



**FINAL MINUTES AND AGENDA
TOWN OF JUPITER
TOWN COUNCIL MEETING
TOWN COUNCIL CHAMBERS
TUESDAY, JUNE 17, 2025**

Mayor Kuretski called the meeting to order at 7:00 P.M.

ROLL CALL: Mayor Jim Kuretski; Vice-Mayor Ron Delaney; Councilor Phyllis Choy; Councilor Dan Guisinger; Councilor Malise Sundstrom; Acting Town Manager Kate Moretto; Town Attorney Thomas J. Baird, Town Clerk Merriane Lahmeur and Deputy Town Clerk Stephanie Proffer.

PRESENTATION

1. Jupiter Fire Rescue Department (JFRD) Update.

Fire Chief Darrel Donatto gave a brief update which included the Certificate of Public Convenience and Necessity (COPCN); transition plan; fire stations construction; and how the department remained on schedule and on budget.

Mayor Kuretski thanked Fire Chief Donatto for the update.

Councilor Sundstrom thanked Fire Chief Donatto and acknowledged the fact that the Town receiving the COPCN was a major milestone and took a lot of work.

Vice-Mayor Delaney stated it was a huge milestone to get the COPCN and appreciated Staff staying on schedule and on budget.

Fire Chief Donatto acknowledged Division Chief Tim Roche for being instrumental in putting together a perfect package for submittal of the COPCN.

MINUTES

2. June 3, 2025 Town Council Meeting Minutes.

Vice-Mayor Delaney moved to approve June 3, 2025 Town Council Meeting Minutes, as amended; seconded by Councilor Sundstrom; motion passed.

Kuretski
Yes

Delaney
Yes

Choy
Yes

Guisinger
Yes

Sundstrom
Yes

CONSENT AGENDA

All items listed in this portion of the agenda are considered routine by the Town Council and will be enacted by one motion. There will be no separate discussion of these items unless a Councilor or citizen so requests; in which event, the item will be removed and considered at the beginning of the regular agenda.

- Councilors Guisinger and Sundstrom pulled item 3.

Vice-Mayor Delaney moved to approve the Consent Agenda, as amended; seconded by Councilor Guisinger; motion passed.

Kuretski
Yes

Delaney
Yes

Choy
Yes

Guisinger
Yes

Sundstrom
Yes

PUBLIC HEARING

3. **Resolution 52-25** *Quasi-Judicial* - Jupiter Community Park (JCP) Utility Building - Site plan application to construct a one-story electrical/ generator building with park restrooms located at 1201 Island Way. **MOVED TO REGULAR AGENDA**

PUBLIC BUSINESS

4. **Resolution 57-25**, Approving the Town of Jupiter 2025-2026 Community Development Block Grant (CDBG) Action Plan in the amount of \$312,843.
5. **Resolution 59-25**, Approving a Private Stormwater Improvement Grant Agreement with Jupiter Country Club HOA for \$35,285.
6. **Resolution 77-25**, FIND/ACOE Intracoastal Waterway Dredging Project – Temporary Work Area Easement Agreement within Carlin Park.
7. Approving a purchase order utilizing state term contract No. 15100000-19-1 to Pro Energy Fleet Fueling, LLC (Pro Energy) for fleet and emergency standby generator fuel in an amount not to exceed \$450,000.
8. Approving a purchase order to Core & Main LP for Gate Valves and Associated Materials (W2509) for an amount of \$81,345.92.

END OF CONSENT AGENDA

ITEMS REMOVED FROM CONSENT AGENDA TO REGULAR AGENDA

3. **Resolution 52-25**, *Quasi-Judicial* - Jupiter Community Park (JCP) Utility Building - Site plan application to construct a one-story electrical/ generator building with park restrooms located at 1201 Island Way.

Ex-Parte Communications:

- Mayor Kuretski, Vice-Mayor Delaney, and Councilor Choy had none.
- Councilor Sundstrom visited the site the day of the meeting and spoke with Staff earlier in the day.
- Councilor Guisinger stated he had previously visited the site and spoke with Staff.

Councilor Guisinger stated the Resolution did not include the abandoned trailer and asked Mr. Sickler if should be included.

The Deputy Town Clerk swore in one person.

Mr. John Sickler, Director of Planning and Zoning, said the intention was to remove the trailer in coordination with the Utilities and Parks and Recreation Departments. He noted the condition was not added because the removal of the trailer was outside the site area of work for the utility improvements. He noted the Administration was committed to the removal of the trailer and would work at Council's direction.

Councilor Guisinger asked if it would make sense to do the removal of the trailer at the same time as the utility's improvement. Mr. Sickler noted the removal would be included in the Utilities bid documents as an add option, and there were Capital Improvement Plan (CIP) funds in Parks and Recreation to cover the expense.

Councilor Sundstrom said she had concerns with the location of the building relative to the fields and its visibility. She asked if there would be signage for residents for the restrooms. Mr. Sickler stated he had coordinated with the Utilities and Parks and Recreation Staff, who were committed to providing wayfinding.

Councilor Sundstrom asked if the lighting would be sufficient in the winter. Mr. Sickler explained lighting was proposed for the building in compliance with Town lighting regulations. He noted that when the area was not in use, the restrooms would be locked.

Mayor Kuretski stated he visited many facilities in the past that did not have sufficient restroom facilities at parks, and appreciates Staff's forward looking to address this issue. He asked if the Parks Master Plan would incorporate future items around this area. Mr. Sickler said there were some opportunities for additional facilities in the south end of the park. He stated there was contemplation of that, which the Council will review during the Parks and Recreation Master Plan.

Councilor Sundstrom moved to approve Resolution 52-25; seconded by Councilor Guisinger; motion passed.

Kuretski
Yes

Delaney
Yes

Choy
Yes

Guisinger
Yes

Sundstrom
Yes

REGULAR AGENDA

PUBLIC BUSINESS

9. Approving the 2025 appointments to the Town's Boards, Committees, and Countywide Organizations.

Councilor Choy moved to approve the following appointments and reappointments to the Art Committee:

Art Committee

Ms. Erin Bolin

Ms. Ilene Adams

Ms. Christina Carr

Art Committee Alternates

Ms. Daryle DiGiacinto

Ms. Lisa Pfleger

Mr. Peter Richardson

Seconded by Councilor Sundstrom; motion passed.

Kuretski
Yes

Delaney
Yes

Choy
Yes

Guisinger
Yes

Sundstrom
Yes

Councilor Sundstrom moved to approve the following appointments and reappointments to the Audit Committee:

Audit Committee (1-year term)

Mr. Michael Webber

Mr. Mike Villella

Ms. Susan Present

Mr. Phillip Ameen

Mr. Sam Ulan

Seconded by Vice- Mayor Delaney; motion passed.

Kuretski
Yes

Delaney
Yes

Choy
Yes

Guisinger
Yes

Sundstrom
Yes

Councilor Guisinger moved to approve the following reappointments to the Beach Committee.

Beach Committee (serves at the pleasure of Council)

Ms. Shirley Brostmeyer - Appointed by Mayor Kuretski
Ms. Gail Whipple – Appointed by Vice-Mayor Delaney
Mr. Louis “Coke” Coakley– Appointed by Councilor Choy
Mr. Chase Malcolm – Appointed by Councilor Guisinger
Ms. Emily Johnson – Appointed by Councilor Sundstrom

Beach Committee At Large (2-year term)

Mr. Troy Holloway

Beach Committee Alternates (2-year term)

Ms. Kay Strickland
Mr. John Smith
Mr. Rick Opton

Seconded by Vice-Mayor Delaney; motion passed

Kuretski
Yes

Delaney
Yes

Choy
Yes

Guisinger
Yes

Sundstrom
Yes

Councilor Guisinger moved to approve the following reappointments to the Construction Board of Adjustments and Appeals:

Construction Board of Adjustments and Appeals (3-year term)

Mr. Andrew Cantatore
Mr. Kevin Carter

Seconded by Councilor Choy; motion passed.

Kuretski
Yes

Delaney
Yes

Choy
Yes

Guisinger
Yes

Sundstrom
Yes

Councilor Guisinger moved to approve the following appointments and reappointments to the Environmental Task Force:

Environmental Task Force (serves at the pleasure of Council)

Ms. Christina Akly– Appointed by Mayor Kuretski
Ms. Elizabeth Summers– Appointed by Vice-Mayor Delaney
Mr. Willie Puz – Appointed by Councilor Choy
Ms. Emily O’Mahoney – Appointed by Councilor Guisinger
Ms. Christa Cherry– Appointed by Councilor Sundstrom

Environmental Task Force At Large (2-year term)

Ms. Jill Watson
Ms. Taylor O’hara

Environmental Task Force Alternates (2-year term)

Ms. Kara Krueger
Mr. Nathan Shemella

Seconded by Councilor Choy; motion passed.

Kuretski	Delaney	Choy	Guisinger	Sundstrom
Yes	Yes	Yes	Yes	Yes

Councilor Sundstrom moved to approve the following appointments and reappointments to the Historic Resources Board:

Historic Resources Board (serves at the pleasure of Council)

Ms. Christina Carr– Appointed by Mayor Kuretski
Ms. Debi Murray - Appointed by Vice-Mayor Delaney
Mr. Josh Liller – Appointed by Councilor Choy
Mr. Brad Mayo – Appointed by Councilor Guisinger
Ms. Christine Pinello – Appointed by Councilor Sundstrom

Historic Resources Board Alternates (1-year term)

Ms. Sara Misselhorn (First Alternate)
Mr. Chris Yerkes (Second Alternate)

Seconded by Vice-Mayor Delaney; motion passed.

Kuretski	Delaney	Choy	Guisinger	Sundstrom
Yes	Yes	Yes	Yes	Yes

Vice-Mayor Delaney moved to approve the following appointments and reappointments to the Planning and Zoning Commission.

Planning and Zoning Commission (serves at the pleasure of Council)

Ms. Beth Kelso– Appointed by Mayor Kuretski
Mr. David Thompson - Appointed by Vice-Mayor Delaney
Mr. Michael Cassatly – Appointed by Councilor Choy
Mr. Robert Grabowski– Appointed by Councilor Guisinger
Mr. Kevin Kirn – Appointed by Councilor Sundstrom

Planning and Zoning Commission At Large (1-year term)

Ms. Karen Vinson
Mr. Marty Rogol

Planning and Zoning Commission Alternates (1-year term)

Mr. Paul Keenan (First Alternate)
Ms. Cynthia Blum (Second Alternate)

Seconded by Councilor Guisinger; motion passed.

Kuretski	Delaney	Choy	Guisinger	Sundstrom
Yes	Yes	Yes	Yes	Yes

Councilor Choy moved to approve the following appointments to the Police Pension Board.

Police Pension Board

Mr. Bjarne Borg

Seconded by Vice-Mayor Delaney; motion passed.

Kuretski	Delaney	Choy	Guisinger	Sundstrom
Yes	Yes	Yes	Yes	Yes

Countywide Organizations

Loxahatchee River Coordinating Council

Vice-Mayor Delaney

Councilor Guisinger (Alternate)

Palm Beach Transportation Planning Agency

Mayor Kuretski

Vice-Mayor Delaney (Alternate)

Palm Beach County League of Cities

Vice-Mayor Delaney

Councilor Sundstrom

Councilor Choy

School Board District Liaison

Councilor Sundstrom

Councilor Guisinger (Alternate)

Issues Forum

Mayor Kuretski

Palm Beach North Chamber Government Affairs Committee

Councilor Choy

REPORTS

TOWN ATTORNEY-

- Sperry Property – Mr. Baird said he would like to arrange meetings individually with Council Members to go over the results of the most recent mediation.

ACTING TOWN MANAGER-

- Town Clerk – Ms. Moretto introduced Town Clerk Merriane Lahmeur, who came from Jacksonville.
- Employee Retirement – Ms. Moretto congratulated Lindsay Canonico on her retirement after 21 years of service.
- Clocktower Refurbishment - Ms. Moretto said the refurbishment of the clocktower was completed today.
- Crosswalks – Ms. Moretto noted the completion of the twelfth crosswalk at Longshore Drive and Central Boulevard. She mentioned four more locations had been identified for crosswalks.
- Deep Injection Well – Ms. Moretto said the project was completed four months ahead of schedule.
- Juneteenth – Ms. Moretto said the town would be closed Thursday in recognition of Juneteenth.

**TOWN COUNCIL – LIAISON REPORTS AND COMMENTS –
COUNCILOR CHOY**

- Boards and Committees – Councilor Choy thanked all members for their contributions to the Town.

VICE-MAYOR DELANEY

- JFRD – Vice-Mayor Delaney thanked the leadership Staff within JFRD, he noted their hard work and was proud of them.

COUNCILOR SUNDSTROM

- Town News – Councilor Sundstrom said she agreed with Council that there was a lot of good news all around including the clocktower, crosswalks, parks, and JFRD. She said it was wonderful to see everything coming together and thanked Staff.

COUNCILOR GUISINGER

- JFRD – Councilor Guisinger thanked Deputy Chief Shaw and Division Chief Tim Roche for their leadership and attendance at the EMS conference and appreciated their efforts.

MAYOR

- Clocktower – Mayor Kuretski was excited about the completion of the Clocktower and noted it was a cherished item in the Town.
- Crosswalks – Mayor Kuretski noted he was thrilled the twelfth one was completed and said they were a significant benefit to the Town. He asked staff to coordinate with the County about adding a crosswalk on Center Street.
- Lighthouse Elementary School (LHES) – Mayor Kuretski mentioned a resident's concern over mold being present at LHES and asked Councilor Sundstrom to follow up with the school board.

Councilor Sundstrom said she would be happy to work on this.

- Playgrounds – Mayor Kuretski said the playgrounds and shade structures were coming along nicely but shared a concern about the shade structures not being standardized. He mentioned his concern for the safety of Staff taking them down for a hurricane.

ADJOURNMENT – 8:24 P.M.

Merriane Lahmeur, Town Clerk