



**FINAL MINUTES AND AGENDA
TOWN OF JUPITER
TOWN COUNCIL MEETING
TOWN COUNCIL CHAMBERS
THURSDAY, NOVEMBER 6, 2025**

Mayor Kuretski called the meeting to order at 7:00 P.M.

Roll Call: Mayor Jim Kuretski; Vice-Mayor Ron Delaney; Councilor Phyllis Choy; Councilor Dan Guisinger; Councilor Malise Sundstrom; Town Manager Frank Kitzerow; Town Attorney Thomas J. Baird and Town Clerk Merriane Lahmeur.

PRESENTATION

1. Jupiter Police Department Update.

Deputy Chief Lunsford provided an update on the Jupiter Police Department, which included information on the decrease in crime trends, traffic crashes, and injuries since 2023. He also discussed the various traffic safety grant programs and initiatives in which the Department participated. Deputy Chief Lunsford continued his presentation and explained the holiday crime prevention plan, upcoming holiday events, and the current staffing report.

Councilor Choy asked if helmets were still being provided to bike riders, and Deputy Chief Lunsford confirmed that they were.

Vice-Mayor Delaney inquired about the Department's full employment number, and Deputy Chief Lunsford stated that the full employment number was 122.

Councilor Sundstrom congratulated Deputy Chief Lunsford and the Department on the decrease in crime and inquired about the e-bike safety update. Deputy Chief Lunsford stated that an update was scheduled for January and that the Department was exploring solutions with education and training. Councilor Sundstrom expressed interest in sharing the results with residents during the upcoming presentation. She noted that the Department had issued 30 citations and 90 warnings since the last update and requested that additional information on state legislation related to e-bikes be included in the January presentation.

Councilor Guisinger expressed appreciation for the Department's hard work and asked if the staffing number included the newly sworn-in officer. Deputy Chief Lunsford confirmed that it did.

Mayor Kuretski stated his appreciation for the presentation and noted that in the first quarter there is usually an update as part of the strategic plan from both the Engineering Department and the Police Department. He expressed that he would like to see traffic numbers during that update from the opening of the A1A bridge

and the impact to Indiantown Road. He also expressed appreciation for the Department's continued efforts regarding e-bike safety.

Additionally, Mayor Kuretski inquired about the policy regarding the DROP program and succession planning. Mr. Frank Kitzerow, Town Manager, confirmed that a policy existed to plan in advance for the replacement of DROP participants.

2. Jupiter Narrows Conservation Alliance (JNCA) Presentation.

Ms. Sue Panella, President of Jupiter Narrows Conservation Alliance (JNCA), who provided a presentation, which included saving the mangrove islands and seagrasses, a call to action, years of deterioration, consulting with experts, current state, proposed plan, raising awareness, funding plan costs, outreach, community support, partnership with Andrew "Red" Harris Foundation, and a request for proclamation or resolution supporting the restoration and naming of the islands.

Mayor Kuretski expressed appreciation for Ms. Panella's passion and leadership. He noted that Council had maintained a strategic initiative to protect and enhance seagrasses for several years. Mayor Kuretski stated that Council would consider a resolution or proclamation in support in the future.

Councilor Sundstrom expressed excitement about the presentation. She highlighted the Town's charitable donation fund program and noted that in April an award had been made to one of the community partners. She emphasized that the Town strongly supports the initiative and is very appreciative.

Councilor Guisinger thanked Ms. Panella for her presentation and asked about the dollar amount for grants that had been applied for. Ms. Panella confirmed the amount was \$40,000.

Vice-Mayor Delaney thanked Ms. Panella for the presentation and inquired about the primary cause of the damage. Ms. Panella explained that it was due to an increase in the volume and size of boats.

Vice-Mayor Delaney further asked if the project was being modeled similar to Bird Island and asked where the project was in the permitting process. Ms. Panella stated they were weeks away from receiving permits and hoped construction would begin early next year.

Vice-Mayor Delaney also asked about land ownership and whether it involved State submerged land. Ms. Panella confirmed the property is State-owned and that the area being restored is submerged land.

Councilor Choy thanked Ms. Panella and expressed appreciation for her dedication and passion.

Councilor Guisinger reiterated his support for the Town issuing a resolution in favor of the project.

Councilor Guisinger made a motion for the Council to introduce a resolution in support of the project. Vice-Mayor Delaney seconded the motion, and the motion carried 5-0 with instruction for Town staff to draft a resolution.

CITIZEN COMMENTS

Mr. Eric Weitze, resident of Ocean Grande Boulevard, expressed that he was impressed with the new Jupiter Fire Rescue facility. He requested that staff share updates to residents on activities and operations happening behind the scenes. Mr. Weitze also raised concerns regarding Beach Road, specifically the sidewalks, beach access walkways, and the height of the seagrapes.

Mr. Brett Leone, resident of Barbados Drive, addressed his concerns regarding lighting at intersections, particularly in the Abacoa area. He also expressed his support for the Town issuing a resolution of support to the Andrew “Red” Harris Foundation.

MINUTES

3. October 21, 2025, Town Council Meeting Minutes.

Councilor Choy moved to approve the October 21, 2025, Town Council Meeting Minutes; seconded by Councilor Choy; motion passed.

Kuretski	Delaney	Choy	Guisinger	Sundstrom
Yes	Yes	Yes	Yes	Yes

CONSENT AGENDA

All items listed in this portion of the agenda are considered routine by the Town Council and will be enacted by one motion. There will be no separate discussion of these items unless a Councilor or citizen so requests; in which event, the item will be removed and considered at the beginning of the regular agenda.

- Councilor Sundstrom pulled Item 4.
- The Town Clerk requested Item 5 be pulled because it was a companion item to Item 4.

Councilor Sundstrom moved to approve the Consent Agenda; seconded by Councilor Guisinger; motion passed.

Kuretski	Delaney	Choy	Guisinger	Sundstrom
Yes	Yes	Yes	Yes	Yes

PUBLIC HEARING

4. Ordinance 12-25, Second Reading, Amending Chapter 14, Parks and Recreation, of the Town’s Code to include additional regulations within Town Parks. MOVED TO REGULAR AGENDA

PUBLIC BUSINESS

5. **Resolution 118-25**, Amending the Schedule of Fines and Costs, and Updating Code Section Numbers on the Municipal Code Citation. **MOVED TO REGULAR AGENDA**
6. Approving the purchase of 16 (sixteen) police vehicles in the total amount of \$1,043,941.00.
7. **Resolution 111-25**, Approving the Health Insurance Fund Premium Holiday.
8. **Resolution 115-25**, Approving the FY2025 Year-End Budget Amendment.
9. **Resolution 116-25**, Authorizing the Mayor to enter into an Interlocal Agreement for Fire-Rescue Emergency Vehicles Maintenance Support with the City of Palm Beach Gardens.
10. **Resolution 117-25**, Approving the Dedication of a Perpetual Easement to Florida Power and Light at Cinquez Fire Station for electric service.

END OF CONSENT AGENDA

ITEMS REMOVED FROM CONSENT AGENDA TO REGULAR AGENDA
PUBLIC HEARING & PUBLIC BUSINESS

4. **Ordinance 12-25, Second Reading**, Amending Chapter 14, Parks and Recreation, of the Town's Code to include additional regulations within Town Parks.

Councilor Sundstrom requested clarification of Section 14.80(a) regarding the allowance of alcoholic beverages in designated areas of the parks. She also recommended that the Ordinance be amended to include provisions for special permitted uses.

Title read by Mr. Baird.

Councilor Sundstrom moved to approve Ordinance 12-25, Second Reading, as amended; seconded by Vice-Mayor Delaney; motion passed.

Kuretski
Yes

Delaney
Yes

Choy
Yes

Guisinger
Yes

Sundstrom
Yes

PUBLIC BUSINESS

5. **Resolution 118-25**, Amending the Schedule of Fines and Costs, and Updating Code Section Numbers on the Municipal Code Citation.

Councilor Sundstrom moved to approve Resolution 118-25; seconded by Councilor Guisinger; motion passed.

Kuretski
Yes

Delaney
Yes

Choy
Yes

Guisinger
Yes

Sundstrom
Yes

REPORTS

TOWN ATTORNEY:

- Senate Bill 180 – Mr. Baird announced that the law firm representing the Town has amended its complaint to add additional cities, and that he was currently reviewing a motion for temporary injunction that had not yet been filed. Mr. Baird anticipated that the hearing for the motion may happen at the same time that the legislature is meeting, and there could be a possible synergy between legislation that has been filed to amend Senate Bill 180 and the litigation.

TOWN MANAGER

- Officer Memorial – Mr. Kitzerow expressed his gratitude to Deputy Chief Lunsford and Roger Held for completion of the first phase of the Law Enforcement Memorial. Mr. Kitzerow also noted that the Town was working diligently on the Memorial for former Mayor Hinton.
- Pennock Lane - Mr. Kitzerow announced that this last Monday construction started to replace the sidewalks and improve the swales along the eastern side, between North View Drive and Indiantown Road. Driveways along the road will also be replaced so that the driveways line up with the new sidewalk. Mr. Kitzerow stated that the Town has been in contact with each of the homeowners impacted, and has utilized social media and various methods to alert motorists of the construction work. He stated the project will run through April of next year.
- School zone traffic signs – At the October 7, 2025, Council meeting, the Council directed Staff to install new school zone traffic signs near Jerry Thomas Elementary School. Mr. Kitzerow reported that new signs have been placed on the northbound and southbound sides of Maplewood Drive, and he thanked the Town Engineer.
- Upcoming Events - Mr. Kitzerow provided a reminder about the following upcoming Town events:
 - Tuesday, November 11, at 9:00 a.m. - the Town will hold its annual Veterans Ceremony at the Veteran's Memorial on the Municipal Campus.
 - Thursday, November 13, from 9:00 a.m. to 10:00 a.m. – Jupiter Police Department will host its monthly Coffee with a Cop event at Crux Coffee, located at 1155 Main Street in the downtown Abacoa area.
 - Friday, November 14, at 12:00 p.m. – the Town and the Construction Contractor will celebrate the Topping Off of the Piatt Place Fire Station.

TOWN COUNCIL – LIAISON REPORTS AND COMMENTS

COUNCILOR CHOY:

- Presentations –
 - Councilor Choy expressed her appreciation for the JPD update and all of the hard work, and she was happy to see negative trends going down.
 - Councilor Choy stated her appreciation for the presentation by Ms. Panella on saving the Mangrove Islands and Seagrasses. She noted that this project provided an example of what grassroots organizations can accomplish.

VICE-MAYOR DELANEY:

- Procurement - Vice-Mayor Delaney stated he appreciated the Mayor bringing up the Experience Modification Rate (EMR) for contractors at the previous meeting, which has now been implemented townwide. He also expressed his concerns with sealed bids and bids on large Town projects, and the practice of accepting the lowest bidder without looking at other criteria. He noted the Town had encountered several issues in the past with this practice and provided examples. He expressed how important it was to have quality work, even if it means paying slightly more.
- Jupiter Inlet - Vice-Mayor Delaney expressed concerns about the current state of the Inlet, and thought it should be something the Council should keep an eye on. He stated he was going to reach out to the Jupiter Inlet District to see what the future plans were.

MAYOR KURETSKI:

- Beach Sidewalks – Mayor Kuretski requested that Staff follow up with Mr. Weitze and the Council regarding the Beach Road sidewalks. Mayor Kuretski noted that there may not be much the Council could do, especially if Mr. Weitze was speaking about the eastside of the road, due to the limited right-of-way in the area. He noted that Council would want to take action if there were a solution. Mayor Kuretski stated that there was a project, not yet funded but on the list desired projects, supported by the MPO and FDOT, to make improvements on US1 for sidewalks and bike lanes that could possibly shift pedestrian and bike traffic. He also noted that mangrove trimming was regulated, and asked Staff to report back and also share the information with the resident.
- Topping Off of the Piatt Place Fire Station - Mayor Kuretski clarified that the event was not an official Town event. The event is the traditional Contractor's event to celebrate their employees.
- Experience Modification Rating - Mayor Kuretski expressed his gratitude for the quick follow up and implementation by Staff. He suggested internal procedures be in place for anything above a one to be approved by the Town Manager.

COUNCILOR SUNDSTROM:

- Temporary road near Cinquez Fire Station - Councilor Sundstrom stated that residents had reached out to her about the temporary road that had been constructed near the new station and Carver Avenue. She explained that the temporary road was so that the field in the area could be straightened out to be later utilized for recreation. She noted that the field repair was at the request of residents early on in the planning process for the station, and that the residents were pleased to hear that was in progress.
- State Legislative Matters - Councilor Sundstrom updated the Council on a Local Bill that has been filed with the Palm Beach County Legislative Delegation. Councilor Sundstrom explained that the bill, filed by the County Fire Union, could impact future annexations and the MSTU, and that there could be a possible double taxation issue. She announced that there is an upcoming Delegation public

meeting on November 13th and that a Special League of Cities Board meeting had been scheduled on the matter. She also noted that it was important for them all to reach out to Representative Snyder to express their concerns as well. She stated that no municipalities had been reached out to prior to the bill being filed, and there were still many questions surrounding the bill, and she encouraged everyone to look at the language closely. She also wanted to be able to share at future meetings that others on the Council were also concerned.

- Mayor Kuretski stated that he opposed the bill, and he thought the bill defeated what the county government was trying to accomplish with annexations. Vice Mayor Delaney, and Councilors Guisinger and Choy all agreed with the Mayor and Councilor Sundstrom and supported Councilor Sundstrom's efforts.
- County Food Bank - Councilor Sundstrom noted that going into the holiday season many have been concerned about food, and that the County Food Bank is encouraging people to call 211 and to utilize the Food Finder Map. She noted that many of the organizations operating in Jupiter are those that the Council have partnered with for charitable giving.

COUNCILOR GUISINGER:

- Aicher House Ceremony - Councilor Guisinger thanked staff for their efforts, especially Stephanie Thorburn and all of her outstanding work.

ADJOURNMENT – 8:18 P.M.

Merriane Lahmeur, Town Clerk