



**FINAL MINUTES AND AGENDA
TOWN OF JUPITER
TOWN COUNCIL MEETING
TOWN COUNCIL CHAMBERS
THURSDAY, AUGUST 7, 2025**

Mayor Kuretski called the meeting to order at 7:00 P.M.

Roll Call: Mayor Jim Kuretski; Vice-Mayor Ron Delaney; Councilor Phyllis Choy; Councilor Dan Guisinger; Councilor Malise Sundstrom; Town Manager Frank Kitzerow; Town Attorney Thomas J. Baird and Town Clerk Merriane Lahmeur.

PROCLAMATION

1. Proclamation declaring August 2025 as Florida Water Professionals Month.

Mayor Kuretski presented the proclamation to Ms. Amanda Barnes, Director of Utilities. Ms. Barnes thanked Council for recognizing the Utilities Department.

PRESENTATION

2. Jupiter Police Department Status Update.

Chief Barbera thanked the Community, the Council and Town Staff for everyone's participation and support in Jupiter's National Night Out events.

Chief Barbera provided an update on the Jupiter Police Department, which included current sworn staff, response times, financial crimes, tips on not becoming a fraud victim, and the total of person offenses in comparison to the prior year. Chief Barbera noted that the Department is 95 percent staffed and fraud investigations are becoming increasingly complex and time consuming.

Vice-Mayor Delaney asked what the decrease in call time could be attributed to. Chief Barbara commented that he believed the decrease was due to the district configurations and the officers positioning themselves throughout the districts, and effective communication.

Councilor Guisinger asked what the decrease in personal offenses could be attributed to. Chief Barbara stated that the whole area, Palm Beach County to Martin County, is down an average of twenty percent. He believes the decrease was due to the increase use of technology, such license plate readers, cameras, and the sharing of intelligence among agencies.

Mayor Kuretski commented that person offenses can and are affected by the reputation of the Police Department, and that the fraud scams have no boundaries and can come from anywhere. Chief Barbara confirmed and noted that Jupiter Police is known as a premier agency, and fraud scams typically spread internationally and requires coordination with Federal Agencies.

Mayor Kuretski asked if the Chief could explain prosecution and the limitation of the police. Chief Barbara explained the phased process, from arrest on probable cause to the determination by the State Attorney's Office on actual prosecution.

Councilor Choy inquired about the four new Staff that came from the certification process that the Town offers. Chief Barbara gave an overview of the rigorous process for non-certified individuals.

CITIZEN COMMENTS

Mr. Steen Eriksson, resident of South Congress Avenue, discussed current emergency services Palm Beach County Fire Rescue provides to the Town, their annual reports, and traffic preemption.

Mayor Kuretski noted that he reads the annual reports provided, and clarified that the comment he made regarding traffic preemption was related Indiantown Road.

Mr. Willie Puz, resident of Ungerer Street, expressed his appreciation for the Summer Camp Program and Staff. He requested Council to reach out to the County Consultant and request them to give a presentation about the County's Master Traffic Plan, and he requested Council to attend the upcoming workshop by the Transportation Planning Agency regarding e-bikes.

MINUTES

3. July 15, 2025, Town Council Meeting Minutes.

Councilor Sundstrom moved to approve the July 15, 2025, Town Council Meeting Minutes; seconded by Councilor Choy; motion passed.

Kuretski
Yes

Delaney
Yes

Choy
Yes

Guisinger
Yes

Sundstrom
Yes

CONSENT AGENDA

All items listed in this portion of the agenda are considered routine by the Town Council and will be enacted by one motion. There will be no separate discussion of these items unless a Councilor or citizen so requests; in which event, the item will be removed and considered at the beginning of the regular agenda.

- Mr. Craig Mowery pulled item 4.
- Mr. Willie Puz pulled item 9.

- Councilor Guisinger pulled item 12.
- Councilor Sundstrom pulled item 4 and 9.

Vice-Mayor Delaney moved to approve the Consent Agenda, as amended; seconded by Councilor Guisinger; motion passed.

Kuretski
Yes

Delaney
Yes

Choy
Yes

Guisinger
Yes

Sundstrom
Yes

PUBLIC HEARING

4. **Ordinance 13-25, 2nd Reading,** Amending Chapter 20, Article V, of the Town's Municipal Code pertaining to Backflow Prevention and Cross-Connection Control of the Town's Water System. **MOVED TO REGULAR AGENDA**

PUBLIC BUSINESS

5. Approving Town Council Second Budget Workshop Meeting, August 21, 2025, at 6:30 p.m.#
6. Approving a purchase order to Duval Ford for a 2025 Transit High Roof Cargo Van for the JFRD Logistics Division for \$53,720.00.
7. Approving a purchase order to EleMech, Inc., for the purchase of a Bulk Water Fill Station (W2550) in the amount of \$60,640.
8. Approving a purchase order to American Bronze Foundry, for the creation of the JPD Memorial Statue in the amount of \$55,000.
9. Authorization of Work Order No. 34 of Contract EPW 2016-12A with Kimley-Horn and Associates, Inc. for Jupiter Fire Rescue Department – Temporary Fire Station Professional Consulting Services in an Amount Not to Exceed \$63,139.87. **MOVED TO REGULAR AGENDA**
10. **Resolution 78-25,** Approving a contract with JLA Geosciences, Inc. (W2536) for Professional Hydrogeology Consulting Services.
11. **Resolution 79-25,** Approving a contract with OnsiteGenPros LLC, for Generator Maintenance Services (W2537) for an amount of \$180,680.
12. **Resolution 80-25,** Approving a Unit Price Contract with Johnson-Davis Inc. for Utility Infrastructure Repairs (WS2539) for an amount of \$1,500,000. **MOVED TO REGULAR AGENDA**

END OF CONSENT AGENDA

ITEMS REMOVED FROM CONSENT AGENDA TO REGULAR AGENDA

4. **Ordinance 13-25, 2nd Reading,** Amending Chapter 20, Article V, of the Town's Municipal Code pertaining to Backflow Prevention and Cross-Connection Control of the Town's Water System.

Mr. Craig Mowery, resident of Blanca Isles Lane, expressed his support for the amendment. He also discussed his concerns regarding the inconsistent backflow preventer test results and costs from various plumbing companies and the new notification procedure.

Councilor Sundstrom asked for clarification regarding the 90/60/30-day notice procedure. Ms. Barnes explained the procedure, noting that residents had 90 days prior to the deadline to complete testing, plus an additional 15 days after. In cases of an identified cross-connection violation, residents would have 15 days to resolve the violation.

There was discussion about Mr. Mowery's concerns regarding various plumbing companies and pricing, and Ms. Barnes noted she would have to research the specific issue, but had done preliminary research on standard prices. Mayor Kuretski noted that residents could use JupConnect to report any issues that occur, and Ms. Barnes stated residents could also email the Department.

Vice-Mayor Delaney proposed creating a vetted list of plumbers. Councilor Choy suggested publishing typical price guidelines to help prevent overcharging. Mr. Frank Kitzerow, Town Manager, confirmed the Town was looking into the issue.

Title was read by Mr. Baird.

Councilor Sundstrom moved to approve Ordinance 13-25, 2nd Reading; seconded by Councilor Guisinger; motion passed.

Kuretski
Yes

Delaney
Yes

Choy
Yes

Guisinger
Yes

Sundstrom
Yes

9. Authorization of Work Order No. 34 of Contract EPW 2016-12A with Kimley-Horn and Associates, Inc. for Jupiter Fire Rescue Department – Temporary Fire Station Professional Consulting Services in an Amount Not to Exceed \$63,139.87.

Mr. Willie Puz, resident of Ungerer Street, spoke about his concerns for transparency and the lack of information on the Town's website related to the temporary fire station and Station 16.

Mayor Kuretski expressed that the Town spends a significant amount of effort to ensure transparency. He mentioned that it was common practice to use a temporary fire station while an existing station was being renovated.

Mr. Kitzerow stated a temporary station was necessary because the County had rejected the 90-day transition period and was in favor of an immediate switch. He also explained that the Fire and Police Chiefs had already met with the affected HOAs and School officials and received positive feedback.

Fire Chief Donatto discussed the importance of being ready for the October 1, 2026, start date, and providing a continuity of services. He provided an overview of the temporary fire station, the status and condition of Station 16, and the timeline.

Councilor Sundstrom moved to approve Work Order No. 34 of Contract EPW 2016-12A with Kimley-Horn and Associates, Inc. for Jupiter Fire Rescue Department – Temporary Fire Station Professional Consulting Services in an Amount Not to Exceed \$63,139.87; seconded by Vice-Mayor Delaney; motion passed.

Kuretski	Delaney	Choy	Guisinger	Sundstrom
Yes	Yes	Yes	Yes	Yes

12. Resolution 80-25, Approving a Unit Price Contract with Johnson-Davis Inc. for Utility Infrastructure Repairs (WS2539) for an amount of \$1,500,000.

Councilor Guisinger explained he would be abstaining due to his family member being currently employed at Johnson-Davis, Inc.

Vice-Mayor Delaney moved to approve Resolution 80-25; seconded by Councilor Sundstrom; motion passed.

Kuretski	Delaney	Choy	Guisinger	Sundstrom
Yes	Yes	Yes	Abstained	Yes

ROUNDTABLE

13. Discussion of the Parks Facility Master Plan and Guiding Document.

Mr. Adam Magun, Executive Director of Jupiter Tequesta Athletic Association (JTAA), expressed his appreciation to the Council and Staff for all of their hard work putting together such a great Master Plan.

Mr. Mike Hoffmann, Senior Director of Community Services, gave a presentation on the Parks Facility Master Plan and Guiding Document (Plan), which included a history overview, feedback from public engagement, the strategic approach and plan vision, key recommendations, major considerations, and the next steps.

Mayor Kuretski stated the Plan was a phenomenal effort and will serve the Town well, and that the Strategic Initiative initiated in 2023 has driven and influenced many of the current projects. He explained how the Council ultimately has to decide on priorities, and that the Plan would be a guide annually for the Community Investment Plan (CIP). He discussed projects such as Lighthouse Park, playground upgrades, and multipurpose fields renovations.

Councilor Sundstrom noted that the Plan goes beyond just the 5-year CIP. She explained that changes could occur due to the current and future budget environments, and there would be a need for the Council to prioritize. Councilor Sundstrom stated she would like to prioritize capacity, and gave examples of ways to expand capacity without the need for more land, such as lighting and shading.

Councilor Sundstrom inquired if the recently received recreation data had changed the Town's programming. Mr. Hoffman stated Staff would be evaluating programming for potential areas of growth.

Councilor Sundstrom noted her biggest focus would be on the implementation of priorities of the short, mid, and long-term projects lists. She discussed the need to hold off on formal adoption of the Plan until after the CIP was finalized. She noted a priority for her was quickly expanding capacity with less expensive items, such as sports lighting at parks like Lighthouse and Maplewood. Councilor Sundstrom commented on the need to look at the bigger picture, including reviewing the County's Recreational Master Plan in coordination with the Town Plan and the possibility of partnering with schools for use of their facilities.

Vice-Mayor Delaney agreed with his colleagues regarding the Plan and the CIP, and stated his priority would be multiuse fields with the biggest impact. He explained the history of the previous lighting that was removed from Maplewood Park.

Councilor Sundstrom discussed the West Jupiter Community Center (WJCC), and how important indoor space was. She noted that the County Master Plan speaks to WJCC and major renovations, and partnering with the County could be mutually beneficial. There was a brief discussion on the future needs and the level of service at WJCC.

Mayor Kuretski noted the criteria for levels of service, which were set on past standards, may be outdated and asked Staff to come back with proposed changes based on recent data. He commented on community center uses past and present, and the walkability of Town parks as examples.

Councilor Sundstrom said she agreed with the Mayor's comments, and that some levels of service needs are being met by other means. She provided the example of an official community garden, and how the need was being met with the Abacoa Community Garden. She also noted how private neighborhood playgrounds were aiding in achieving a level of service, and asked if it would be helpful to inventory those types of items.

There was discussion on looking at the current needs and identify current gaps, and determining what is the right size for Jupiter. Mayor Kuretski briefly discussed renovations of fields and facilities versus expansion, and being able to provide a better-quality cost effectively when you can.

Vice-Mayor Delaney discussed indoor gym space and major deficits in space. He noted he was very interested how Palm Beach County would prioritize indoor gym space at WJCC.

Councilor Choy agreed that the Plan needed to be joined together with the CIP. She said she looks at things differently, and desired to maximize capacity at of all the Town's facilities with the use of technology. She noted her desire for every age group to have an opportunity to participate in using the facilities, and for it to be done cost effectively.

Councilor Guisinger stated his biggest priority was lowering the high maintenance costs of equipment, fields and facilities, which were costing the Town a lot of money. He asked if those items were prioritized for renovations or replacement in the Plan. Mr. Hoffman stated that they were not specifically addressed in the Plan, but they were being considered.

Vice-Mayor Delaney stepped away from the dais at 8:45 p.m.

Councilor Guisinger discussed the importance of expediting shaded areas in parks, improved lighting for capacity and public safety, and uploading all of the research data into the lifecycle management software. Mr. Hoffman stated there was a new Parks Superintendent starting, and they would be tasked at leveraging the software.

Vice-Mayor Delaney returned to dais at 8:48 p.m.

Councilor Guisinger discussed a contingency plan for the Jupiter Community Center repairs, and if the systems were expected to last the next three years. Mr. Hoffman stated Staff would work with the Engineering team to come up with a contingency plan.

Councilor Guisinger expressed his appreciation for the Master Plan Vision, and asked if the Town had made any progress with Interlocal Agreements with the County and School District. Mr. Hoffman stated the Interlocal Agreement with Jupiter High School was put on pause until the Town developed the JTAA Athletic Policy, but they are working on finalizing the agreement.

Councilor Guisinger asked about agreements for the Aquatics Complex and WJCC. Mr. Hoffman stated the Town was collaborating on a splash pad at the Aquatic Complex with Palm Beach County, but the County wanted to get through the budget process first.

Councilor Guisinger thanked Staff for all of their work on the comprehensive plan and for obtaining all of the stakeholders' input.

Councilor Sundstrom stated the Town was moving forward on playgrounds, but she considered possibly bringing forward a fitness center at Cinquez Park similar to what was once on the municipal campus, and pushing back some playground upgrades, like the one at old Town Hall. Mr. Hoffman stated four playgrounds were being designed for fiscal year 2026, and that a presentation would be given to Council.

Mayor Kuretski said he would like to approach some items without limitations, such as Maplewood Park lighting, maximizing our facilities and policy criteria for restrooms at parks. He noted that past Town Councils felt that fitness centers were addressed by various business, so that the Town should not compete with them by creating a Town fitness center. He requested Staff to make recommendations on levels of service and to prioritize capacity. There was discussion about incorporating changes to the Plan and coming back at a later date.

Councilor Sundstrom stated she had been speaking broadly because there were no dollar amounts, but wanted to speak in terms of operating principle and logic. She

said there were items that could be pushed back and pulled forward, and she was comfortable with the Staff identifying those items based on Council priorities.

Mayor Kuretski went on to discuss the need for Staff to continue collaborating with Palm Beach County and the School District and leveraging their facilities, a WJCC partnership, and Council's priority for Interlocal Agreements. He asked if the Staff had enough guidance to move forward. Mr. Hoffman confirmed he did.

REPORTS

TOWN ATTORNEY

- Suni Sands – Mr. Baird stated he spoke on the phone with Counsel for Mr. Modica, and had encouraging news. The information remains confidential due to mediation, but would be shared with the Town Manager and the Town Manager would then share it with each Councilor individually.
- Senate Bill 180 – Mr. Baird stated that the bill has a significant impact on all communities in Florida. Mr. Baird has spoken about the issue with other Land Use and Municipal Attorneys around the state, including a law firm that represents a number of municipalities in Broward and Dade County. Mr. Baird noted that the law firm had successfully challenged the Form 6 legislation, and they have indicated they are interested in challenging Senate Bill 180.

Mr. Baird provided an overview of the bill, which limits Council's ability to make changes to its Comprehensive Plan and its Land Development Regulations with a retroactive date of November 1, 2024, and going prospectively through 2027. Additionally, after 2027, anytime there is a hurricane where an Executive Order declares an Emergency, the bill would be applied within 100 miles of the path of the hurricane.

Mr. Baird stated the law firm Weiss Serota has a plan to challenge the legislation and they are asking communities who would like to join as plaintiffs in the challenge to invest \$10,000. The litigation would likely go to the Appellate Court, unless the Legislature decides to amend the legislation.

Mr. Baird spoke about the thoughtful, innovative and responsible planning process the Town Council has always gone through for the last thirty years. He explained this legislation threatened the Town's ability to continue to plan as it previously had. He asked the Council to consider making a decision at a future meeting as to whether they wanted to join as a plaintiff.

Councilor Guisinger inquired about the timeline. Mr. Baird indicated he needed to know sooner rather than later. He stated the legislation was really an attack on Home Rule.

Mayor Kuretski stated he thought that some of what the Council does would be okay, but thought a roundtable discussion may be necessary. Mayor Kuretski supported providing the \$10,000, and thought it was money well invested.

Vice-Mayor Delaney stated he thought the legislation was an egregious attack on Home Rule, and he was in favor of fighting it.

Councilor Sundstrom stated she generally agreed, and inquired about a memo with more details. Mr. Baird said a memo would be released the next day to the Town Manager, and that his firm was working with Mr. Sickler to identify, for a risk analysis, all Ordinances and Land Development Regulations that the Council has adopted since November 2024, and those that are currently in process. Councilor Sundstrom noted it would be helpful to know how it applied specifically to the Town.

Mr. Baird spoke briefly about Orange County and their Comprehensive Plan amendment, which was not recommended for Approval by the State. Mr. Baird noted this added a second layer with the State directly impacting Home Rule.

There was discussion about the purpose of the legislation. Mr. Baird spoke briefly about growth, increased populations, the possible elimination of property taxes and impacts to levels of service.

Councilor Choy noted that the bill seemed so broad that it impacted everything from before and after hurricanes, including wind mitigation and flood mapping.

Mayor Kuretski stated he had heard two Councilors that supported providing the \$10,000, and asked if anyone else was supportive. Councilor Guisinger confirmed he was supportive. Councilor Sundstrom noted she was supportive, but also wanted to read the memo first. Mr. Baird explained that the law firm just needed an idea of who was in and who was not. He explained the firm's track record.

Councilor Choy noted that the bill did strengthen the State's Emergency Preparedness, but it also put the handcuffs on what locals can do, and she was looking forward to seeing the memo from Mr. Baird.

TOWN MANAGER

- Quiet Zone – Mr. Kitzerow announced that the Quiet Zone designation for the Town would go into effect on August 8. The designation removes the requirement for trains to sound their horn as they approach the six railroad crossings in the Town, and should cut down the train noise that has been affecting residents and businesses. Mr. Kitzerow reminded everyone to be vigilant when at the railroad tracks, and stated that there would be a police presence around the crossings as a reminder.

There was a brief discussion on the status of the Palm Beach Gardens Quiet Zone. Mayor Kuretski stated that even though the Town has done everything it is supposed to do, Brightline and FEC still had to implement it into their operational procedures, and he did not want people disappointed if they were still blowing the horns.

Mr. Kitzerow thanked the Town Staff for all of their hard work in getting the designation.

- National Night Out – Mr. Kitzerow expressed appreciation for the support from the community.
- Center Street Corridor - Mr. Kitzerow provided an update from the Focus Group Discussion held by the Planning and Zoning Staff on the Future of Center Street. He noted that they met with residents and businesses owners to discuss two key initiatives. Mr. Kitzerow announced the creation of the webpage for individuals to provide input, and the upcoming Town Input Workshop scheduled for September 10 at 6:00 p.m.
- Utilities – Mr. Kitzerow announced that the Utilities Department would begin a routine system wide maintenance of the water distribution system beginning Tuesday, August 12, and ending Tuesday, September 2. Mr. Kitzerow noted that during this time chlorine would be used to disinfect the water and customers may notice a slight difference in the taste of the water, but he wanted to assure everyone that the process was safe and a recommended practice to maintain water quality throughout the system.

TOWN COUNCIL – LIAISON REPORTS AND COMMENTS **COUNCILOR CHOY**

- National Night Out - Councilor Choy noted that the parade was amazing and the energy shown from the community for the first responders was very heartwarming.
- Slow Down Signs - Councilor Choy expressed gratitude for the new signs and the timing of the placement before school starts.
- Town Staff - Councilor Choy expressed gratitude to all of the staff for all of the hard work that is being done with the budget, the CIP, and Parks.

VICE-MAYOR DELANEY

- Palm Beach County 5-year Traffic Plan – Vice-Mayor Delaney gave a brief overview of his meeting with the Palm Beach County Traffic Engineers. He noted that they have requested the Town's priorities for traffic improvements, such as Indiantown Road and Center Street, to incorporate into their plan. He commented that there would be a new sales tax strictly for transportation once the half-penny sales tax sunsets.
- National Night Out – Vice-Mayor Delaney thanked Major Chris Smith and Officer Diaz. He noted that the outpouring of the residents and the enthusiasm of the

community was amazing, and that the Town really supported the Police Department.

MAYOR KURETSKI

- Ms. Stacey Rivera - Mayor Kuretski noted that when the new dais was created the phone chargers were placed out of reach from the Mayor's seat. He expressed his gratitude to Ms. Rivera for her typical fast work in providing him with a phone charger on the dais after he asked for one the day before. Mayor Kuretski noted that the charger could be utilized by anyone sitting in the Chair seat.
- Palm Beach County 5-year Traffic Plan - Mayor Kuretski gave a brief overview of his meeting with the County Traffic Engineers. He noted he also had an opportunity to speak with them regarding Donald Ross Road. Mayor Kuretski gave an overview of a County Intersection Improvement Project that is in the design phase for Central Boulevard and Indiantown Road. He requested a meeting with the Town Manager and Staff to discuss various roads.
- National Night Out - Mayor Kuretski expressed his gratitude to Staff for the entire team effort, and noted how pleased he was to see the Strategic Vision of the Council to maintain the small-town feel being carried out. Mayor Kuretski also stated that observing two new Staff members, who were not from the Town and who experienced this event for the first time, was a great reminder and experience for him.
- Stormwater Utility - Mayor Kuretski recognized the improvements to the Stormwater Inspections Overview and Metrics. He noted that the document was extremely valuable work, and helps to ensure the Town is holding other entities accountable.
- Strategic Plan Quarterly Update - Mayor Kuretski stated the Update that was recently provided was the most well-done Strategic Plan Update the Town has ever had. He noted the real effort that was made to improve the Update and make it meaningful. Mayor Kuretski expressed his gratitude to Staff.

COUNCILOR SUNDSTROM

- Quiet Zone – Councilor Sundstrom confirmed that Palm Beach Garden's Quiet Zone started the morning it was supposed to start.

Mr. Kitzerow stated that the Town anticipated no issues when the Quiet Zone begins.

- National Night Out – Councilor Sundstrom commented that this event was an opportunity for the Police not just to become a protector but to be a neighbor and connect with everyone. She noted that you know the Town has a sense of community when your parades keep on going and don't fade. Councilor

Sundstrom also stated that it was the Police Department's night, and they should always be supported and celebrated so that it always continues.

COUNCILOR GUISINGER

- National Night Out - Councilor Guisinger stated that he had a different perspective since this was his first time riding in the parade. He expressed his gratitude to Captain Bujnowski for hosting him in his vehicle. Councilor Guisinger noted he was amazed by the number of citizens in the community who knew the officer by name, and that it can be attributed to the police personnel being embedded in the community.
- Utility Department Proclamation - Councilor Guisinger commented on the phenomenal job the Department does safeguarding and protecting the water and maintaining the systems, and that the Proclamation was well-deserved.

ADJOURNMENT – 9:44 P.M.

Merriane Lahmeur, Town Clerk