



**FINAL MINUTES AND AGENDA
TOWN OF JUPITER
TOWN COUNCIL MEETING
TOWN COUNCIL CHAMBERS
TUESDAY, OCTOBER 7, 2025**

Mayor Kuretski called the meeting to order at 7:00 P.M.

Roll Call: Mayor Jim Kuretski; Vice-Mayor Ron Delaney; Councilor Phyllis Choy; Councilor Malise Sundstrom; Town Manager Frank Kitzerow; Town Attorney Town Attorney Thomas J. Baird and Town Clerk Merriane Lahmeur. Councilor Dan Guisinger was absent.

PROCLAMATION

1. Declaring October 6-10, 2025, as "Customer Service Week."

Mayor Kuretski presented the proclamation to Ms. Kellie Doherty, Building Operations Administrator.

Ms. Doherty thanked Council for their support and recognition.

CITIZEN COMMENTS

Ms. Brenda Wascak, a resident of South Seas Drive, spoke about a park she had created and asked Council to consider establishing it as an official Town park.

Ms. Constance Holmes, a resident of Third Street, expressed her appreciation for Town Staff after her recent experience with the Building and Finance Departments.

MINUTES

2. September 18, 2025, Town Council Meeting Minutes.

Councilor Choy moved to approve the September 18, 2025, Town Council Meeting Minutes; seconded by Vice-Mayor Delaney; motion passed.

Kuretski
Yes

Delaney
Yes

Choy
Yes

Sundstrom
Yes

CONSENT AGENDA

All items listed in this portion of the agenda are considered routine by the Town Council and will be enacted by one motion. There will be no separate discussion of these items unless a Councilor or citizen so requests; in which event, the item will be removed and considered at the beginning of the regular agenda.

Councilor Sundstrom pulled items 4, 5, and 6.

Vice-Mayor Delaney moved to approve the Consent Agenda, as amended; seconded by Councilor Choy; motion passed.

Kuretski
Yes

Delaney
Yes

Choy
Yes

Sundstrom
Yes

PUBLIC BUSINESS

3. Approving the purchase of two fire department command vehicles, 2026 Ford F-250 XL 4X4 for \$144,492.42 and two 2026 Ford Explorers 4X4 for the Engineering Department, for \$80,127.04, using a piggyback of the Bradford County Sheriff's Office purchasing contract.
4. Authorizing the purchase of medical supplies and pharmaceuticals with Bound Tree Medical, LLC, using a piggyback of the Seminole County contract. **MOVED TO REGULAR AGENDA**
5. Authorizing the purchase of medical supplies and pharmaceuticals with Henry Schein, Inc., using a piggyback of the Lake County contract. **MOVED TO REGULAR AGENDA**
6. Authorizing the purchase of medical supplies and pharmaceuticals with Life-Assist, Inc., using a piggyback of the Lake County contract. **MOVED TO REGULAR AGENDA**
7. Approving the purchase of power stretchers, chest compression devices, stair chairs, and accessories with Stryker Sales, LLC., using a piggyback of the Sourcewell contract, in an amount not to exceed \$400,000.
8. Approving the purchase of cardiac monitors and accessories with Zoll Medical Corporation, using a piggyback of the Sourcewell contract, in an amount not to exceed \$800,000.

END OF CONSENT AGENDA

ITEMS REMOVED FROM CONSENT AGENDA TO REGULAR AGENDA

4. Authorizing the purchase of medical supplies and pharmaceuticals with Bound Tree Medical, LLC, using a piggyback of the Seminole County contract.
5. Authorizing the purchase of medical supplies and pharmaceuticals with Henry Schein, Inc., using a piggyback of the Lake County contract.
6. Authorizing the purchase of medical supplies and pharmaceuticals with Life-Assist, Inc., using a piggyback of the Lake County contract.

Councilor Sundstrom asked for clarification on the supply chain redundancy and the use of three separate vendors for medical supplies and pharmaceuticals. Mr. Reynolds explained that maintaining redundancy is important to ensure cost savings and to ensure product availability.

Councilor Sundstrom then inquired whether there were any current delays in any of the supply categories. Fire Chief Donatto stated that a few items currently have a three-month delivery window. He added that staff were aware and monitoring these timelines and were placing orders accordingly in order to avoid shortages.

Councilor Sundstrom noted that some items like cardiac monitors involve data sharing, and the Town would need mutual aid agreements in place with other departments or hospitals. She asked whether all Fire Departments use the same system or if there were differences among them, and how it would work in terms of a seamless response. Fire Chief Donatto responded that there were three different vendors, and that some entities use different devices. He clarified that the data sharing would occur only with hospitals, and the ability to transmit data to the hospitals could be done by all vendors.

Councilor Sundstrom moved to approve items four, five, and six; seconded by Vice-Mayor Delaney; motion passed.

Kuretski
Yes

Delaney
Yes

Choy
Yes

Sundstrom
Yes

REPORTS

TOWN ATTORNEY: NONE

TOWN MANAGER

- Customer Service Week - Mr. Kitzerow thanked staff for the remarkable work that they do with professionalism and integrity. He noted how they always go the extra mile to provide great customer service to residents and other agencies.
- Pedestrian and Bicycle Safety - Mr. Kitzerow announced that the Jupiter Police Department will conduct a high visibility enforcement campaign along Indiantown Road until May of next year. The campaign is aimed at ensuring motorists, bicyclist, and pedestrians are aware of and complying with the laws.
- Beach Access Points - Mr. Kitzerow noted that due to beach erosion caused by high tides and offshore storms, the Town was forced to close four beach access points, access 45, 47, 48 and 52. He stated that the Engineering and Public Works departments were working on plans for repairs to access 45, 47 and 52, and those would be reopened as soon as the work was completed. The restoration of access 48 required coordination with Palm Beach County and was a more intensive restoration project. He noted that the Town would keep everyone informed of the progress.
- Upcoming Events - Mr. Kitzerow provided a reminder about the following upcoming Town events:
 - Thursday, October 9 at 2:00 p.m. – Dedication of the portion of the Riverwalk as part of the East Coast Greenway. The event will be held at U-Tiki parking lot and will be followed by a reception at the Jupiter Lighthouse.

- Wednesday, October 15 from 6:00 p.m. to 8:00 p.m. – Council will host Connect with Council at the Community Center. Staff from the Town's Police Department, Fire Department, Planning and Zoning Department, Business Community Liaison, Parks and Recreation Department, and the Finance Department along with FDOT will be on hand to answer questions from residents.
- Friday, October 17 at 4:00 p.m. – Unveiling of the local historical designation marker for the Alice Kitching Benton House, located at 408 Center Street.
- Friday, October 17 through Sunday, October 19, the Town partnered with Palm Beach County North Chamber of Commerce to host Jupiter HarbourFest at the Plaza underneath the Indiantown Bridge. The event will include live music, food and drinks from vendors around the area. Tickets for the event can be purchased at Jupiter Harbour, jupiterharbourfest.org.

TOWN COUNCIL – LIAISON REPORTS AND COMMENTS

COUNCILOR CHOY:

- Customer Service Week – Councilor Choy thanked staff for their customer service, and noted she had seen it for 28 years, and it couldn't get any better because it is almost perfect.

VICE-MAYOR DELANEY:

- Chief of Police - Vice-Mayor Delaney congratulated outgoing Police Chief Barbera on his retirement and his amazing career and wished him and his family the best.
- Historic Designations - Vice-Mayor Delaney noted that historic designations are a great way to preserve the Town's heritage.

COUNCILOR SUNDSTROM:

- Chief of Police - Councilor Sundstrom agreed with Vice-Mayor Delaney regarding Chief Barbera's career and noted that the ceremony left a good impression of the Town and was a wonderful ceremony.
- Anchored Vessels - Councilor Sundstrom announced that on September 18, the Police Department's Dive Team looked at a number of anchored vessels and conducted underwater inspections, which resulted in identification of 13 vessels that had barnacles and no independent means for propulsion. She stated that warnings were sent to owners and she was pleased with the proactive steps being taken by the Police Department.

Mr. Kitzerow noted that this was an initiative started by Interim Police Chief Don Hennessy, and expressed his gratitude to Interim Chief Hennessy and his team for moving the issue forward.

MAYOR KURETSKI: NONE

ADJOURNMENT – 7:25 P.M.

Merriane Lahmeur, Town Clerk