



**FINAL MINUTES AND AGENDA
TOWN OF JUPITER
TOWN COUNCIL MEETING
TOWN COUNCIL CHAMBERS
TUESDAY, JUNE 3, 2025**

Mayor Kuretski called the meeting to order at 7:00 P.M.

ROLL CALL: Mayor Jim Kuretski; Vice-Mayor Ron Delaney; Councilor Malise Sundstrom; Town Manager Frank Kitzerow; Town Attorney Thomas J. Baird and Deputy Town Clerk Stephanie Proffer. Councilor Phyllis Choy was absent.

1. Installation and Swearing-in of Council Member Dan Guisinger by Town Attorney Thomas J. Baird.

Town Attorney Baird swore in Councilor Guisinger.

Councilor Guisinger thanked his family and Council. He also expressed his appreciation for the opportunity to serve.

PROCLAMATION

2. Code Enforcement Appreciation week - June 2 - 6, 2025– Mr. Chris Ailes, Code Compliance Supervisor.

Mayor Kuretski presented the proclamation to Mr. Chris Ailes, Code Compliance Supervisor and the Code Compliance Department.

Mr. Ailes thanked Council and stated the Code Compliance department was pleased to serve the Town.

CITIZEN COMMENTS

Mr. Brett Leone, resident of Barbados Drive, congratulated Councilor Guisinger on his appointment. He recognized the Jupiter Police Department (JPD) for their prompt response to a recent incident in the Island of Abacoa. He also asked Council to look into the photometrics at key intersections and traffic lights within the Town.

Ms. LeAnne Labeck, resident of Carver Avenue, thanked Deputy Fire Chief Shaw for reaching out to her regarding her recent concerns. She also stated she understood the webcams at Cinquez park were intended to display the beauty of the park, however she expressed numerous concerns regarding safety issues.

Ms. Carol Watson, resident of Chasewood Drive, congratulated Councilor Guisinger and asked Council to attend Citizen Advisory Group (CAG) meetings.

MINUTES

3. May 20, 2025 Town Council Meeting Minutes.

Councilor Sundstrom moved to approve May 20, 2025 Town Council Meeting Minutes, as amended; seconded by Vice-Mayor Delaney; motion passed.

Kuretski
Yes

Delaney
Yes

Guisinger
No

Sundstrom
Yes

CONSENT AGENDA

All items listed in this portion of the agenda are considered routine by the Town Council and will be enacted by one motion. There will be no separate discussion of these items unless a Councilor or citizen so requests; in which event, the item will be removed and considered at the beginning of the regular agenda.

- Councilor Sundstrom pulled item 4.

Vice-Mayor Delaney moved to approve the Consent Agenda, as amended; seconded by Councilor Guisinger; motion passed.

Kuretski
Yes

Delaney
Yes

Guisinger
Yes

Sundstrom
Yes

PUBLIC BUSINESS

- 4. Approving the purchase of a firefighting brush truck and fire equipment in the amount of \$463,721. MOVED TO REGULAR AGENDA**
- 5. Approving a purchase order to Duval Ford for five (5) Fire Command Staff vehicles in the amount of \$312,504.00.**
- 6. Approving a purchase order to MES to purchase three sets of Hurst hydraulic extrication tools in the amount of \$139,185.00.**
- 7. Approving contract EPW 2025-22 with Thompson Consulting Services, LLC, for Disaster Debris Management and Support Services, piggybacking on the Solid Waste Authority's Agreement No. 22-202 Amendment 1.**
- 8. Approving Town Council First Budget Workshop Meeting, Wednesday, June 18, 2025 at 6:00 PM.**
- 9. Approving a three (3) year license renewal for VMware Virtual Host Software in the amount of \$320,928.03.**

END OF CONSENT AGENDA

ITEMS REMOVED FROM CONSENT AGENDA TO REGULAR AGENDA

4. Approving the purchase of a firefighting brush truck and fire equipment in the amount of \$463,721.

Councilor Sundstrom asked Ms. Satu Oksanen, Neighborhood Services Manager, how it came about for the Town to use Community Development Block Grant (CDBG) funds for a fire brush truck and the history of CDBG.

Ms. Oksanen explained that CDBG was a federal program where the Town received \$300,000 annually to be used for low to moderate income residents. She said since 2012 the Town had its own program, and it met yearly with its shareholders to find worthy and eligible projects. She stated that in the past, the Town used the program to grant athletic scholarships, watermain replacements, refurbishment of a soccer field, sidewalk improvements and numerous others.

Ms. Oksanen noted that every year the Town had the opportunity by the federal government to utilize the funds to better the community. She stated there was a rule in the CDBG program that each year you have to be in an acceptable expenditure rate and noted that during the pandemic the Town had fallen behind in various construction projects and the Town was trying to catch up. She explained there was a problem with not being able to spend fast enough. She noted a task force meets monthly to discuss projects, and they were looking to see how they could use some of the unused funds from previous years. She said they quickly brainstormed how they could use those funds to do something for public safety.

Councilor Sundstrom asked what the deadline was for using the money.

Ms. Oksanen stated it was August 2nd.

Councilor Sundstrom said the federal government reimburses the Town and does not place it in a bank account where the Town could use it. She noted the federal government had to review and approve the use before funding. She stated only a percentage of the funding was coming out of CDBG.

Councilor Sundstrom said *that* the study with the consultant showed brush trucks at Fire Stations 16 and 19, and noted one received much more use than the other. She asked how the brush truck came into play and if Cinquez Park was the most strategic location *independent of CDBG*. SP 06/17/25

Mr. Kevin Martin, Fire Division Chief of Logistics, stated the Fire Department was approached with *the* ability to provide a much-needed piece of equipment and noted the Town could receive the truck within a month and use it during hurricane season. He explained it was normally a two to three-year wait time for these vehicles and we were lucky enough to secure the brush truck at 2025 prices. He said they were purchasing items strategically for this location because of its proximity to the expressways. SP 06/17/25

ITEMS REMOVED FROM CONSENT AGENDA TO REGULAR AGENDA

4. Approving the purchase of a firefighting brush truck and fire equipment in the amount of \$463,721.

Councilor Sundstrom said she remembered speaking to Fire Chief Donatto saying he wanted to add one and believed that the location would receive more calls.

Mr. Stephen Shaw, Deputy Fire Chief, *stated that Fire Station 19 experienced 2.5 percentage more brush fires than Fire Station 16.* SP 06/17/25

Councilor Sundstrom moved to approve the purchase of a firefighting brush truck and fire equipment in the amount of \$463,721; seconded by Vice-Mayor Delaney; motion passed.

Kuretski
Yes

Delaney
Yes

Guisinger
Yes

Sundstrom
Yes

REPORTS

TOWN ATTORNEY-

- Councilor Guisinger – Mr. Baird Congratulated Councilor Guisinger.
- Sperry Property – Mr. Baird stated Friday would be scheduled mediation where the Town Manager would be the Town's representative. He discussed meeting individually with Council members.
- Happy Birthday - Mr. Baird wished his son a Happy Birthday.

TOWN MANAGER-

- Quiet Zones – Mr. Kitzerow provided an update on the Town's quiet zone designations and explained they have worked on completing a list of items the Federal Rail administration (FRA) provided and were down to five items. Mr. Kitzerow said when the remaining five items were finished the FRA would do a final inspection and issue the designation.
- Employee Anniversary – Mr. Kitzerow acknowledged Mark Shephard from Engineering and Public Works Department who celebrated 35 years of service.
- Employee of the Quarter – Mr. Kitzerow congratulated the Employee of the Quarter, Lilian Cain from the Building Department.
- Employee Recognition – Mr. Kitzerow acknowledged Lindsay Canonico who received the Police Department Community Service Award and Private First-Class Ryan Ferguson of the Jupiter Police Department received the 2025 Alumni of the Year for the take stock in children Palm Beach County program.

- Club 20 – Mr. Kitzerow said the town would hold the annual Club 20 celebration to recognize employees with 20 or more years of service and noted there were 96 members in total.

REPORTS

TOWN MANAGER-

- Jupiter Community Park – Mr. Kitzerow said tomorrow the Town would celebrate the groundbreaking of the playground.
- Summer Camp – Mr. Kitzerow said there were 340 children participating in this year's camp.
- Town Green – Mr. Kitzerow noted that the Town Green was officially open and thanked Roger Held and the contractors for moving the project forward.
- Code Compliance Department – Mr. Kitzerow acknowledged code compliance supervisor Chris Ailes and his team for all their hard work.

TOWN COUNCIL – LIAISON REPORTS AND COMMENTS –

VICE-MAYOR DELANEY

- Councilor Guisinger – Vice-Mayor Delaney congratulated Councilor Guisinger and noted all the work he did on Planning and Zoning Commission.
- Jupiter Police Department - Vice-Mayor Delaney acknowledged the response to the recent Abacoa incident that resulted in no injuries.
- Code Compliance Department - Vice-Mayor Delaney thanked the department.

COUNCILOR SUNDSTROM

- Jupiter Police Department – Councilor Sundstrom agreed with Vice-Mayor Delaney and acknowledged how well the department handled the recent situation.
- Code Compliance Department – Councilor Sundstrom mentioned she contacted the department frequently and recognized the work Mr. Ailes had done in the department to change the Code to take on more work not only in residential but with commercial properties. She said she was grateful for him and his team.
- Councilor Guisinger – Councilor Sundstrom welcomed Dan Guisinger to Town Council.

COUNCILOR GUISINGER

- Code Compliance Department – Councilor Guisinger agreed with Council and noted they had a unique job and thanked them for all they did for the Town.

TOWN COUNCIL – LIAISON REPORTS AND COMMENTS –
MAYOR KURETSKI

- Code Compliance Department – Mayor Kuretski agreed with the sentiment from the rest of Council and was grateful for the Code Compliance team.
- Jupiter Police Department – Mayor Kuretski noted several incidents as of late that the JPD acted on quickly to protect the public and he was grateful for them.
- Councilor Guisinger – Mayor Kuretski welcomed the new Councilor.
- Quiet Zones – Mayor Kuretski said he appreciated the update and he has remained in contact with Brightline. He asked when FRA issued the final ruling it was up to Brightline to accept.

Mr. Kitzerow said yes.

- Safety Fencing – Mayor Kuretski said he had been relentlessly pursuing for years and noted raised fencing would start in Palm Beach County in quarter one of 2026 if the federal grant was executed this month. He noted Council felt that was an area that needed to be addressed for proper public safety and was anxious for that to start in quarter one next year.

Vice-Mayor Delaney asked if the fencing was tied to the quiet zone in Jupiter

Mayor Kuretski said no it was not but felt it was an important safety attribute.

ADJOURNMENT – 7:48 P.M.

Stephanie Proffer, Acting Town Clerk