



**FINAL MINUTES AND AGENDA
TOWN OF JUPITER
TOWN COUNCIL MEETING
TOWN COUNCIL CHAMBERS
TUESDAY, AUGUST 19, 2025**

Mayor Kuretski called the meeting to order at 7:00 P.M.

Roll Call: Mayor Jim Kuretski; Councilor Phyllis Choy; Councilor Dan Guisinger; Councilor Malise Sundstrom; Town Manager Frank Kitzerow; Assistant Town Attorney Brett Lashley and Town Clerk Merriane Lahmeur. Vice-Mayor Ron Delaney was absent.

PRESENTATION

1. The Honorable State Representative Mike Caruso - Legislative Update.

Former State Representative Mike Caruso discussed his recent promotion to Palm Beach County's Clerk of the Circuit Court and Comptroller. He continued his presentation and gave a brief legislative update, which included topics such as immigration, the repeal of tort reform, the elimination of sales tax on commercial leases, the My Safe Florida Condo program, the Live Local Act, and the state budget.

Councilor Choy asked if there were more insurance carriers that planned to begin insuring homes in Florida. Mr. Caruso stated there were twelve insurance companies currently operating in Florida.

Mayor Kuretski expressed his gratitude for Mr. Caruso's legislative update.

2. Jupiter Fire Rescue Department (JFRD) Update.

Fire Chief Darrel Donatto provided a presentation on the Department update, the Advanced Life Support (ALS) Provider License, the existing Abacoa Fire Station 16, the Abacoa temporary fire station, and ongoing fire station construction projects. Fire Chief Donatto confirmed that JFRD remains on schedule and on budget.

Councilor Guisinger inquired whether the temporary fire station was more centrally located than Station 16, and if it would affect response times. Fire Chief Donatto responded that the difference in response time would only amount to a few seconds.

Councilor Sundstrom expressed hope that plans would be in place by October and noted her interest in seeing how meetings would progress in January.

Mayor Kuretski shared that he was also hopeful to allow time for advanced planning regarding renovations. He expressed appreciation for the updates provided by the Town Manager's Office and Staff.

Councilor Choy stated she valued hearing about the communications with residents and meetings with homeowners' associations and the school principal.

3. Emergency Management Response Plan - JPD & JFRD

Deputy Chief Don Hennessey provided a brief presentation that covered the Town's storm preparedness, the Emergency Operations Center (EOC), EOC activation levels, new crisis-tracking software to assist with recovery efforts, and the storm emergency response plan.

Mayor Kuretski noted that he had witnessed the Town's preparation and post-storm response efforts last year and expressed gratitude for the continued progress. He added that he was relieved the Town now had a new Police Headquarters and asked what the Police Department's protocol would be in the event of a storm. Deputy Chief Hennessey explained that the number of Officers deployed would be based on the severity and impact of the storm. He noted that the Police Department generally aims to double staffing per shift during such events. He noted once winds reach unsafe levels, officers' shelter at the Community Center.

Mayor Kuretski thanked the Police, Fire Department, and all Town Staff for their efforts to ensure storm readiness. He recalled his experience with FPL during Hurricane Andrew, when the company lost contact with its employees, and asked if the Town had safeguards in place to prevent that issue. Deputy Chief Hennessey confirmed that the Town's plan addressed that concern.

Councilor Choy asked whether the plan includes coordination with the hospital and other medical facilities. Deputy Chief Hennessey responded that the Police Department does establish communication with the hospital in advance of a storm.

CITIZEN COMMENTS

Mr. Mason Torres, resident of Mitchell Street, asked Council to reach out to Palm Beach County Engineering Department and FDOT regarding children and pedestrian safety.

Mr. Andy Weston, resident of Dolphin Drive, discussed his concerns regarding Dolphin Drive and asked Council to come and talk to residents. Mayor Kuretski stated he did a site inspection of the road and it would be restored.

MINUTES

4. August 7, 2025, Meeting Minutes.

Councilor Sundstrom moved to approve the August 7, 2025, Town Council Meeting Minutes, as amended; seconded by Councilor Guisinger; motion passed.

Kuretski
Yes

Choy
Yes

Guisinger
Yes

Sundstrom
Yes

CONSENT AGENDA

All items listed in this portion of the agenda are considered routine by the Town Council and will be enacted by one motion. There will be no separate discussion of these items unless a Councilor or citizen so requests; in which event, the item will be removed and considered at the beginning of the regular agenda.

- Councilor Guisinger and Councilor Sundstrom pulled item 9.

Councilor Guisinger moved to approve the Consent Agenda, as amended; seconded by Councilor Sundstrom; motion passed.

Kuretski
Yes

Choy
Yes

Guisinger
Yes

Sundstrom
Yes

PUBLIC BUSINESS

5. Approving the Cancellation of the Town Council Meetings scheduled for Tuesday, September 2, 2025, and Tuesday, September 16, 2025, at 7:00 P.M. and Rescheduling them as Town Council Special Meetings on Thursday, September 4, 2025, and Thursday, September 18, 2025, at 7:00 P.M. #
6. Approving the Annual License Renewal for Sentinel One Endpoint Protection and Response Cybersecurity Platform in the amount of \$60,470.49.
7. Approving a Revised Funding Schedule for an existing Unit Price Contract (W2334) with Deevan, Inc., for Underground Utility Improvements for Indian Creek Park Restrooms, Public Works Storage Building, Carl Street Watermain, and Water Quality Sampling Stations, with a combined total estimated value of \$500,000.
8. **Resolution 54-25**, Approving Contract No. NR2025-02 with Sajo Management Group, LLC, for the installation of public access improvements and a bioretention area at the Sims Creek Preserve open space property for an amount not to exceed \$297,004.60.
9. **Resolution 85-25**, Approving a Contract with Felix Civil Construction LLC, for Replacement of Floridan Aquifer Raw Water Main Crossing (W2439) for an amount of \$1,157,922, and Amending the Project Budget. **MOVED TO REGULAR AGENDA**
10. **Resolution 103-25**, Approving the Award of EPW 2025-21 – Toney Penna Dr and Bush Rd Intersection Improvements Contract to M&M Asphalt Maintenance, Inc. for an amount not to exceed \$616,931.85.

END OF CONSENT AGENDA

ITEMS REMOVED FROM CONSENT AGENDA TO REGULAR AGENDA

9. Resolution 85-25, Approving a Contract with Felix Civil Construction LLC, for Replacement of Floridan Aquifer Raw Water Main Crossing (W2439) for an amount of \$1,157,922, and Amending the Project Budget.

Councilor Sundstrom asked what the town's relationship was with the contractor in regards to the damage that was done to the Raw Water Main. Mr. Brett Lashley, Assistant Town Attorney, explained that the Town was not in privity with the contractor that caused the damage to the town's pipe.

Councilor Sundstrom asked for an update on the recovery of the costs for the loss, and asked if something more aggressive could be done for accountability. Mr. Lashley explained the steps the law firm had taken to communicate with those at fault and the lack of cooperation. He asked for guidance on filing a lawsuit on behalf of the Town. Councilor Sundstrom stated she would be supportive of a lawsuit. Councilor Choy stated she would support the motion as well.

Mayor Kuretski asked if the contractor may have been a subcontractor under the FDOT Roadway Project. Mr. Lashley stated that he could not confirm. Mayor Kuretski stated he supported taking the next step, which was needed to protect the public's interests, and time was of the essence. He noted that it was his understanding that this was done as part of the FDOT Road Project to widen the bridge, and that FDOT should be notified if they hadn't already been. Councilor Guisinger confirmed he was in favor of moving forward.

Mr. Lashley asked for a motion to authorize the Town Attorney's office to initiate a lawsuit.

Councilor Sundstrom moved the motion; seconded by Councilor Choy; motion passed.

Kuretski
Yes

Choy
Yes

Guisinger
Yes

Sundstrom
Yes

Councilor Guisinger inquired about the replacement a 24-inch Aquifer Line that goes from the front of the Abacoa Greenway to the Plant itself, and the possibility of changing the line to a 30-inch because of high velocities and the buildup of pressure, which makes it harder for the pumps to pump the water. Ms. Barnes stated that the project that Councilor Guisinger was referring to was the Surficial Aquifer Raw Water Main. She noted the Town has 51 Surficial Aquifer Wells and provided details on the locations. Ms. Barnes further explained that only a damaged section was being replaced and it only needed to be 24-inches. Councilor Guisinger asked if the 24-inch was well within the capacity of the wells, and Ms. Barnes confirmed it was.

Councilor Guisinger moved to approve Resolution 85-25; seconded by Councilor Choy; motion passed.

Kuretski
Yes

Choy
Yes

Guisinger
Yes

Sundstrom
Yes

REPORTS

TOWN ATTORNEY – NONE

TOWN MANAGER-

- Employee Recognition – Mr. Kitzerow acknowledged Leila Schultz and Nancy Womersley who provide excellent customer service and went above and beyond to assist a resident.
- Maplewood Park – Mr. Kitzerow reminded everyone that the Ribbon Cutting Ceremony for Maplewood Park would take place Friday, August 22, 2025, at 3:30 p.m. He thanked all of the residents for their input.
- Budget Workshop – Mr. Kitzerow reminded everyone that the Town's second Budget Workshop with a focus on the Community Investment Program (CIP) was scheduled for Thursday. Mr. Kitzerow noted that the CRA meeting would take place at 6:00 p.m. followed by the Town Budget Workshop at 6:30 p.m.
- Jupiter Police Department (JPD) - Mr. Kitzerow noted that on Thursday, August 21st, JPD would hold its monthly Coffee with a Cop at Jupiter Donuts from 9:00 a.m. to 10:00 a.m.
- Derelict Vessel – Mr. Kitzerow stated that another derelict vessel, the Billy B, was removed from Jupiter's waterways on July 31st, and this supported the Town Council's Strategic Initiative related to Derelict Vessels.
- Workforce Single Family Housing - Mr. Kitzerow stated that the first workforce single family home housing unit, constructed as a part of the Town's Workforce Housing Program, has been sold to a first-time home buyer. He noted two additional single family workforce homes were currently being processed and would be occupied soon, and that the houses were built as part of the Cornerstone Project approval process.
- Railroad Crossing at Donal Ross Road - Mr. Kitzerow announced that the Town had been notified that the crossing just west of Alternate A1A on Donald Ross Road would be closed for maintenance from Wednesday at 6:00 p.m. until midnight on Saturday. He noted that JPD officers would be stationed at the crossing to help ensure safety, and that Town had shared details of the closure and detours on social media channels, through email, and on the Town's website.
- Community Center – Mr. Kitzerow stated that the Community Center would be closed starting Saturday, August 23rd until Tuesday, September 2nd, for routine annual maintenance.

- E-bikes and Bicycle Safety – Mr. Kitzerow noted that JPD continues to focus on e-bike and bicycle safety coinciding with the start of the school year.
- Chief Michael Barbera - Mr. Kitzerow announced the retirement of JPD Chief Mike Barbera effective October 3rd, after having honorably served the Town for 29 years.

TOWN COUNCIL – LIAISON REPORTS AND COMMENTS –
COUNCILOR CHOY

- Employee Recognition – Councilor Choy appreciated hearing about the recognized employees. She recognized the two employees at the front desk and how friendly and helpful they always are with residents.
- Jupiter Police Department - Councilor Choy noted that Chief Barbera would be missed, and that she enjoyed getting to know him. Councilor Choy also acknowledged the opening of schools and the presence of Police on Toney Penna, and expressed her gratitude for what they do.

COUNCILOR GUINSINGER

- Reports and Presentations - Councilor Guisinger expressed his appreciation for the Town Manager's Report, Citizens' Comments, both the JPD and JFRD presentation updates, and to the residents who attended the meeting.

COUNCILOR SUNDSTROM

- Chief Michael Barbera - Councilor Sundstrom commented that the Chief would be missed and she had a good experience with him on the E-bike Town Hall meeting.
- Maplewood Park - Councilor Sundstrom stated she had visited Maplewood Park last Sunday and had a great experience. She also noted that it was nice to see the parks being used on the weekends.
- Raw Water Main Damage - Councilor Sundstrom noted the Town needed to be assertive on the issue, and was glad to see the Town Attorney taking it on.

MAYOR KURETSKI

- Employee Recognition - Mayor Kuretski recognized the Town Clerk for information provided on Sunshine Law compliance.
- Derelict Vessels - Mayor Kuretski recognized the Police for being very active on removing derelict vessels, which was a prior Strategic Initiative several years ago that seems now to have been institutionalized.
- Waste Management - Mayor Kuretski stated that Waste Management had missed a number of yard waste collections in the Shores, and that he had used JupConnect to report the issue. He noted that the entire neighborhood may have been missed, but he had reported several blocks that he knew had been put out in the morning. Mayor Kuretski commented that Waste Management was

unresponsive, and that he had reported the issue three times over three days, and the yard waste was not collected until today.

Mayor Kuretski explained the JupConnect process he went through and the limitation on comments by a resident once an issue had been acknowledged by Waste Management. He asked for the comment limitation to be looked at. Additionally, has asked if someone could reach out to Waste Management regarding their lack of response.

- E-bikes - Mayor Kuretski expressed his appreciation for all the efforts that have been made regarding e-bikes. He reported that he received reports that two cars leaving the Shores encountered four e-bikers that were operating their e-bikes in a very unsafe manner to get across the street and that they could have been hit. Mayor Kuretski was concerned that this type of behavior was going to get someone injured.
- Church Street - Mayor Kuretski stated he would follow up with the County regarding Church Street, since it was a County road. He noted that there was traffic calming between Longshore Drive and Limestone Creek Road, which was inconsistent with what was being told to Mr. Torres.

ADJOURNMENT – 8:10 P.M.

Merriane Lahmeur, Town Clerk