly, we become a community of support for a group of seniors who often have no one else to rely on. Please know, they can- and do- rely on us.

Your support will allow us to open our waitlist to other seniors desperately needing our services here in Jupiter.

Please describe your program in detail, how it serves Jupiter residents, and provide evidence that the service is not offered by the Town of Jupiter.

Past Recipient

The Pearl Mae Foundation has been fortunate to receive support through the Town of Jupiter's Charitable Giving program for many years, and we are grateful for that support.

Previous funds were used to provide additional senior clients with access to the Pearl's Pantry program. We measured the success of the program for said clients by implementing systems to collect relevant data. This involved tracking the number of produce bags distributed, conducting participant surveys, and collaborating with healthcare professionals, such as nutritionists and case managers, to assess health improvements.

More specifically, the past funds were used to purchase the specific healthy foods provided to those additional clients added to Pearl's Pantry.

If you are a past funding recipient, please include information on the success of the past programs/services and how the success was measured (tangible accomplishments and/or metrics).

Also, please explain how the past funding was put to use or applied to those programs/services.

Total Program Budget (\$)

109,200

Cost Per Beneficiary (total cost divided by number of residents served)

\$35

of Jupiter Residents Served Annually

100

Names of Board Members

Debra A. Finnel
Brent Hood
Philip M. Sprinkle, II
Dr. Vishnu Reddy, M.D.
Nadia Barreto-Najarro, MHA
Paola Pouponneau-Nisbett, MSW, MBA

Please list the organization's board members:

Other Major Funders

ilumed - \$50,000
JL Cares - \$21,000
Careabout - \$10,000
Ascend - \$10,000
Walter & Adi Blum Foundation - \$10,000

Please list your other major funders and amounts here
(\$10,000+).

Additional Information

Please share any additional information on your organization, programs or services that is not included
above.

Town Council Support for Community Organizations (Charitable Giving) - Submission #51947

Date Submitted: 2/11/2024

Application Instructions

Please fill out the form in its entirety. Incomplete applications will not be considered.

Application deadline for 2024 is March 1, 2024.

Consideration by the Town Council is typically at one of their regular April meetings, and funding is dispersed within 2 weeks after
approval. The total budget for the program in 2024 is \$50,000.

To view upcoming meeting agendas, visit www.jupiter.fl.us/agendas and click on "Town Council".

Please note that organizations that receive funding will need to provide a written report of actual program successes and metrics,
including incorporated Jupiter residents served, within 9 months of receiving the award.

Contact First Name*

David

Contact Last Name*

Krell

Role in the Organization

Merciful Heavens, Inc.

Please provide your title in the organization.

Organization Name (must be 501(c)3 serving Jupiter area to be considered)*

Merciful Heavens, Inc.

Address1*

775 West Indiantown Road

Address2

Suite 4

City*

Jupiter

State*

FL

Zip*

33458

Contact Phone*

646-753-1677

Contact Email*

mercifulheavensflorida@gmail.com

501(c)3 Designation*

501(c)3.pdf

Please upload a copy of your organization's 501(c)3 designation. If no documentation is provided, the application cannot move forward.

990 Form

990-N.pdf

Please upload a copy of your organization's most recent 990 Form.

Requested Amount of Donation *

8,525

Program Description

Families Feeding Families – Jupiter, Florida

Merciful Heaven's Board of Directors is made up of a series of artists and chefs, who manage many of the best restaurants in Palm Beach County.

Furthermore, Merciful Heavens, Inc. was created to provide fresh, healthy food for families in need to take home and prepare themselves for a family meal that they would not be able to afford without our services. Our largest program is "Families Feeding Families" in which we provide 650+ low-income individuals living in Jupiter, Florida with a full Thanksgiving meal and have been doing so since 2015.

Therefore, we will once again be purchasing fresh, healthy holiday meals for low-income families in North Palm Beach County. We know it is needed because we have a pre-registration list of 650+ low-income clients who have been cited and approved by local agencies to have no alternative for a holiday meal. Out of those 650+ clients, nearly 250 of them are Senior Citizens. We provide those who can cook with full Thanksgiving meal groceries and we provide a gourmet Thanksgiving meal for those Senior Citizens who are unable to cook. Between the two of them, that equates to approximately 650 low-income families in need. In addition, we are applying for \$8,525.00 because our list has increased by nearly 150 registrants, and the cost per client has increased by \$5 per person.

Please describe your program in detail, how it serves Jupiter residents, and provide evidence that the service is not offered by the Town of Jupiter.

Past Recipient

We have received funding in the past, and it was vital to the success of the program. In other words, it made it possible for all of the families who needed it, to have a full thanksgiving meal. Please note that our success is measured by all prepared meals and groceries being picked up and/or delivered by all registered recipients, who are found through previously arranged partnerships with numerous agencies serving Jupiter, Florida and North Palm Beach County. Without our services, families would not be able to afford a full holiday meal.

If you are a past funding recipient, please include information on the success of the past programs/services and how the success was measured (tangible accomplishments and/or metrics).

Also, please explain how the past funding was put to use or applied to those programs/services.

Total Program Budget (\$)

39,000

Cost Per Beneficiary (total cost divided by number of residents served)

\$55

of Jupiter Residents Served Annually

1300

Names of Board Members

Mary Tran
Treasurer
427 North Cypress Drive
Tequesta, Florida 33469
Cell: (561)-310-6167
Email: marytran@mac.com

Patricia Bowman
106 West Tarpon Lane
Jupiter, Florida 33477
Cell: (561)-427-3877
Email: partriciajbowman@gmail.com

Mike Moir
326 Hibiscus Street
Jupiter, FL 33458
Phone: (561) 529-3769
Email: moirmic2@aol.com

Carole Tran
103 US-1 D3
Jupiter, FL 33477
Cell: (561)-301-7367
Email: caroletran@gmail.com

Drew Shimkus
451 University Blvd.
Jupiter, FL 33458
Cell: (561)-627-6030
Email: drewshimkus2@yahoo.com

David Krell - President
775 West Indiantown Road, Suite 4
Jupiter, Florida 33478
Cell: (646)-753-1677
Email: mercifulheavensflorida@gmail.com

Please list the organization's board members:

Other Major Funders

Walter & Adi Blum Foundation - \$10,000
* Please note: Most donations are less than \$10,000,
but many are between \$1,000 - \$8,000

Please list your other major funders and amounts here
(\$10,000+).

Additional Information

Please share any additional information on your organization, programs or services that is not included above.

Town Council Support for Community Organizations (Charitable Giving) - Submission #51961

Date Submitted: 2/14/2024

Application Instructions

Please fill out the form in its entirety. Incomplete applications will not be considered.

Application deadline for 2024 is March 1, 2024.

Consideration by the Town Council is typically at one of their regular April meetings, and funding is dispersed within 2 weeks after approval. The total budget for the program in 2024 is \$50,000.

To view upcoming meeting agendas, visit www.jupiter.fl.us/agendas and click on "Town Council".

Please note that organizations that receive funding will need to provide a written report of actual program successes and metrics, including incorporated Jupiter residents served, within 9 months of receiving the award.

Contact First Name*

Contact Last Name*

Role in the Organization

Please provide your title in the organization.

Organization Name (must be 501(c)3 serving Jupiter area to be considered)*

Address1*

Address2**City***

Jupiter

State*

FL

Zip*

33458

Contact Phone*

5617478340

Contact Email*

operations@jupiterfirst.org

501(c)3 Designation*

501(c)(3).pdf

Please upload a copy of your organization's 501(c)3 designation. If no documentation is provided, the application cannot move forward.

990 Form

JFCPS Intro Handout.pdf

Please upload a copy of your organization's most recent 990 Form.

Requested Amount of Donation *

10,000

Program Description

JupiterFIRST Church Preschool's objective is to treat every child as an individual, always recognizing that they are all on a different level of development. We are seeking startup costs for new preschool. \$6,000 for Copier and \$4,000 for Furnishings (desks, tables and chairs). Please see attached document for Program Description (we do not file a 990 so I uploaded the document to that area).

Please describe your program in detail, how it serves Jupiter residents, and provide evidence that the service is not offered by the Town of Jupiter.

Past Recipient

If you are a past funding recipient, please include information on the success of the past programs/services and how the success was measured (tangible accomplishments and/or metrics).

Also, please explain how the past funding was put to use or applied to those programs/services.

Total Program Budget (\$)

\$100,000

Cost Per Beneficiary (total cost divided by number of residents served)

\$416

of Jupiter Residents Served Annually

240

Names of Board Members

Joseph Jusrkis, Lead Pastor
Michelle Premuto, Director of Operations
Nate Endrud, Director
Deb McLaughlin, Director
Paula Nessmith, Director
Edward Downey, Director
Michelle Rose Kelly, Director
Suzi Addressa, Director
Andrew Tallaksen, Director
Betsy May, Director
Melissa Mesteller, Director

Please list the organization's board members:

Other Major Funders

Anonymous Donor (\$25,000)
Mike Harris (\$5,000)
Various Members of Church (\$10,000)
Church (\$50,000)

Please list your other major funders and amounts here (\$10,000+).

Additional Information

Please share any additional information on your organization, programs or services that is not included above.

Town Council Support for Community Organizations (Charitable Giving) - Submission #52013

Date Submitted: 2/23/2024

Application Instructions

Please fill out the form in its entirety. Incomplete applications will not be considered.

Application deadline for 2024 is March 1, 2024.

Consideration by the Town Council is typically at one of their regular April meetings, and funding is dispersed within 2 weeks after approval. The total budget for the program in 2024 is \$50,000.

To view upcoming meeting agendas, visit www.jupiter.fl.us/agendas and click on "Town Council".

Please note that organizations that receive funding will need to provide a written report of actual program successes and metrics, including incorporated Jupiter residents served, within 9 months of receiving the award.

Contact First Name*

Contact Last Name*

Role in the Organization

Please provide your title in the organization.

Organization Name (must be 501(c)3 serving Jupiter area to be considered)*

Address1*

Address2**City***

Jupiter

State*

FL

Zip*

33468-0791

Contact Phone*

5616023615

Contact Email*

hello@friendsofjupiterbeach.org

501(c)3 Designation*

2000 IRS determination letter.pdf

Please upload a copy of your organization's

501(c)3 designation. If no documentation is provided, the application cannot move forward.

990 Form

2022 990 The Friends of Jupiter Beach.pdf

Please upload a copy of your organization's most recent 990 Form.

Requested Amount of Donation *

5000

Program Description

Friends of Jupiter Beach cleans and maintains the 2.5 mile stretch of Jupiter dog beach, to include A1A roadway on both sides and Ocean Cay Park. Our volunteer ambassadors clean the beach daily and the community gathers twice a month for a cleanup usually on the first Saturday of the month and the third Sunday for our Young Friends cleanup, offering community service hours for young adults.

Please describe your program in detail, how it serves Jupiter residents, and provide evidence that the service is not offered by the Town of Jupiter.

Past Recipient

As a past recipient in 2022, funds awarded by the Town of Jupiter were used to purchase new equipment for beach cleanups such as grabbers and gloves, these are essential to our program. In 2022 Friends of Jupiter Beach ambassadors volunteered 12,925 hours and collected 10,839 pounds of trash and recyclables from Jupiter Beach.

If you are a past funding recipient, please include information on the success of the past programs/services and how the success was measured (tangible accomplishments and/or metrics).

Also, please explain how the past funding was put to use or applied to those programs/services.

Total Program Budget (\$)

98,000

Cost Per Beneficiary (total cost divided by number of residents served)

1.6

of Jupiter Residents Served Annually

61,126

Names of Board Members

Tracy Navis, President
Geoff Jones, Vice President
Sophie Schneeberger, Vice President
Melissa Jegers, Treasurer
Mairim Zalez, Secretary
Mark Holbert, Director
Victoria Brialmont, Director
Rick Opton, Director
Jeff Sabin, Director
Ofelia Utset, Director
Michelle Borenstein, Director
Phil Werner, Director
Rachel Erbaugh, Director

Please list the organization's board members:

Other Major Funders

The Patrick P Chiaramonte Family Foundation

Please list your other major funders and amounts here
(\$10,000+).

Additional Information

In addition to maintaining the beach, Friends of Jupiter Beach provides, free to the public, over 400,000 dog waste bags a year from 29 dispensers along the 2.5 dog beach and hosts 11 community cleanups annually with an average attendance of 150 plus volunteers monthly and therefore bringing the community together. In addition, a Young Friends cleanup geared to middle and high school students takes place monthly providing an outlet for young adults to earn their community service hours while helping the environment. This program is hosted by high school students from the environmental program at Jupiter High School teaching them leadership skills for the future.

Please share any additional information on your organization, programs or services that is not included above.

Town Council Support for Community Organizations (Charitable Giving) - Submission #52015

Date Submitted: 2/23/2024

Application Instructions

Please fill out the form in its entirety. Incomplete applications will not be considered.

Application deadline for 2024 is March 1, 2024.

Consideration by the Town Council is typically at one of their regular April meetings, and funding is dispersed within 2 weeks after approval. The total budget for the program in 2024 is \$50,000.

To view upcoming meeting agendas, visit www.jupiter.fl.us/agendas and click on "Town Council".

Please note that organizations that receive funding will need to provide a written report of actual program successes and metrics, including incorporated Jupiter residents served, within 9 months of receiving the award.

Contact First Name*

Abby

Contact Last Name*

Cantrell

Role in the Organization

Project Graduation Co-Chair

Please provide your title in the organization.

Organization Name (must be 501(c)3 serving Jupiter area to be considered)*

Jupiter Community Senior High School

Address1*

500 Military Trail

Address2**City***

Jupiter

State*

FLORIDA

Zip*

33458

Contact Phone*

7702890962

Contact Email*

abbycantrell2003@yahoo.com

501(c)3 Designation*

Tax Exempt (1).pdf

Please upload a copy of your organization's 501(c)3 designation. If no documentation is provided, the application cannot move forward.

990 Form

No file chosen

Please upload a copy of your organization's most recent 990 Form.

Requested Amount of Donation *

\$5,000

Program Description

In 1979, Project Graduation emerged after the tragic loss of seven teenagers in the Oxford Hills community in Maine. It became the model for many schools across the United States in the late 1980s. Project Graduation, aka Project Grad, is an adult-supervised, alcohol/drug-free post-graduation party offered as an alternative to an unsupervised student-planned party. Sadly, over 30 years ago, a similar tragedy hit close to home when three students from Jupiter High School lost their lives on the night of graduation due to an alcohol-related accident.

This FREE event for our graduating seniors offers a night of entertainment with a roaming magician, hypnotist, casino and carnival games, bounce houses, food, goodies, and more! All students will leave with a gift of their choice, from the latest technology trends to college and dorm necessities. All students will also leave with a memento of our Jupiter Community.

Unfortunately, we do not receive funding from the school district to put on this event. We rely on our parent/student/community volunteers to help fundraise. We have participated in various fundraisers, such as the Cognizant Classic (formally Honda Classic), and our annual Chicken Dinner with the help of the Masonic Jupiter Light Lodge, and we are scheduled for the upcoming SunFest music festival.

We humbly request any financial assistance you could provide to help in our efforts to provide a safe alternative for our Jupiter High School students on the night of their graduation.

Please describe your program in detail, how it serves Jupiter residents, and provide evidence that the service is not offered by the Town of Jupiter.

Past Recipient

The JHS Project Graduation is well attended each year. We had over 300 of our graduating senior class to attend last year! Funds received are used for food/beverages, entertainment, and prizes.

If you are a past funding recipient, please include information on the success of the past programs/services and how the success was measured (tangible accomplishments and/or metrics).

Also, please explain how the past funding was put to use or applied to those programs/services.

Total Program Budget (\$)

\$50,000

Cost Per Beneficiary (total cost divided by number of residents served)

\$100

of Jupiter Residents Served Annually

500

Names of Board Members

Tracy Gulick, President & Cognizant Classic
Stacy Muller, Vice President & Cognizant Classic
Sue Borglund, Treasurer
Tara Rebimbas, Social Media
Abby Cantrell, Project Grad Co-Chair
Tabby Carle, Project Grad Co-Chair
Suzanne Rothman, Chicken Dinner Co-Chair
Glory Ross, Chicken Dinner Co-Chair
Lisa Flynn, SunFest Chair
Stacy Bauer, Spring Training Concession R. Dean

Please list the organization's board members:

Other Major Funders

N/A

Please list your other major funders and amounts here
(\$10,000+).

Additional Information

While we request a \$5,000 contribution from the Town of Jupiter, any amount is greatly appreciated!

Please share any additional information on your organization, programs or services that is not included above.

Town Council Support for Community Organizations (Charitable Giving) - Submission #52016**Date Submitted: 2/23/2024**

Application Instructions

Please fill out the form in its entirety. Incomplete applications will not be considered.

Application deadline for 2024 is March 1, 2024.

Consideration by the Town Council is typically at one of their regular April meetings, and funding is dispersed within 2 weeks after approval. The total budget for the program in 2024 is \$50,000.

To view upcoming meeting agendas, visit www.jupiter.fl.us/agendas and click on "Town Council".

Please note that organizations that receive funding will need to provide a written report of actual program successes and metrics, including incorporated Jupiter residents served, within 9 months of receiving the award.

Contact First Name*

Katherine

Contact Last Name*

Murphy

Role in the Organization

CEO

Please provide your title in the organization.

Organization Name (must be 501(c)3 serving Jupiter area to be considered)*

NAMI Palm Beach County

Address1*

5205 Greenwood Ave, Ste 110

Address2

City*

West Palm Beach

State*

Florida

Zip*

33407

Contact Phone*

5613232769

Contact Email*

katherinemurphy@namipbc.org

501(c)3 Designation*

Letter of Determination NAMI PBC 501c3.pdf
Please upload a copy of your organization's
501(c)3 designation. If no documentation is
provided, the application cannot move forward.

990 Form

2022 Form 990 Public Disclosure-NAMI PBC Inc.pdf
Please upload a copy of your organization's most recent 990 Form.

Requested Amount of Donation *

10,000

Program Description

NAMI Palm Beach County offers education and support for caregivers of individuals living with mental health conditions. We are requesting funding for our online NAMI Family Support Group. There are currently 70 Jupiter residents involved in our support group.

NAMI Family Support Group is a peer-led support group for any adult with a loved one who has experienced symptoms of a mental health condition. Participants gain insight from the challenges and successes of others facing similar experiences.

NAMI's support groups follow a structured model, ensuring everyone has an opportunity to be heard and to get what they need.

- Free of cost to participants
- Designed for adult loved ones of people with mental health conditions
- Led by family members of people with mental health conditions
- 90 minutes long and meets weekly
- No specific medical therapy or treatment is endorsed
- Confidential

By sharing your experiences in a safe setting, participants can gain hope and develop supportive relationships. This group encourages empathy, productive discussion and a sense of community. Participants benefit from other's experiences, discover their inner strength and empower themselves by sharing experiences in a non-judgmental space.

Please describe your program in detail, how it serves Jupiter residents, and provide evidence that the service is not offered by the Town of Jupiter.

Past Recipient

N/A

If you are a past funding recipient, please include information on the success of the past programs/services and how the success was measured (tangible accomplishments and/or metrics).

Also, please explain how the past funding was put to use or applied to those programs/services.

Total Program Budget (\$)

17,986.28

Cost Per Beneficiary (total cost divided by number of residents served)

256

of Jupiter Residents Served Annually

70

Names of Board Members

Cheryl Checkers, Lisa Nicholson, Joel Engelhardt, Robyn Welch, Dr. Nicole Baganz, Atensia S. Earp Bowen, Linda Casale, Dr. Monique Brown Faust, Rachael Flanagan, Donna Harris, Gary Timmer, Gina Wells

Please list the organization's board members:

Other Major Funders

For this project, other funders include State Farm and NAMIWalks

Please list your other major funders and amounts here (\$10,000+).

Additional Information

We hosted an in-person family support group in Jupiter for several years prior to the pandemic. Many of the residents appreciate the virtual option to increase accessibility and decrease transportation barriers for elderly members who do not drive at night.

More information about NAMI PBC: <https://namipbc.org/>

Please share any additional information on your organization, programs or services that is not included above.

Town Council Support for Community Organizations (Charitable Giving) - Submission #52028

Date Submitted: 2/24/2024

Application Instructions

Please fill out the form in its entirety. Incomplete applications will not be considered.

Application deadline for 2024 is March 1, 2024.

Consideration by the Town Council is typically at one of their regular April meetings, and funding is dispersed within 2 weeks after approval. The total budget for the program in 2024 is \$50,000.

To view upcoming meeting agendas, visit www.jupiter.fl.us/agendas and click on "Town Council".

Please note that organizations that receive funding will need to provide a written report of actual program successes and metrics, including incorporated Jupiter residents served, within 9 months of receiving the award.

Contact First Name*

Kathleen

Contact Last Name*

Herd

Role in the Organization

Grants Manager

Please provide your title in the organization.

Organization Name (must be 501(c)3 serving Jupiter area to be considered)*

Florida Outreach Center for the Blind, Inc.

Address1*

2315 South Congress Avenue

Address2**City***

Palm Springs

State*

FL

Zip*

33406

Contact Phone*

561-642-0005

Contact Email*

info_focb@bellsouth.net

501(c)3 Designation*

501c3FOCB.pdf

Please upload a copy of your organization's 501(c)3 designation. If no documentation is provided, the application cannot move forward.

990 Form

FOCB 2022 990.pdf

Please upload a copy of your organization's most recent 990 Form.

Requested Amount of Donation *

\$1,089

Program Description

Florida Outreach Center for the Blind, Inc. (FOCB) was established in 2003 by a group of visually impaired people who recognized a need for resources and training for the more than 43,000 visually impaired residents of Palm Beach County. With a mission "to develop and administer programs that will integrate blind and visually impaired persons into the social, economic, and spiritual lives of their community," FOCB now serves more than 300 blind and visually impaired individuals and their families each year who live in communities throughout Palm Beach County, including Jupiter.

FOCB's four core training courses include:

- Daily Living Skills - training to perform the daily tasks required to remain safely in their home.
- Orientation and Mobility - training for safe travel using a white cane, use of public transportation, site visit to clients' homes as well as offsite practice of skills.
- Braille Instruction - teaches reading and writing skills needed to record information, label items and mark equipment.
- Computers /Technology - instruction for operating computers, tablets and smart phones using the latest accessibility features and adaptive software to maximize use of any residual vision.

Our vision is simply to equip visually impaired individuals with the skills, confidence, and resources to live to their fullest potential as contributing members in our diverse community. All services are provided without cost to clients and are available provided in Spanish, Creole, and French for our non-English speaking clients. There is no other program of its kind serving residents of the Town of Jupiter.

Please describe your program in detail, how it serves Jupiter residents, and provide evidence that the service is not offered by the Town of Jupiter.

Past Recipient

N/A

If you are a past funding recipient, please include information on the success of the past programs/services and how the success was measured (tangible accomplishments and/or metrics).

Also, please explain how the past funding was put to use or applied to those programs/services.

Total Program Budget (\$)

\$347,360

Cost Per Beneficiary (total cost divided by number of residents served)

\$1089

of Jupiter Residents Served Annually

2

Names of Board Members

Frank Seidman, President
Walter Bauke, VP
Edna Strnad, 2nd VP
Bobbie Howard-Davis, Secretary
Lou Ferri, Treasurer
Dennis Stevenson
Patricia Erickson
Thomas Tobin
Michelle Rogers
Drew Wright
Ozzie Osborne

Please list the organization's board members:

Other Major Funders

Principal sources of income to support FOCB's programs and services include Foundation Grants (63%), Government Contracts with the Department of Blind Services (26%), and Individuals and Special Events (11%). Following are details:
Individuals \$22,300.00
Special Events \$16,000.00
Govt: Dept. of Blind Services \$76,612.00
Foundation Grants of \$10,000+ include:
The Blum Foundation \$15,000.00
The Batchelor Foundation \$15,000.00
Quantum Foundation \$40,000.00
Wm & Helen Thomas Charitable Trust \$25,000.00
Ibis Charities Foundation \$10,000.00
Community Foundation for PBMC \$7,500.00
Honda Classic/Birdies \$5,500.00
The Jim Moran Foundation \$50,000.00

Please list your other major funders and amounts here (\$10,000+).

Additional Information

Losing one's vision is a devastating experience that threatens a person's wellbeing and results in less mobility and reduced socialization. The Centers for Disease Control and Prevention reports that vision loss can affect both physical and mental health as "loss of vision has been linked to loneliness, social isolation, and feelings of worry, anxiety, and fear." (CDC, 2019) In response, FOCB offers a holistic approach to training and support for visually impaired members of our community. By providing specialized training in mobility, independent living skills, and use of adaptive equipment, clients gain the confidence they need to live healthy, independent lives. These newly learned skills are then put into action by participation in planned activities that promote socialization. Because many of our clients are living on fixed incomes, they struggle to afford the modest roundtrip transportation fee of \$7.00 with Palm Tran Connection to receive services. As such, FOCB provides transportation scholarships to ensure that all clients have access to training classes and activities, regardless of socio-economic situations. In summary, support for this project will help visually impaired individuals adjust to blindness and develop self-confidence as they learn new skills to preserve their independence and experience social and educational activities. In 2023, two visually impaired residents of Jupiter received training and services from FOCB, including scholarship funding for para transportation services. We anticipate that increasing numbers of visually impaired residents of Jupiter will seek FOCB's support as we work to increase community awareness of available programs and services.

Please share any additional information on your organization, programs or services that is not included above.

Town Council Support for Community Organizations (Charitable Giving) - Submission #52030

Date Submitted: 2/25/2024

Application Instructions

Please fill out the form in its entirety. Incomplete applications will not be considered.

Application deadline for 2024 is March 1, 2024.

Consideration by the Town Council is typically at one of their regular April meetings, and funding is dispersed within 2 weeks after approval. The total budget for the program in 2024 is \$50,000.

To view upcoming meeting agendas, visit www.jupiter.fl.us/agendas and click on "Town Council".

Please note that organizations that receive funding will need to provide a written report of actual program successes and metrics, including incorporated Jupiter residents served, within 9 months of receiving the award.

Contact First Name*

Joseph

Contact Last Name*

Mercurio

Role in the Organization

President

Please provide your title in the organization.

Organization Name (must be 501(c)3 serving Jupiter area to be considered)*

St. Vincent de Paul of St. Peter

Address1*

1701 Indian Creek Parkway

Address2**City***

Jupiter

State*

FL

Zip*

33458

Contact Phone*

9739063529

Contact Email*

svdpsp.president@gmail.com

501(c)3 Designation*

501(c)(3) IRS Determination Letter.pdf
Please upload a copy of your organization's
501(c)3 designation. If no documentation is
provided, the application cannot move forward.

990 Form No file chosen

Please upload a copy of your organization's most recent 990 Form.

Requested Amount of Donation *

\$5,000

Program Description

We help individuals and families who are temporarily unable to make ends meet due to unforeseen circumstances. They may be on the verge of eviction, without or soon to be without electricity or running water, unable to get to work due to broken down vehicles, etc. Many of these people were holding it together and managing to get by day to day until a sudden financial crisis strikes them. There are many reasons why and it can be just one unexpected hardship that puts them in a hole from which they can't recover without the help of organizations like St Vincent de Paul. We also work with the homeless by providing them with gift cards for food, clothing and gas and by also referring them to other agencies that are better equipped to provide housing solutions.

We help people in times of a temporary financial crisis so they can get back on their feet. We provide full or partial payment of critical bills such as rents, rental deposits and mortgages, utilities (electricity, water, sewer, phone), car payments, car repairs, car insurance, food and gas cards, bus passes, essential furniture (beds, mattresses), essential clothing, short-term hotel stays and transportation (bus, train, or airfare) when relocation is needed to ensure a better or safer life.

We are a group of 25 volunteers who dedicate our time and talents to help people in our local community when they have nowhere else to turn. Our volunteers participate on a weekly phone duty assignment using one of our two dedicated cell phones (English and Spanish), taking calls from people in need and presenting their needs to our four board members for review. Most of the process is done virtually through phone and email correspondence.

We serve individuals and families regardless of religion, gender, race, ethnicity, sexual orientation, political views and affiliations.

Please describe your program in detail, how it serves Jupiter residents, and provide evidence that the service is not offered by the Town of Jupiter.

Past Recipient

If you are a past funding recipient, please include information on the success of the past programs/services and how the success was measured (tangible accomplishments and/or metrics).

Also, please explain how the past funding was put to use or applied to those programs/services.

Total Program Budget (\$)

\$87,340 (FY ended September 30, 2023 actual)

Cost Per Beneficiary (total cost divided by number of residents served)

\$502

of Jupiter Residents Served Annually

174 individuals and families (FY ended 9/30/23 actual)

Names of Board Members

Joseph Mercurio (President)
Judy Collins (Vice President)
Laura Boscia (Secretary)
Jerry Daltorio (Treasurer)

Please list the organization's board members:

Other Major Funders

The Quantum Foundation - \$20,000
Jonathan's Landings Cares - \$15,000
2 Individual Donors of \$10,000 - \$20,000

Please list your other major funders and amounts here (\$10,000+).

Additional Information

As you can see from our IRS 501(c)(3) Determination Letter issued in 2005, we were originally incorporated as St. Vincent de Paul Salvage Store of West Palm Beach Inc. Our legally incorporated name has not changed, but we do business as St. Vincent de Paul of St. Peter in Jupiter and our conference is located in Jupiter. We share our 501(c)(3) status with other St. Vincent de Paul conferences in Palm Beach county, but are autonomous in all other respects (i.e., fund raising, providing financial assistance to those in need, etc.).

Please share any additional information on your organization, programs or services that is not included above.

Town Council Support for Community Organizations (Charitable Giving) - Submission #52037

Date Submitted: 2/26/2024

Application Instructions

Please fill out the form in its entirety. Incomplete applications will not be considered.

Application deadline for 2024 is March 1, 2024.

Consideration by the Town Council is typically at one of their regular April meetings, and funding is dispersed within 2 weeks after approval. The total budget for the program in 2024 is \$50,000.

To view upcoming meeting agendas, visit www.jupiter.fl.us/agendas and click on "Town Council".

Please note that organizations that receive funding will need to provide a written report of actual program successes and metrics, including incorporated Jupiter residents served, within 9 months of receiving the award.

Contact First Name*

Valerie

Contact Last Name*

Parks

Role in the Organization

Development & Communications Associate

Please provide your title in the organization.

Organization Name (must be 501(c)3 serving Jupiter area to be considered)*

Trustbridge Hospice Foundation

Address1*

5300 East Ave

Address2

City*

West Palm Beach

State*

Florida

Zip*

33407

Contact Phone*

5612275236

Contact Email*

vparks@tbfdn.org

501(c)3 Designation*

501 c 3 Trustbridge Hospice Fdn.pdf

Please upload a copy of your organization's

501(c)3 designation. If no documentation is provided, the application cannot move forward.

990 Form

TrustBridge Foundation Form 990 - PDC.pdf

Please upload a copy of your organization's most recent 990 Form.

Requested Amount of Donation *

5,000

Program Description

As a nonprofit, Trustbridge Hospice Foundation supports the hospice services of Trustbridge Inc. Because of Trustbridge, every single person living in Jupiter, Florida has extraordinary end-of-life medical care available, regardless of ability to pay. In fact, Trustbridge provided \$95,890 in charitable care to 19 Jupiter residents last year. No other non-profit hospice organization serves the Town of Jupiter.

Please describe your program in detail, how it serves Jupiter residents, and provide evidence that the service is not offered by the Town of Jupiter.

Past Recipient

If you are a past funding recipient, please include information on the success of the past programs/services and how the success was measured (tangible accomplishments and/or metrics).

Also, please explain how the past funding was put to use or applied to those programs/services.

Total Program Budget (\$)

Charity Care 95,890

Cost Per Beneficiary (total cost divided by number of residents served)

5,046.

of Jupiter Residents Served Annually

19

Names of Board Members

Mr. Jeffrey M. Bishop, D.O.
Ms. Dari Bowman
Ms. Jennifer Brancaccio
Mr. Chris Callahan
Mr. Peter Clarke
Ms. Shari Cohen, Esq.
Mr. Mark W. Cook
Mr. Malcolm Cunningham
Mr. Kevin DiLallo
Mr. Patrick Franklin
Mr. Bishop W. Oshea Granger
Mr. Stuart Klein
Mr. Naishadh Lalwani
Ms. Jessica Lerner
Ms. Meredith Tucker
Mr. Adolfo Zaralegui

Please list the organization's board members:

Other Major Funders

City of Boca Raton, \$20,000

Please list your other major funders and amounts here
(\$10,000+).

Additional Information

In 2023, Trustbridge's in-patient unit at Jupiter Medical Center provided compassionate care for 496 in their last days. Within Jupiter zip codes last year, 984 patients received hospice care that went above and beyond what Medicare, Medicaid or private insurance provides. Trustbridge's care continues after the passing of a loved one. Highly trained grief counselors offer bereavement services not only for each of these patients' loved ones, but for all grieving Jupiter residents.

Please share any additional information on your organization, programs or services that is not included above.

Town Council Support for Community Organizations (Charitable Giving) - Submission #52043

Date Submitted: 2/27/2024

Application Instructions

Please fill out the form in its entirety. Incomplete applications will not be considered.

Application deadline for 2024 is March 1, 2024.

Consideration by the Town Council is typically at one of their regular April meetings, and funding is dispersed within 2 weeks after approval. The total budget for the program in 2024 is \$50,000.

To view upcoming meeting agendas, visit www.jupiter.fl.us/agendas and click on "Town Council".

Please note that organizations that receive funding will need to provide a written report of actual program successes and metrics, including incorporated Jupiter residents served, within 9 months of receiving the award.

Contact First Name*

Anna

Contact Last Name*

Weinlick

Role in the Organization

Executive Administrator

Please provide your title in the organization.

Organization Name (must be 501(c)3 serving Jupiter area to be considered)*

Chasin A Dream Foundation

Address1*

3900 E Indiantown Road, Suite 607-195

Address2

City*

Jupiter

State*

FL

Zip*

33477

Contact Phone*

5613157005

Contact Email*

Lori@chasinadream.org

501(c)3 Designation*

501C3.pdf

Please upload a copy of your organization's 501(c)3 designation. If no documentation is provided, the application cannot move forward.

990 Form

2022 Tax Return - Chasin A Dream Foundation (Public Disclosure Copy), Filed 6-14-2023 (1).pdf

Please upload a copy of your organization's most recent 990 Form.

Requested Amount of Donation *

10,000

Program Description

The Critical Need Program was created to address the financial needs of families struggling under the enormous burden of healthcare cost associated with their child's illness. The program assists with the cost of housing, transportation, utilities, and medical equipment, in addition to the high cost of providing nutritious food that is both required and/or recommended by their physician upon discharge.

Notably, in the past six months there has been a significant surge of specialized food requests compared to the previous year. The compelling development has driven us to develop the Pediatric Pantry, an integral component of the Critical Need Program. The Pediatric Pantry will play a vital role in delivering targeted assistance, presenting a meticulously curated assortment of food items prescribed by the physician. The specialized food required for the children can be expensive and is often not readily available in local food stores.

The Town of Jupiter does not have a program to provide financial assistance to these families, and we also provide this financial assistance to many who live in the El Sol community.

Please describe your program in detail, how it serves Jupiter residents, and provide evidence that the service is not offered by the Town of Jupiter.

Past Recipient

In 2023, we received a grant of \$2,500 from the Town of Jupiter to support our Critical Need Program. The funds were used to assist local families with children battling life-threatening illnesses and disabilities through this program.

In 2023, we were able to provide over \$312,000 in financial assistance and we assisted 125 families.

If you are a past funding recipient, please include information on the success of the past programs/services and how the success was measured (tangible accomplishments and/or metrics).

Also, please explain how the past funding was put to use or applied to those programs/services.

Total Program Budget (\$)

327,600 (2024)

Cost Per Beneficiary (total cost divided by number of residents served)

2,497

of Jupiter Residents Served Annually

18

Names of Board Members

Lori Griffith
Roger Estrada
Alex Coteur
Norma Huempfer
Jake Griffith
Amber Nagele
Tanya Lorigan
Dr. Robert Mathias

Please list the organization's board members:

Other Major Funders

Admirals Cove Foundation (\$25,000)
David and Leigha Rinker Foundation (\$26,250)
Quantum Foundation (\$15,000)

Please list your other major funders and amounts here (\$10,000+).

Additional Information

Chasin A Dream Foundation also has two other programs in place to assist our warriors and their families. The Hospital Backpack Program provides a backpack to children being admitted to the hospital which includes an iPad, blanket, stuffed animal, diffuser & oils, planner and crafts. In 2023, we provided 92 backpacks to children newly diagnosed with a life-threatening illness. Our other Program, Forever faith, provides assistance with funeral costs and/or grief counseling.

Please share any additional information on your organization, programs or services that is not included above.

Town Council Support for Community Organizations (Charitable Giving) - Submission #52045

Date Submitted: 2/27/2024

Application Instructions

Please fill out the form in its entirety. Incomplete applications will not be considered.

Application deadline for 2024 is March 1, 2024.

Consideration by the Town Council is typically at one of their regular April meetings, and funding is dispersed within 2 weeks after approval. The total budget for the program in 2024 is \$50,000.

To view upcoming meeting agendas, visit www.jupiter.fl.us/agendas and click on "Town Council".

Please note that organizations that receive funding will need to provide a written report of actual program successes and metrics, including incorporated Jupiter residents served, within 9 months of receiving the award.

Contact First Name*

Sandra

Contact Last Name*

DeAllie

Role in the Organization

Executive Director

Please provide your title in the organization.

Organization Name (must be 501(c)3 serving Jupiter area to be considered)*

Thelma B. Pittman Jupiter Preschool

Address1*

17593 Cinquez Park Road West

Address2**City***

Jupiter

State*

FL

Zip*

33458

Contact Phone*

561-746-7120

Contact Email*

sdeallie@tbpittman.org

501(c)3 Designation*

Tax Exempt Form EXPIRES 2028 (1).pdf
Please upload a copy of your organization's
501(c)3 designation. If no documentation is
provided, the application cannot move forward.

990 Form

2022 990 - Filed Copy - Thelma Pittman.pdf
Please upload a copy of your organization's most recent 990 Form.

Requested Amount of Donation *

\$25,000

Program Description

We provide a quality, full-inclusion Early Childhood Education program that stimulates and fosters the physical, cognitive, language, social and emotional development of young children one to five years of age. We offer at an affordable rate, the Early Childhood Education program serves primarily disadvantaged children from low-income families. The program includes a nutritious breakfast, lunch, and snack.

We partner with the Early Learning Coalition of Palm Beach County to provide financial assistance to eligible families. The Thelma B. Pittman Jupiter Preschool also provides ongoing support to improve and strengthen family relationships.

Our services are not offered by the Town of Jupiter.

Please describe your program in detail, how it serves Jupiter residents, and provide evidence that the service is not offered by the Town of Jupiter.

Past Recipient

We have currently not received funding from the Town of Jupiter.

If you are a past funding recipient, please include information on the success of the past programs/services and how the success was measured (tangible accomplishments and/or metrics).

Also, please explain how the past funding was put to use or applied to those programs/services.

Total Program Budget (\$)

\$728,000

Cost Per Beneficiary (total cost divided by number of residents served)

\$7,827.96

of Jupiter Residents Served Annually

93

Names of Board Members

Thomas Boyhan	Patricia Magrogan
James Davis	Cate Morosco
Kimberly Davis	Stephen Palermo
Thomas Howard	Judy Zemek

Please list the organization's board members:

Other Major Funders

Early Learning Coalition- \$10,500
Chapman Foundation- \$10,000
Lost Tree Foundation- \$50,000

Please list your other major funders and amounts here
(\$10,000+).

Additional Information

Thelma B. Pittman Jupiter Preschool is celebrating over 55 years as a nonprofit early childhood education program. Based on our mission and vision we identified four priorities to ensure the continued growth and success of our children and the Jupiter community.

- Thelma B. Pittman Jupiter Preschool invests in a Diverse and Collaborative School Community.
- Thelma B. Pittman Jupiter Preschool invests in Staff Recruitment, Retention, and Development
- Thelma B. Pittman Jupiter Preschool invests in Creating and Maintaining a Quality Early Childhood Educational Environment
- Thelma B. Pittman Jupiter Preschool invests in Financial Sustainability

Please share any additional information on your organization, programs or services that is not included above.

Town Council Support for Community Organizations (Charitable Giving) - Submission #52046

Date Submitted: 2/27/2024

Application Instructions

Please fill out the form in its entirety. Incomplete applications will not be considered.

Application deadline for 2024 is March 1, 2024.

Consideration by the Town Council is typically at one of their regular April meetings, and funding is dispersed within 2 weeks after approval. The total budget for the program in 2024 is \$50,000.

To view upcoming meeting agendas, visit www.jupiter.fl.us/agendas and click on "Town Council".

Please note that organizations that receive funding will need to provide a written report of actual program successes and metrics, including incorporated Jupiter residents served, within 9 months of receiving the award.

Contact First Name*

Mary Kay

Contact Last Name*

Willson

Role in the Organization

Business Development

Please provide your title in the organization.

Organization Name (must be 501(c)3 serving Jupiter area to be considered)*

West Jupiter Community Group (DBA Edna W. Runner Tutorial Center)

Address1*

7187 Church Street

Address2**City***

Jupiter

State*

FL

Zip*

33458

Contact Phone*

5612526023

Contact Email*

marykay@ewrunnerctr.org

501(c)3 Designation*

501c3 letter EWRTC.png

Please upload a copy of your organization's 501(c)3 designation. If no documentation is provided, the application cannot move forward.

990 Form

FY2023 Form 990 Signed.pdf

Please upload a copy of your organization's most recent 990 Form.

Requested Amount of Donation *

5,000

Program Description

Started in 1986 as the West Jupiter Community Group, the Center has grown to provide senior programs for up to 75 citizens, community support for hundreds, and after-school, spring break, and summer camp services for 127 K-8 students each year. The Center is recognized as a licensed Gold Seal Quality Care provider and has served more than 3,500 children. The Center provides more than education. It is a source of affordable care and peace of mind for working parents.

Funding is requested to continue the T3 - Touch, Teach the Trades program, which is unique to the center. As an expansion of the Center's STEAM curriculum, the Center successfully launched a beta test for this innovative introduction to the trades program in 2022. This new initiative focuses on broadening the students' understanding of future career options by directly exposing them to professional opportunities and service, tech, and trade careers at a young age.

Modules include culinary, electronics, fashion design & sewing, design & drafting, auto, carpentry, and home renovation. Each module includes a team-based, hands-on project, field trips to local businesses, and a six-lesson module with an expert guest tutor.

The program funds specifically will assist us in bringing students to see businesses in action throughout Jupiter - furthering the impact of the businesses in the area and exposure to opportunities for our students.

Survey results from students and corporate partners have exceeded goals, with the program proving to have a direct correlation to increased grade point averages and improved self-esteem.

The Tutorial Center and our outstanding volunteer tutors work together to foster educational achievement, positive self-esteem, and character development in a supportive and safe environment. The focus is creating an atmosphere where young people can flourish and grow to their fullest potential. The Center's impact on the young people it serves can drastically change the trajectory of their lives and is, more often than not, totally transformative in terms of their development and their life outcomes.

Collaborative relationships with partner agencies allow for expanded learning opportunities, all focused on supporting the educational, emotional, and social well-being of the students. From providing access to music programs to early exposure to vocational options, the Center is always focused on fulfilling its mission: To provide a safe and nurturing environment for at-risk students and families so they may pursue academic and personal excellence.

Please describe your program in detail, how it serves Jupiter residents, and provide evidence that the service is not offered by the Town of Jupiter.

Past Recipient

The Edna. W. Runner Tutorial Center is not a past recipient.

If you are a past funding recipient, please include information on the success of the past programs/services and how the success was measured (tangible accomplishments and/or metrics).

Also, please explain how the past funding was put to use or applied to those programs/services.

Total Program Budget (\$)

89,000

Cost Per Beneficiary (total cost divided by number of residents served)

700

of Jupiter Residents Served Annually

127

Names of Board Members

BOARD OF DIRECTORS
Stephanie McKoy, President
Lee Owen, Vice President
Philip Danford, Treasurer
Debby Baker, Secretary
Jennifer Boss
Jonathan Hart
Jervonte Edmonds
Leah Frankel
Edward Frankel
Larry Jones
Art Landro
Charles W. Millar
Kendrick Miree
Melissa Mulvaney

Please list the organization's board members:

Other Major Funders

Organizational funders include the following groups:
the T3 program is supported by funding from smaller private donors. Organizational Funders: Community Foundation of Palm Beach and Martin Counties - \$75,000; The Admirals Cove Foundation - \$50,000; Lost Tree Foundation - 53,000; Debly Foundation - \$10,000; Frenchman's Creek Foundation - \$20,000; Private donors

Please list your other major funders and amounts here (\$10,000+).

Additional Information

In the heart of Jupiter, Florida, Ms. Edna Runner was more than just a name – she was a beacon of hope, a community trailblazer, and a force for positive change. Her legacy, etched in the very fabric of West Jupiter, shines bright, even after her passing in November 2023. This is the first year without Ms. Edna, but the Edna W. Runner Tutorial Center team is driven to ensure her legacy and ensure the dream continues.

Please share any additional information on your organization, programs or services that is not included above.

Town Council Support for Community Organizations (Charitable Giving) - Submission #52050

Date Submitted: 2/28/2024

Application Instructions

Please fill out the form in its entirety. Incomplete applications will not be considered.

Application deadline for 2024 is March 1, 2024.

Consideration by the Town Council is typically at one of their regular April meetings, and funding is dispersed within 2 weeks after approval. The total budget for the program in 2024 is \$50,000.

To view upcoming meeting agendas, visit www.jupiter.fl.us/agendas and click on "Town Council".

Please note that organizations that receive funding will need to provide a written report of actual program successes and metrics, including incorporated Jupiter residents served, within 9 months of receiving the award.

Contact First Name*

Brett

Contact Last Name*

Carpenter

Role in the Organization

CEO/President

Please provide your title in the organization.

Organization Name (must be 501(c)3 serving Jupiter area to be considered)*

Childrens Health And Mentor Program Inc. (dba CHAMP)

Address1*

6148 Foster Street

Address2

NA

City*

Jupiter

State*

Florida

Zip*

33458

Contact Phone*

5613083305

Contact Email*

brettc@myychamp.com

501(c)3 Designation*

LOD on IRS Website MAR 19 2019.pdf

Please upload a copy of your organization's 501(c)3 designation. If no documentation is provided, the application cannot move forward.

990 Form

990 submittals.docx

Please upload a copy of your organization's most recent 990 Form.

Requested Amount of Donation *

2500

Program Description

CHAMP is an all-volunteer non-profit organization providing FREE recreational activities to special needs individuals of ALL ages. The recreational activities help the special needs individuals improve their social skills and conversational skills to help them reach their full potential. Although CHAMP also helps train and provide employment referrals to individuals with special needs 18+ years and older, the funding request is only for the recreational program.

Using the incident rate that 1 in 36 people are impacted by autism, 1700 people in Jupiter are impacted with autism. Although CHAMP serves all special needs individuals, autism is the most prevalent diagnosis of our CHAMP members. Therefore the majority of our 200 person membership has autism and our records indicate we serve 50 Jupiter families plus others outside of Jupiter. CHAMP pays for 1 CHAMP member and 1 family member ==> 100 Jupiter residents. Through word of mouth and social media the total individuals served, including Jupiter, will increase in 2024 and beyond.

CHAMP's research shows that Jupiter does not provide this service at no cost to its residents.

Special Needs Individuals are either Mildly Impacted OR Moderately Impacted OR the Most Impacted by their disability. CHAMP serves the entire range of abilities.

Please describe your program in detail, how it serves Jupiter residents, and provide evidence that the service is not offered by the Town of Jupiter.

Past Recipient

CHAMP was awarded a \$2500 grant in April 2022. These monies helped partially fund the 11 project activities in 2022.

The tangible accomplishments are the 11 activities listed below

2 events at the Abacoa Lighthouse Cove mini-golf with an ice cream after. -Jupiter

2 events at the WPB Drive Shack Driving range including lunch. -West Palm Beach

3 events at the Roger Dean Baseball stadium in the covered picnic area with food/drink provided. The picnic style promotes socialization and conversation. As a bonus, one CHAMP member threw out the first pitch and a second member sang the national anthem. Jupiter

1 Dancing thru the Decades Dance Event at Abacoa's Stadium Grill-Jupiter

1 Event to Tour the PBG Fire Department-Palm Beach Gardens

1 Event in the walk through portion of Lion Country Safari in West Palm Beach

1 event to visit a Jupiter farms private citizen and her horse named Faith. Petting, grooming and feeding were the fun part of the visit.-Jupiter Farms

Each event provides an opportunity to socialize and converse therefore helping them improve . Additionally, each event is a new topic for our members to converse with nuerodiverse (Special needs) or nuerotypical (typically developing) persons. Most of our members initially hyper-focus (and talk about) only one subject which makes it potentially boring for who they are talking to.

If you are a past funding recipient, please include information on the success of the past programs/services and how the success was measured (tangible accomplishments and/or metrics).

Also, please explain how the past funding was put to use or applied to those programs/services.

Total Program Budget (\$)

25000

Cost Per Beneficiary (total cost divided by number of residents served)

\$25000/50 = \$500 This also means the \$2500 donation will be spread to 50 residents ==\$50 per resident.

of Jupiter Residents Served Annually

50

Names of Board Members

9 Board members
1-Angela Carpenter-Chairman of the Board
2-Reese Carpenter-Director (Individual with Autism)
3-Lee Edmondson- Fundraising Director
4-Jeff Sattler- Director
5-Inman Lanier- Regulatory Director
6-Matilde Lanier- Secretary
7-Chris Maybee- Treasurer
8-Jean Brown- Director
9-Jack Hoffman-Director

Please list the organization's board members:

Other Major Funders

No other major funders at \$10,000+
Our largest current funder is
The Wimpfheimer Foundation at \$8.000.

Please list your other major funders and amounts here
(\$10,000+).

Additional Information

In addition to events provides the following benefits to the Town of Jupiter
1)Over \$2000 has been spent at Jupiter businesses to help them remain solvent in 2023. A similar amount has been spent since 2020.
2)\$400 will be spent in 2024 creating 2 Playground Communication Banners to support non-verbal special needs. As a side benefit this may benefit the Hispanic community as they learn to speak english.
3)Some Jupiter residents will benefit by being employed through effort by CHAM

Please share any additional information on your organization, programs or services that is not included above.

Town Council Support for Community Organizations (Charitable Giving) - Submission #52054

Date Submitted: 2/28/2024

Application Instructions

Please fill out the form in its entirety. Incomplete applications will not be considered.

Application deadline for 2024 is March 1, 2024.

Consideration by the Town Council is typically at one of their regular April meetings, and funding is dispersed within 2 weeks after approval. The total budget for the program in 2024 is \$50,000.

To view upcoming meeting agendas, visit www.jupiter.fl.us/agendas and click on "Town Council".

Please note that organizations that receive funding will need to provide a written report of actual program successes and metrics, including incorporated Jupiter residents served, within 9 months of receiving the award.

Contact First Name*

Elizabeth

Contact Last Name*

Dashiell

Role in the Organization

Producer

Please provide your title in the organization.

Organization Name (must be 501(c)3 serving Jupiter area to be considered)*

Palm Beach Shakespeare Festival, Inc.

Address1*

103 S. US Hwy 1, Ste. F-5

Address2

City*

Jupiter

State*

FL

Zip*

33477

Contact Phone*

5615438276

Contact Email*

elizabeth@pbshakespeare.org

501(c)3 Designation*

Shakespeare Tax Exempt.jpg

Please upload a copy of your organization's 501(c)3 designation. If no documentation is provided, the application cannot move forward.

990 Form

Shakespeare 990 2022.pdf

Please upload a copy of your organization's most recent 990 Form.

Requested Amount of Donation *

\$5000

Program Description

Now celebrating 34 years in Carlin Park, the free, outdoor Shakespeare by the Sea festival brings a fully-produced, professional production of Shakespeare's KING LEAR to the Seabreeze Amphitheater. Families, residents and visitors of all ages can see this remarkable drama the way it was meant - on stage and live. Audiences can bring a beach chair, blanket, picnic basket or cooler and enjoy the beautiful sea breeze in an event that is admission free. The donation-based (or "pay what you 'Will'") production is set during off-season, providing a professional theatrical experience to everyone, regardless of socioeconomic status, and targeted to our year-round residents. It is Palm Beach County's longest-running, professional theater company event and often cited as the first play ever seen by children, and the first live Shakespearean play seen by all ages. It is produced with a fully paid professional technical crew and professional actors compensated by the Palm Beach Shakespeare Festival, thanks to individual and organizational donations and grants. Many of the crew and staff were inspired by seeing one of the PBSF plays as a child, and two generations are now involved with the Company that started in 1990, right here in Carlin Park. It is held in Cultural Partnership with Palm Beach County Parks and Recreation which provides the amphitheater space and support staff for janitorial services.

Please describe your program in detail, how it serves Jupiter residents, and provide evidence that the service is not offered by the Town of Jupiter.

Past Recipient

Last year's Measure for Measure was seen by an estimated 5,000 residents. It lost two of its 8 performances due to inclement weather, but still drew an average of 200 - 450 patrons each evening. The event this past year included partnerships with area high schools and groups of underserved communities which were treated to a picnic dinner prior to the performance, followed by a talk-back from the Director, actors and technical crew. We also gave community service hours to Dwyer and JHS students who distributed flyers, did the audience counts and helped facilitate seating for the patrons. This year, we will have more students who heard about the opportunity, and will be doing surveys of the attendees to track zip codes and marketing efforts. Last year's donation was used to assist in payment towards the technical crew and sound and lighting fees.

If you are a past funding recipient, please include information on the success of the past programs/services and how the success was measured (tangible accomplishments and/or metrics).

Also, please explain how the past funding was put to use or applied to those programs/services.

Total Program Budget (\$)

\$35000

Cost Per Beneficiary (total cost divided by number of residents served)

\$35

of Jupiter Residents Served Annually

10,000

Names of Board Members

Kermit Christman
Elizabeth Dashiell
Daniel Gordon
Keith Christman

Please list the organization's board members:

Other Major Funders

State of Florida Division of Cultural Affairs
Palm Beach County Parks & Recreation (In-Kind only)
Gary & Katherine Parr

Please list your other major funders and amounts here
(\$10,000+).

Additional Information

Please share any additional information on your organization, programs or services that is not included above.

Town Council Support for Community Organizations (Charitable Giving) - Submission #52056

Date Submitted: 2/29/2024

Application Instructions

Please fill out the form in its entirety. Incomplete applications will not be considered.

Application deadline for 2024 is March 1, 2024.

Consideration by the Town Council is typically at one of their regular April meetings, and funding is dispersed within 2 weeks after approval. The total budget for the program in 2024 is \$50,000.

To view upcoming meeting agendas, visit www.jupiter.fl.us/agendas and click on "Town Council".

Please note that organizations that receive funding will need to provide a written report of actual program successes and metrics, including incorporated Jupiter residents served, within 9 months of receiving the award.

Contact First Name*

Erich

Contact Last Name*

Zlanabitnig

Role in the Organization

Administrator

Please provide your title in the organization.

Organization Name (must be 501(c)3 serving Jupiter area to be considered)*

Palm Beach County Food Project

Address1*

471 N Lyra Circle

Address2**City***

Juno Beach

State*

FL

Zip*

33408

Contact Phone*

561-252-3555

Contact Email*

pbcfoodproject@gmail.com

501(c)3 Designation*

501c Articles of Incorporation.pdf

Please upload a copy of your organization's

501(c)3 designation. If no documentation is provided, the application cannot move forward.

990 Form

990 PBFOODPROJ.pdf

Please upload a copy of your organization's most recent 990 Form.

Requested Amount of Donation *

\$7500.00

Program Description

The Palm Beach County Food Project provides non-perishable food and other household items to families in need. Unbelievable as it might sound, one of the wealthiest counties in the United States, Palm Beach County, has approximately 200,000 people who need food assistance on a regular basis. According to the United Way of Palm Beach County, "There are 92,837 students that have qualified for free and reduced lunch, which is 49.7 percent of the students enrolled in Palm Beach County Public Schools (not including charter schools)." Statistics from the United Way of PBC also state almost 58,000 Older Palm Beach County Floridians live 125% below the Federal Poverty Level. The Palm Beach County Food Project's mission is to join communities together to collect donations to support local food pantries to distribute to the hungry and end hunger in Palm Beach County. A minimum of 50% of the food we collect every two months is used by CROS Ministries, which provides to various food pantries, including one in Jupiter.

Please describe your program in detail, how it serves Jupiter residents, and provide evidence that the service is not offered by the Town of Jupiter.

Past Recipient

If you are a past funding recipient, please include information on the success of the past programs/services and how the success was measured (tangible accomplishments and/or metrics).

Also, please explain how the past funding was put to use or applied to those programs/services.

Total Program Budget (\$)

\$7500

Cost Per Beneficiary (total cost divided by number of residents served)

\$3.75

of Jupiter Residents Served Annually

2000

Names of Board Members

Erich Zlanabitnig
Erin Pansolli
Emily Denmark McGee
Patty Dent

Please list the organization's board members:

Other Major Funders

December 2023 we received \$10,000 from PGA Charity Foundation.
Previously to that, we received three from the Quantum Foundation-one for \$3000 and two for \$4000 each for a total of \$11,000.

Please list your other major funders and amounts here (\$10,000+).

Additional Information

As stated above, approximately 50% of the food collected every two months by Palm Beach County Food Project is donated to CROS Ministries. CROS Ministries supports several food pantries, and El Sol in Jupiter is partially supported by CROS Ministries. CROS Ministries reports show, in 2023 they served 4001 individuals at El Sol. Families are allowed to collect food twice a month, so at the very minimum 2000 people were served last year by CROS Ministries at El Sol.

Please share any additional information on your organization, programs or services that is not included above.

Town Council Support for Community Organizations (Charitable Giving) - Submission #52060

Date Submitted: 2/29/2024

Application Instructions

Please fill out the form in its entirety. Incomplete applications will not be considered.

Application deadline for 2024 is March 1, 2024.

Consideration by the Town Council is typically at one of their regular April meetings, and funding is dispersed within 2 weeks after approval. The total budget for the program in 2024 is \$50,000.

To view upcoming meeting agendas, visit www.jupiter.fl.us/agendas and click on "Town Council".

Please note that organizations that receive funding will need to provide a written report of actual program successes and metrics, including incorporated Jupiter residents served, within 9 months of receiving the award.

Contact First Name*

Grace

Contact Last Name*

Alvarez

Role in the Organization

Grant & Business Development Manager

Please provide your title in the organization.

Organization Name (must be 501(c)3 serving Jupiter area to be considered)*

Restoration Bridge International

Address1*

7965 Lantana Rd.

Address2**City***

Lake Worth Beach

State*

FL

Zip*

33467

Contact Phone*

9197938133

Contact Email*

grace@restorationbridge.net

501(c)3 Designation*

RBI 501c3.pdf

Please upload a copy of your organization's 501(c)3 designation. If no documentation is provided, the application cannot move forward.

990 Form

RBI_990.pdf

Please upload a copy of your organization's most recent 990 Form.

Requested Amount of Donation *

15,000

Program Description

The mission of Restoration Bridge International, Inc. (RBI) is to honor and celebrate everyone by improving quality of life with nutritional food.

RBI began in 2001 with one goal: to love our neighbors as ourselves. With the belief and knowledge that there is enough food to go around, our founder/Executive Director, Daniel West, began "rescuing food" in order to distribute it to those in need. The closet of a local church soon became a food pantry where men, women, and children in the community could receive with no judgment two days a week. What began as a small operation serving 200 families a week quickly expanded, and in 2005, RBI received nonprofit status from the state of Florida. Since 2010, we have been picking up and delivering food donations six days a week. In 2012, RBI moved into a donated warehouse facility that provides us with two 11,000 cubic sq. ft. industrial coolers for perishable food and 10,000 sq. ft. of dry storage area for nonperishable food.

We have been able to expand our mobile distribution program to a variety of sites in Palm Beach County including two in Jupiter: Cabana Colony and Generation Church. The addition of Cabana Colony in 2023 and the generous resources and donations we have received have allowed us to expand our outreach at these Jupiter locations significantly in recent years, and in 2023 we were able to supply 104,843 pounds of food to 10,484 people in the Jupiter community.

From humble beginnings, RBI currently serves love, hope, and kindness by providing nutritional food to nearly 413,000 men, women, and children annually, fulfilling our mission and belief that no one should go without food. We are grateful to be providing a basic human need; nourishment and food security.

Please describe your program in detail, how it serves Jupiter residents, and provide evidence that the service is not offered by the Town of Jupiter.

Past Recipient

We were grateful to receive funding from the Town of Jupiter twice with grants of \$10,000 and \$5,000 in 2022 and 2023, respectively. This funding was vital to our growth, allowing us to add numerous new mobile distribution sites, fulfill our warehouse/office needs, and continue receiving and distributing food to families suffering from food insecurity. These grants were instrumental in our 2023 addition of the Cabana Colony distribution site, which helped us continue expanding our mission in the Jupiter community by successfully providing 2,088 people with 20,881 pounds of food in its first year alone. We also established a relationship with Houston Tate, OCR Division Director, which is allowing us to continue working towards revitalization and service to the county.

If you are a past funding recipient, please include information on the success of the past programs/services and how the success was measured (tangible accomplishments and/or metrics).

Also, please explain how the past funding was put to use or applied to those programs/services.

Total Program Budget (\$)

31,452.9

Cost Per Beneficiary (total cost divided by number of residents served)

\$3

of Jupiter Residents Served Annually

10484

Names of Board Members

Daniel West, Founder & Executive Director
Tomer Madler, Board Chair
Tammy Fox, Board Treasurer
Tom DeRita, Jr., Member
Lewis Stahl, Member
Jason Mandle, Director of Operations

Please list the organization's board members:

Other Major Funders

Leslie L. Alexander Foundation: \$130,000
Palm Beach County Sheriff's Office: \$20,000
The Quantum Foundation: \$50,000
The Scaife Family Foundation: \$190,000
The Batchelor Foundation: \$25,000
The Jim Moran Foundation: \$65,000

Please list your other major funders and amounts here
(\$10,000+).

Additional Information

We would like to request an appointment to speak in a town council meeting in order to provide updates on our growth and expansion and engage in a conversation about how we can help serve individuals suffering from food insecurity in the Jupiter community.

Please share any additional information on your organization, programs or services that is not included above.

Town Council Support for Community Organizations (Charitable Giving) - Submission #52064

Date Submitted: 2/29/2024

Application Instructions

Please fill out the form in its entirety. Incomplete applications will not be considered.

Application deadline for 2024 is March 1, 2024.

Consideration by the Town Council is typically at one of their regular April meetings, and funding is dispersed within 2 weeks after approval. The total budget for the program in 2024 is \$50,000.

To view upcoming meeting agendas, visit www.jupiter.fl.us/agendas and click on "Town Council".

Please note that organizations that receive funding will need to provide a written report of actual program successes and metrics, including incorporated Jupiter residents served, within 9 months of receiving the award.

Contact First Name*

Tommaso

Contact Last Name*

Sini

Role in the Organization

Volunteer

Please provide your title in the organization.

Organization Name (must be 501(c)3 serving Jupiter area to be considered)*

Beach Buckets Foundation

Address1*

13359 24th Crt N

Address2

City*

Loxahatchee

State*

Florida

Zip*

3347

Contact Phone*

561-815-9151

Contact Email*

tommaso.sini25@thebenjaminschool.org

501(c)3 Designation*

BBF Tax Exempt Letter.pdf

Please upload a copy of your organization's 501(c)3 designation. If no documentation is provided, the application cannot move forward.

990 Form

2022 990 (1).pdf

Please upload a copy of your organization's most recent 990 Form.

Requested Amount of Donation *

5000

Program Description

Our mission is simple, to create community awareness and involvement for the preservation of our beaches and oceans. Beach Bucket Foundation offers counties and their municipalities cleanup stations giving beachgoers an opportunity to pick up trash while enjoying their day at the beach. Through reaching out to local businesses and other local organizations to sponsor our buckets and support our initiative, allowing them to show their support to their community and environment, we are creating community awareness and involvement.

Please describe your program in detail, how it serves Jupiter residents, and provide evidence that the service is not offered by the Town of Jupiter.

Past Recipient

If you are a past funding recipient, please include information on the success of the past programs/services and how the success was measured (tangible accomplishments and/or metrics).

Also, please explain how the past funding was put to use or applied to those programs/services.

Total Program Budget (\$)

15287

Cost Per Beneficiary (total cost divided by number of residents served)

40190/20000= 2.01

of Jupiter Residents Served Annually

≈20,000

Names of Board Members

Board Members;
Andrew Abbott, Pres, Treasure (Cell) 954-806-5404
(Off) 561-793-2983
Leslie Abbott, VP, Secretary

Please list the organization's board members:

Other Major Funders

Please list your other major funders and amounts here
(\$10,000+).

Additional Information

The Beach Buckets Foundation, led by Andy Abbott, was honored with the 2023 Voluntary Service Award by the Florida Recreation and Park Association, Inc., recognizing our significant contributions to enhancing leisure opportunities through parks and recreation programs in Florida. This prestigious award highlights our successful collaboration with the Palm Beach County Parks and Recreation Department to launch a beach bucket station initiative aimed at reducing marine debris, promoting environmental stewardship, and fostering a sense of community ownership over local beaches. Our efforts have not only improved park experiences but have also mobilized tens of thousands of residents and visitors towards environmental conservation, marking a notable impact on the preservation and enjoyment of Florida's natural resources.

Please share any additional information on your organization, programs or services that is not included above.

Town Council Support for Community Organizations (Charitable Giving) - Submission #52065

Date Submitted: 2/29/2024

Application Instructions

Please fill out the form in its entirety. Incomplete applications will not be considered.

Application deadline for 2024 is March 1, 2024.

Consideration by the Town Council is typically at one of their regular April meetings, and funding is dispersed within 2 weeks after approval. The total budget for the program in 2024 is \$50,000.

To view upcoming meeting agendas, visit www.jupiter.fl.us/agendas and click on "Town Council".

Please note that organizations that receive funding will need to provide a written report of actual program successes and metrics, including incorporated Jupiter residents served, within 9 months of receiving the award.

Contact First Name*

Ronnie

Contact Last Name*

Horowitz

Role in the Organization

Club Secretary

Please provide your title in the organization.

Organization Name (must be 501(c)3 serving Jupiter area to be considered)*

Kiwanis Club of Jupiter-Tequesta

Address1*

P.O. Box 4144

Address2

City*

Tequesta

State*

FL

Zip*

33469

Contact Phone*

(561) 252-1985

Contact Email*

ronandbob@bellsouth.net

501(c)3 Designation*

501(c)3 JT Kiwanis Club.pdf

Please upload a copy of your organization's

501(c)3 designation. If no documentation is provided, the application cannot move forward.

990 Form

990 JT Kiwanis Club.pdf

Please upload a copy of your organization's most recent 990 Form.

Requested Amount of Donation *

\$5,000.00

Program Description

The Kiwanis Club of Jupiter-Tequesta was chartered in 1954, conducting community service projects to benefit children in the Jupiter community. Kiwanis is a global organization of volunteers dedicated to improving the world one child and one community at a time. The Kiwanis motto is "Serving the children of the world". Our projects help those in need in Jupiter. Every year the Kiwanis Club of Jupiter-Tequesta provides College Scholarships to Jupiter High School seniors.

Please describe your program in detail, how it serves Jupiter residents, and provide evidence that the service is not offered by the Town of Jupiter.

Past Recipient

The Kiwanis Club of Jupiter-Tequesta is a past funding recipient. The previous funds we received from the Town of Jupiter were distributed to graduating Jupiter High School seniors as College Scholarships. This program is extremely well-received and makes a difference in the lives of students, assisting their parents defer some of the College expense. In the past, the Town of Jupiter donated \$5,000 one year and \$2,500 another year. These funds were presented directly to the students. The Kiwanis Club is most appreciative for these donations to our Kiwanis Club Foundation and hope that we will be included in this year's funding.

If you are a past funding recipient, please include information on the success of the past programs/services and how the success was measured (tangible accomplishments and/or metrics).

Also, please explain how the past funding was put to use or applied to those programs/services.

Total Program Budget (\$)

\$7,500 for annual scholarships

Cost Per Beneficiary (total cost divided by number of residents served)

\$1,500 to \$2,500 scholarships per student

of Jupiter Residents Served Annually

Hundreds thru our community service projects

Names of Board Members**Officers:**

Gary Mullins, President
Eric Sleeper, Treasurer
Lee Saylor, Asst. Treasurer
Ronnie Horowitz, Secretary

Board Members:

Harvey White
Ron Long
Michael Cohen
Bob Horowitz
Dave Behar
Taylor Donnini

Please list the organization's board members:

Other Major Funders

There are no other major funders for College Scholarships. The club raises money through various local fundraisers.

Please list your other major funders and amounts here (\$10,000+).

Additional Information

The Kiwanis Club of Jupiter-Tequesta has been serving the Jupiter community for 70 years. Some of the club's projects:

- >> Gave dictionaries to third graders at Jupiter Elementary Schools
- >> Built "Little Libraries" (take a book/leave a book) at the Edna Runner Tutorial Center and the Thelma Pittman Jupiter Preschool
- >> Delivered Thanksgiving Baskets to Jupiter families in need
- >> Gave away bicycles to local children at Christmas
- >> Painted the outside and inside of the Thelma Pittman Jupiter Preschool
- >> Helped senior citizens in our community who needed assistance maintaining their homes (yard work, painting and the like)
- >> Gave computers to local children in need
- >> Established a library inside the Thelma Pittman Jupiter Preschool
- >> Supported the Edna Runner Tutorial Center with their needs

Please share any additional information on your organization, programs or services that is not included above.

Town Council Support for Community Organizations (Charitable Giving) - Submission #52070

Date Submitted: 3/1/2024

Application Instructions

Please fill out the form in its entirety. Incomplete applications will not be considered.

Application deadline for 2024 is March 1, 2024.

Consideration by the Town Council is typically at one of their regular April meetings, and funding is dispersed within 2 weeks after approval. The total budget for the program in 2024 is \$50,000.

To view upcoming meeting agendas, visit www.jupiter.fl.us/agendas and click on "Town Council".

Please note that organizations that receive funding will need to provide a written report of actual program successes and metrics, including incorporated Jupiter residents served, within 9 months of receiving the award.

Contact First Name*

Mishelle

Contact Last Name*

Ellner

Role in the Organization

El Sol, Jupiter Neighborhood Resource Center

Please provide your title in the organization.

Organization Name (must be 501(c)3 serving Jupiter area to be considered)*

El Sol, Jupiter's Neighborhood Resource Center

Address1*

106 Military Trail

Address2**City***

Jupiter

State*

FL

Zip*

33458

Contact Phone*

5617459860

Contact Email*

grants@friendsofelsol.org

501(c)3 Designation*

El Sol 501c3 Letter.pdf

Please upload a copy of your organization's 501(c)3 designation. If no documentation is provided, the application cannot move forward.

990 Form

El Sol 2022 990- Public Disclosure.pdf

Please upload a copy of your organization's most recent 990 Form.

Requested Amount of Donation *

5000.00

Program Description

El Sol's Summer Language Program is a 5-week program offered to Jupiter residents who are 8th-grade students transitioning into high school and current high school students. Our Summer Language program runs for 2 hours, 2 days per week over the summer. The goal of our program is to improve language skills and cultural understanding between groups with different cultural backgrounds.

El Sol's Summer Language Program organizes small groups where English-speaking students learning Spanish pair up with Spanish-speaking students learning English. Each 2-hour session starts with separate language lessons from teachers where the English speakers work on Spanish with a Spanish teacher, while the Spanish speakers work on English with an English teacher. During the second hour, both groups combine to do fun activities like dancing, arts and crafts, gardening, educational field trips, and games. This allows our young learners to practice their new language skills together in an informal way. Mixing the groups also builds relationships, peer learning, and cultural exchange.

The Palm Beach County School District offers foreign language courses at the local middle and high schools during the academic year. However, there is a lack of summer programs that give students real-life language and cultural experiences at. To address this gap, we have created the Summer Language Program which brings together middle and high school students for a dual language and cultural immersion over the summer break. This program allows students from different age groups and backgrounds to improve their language skills by creating meaningful connections. Ultimately empowering students and building their confidence through these experiences.

Please describe your program in detail, how it serves Jupiter residents, and provide evidence that the service is not offered by the Town of Jupiter.

Past Recipient

The \$5,000 in funding received in August 2023 allowed El Sol to train our Promotores de Salud (health Promoters) and expand our Promotores de Salud outreach efforts in partnership with the Rural Women's Health Project. Over the past 6 months, our Promotores conducted health campaigns that taught the community about the importance of power of attorney and were able to conduct a health assessment that reached over 73 underserved individuals in Jupiter to provide vital health messaging, information on accessing affordable medical care, provided educational information about mental health, substance use, and the importance about understanding and recognizing illnesses that affect the Hispanic community. These campaigns led our Community Care to provide 256 referrals to medical providers.

If you are a past funding recipient, please include information on the success of the past programs/services and how the success was measured (tangible accomplishments and/or metrics).

Also, please explain how the past funding was put to use or applied to those programs/services.

Total Program Budget (\$)

5000.00

Cost Per Beneficiary (total cost divided by number of residents served)

250.00

of Jupiter Residents Served Annually

20

Names of Board Members

1. Timothy Steigenga, Professor, Florida Atlantic University Harriet L. Wilkes Honors College
2. Monica Maldonado, Harriet L. Wilkes Honors College of FAU
3. Philip Weintraub, Health, Finance and Technology
4. Phillip (PJ) Willis, Synovus Trust Company
5. Leanna Landsmann, Editor/Writer/Marketing Communications
6. Frank Walsh, Business Management
7. January Reissman, Public Administration, Management and Policy
8. Jesus McCarthy, Business Owner, Community Member
9. Kelsey Burke Arrieta, Esq, Attorney, Personal Injury
10. Theresa N Liddell, Program Management, Education
11. Robert Male, Business Management
12. Carolyn Christmas, Community Member, Volunteer
13. Gail Tomanelli, Intercultural Consultant and Trainer
14. Soraya Rozo, El Sol Workers Council President

Please list the organization's board members:

Other Major Funders

- Jim Moran \$ 100,000
- The William R Kenan Charitable Trust \$200,000
- Leslie L Alexander Foundation \$
- Palm Beach Country Human Services \$ 57,750
- Cathleen McFarlane Foundation \$ 45,000
- Town of Palm Beach United Way \$50,000
- Quantum \$ 62,053
- Community Foundation of Palm Beach and Martin County \$ 60,000
- Steven and Alexandra Cohen \$ 50,000
- Admirals Cove \$ 35,000
- Individual Donors

Please list your other major funders and amounts here (\$10,000+).

Additional Information

Our summer language program brings together English learners and fluent English speakers for mutual benefit. English learners practice communication skills to improve proficiency. Native speakers gain firsthand exposure to new cultures while improving their Spanish language proficiency. As the two groups exchange stories and traditions, they form intercultural friendships. By facilitating youth leadership and united peer groups, our program fosters inclusion between distinct communities.

Please share any additional information on your organization, programs or services that is not included above.

Satu Oksanen

From: ToJupiter_website@civicplus.com
Sent: Friday, March 1, 2024 8:09 PM
To: Satu Oksanen
Subject: Online Form Submittal: Town Council Annual Charitable Donation Request

Town Council Annual Charitable Donation Request

Application Instructions

Please fill out the form in its entirety. Application deadline is March 1st of each year. Consideration by the Town Council is typically at one of their regular April meetings, and funding is dispersed within 2 weeks after approval. To view upcoming meeting agendas, visit www.jupiter.fl.us/agendas and click on "Town Council".

Contact First Name	Jacquelyn
Contact Last Name	Kingston
Organization Name (must be 501(c)3 to be considered)	Sea Turtle Adventures, Inc.
Address1	235 SW 6th Ave
Address2	Field not completed.
City	Boynton Beach
State	FL
Zip	33435
Contact Phone	5617045911
Contact Email	jkingston@seaturtleadventures.com
(Section Break)	
501(c)3 Designation	STA 501c3 letter.pdf
Requested Amount of Donation	2500.00
Past Recipient	Sea Turtle Adventures iCare Program was a 2023 grant recipient (\$2,500). The iCare Program provides services to 210 adults in Palm Beach County (60 of these members reside within Town of Jupiter). iCare is a nature-based and social program for adults with special needs (intellectual

developmental disabilities). iCare provides activities on nearly a daily basis (day program, social events, travel club, and work and volunteer opportunities). The 2023 funding was used for transportation, low income scholarships, and events within the town. \$1,000 was used to offset transport costs for Town of Jupiter residents to attend events outside of Jupiter (via our two 15-seater vans). Most participants have limited travel means and would not be able to attend our events in the southern portion of Palm Beach County if transportation was not provided. \$750 was used to help offset costs for five Town of Jupiter low-income participants to be able to attend our social programs. \$750 was used to help offset costs of events held in Town of Jupiter including a trip to Maltz Jupiter Theater, a trip to Roger Dean Stadium, visits to several Town of Jupiter Parks, and a fitness class at Ignite Sports in Jupiter.

Programs/Services Donation is Intended to Support

Program/Service Name	iCare Program: Social Events
# of Jupiter Residents Served Annually	60
Program Description and Benefits	Sea Turtle Adventures iCare Program addresses the unique needs and challenges faced by individuals with moderate to severe autism and related intellectual and developmental disabilities (A/IDD). It's crucial to provide support and opportunities for this population to improve their physical and mental health, reduce isolation, and enhance their overall quality of life. iCare Social Events - Members engage in a wide range of community activities and gatherings, fostering self-assurance, acquiring valuable life and social skills, relishing enjoyable experiences, gaining insights into conservation, cultivating new friendships, and nurturing fresh interests. These activities encompass beach cleanups, the task of painting sea turtle nest markers, active involvement in sea turtle conservation initiatives, as well as entertaining social interactions such as bingo, movie nights, theater excursions, and monthly dance parties. We provide approximately eight social events every month, with an average turnout of 40 to 70 attendees at each gathering.
Program/Service Name	iCare Program: Day Program
# of Jupiter Residents Served Annually	10

Program Description and Benefits	iCare Day Program – On Mondays and Wednesdays, a comprehensive day program is available for a group of 21 adults with A/IDD. This community-based program features a variety of engaging activities as the participants explore different opportunities within the community. Some examples of these activities comprise music therapy, yoga sessions, swimming, volunteering with local non-profit organizations, nature walks, visits to cultural and nature centers in Palm Beach County, outings to the movies, shopping excursions, and much more.
Program/Service Name	iCare Program: Travel Club
# of Jupiter Residents Served Annually	30
Program Description and Benefits	iCare Travel Club - We provide adults with A/IDD a chance to embark on a journey, acquire essential independent living skills, explore new destinations and cultures, and participate in leisurely walks through parks, beaches, and cities outside Palm Beach County including overnight and full day trips. Past trips include: Florida Keys, Cocoa Beach, Clewiston, Broward County, and more.
Program/Service Name	iCare Program: WAVE
# of Jupiter Residents Served Annually	10
Program Description and Benefits	iCare WAVE Program (Work and Volunteer Experiences) - We provide adults with A/IDD the chance to collaborate with Vocational Rehabilitation work initiatives and offer weekly options at our main office. Additionally, our Micro-business enables participants to create and sell crafts, with support from STA. STA holds the certification as a Florida Unique Abilities Partner, a recognition of our commitment to offering career and financial prospects to individuals with unique abilities.
Program/Service Name	<i>Field not completed.</i>
# of Jupiter Residents Served Annually	<i>Field not completed.</i>
Program Description and Benefits	<i>Field not completed.</i>
Additional Information	Here is a testimonial from a mother, Donna Maheady, whose daughter, Lauren Maheady, participants in iCare and is also a resident of the Town of Jupiter: "Sea Turtle Adventure's iCare Program has addressed a

previously unmet need in our community.

Many iCare members live at or below the poverty level. The opportunity to see live theatre, musicals and other cultural events has not been possible for many. The experiences with iCare's Programs have enriched the participants' lives and the lives of others in our community. Inclusion at its best!"

Here is a testimonial from Michelle Wallace, mom of Cameron Wallace, also a Town of Jupiter resident:

"As a family we are extremely grateful to iCare for all the wonderful and enriching experiences they are providing for our son. Cameron looks forward to the events and we always know he is well taken care of. The staff members go above and beyond to make all event participants feel special. We love iCare!"

Email not displaying correctly? [View it in your browser.](#)

TOWN OF JUPITER
2024-2025 Strategic Plan



DATE	May 7, 2024
TO	Honorable Mayor and Members of Town Council
THRU	Frank Kitzerow, Town Manager
FROM	Nikki Carpenito, Senior Director
SUBJECT	2024-2025 Strategic Plan

EXECUTIVE SUMMARY

At the March 5, 2024 Town Council Meeting, the Council reviewed the proposed 2024-2025 Strategic Plan. Council approved the proposed changes recommended by Staff based on the current status of each initiative, along with minor verbiage changes to multiple action items and the addition of one new initiative. As a result, Staff was asked to prepare a prioritization exercise and bring the results back at a later date.

Based on the prioritization input received from Council, current status, funding, scope and external conditions, staff developed a timeline showing each strategic initiative and its associated action items over a three-year period. On the attached slides, Strategic Initiatives are listed in order from highest average priority score to lowest priority score.

Some items' timelines may be adjusted based on priority, workload or scope, at the direction of the Town Council.

ANALYSIS

Staff requests discussion and consensus on the attached initiatives and action plan timeline for the 2024-2025 Strategic Plan.

STRATEGIC PRIORITY

ATTACHMENTS

1. Strategic Initiatives Prioritization Presentation
2. Initiatives Average Priority Scores

FUNDING SOURCE

For more information or copies of the attachments, please contact Nikki Carpenito at NikkiC@Jupiter.FL.US or 561-741-2335.



TOWN OF JUPITER

2024-2025 Strategic Plan Roundtable

May 7, 2024



—TOWN OF—
JUPITER

4/29/2024

Roundtable Objectives

- Review the proposed timeline based on the prioritization.
- Capture any modifications to the timeline and gain overall consensus.



Review of Strategic Initiative Prioritization and Timeline

- Staff conducted a Strategic Planning Roundtable and received input and feedback from Town Council.
- Town Council ranked each Strategic Initiative
- The average priority score for each Initiative was used to create a three-year Strategic Plan timeline



Strategic Initiative 3 Year Plan

			2024			2025				2026			
	Initiative and Action Items	Staff Lead	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4
 Fiscal Responsibility	Fire Rescue Strategy	Chief Donatto											
	Develop operational plans for staffing, facility needs, equipment requirements and timeline.												
	Evaluate station locations and begin construction.												
 Mobility	Vehicle & Pedestrian Traffic Management & Mitigation	Thomas Hernandez											
	Annually, in January, present to Town Council a report on mitigation strategies and status of roadway projects across various agencies.												
	Pursue and secure project budget commitments from other agencies												
	Complete construction of Jupiter Beach Road / A1A roundabout												
	Encourage FDOT to fund, study, design and construct intersection and roadway improvements on Indiantown Road from Central Blvd. to Maplewood Drive												
	Complete construction of 11 pedestrian-activated crosswalk signals and safety technology												
	Develop a plan for education, training and new or modified regulations for electric bicycles.												
 Green, Blue and Open Space	Protect Open Space	John Sickler Scott Reynolds											
	Monitor property-acquisition opportunities for additional natural areas and open spaces as they arise.												



Strategic Initiative 3 Year Plan

			2024			2025				2026			
	Initiative and Action Items	Staff Lead	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4
 Unique, Small Town Feel	Recreation Facility Master Plan	Kristin George											
	Complete a Recreation Master Plan to include current facilities, future, planned facilities, and partner facilities and opportunities (PBC, PBCSD/IMS).												
	Identify areas of deficiency and opportunities for improvement at the Town's aging parks through the master plan exercise, outreach and review of trends and forecasts.												
	Explore a partnership with Palm Beach County to upgrade the West Jupiter Community Center and overall site (expansion) to create more available indoor space. Consider a public-private partnership and grant opportunities as options to reimagine the property for better community utilization for recreation and emergency shelter space.												
	Develop an improvement and funding plan to modify and update existing athletic facilities at aging Town parks (such as Maplewood, Jupiter Village and Lighthouse Park).												
	Develop a strategy to support pickleball												
 Unique, Small Town Feel	Piatt Place	John Sickler											
	Explore and establish target future uses												
	Study the impact of options on seagrass beds												
 Mobility	West Indiantown Road	Thomas Hernandez											
	Monitor and provide updates to the Town Council on project progress, completion and funding.												
	Develop plan and funding, including lead agency, to expand scope to include improvements continuing eastbound to Chasewood Plaza and westbound from Central Boulevard.												



Strategic Initiative 3 Year Plan

			2024			2025				2026			
	Initiative and Action Items	Staff Lead	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4
 Safety	High Speed Rail	Thomas Hernandez											
	Collaborate with the FEC and Brightline to have safety fencing enhancements incorporated into project scope of work.												
	Collaborate with the TPA, Brightline and Florida East Coast (FEC) to initiate application for quiet zone designation after rail corridor upgrades are completed through Jupiter												
 Manage Growth	CRA Plan Adopt CRA plan amendment to reflect the current and anticipated future Town business and development environment, incorporate public input, and identify target and desired future uses for Piatt Place and Suni Sands.	John Sickler											
 Unique, Small Town Feel	Athletic Facility Usage	Kristin George											
	Formalize the athletic facility allocation process, including applications and policies for use, schedules, and parameters.												
	In accordance with policy direction and the Comp Plan, develop JTAA partnership and relationship objectives, goals and plans.												
 Organizational Excellence	Define future parameters of relationship between Town and JTAA.	Roger Held											
	Municipal Complex												
	Complete Demolition and Phase II Construction of Town Hall Green.												
	Develop design plans for approval for memorial for former Mayor Hinton.												
	Approve and complete construction for Law Enforcement Memorial Site located at the Jupiter Police Department.												
	Develop a strategy for aging infrastructure on the northeast quadrant and future plans for the northwest quadrant on the Municipal Complex.												
	Secure ROW transfer agreement with PBCSD to enable realignment of Daniels Way.												



Strategic Initiative 3 Year Plan

			2024			2025				2026			
	Initiative and Action Items	Staff Lead	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4
 Green, Blue and Open Space	Loxahatchee River Enhance the treatment of stormwater runoff into Sawfish Bay, improving the treatment of outflows to supports seagrass and living shoreline initiatives.	John Sickler											
 Green, Blue and Open Space	Anchored Vessels Continue quarterly reporting on removal efforts Explore anchoring limitation areas by applying through the County to the State. Engage with a maritime expert to monitor State and County legislation to identify opportunities.	Chief England											
 Mobility	US 1 Bridge Monitor bridge construction activity in order to ensure FDOT and contractor commitments and incentives (stretch goal of 16 months and incentives up to \$3.5 million to achieve it) are realized. Continue with public information effort to keep residents and businesses informed of schedules, impacts and milestones. Monitor and provide updates as needed to the Town Council on FDOT landscape improvement commitments to pursue mitigation of adverse aesthetic impacts to Jupiter Cove. Develop and plan for a public event to support affected businesses and celebrate the completion of Phase 1 Bridge Construction and improvements to bicycle and pedestrian access on the bridge.	Thomas Hernandez											



Strategic Initiative 3 Year Plan

			2024			2025				2026			
	Initiative and Action Items	Staff Lead	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4
 Mobility	South Island Way	Thomas Hernandez											
	Town Council to approve design and construction plans.												
	Identify opportunities for right-of-way acquisition and roadway construction with proposed developments of nearby properties.												
 Unique, Small Town Feel	Maintenance Facility Develop and present a renovation and future use plan for Town's Maintenance Facility property or site.	Thomas Hernandez											
 Green, Blue and Open Space	Protect Local Seagrass Continue collaboration with area agency and non-profit partners to leverage resources for seagrass protection.	John Sickler											
	Baseball/roger Dean Chevrolet Stadium	Scott Reynolds											
 Manage Growth	Comprehensive Plan Review	John Sickler											
	Identify and prioritize sections with the comprehensive plan as it relates to workforce housing, conservation and recreation.												
	Continue to modify land use and zoning designations on key parcels, as identified through the 2023 EAR amendments approved by Town Council, through the Future land use map and rezoning process.												



Strategic Initiative 3 Year Plan

			2024			2025				2026			
	Initiative and Action Items	Staff Lead	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4
 Safety	Public Safety Training Facility	Chief England											
	Conduct an analysis to establish the scope and frequency of training facilities used by JPD outside of the Town and potential training needs for JFRD.												
	Based on direction provided at the roundtable, develop a conceptual plan, location options and proposed funding strategy for a public safety training facility.												
 Manage Growth	Areas of Local Importance Explore the creation of distinct districts throughout Jupiter that are identified as "areas of local importance," with each district having development guidelines designed to protect and enhance its unique character. Districts may include but not be limited to having "historic significance" to be considered.	John Sickler											
 Unique, Small Town Feel	The Arts Evaluate options for TOJ involvement in and sponsorship of an annual Jupiter Music Festival that involves local businesses that normally feature live music. Work with PBC to secure use of Seabreeze Amphitheater, and evaluate forming a committee to oversee the planning of the festival.	Kristin George											
 Unique, Small Town Feel	Community Webcams* Select a contractor and develop an implementation and roll-out schedule of locations.	Karl Craig											
 Green, Blue and Open Space	Sustainability Plan Compile and centralize the Town's current sustainability initiatives, policies and practices into a sustainability plan document.	John Sickler											



Next Steps

- Based on tonight's feedback, a final version of the Strategic Plan and timeline will be prepared by staff.
- The final 2024-2025 Strategic Plan will be placed on the May 21, 2024 agenda for adoption by the Town Council.
- The official 2024-2025 Strategic Plan will be posted to the Town's website, along with the "Strategic Plan at a Glance".





TOWN OF
JUPITER

For more information

www.jupiter.fl.us/strategicplan



— TOWN OF —
JUPITER

4/29/2024

Strategic Initiatives Prioritization Average Score	
Average Priority Score	Strategic Initiative
5.00	Fire Rescue Strategy
5.00	Vehicle & Pedestrian Traffic Management & Mitigation
5.00	Protect Open Space
4.75	Recreation Facility Master Plan
4.75	Piatt Place
4.75	West Indiantown Road
4.75	High Speed Rail
4.75	CRA Plan
4.50	Athletic Facility Usage
4.25	Municipal Complex
4.25	Loxahatchee River
4.25	Anchored Vessels
4.25	US 1 Bridge
4.25	South Island Way
4.00	Maintenance Facility
4.00	Protect Local Seagrass
4.00	Baseball/roger Dean Chevrolet Stadium
3.75	Comprehensive Plan Review
3.50	Public Safety Training Facility
3.25	Areas of Local Importance
3.25	The Arts
2.75	Community Webcams*
2.50	Sustainability Plan