FINAL MINUTES AND AGENDA
TOWN OF JUPITER
TOWN COUNCIL MEETING
TOWN COUNCIL CHAMBERS
TUESDAY, MAY 20, 2025

Mayor Kuretski called the meeting to order at 7:00 P.M.

ROLL CALL: Mayor Jim Kuretski; Vice-Mayor Ron Delaney; Councilor Phyllis Choy; Councilor Malise Sundstrom; Town Manager Frank Kitzerow; Town Attorney Thomas J. Baird and Deputy Town Clerk Stephanie Proffer.

PROCLAMATION

1. National Public Works Week, May 18-24, 2025 - Richard Gunther and Adam Vonderau, Service Worker Supervisors.

Mayor Kuretski presented a proclamation to Mr. Richard Guenther, Mr. Adam Vonderau and Mr. Chuck Jones.

Mr. Jones, Fleet Operations Supervisor, thanked Council and the Town for recognizing the Public Works Department.

PRESENTATION

2. Jupiter Fire Rescue Department Update.

Fire Chief Darrel Donatto gave a fire rescue update which included the creation of a fire prevention and community risk reduction division and introduced the Division Chief of Fire Prevention and Risk Reduction, the Town's Fire Marshal Mr. Andrew Armenis. He highlighted Mr. Armenis' accomplishments and extensive work history.

Mr. Armenis thanked the Town for the opportunity to serve the community.

Fire Chief Donatto went on to update the transition plan; seeking a joint response initiative with Palm Beach County Fire Rescue (PBCFR); health and safety joint training exercises with PBCFR; PBCFR Stations 16 (Abacoa),18 (Burt Reynold's Park) and 19(Central Boulevard); transition plan for fire prevention and fire code enforcement services; Town's continued desire to partner with Palm Beach County; and the Jupiter Fire Rescue Department (JFRD) timeline for operational and fully responding to call schedule.

PRESENTATION

2. Jupiter Fire Rescue Department Update.

Mayor Kuretski thanked Chief Donatto for the update. He stated it had always been the Council's and the Town's expectation to continue their partnership with PBC. He hoped that every official at a local level would know that it was their responsibility to inter-governmentally coordinate to deliver services collectively at the lowest cost possible to the public. He said likewise, he would expect every public safety professional would realize that it was not in the public's best interest to do it at a flip of a switch. He expected elected officials, PBC Commissioners and Town Council would want to do the interlocal agreement, and was confident it would happen.

Mayor Kuretski stated from day one he reached out to then County Commissioner, now Mayor Marino, about the Burt Reynold's Park station and offered to acquire the station, but was told the Town Could not. He noted it would be a tragic situation for PBC to maintain a station across the street from the Town's new station. He explained this was a great example of when inter-governmental partnership could be used. He stated he appreciated the entire team moving ahead with enthusiasm.

Councilor Sundstrom recalled the interlocal agreement with PBC was extended from twelve months to three years and asked what was PBC's reasoning.

Fire Chief Donatto stated he would defer to the Town Manager because he was not here at the time and was not part of those discussions.

Mr. Kitzerow said in the initial discussions with Chief Kennedy and Chief Duren when they were finalizing the agreement, the Town had asked for 12 months to exit contract, and they had relayed they would like 36 months. He noted it would take 36 months for PBC to reassign staff and make a plan, which the Town agreed. He stated Chief Kennedy asked Mr. Kitzerow directly to have the 36 months included in the agreement.

Councilor Sundstrom said three years was the right choice as it was a major undertaking and seemed like a complicated effort. She asked if Fire Chief Donatto had been able to meet with Mayor Marino and had he been having conversations with PBC.

Fire Chief Donatto noted he had met with PBC Commissioners who were understanding, and had no negative issues. He stated he had attempted to meet with Mayor Marino and received an email stating she would not like to meet at this time.

Vice-Mayor Delaney asked if historically, there was a protocol for when towns break off from larger organizations.

PRESENTATION

2. Jupiter Fire Rescue Department Update.

Fire Chief Donatto stated this was not something which happened very often and was only aware of three in the country. He believed there was not a real protocol or approach to it, but common sense should prevail. He noted it made sense to carefully, thoughtfully and cooperatively transition services. He anticipated in October or November 2026, after the Town had taken over services, that we would work together with PBC.

Vice-Mayor Delaney said it all came down to public safety, and we needed to work together.

Councilor Choy asked Fire Chief Donatto if he was comfortable working 60 days in parallel with PBC.

Fire Chief Donatto said it would be a great opportunity for the Town to work together.

Mayor Kuretski asked about the mutual aid agreement with Palm Beach Gardens (PBG).

Fire Chief Donatto noted the Town currently had a mutual aid agreement with PBG to provide assistance and service. He said Staff would seek one with Tequesta, and they hoped to have one with PBC as well.

CITIZEN COMMENTS

Ms. Erin Aktas, resident of Dimond Street, discussed the SOE, Florida statutes and prior elections. She also recognized the newly elected Council members.

Ms. Candace Rojas, resident of Boynton Beach, mentioned her recent findings regarding the most recent election.

Ms. Kathy Sullivan, resident of Oak Terrace, expressed her appreciation for Mr. Roger Held, Senior Director of Community Development, and Ms. Lillian Cain, Building Revenue & Budget Administrator. She acknowledged their dedication and hard work.

Ms. LeAnne Labeck, resident of Carver Avenue, discussed her most recent experience after leaving the Cinquez park groundbreaking and her concerns regarding traffic flow during construction and cameras within the park.

MINUTES

3. May 6, 2025 Town Council Meeting Minutes.

Councilor Sundstrom moved to approve May 6, 2025 Town Council Meeting Minutes, as amended; seconded by Vice-Mayor Delaney; motion passed.

Kuretski	Delaney	Choy	Sundstrom
Yes	Yes	Yes	Yes

CONSENT AGENDA

All items listed in this portion of the agenda are considered routine by the Town Council and will be enacted by one motion. There will be no separate discussion of these items unless a Councilor or citizen so requests; in which event, the item will be removed and considered at the beginning of the regular agenda.

Vice-Mayor Delaney moved to approve the Consent Agenda; seconded by Councilor Choy; motion passed.

Kuretski	Delaney	Choy	Sundstrom
Yes	Yes	Yes	Yes

PUBLIC BUSINESS

4. **Resolution 51-25,** Approving the replat titled Loxahatchee Club at Maplewood Plat No. 33 of Phase II.

5. **Resolution 58-25,** Approving the termination of easement agreement for Lot 15A located within the Bears Club PUD.

6. **Resolution 65-25,** Approving Amendment 1 to Florida Department of Environmental Protection (FDEP) Grant 24PLN04 for the Town-Wide Flood Vulnerability Assessment.

7. **CONTINUED**
   Approving a purchase order to Fierce Construction for interior office alterations in the amount of $99,500.

8. Approving a change order for the Rep Services, Inc. (RSI) (agreement no. 2023/2024-284) contract for additional playground site work, synthetic turf, and site furniture at Indian Creek Park, Jupiter Community Park, and Maplewood Park for the amount of $202,315.27.

REGULAR AGENDA

PUBLIC BUSINESS

9. **A. Resolution 62-25,** Authorizing an agreement with Kaufman Lynn Construction, Inc., for the construction of the fire stations at Cinquez and Piatt Place for the guaranteed maximum price of $17,319,555, including $87,700 in Town paid permit fees.

   B. Resolution 63-25, Authorizing the use of surtax fund proceeds in the amount of $2,997,831.

   Mayor Kuretski indicated he planned to abstain from voting on item 9A Resolution 62-25 due to his wife's niece working for Kaufman Lynn. He noted 9B Resolution 63-25 was budgetary accountability related and would join to vote on that.

REGULAR AGENDA

PUBLIC BUSINESS

9. A. Resolution 62-25
B. Resolution 63-25

Mr. Roger Held, Senior Director of Community Development, gave a brief overview of item 9A and 9B.

Vice-Mayor Delaney asked how we were looking in terms of materials.

Mr. Held explained the sub-contractors had started ordering materials and would provide the Town with cost savings through sales tax and was on track.

Vice-Mayor Delaney asked when they expected to break ground.

Mr. Held said the foundation would come in July.

Councilor Sundstrom noted with all the uncertainty it was nice to have certainty on what the cost would be going forward.

Mr. Held said Kaufman Lynn helped to lock in the prices with sub-contractors.

Councilor Sundstrom moved to approve Resolution 62-25; seconded by Vice-Mayor Delaney; motion passed.

Kuretski	Delaney	Choy	Sundstrom
Abstained	Yes	Yes	Yes

Mayor Kuretski returned to the dais.

Vice-Mayor Delaney moved to approve Resolution 63-25; seconded by Councilor Choy; motion passed.

Kuretski	Delaney	Choy	Sundstrom
Yes	Yes	Yes	Yes

10. Resolution 67-25, Authorizing the Mayor to enter into an Interlocal Agreement for the transition of fire protection and emergency medical services to the Town of Jupiter.

Councilor Sundstrom asked for clarification regarding the intent behind the resolution.

Fire Chief Donatto expressed that Staff was willing to meet with PBCFR and develop a transition plan.

Mr. Frank Kitzerow, Town Manager, discussed the challenges in relation to JFRD and PBCFR. He noted that Chief Riley with PBCFR was cooperative, however he was not given the authority to move forward with parts of the agreement.

Mr. Kitzerow mentioned that PBCFR Chief Kennedy was not available to meet until January 2026 and the only avenue Town had left was to proceed with the inter-local agreement.

REGULAR AGENDA

PUBLIC BUSINESS

10. Resolution 67-25

Council expressed appreciation for the plan and stated they were optimistic going forward.

Fire Chief Donatto assured Council and residents that JFRD would be ready to serve by October 1, 2026

Councilor Choy moved to approve Resolution 67-25; seconded by Vice-Mayor Delaney; motion passed.

Kuretski	Delaney	Choy	Sundstrom
Yes	Yes	Yes	Yes

11. Appointment to Fill the Vacancy in the District 1 Town Council Seat.

Mayor Kuretski on behalf of the Council expressed gratitude for the 20 applicants who applied for the Council vacancy. He explained there were 10-months remaining of the vacant seat, set to expire March 2026. Mayor Kuretski noted his nomination for the vacancy was someone who could step right in with the lowest learning curve and suggested each Council member say who they would like to nominate and then discuss and vote.

Vice-Mayor Delaney said he thought Council could come up with a short list and then decide at the next meeting.

Mayor Kuretski noted a Councilmember was going to be absent at the next meeting.

Councilor Sundstrom expressed how grateful she was that 20 applicants applied for the vacancy. She noted the criteria that the applicants needed were to be familiar with the Town and Town Code, from District 1 and have a public service and growth management mindset. Councilor Sundstrom said with the criteria in mind she nominated Mr. Daniel Guisinger who currently served on the Planning and Zoning Commission (PZC) and had familiarity with the Town and reviewed numerous technical and difficult Town projects.

Mayor Kuretski noted Mr. Guisinger was his PZC appointee for two terms and noted his practice was to review PZC minutes as a starting point for future Council meetings. He noted the March 11th PZC meeting minutes where Mr. Guisinger was very thorough and helpful in the overall decision process and nominated him too.

Vice-Mayor Delaney agreed and appreciated the effort residents put in. He said his nominations were for Mr. James Davis who served on the Jupiter Inlet District and Mr. Guisinger who served on PZC.

REGULAR AGENDA

PUBLIC BUSINESS

11. Appointment to Fill the Vacancy in the District 1 Town Council Seat.

Councilor Choy said she agreed with Council. She said a team player was important and only having 10 months remaining the person would need to jump in. Councilor Choy said she narrowed her nomination down to three candidates Mr. Louis Coakley, Mr. Guisinger, and Mr. Jim Davis, and noted the quality of the applicants received was exceptional.

Councilor Sundstrom moved to appoint Dan Guisinger to fill the Vacancy in the District 1 Town Council Seat; seconded by Vice-Mayor Delaney; motion passed.

Kuretski	Delaney	Choy	Sundstrom
Yes	Yes	Yes	Yes

REPORTS

TOWN ATTORNEY-

- Suni Sands – Mr. Baird stated the mediator in the Sun Sands ongoing FLUEDRA proceeding had contacted Council and would discuss amongst Council with the mediator the reactivation and continuation of the mediation next Wednesday. He said he expected there would then be a date reached by the parties to convene the next session of the mediation at which they would continue their dialogue and hopefully reach some type of resolution.

TOWN MANAGER-

- Chief Andrew Armenis – Mr. Kitzerow welcomed Chief Armenis to the Town of Jupiter.

- Deputy Town Clerk Stephanie Proffer – Mr. Kitzerow congratulated her for receiving her Certified Municipal Clerk (CMC) certification from the International Institute of Municipal Clerks.

- Abacoa Street Resurfacing Project - Mr. Kitzerow said the resurfacing project included milling, paving, and restriping throughout Abacoa and was completed.

- National Police Week – Mr. Kitzerow stated last week they celebrated law enforcement and it was an important time for law enforcement. He said the Town appreciated all the community members who made the week special for officers. Mr. Kitzerow noted the Jupiter Police Headquarters was named after Chief Glynn Mayo.

TOWN COUNCIL – LIAISON REPORTS AND COMMENTS – COUNCILOR SUNDSTROM

- Arbor Day – Councilor Sundstrom said she attended and the Town handed out saplings from the Cabot oak tree that were raised for 8 months by Jupiter High School students. She noted some were handed out but not all and asked to have some on hand at the Town Hall in case residents who didn't make it out on Arbor Day wanted a piece of Jupiter's history.

- County Budget Workshop – Councilor Sundstrom mentioned she watched the County Budget Workshop and noted the Town would be having their workshop soon. She said there was a lot of uncertainty at the National and State level and was watching it closely. Councilor Sundstrom said there was some good news presented today in the County, which was visitation to Riverbend Park being up 59% and they were looking for a Park Ranger and more security. She said with more visitation to our area the County was looking to add sand volleyball courts at Carlin Park, but were also looking at potentially charging parking fees.

MAYOR KURETSKI

- Deputy Town Clerk Stephanie Proffer – Mayor Kuretski congratulated her on obtaining her Certified Municipal Clerk (CMC) designation and said it was amazing she pursued the special advanced certification which showed the energy and commitment in the Town Clerk Department.

- National Police Week – Mayor Kuretski said he went to the events previously and was more struck this time than before. He said hearing the former police chaplain speak about the profession which was not a job but a calling and noted we never forgot those we lost in the line of duty serving the public. Mayor Kuretski thanked the Jupiter Police Department for serving and all they had done.

- Citizen Comment – Mayor addressed the comment about Cinquez Park cameras and reiterated the Town was committed to being a good neighbor. He asked the Town manager to follow up on the dog park cameras.

- E-Bikes – Mayor Kuretski said the Abacoa golf course had continued to have e-bike driver mischief going across the golf course and said someone suggested that they may be going into our parks creating mischief too. He mentioned North Palm Beach recently passed legislation due to $20,000 worth of damage to their golf course caused by e-bike drivers and said we should look into legislation because *property owners* shouldn't feel like they need to fence their property to protect *their property and safety*. SP 6/3/25

  Town Manager Kitzerow said he would get with Assistant Chief Hennesey and Chief Barbera to come up some solutions.

TOWN COUNCIL – LIAISON REPORTS AND COMMENTS – MAYOR KURETSKI

- Budget – Mayor Kuretski said the Town had been good fiscal stewards over the years and responded to investments and upgrades the Town and residents wanted which was the role of local government. He was deeply concerned about state level changes that potentially would propose mandates to consider reducing municipal ad-valorem taxes and believed this would cause him to take a more conservative approach to discretionary capital spending. Mayor Kuretski said they had a five-year plan where a percentage was earmarked with ad-valorem taxes towards capital improvements and needed to be transparent that years three, four, and five may need to be adjusted due to circumstances out of Council's control.

VICE-MAYOR DELANEY

- Jupiter Inlet District – Vice-Mayor Delaney noted Jupiter Inlet District (JID) sent a hydrographic survey of the inlet and asked if it was on the Town's website.

  Mr. Kitzerow said he forwarded to Council this afternoon and would get it onto the website.

  Vice-Mayor Delaney said it was very informative for boaters and asked if there was any talk of dredging out there.

  Mr. Kitzerow said he was not aware and would look into it.

COUNCILOR CHOY

- Budget – Councilor Choy agreed with the previous comments about the budget and noted at the State level the budget was not done yet and everyone needed to get involved.

ADJOURNMENT – 8:29 P.M.

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Stephanie Proffer, Acting Town Clerk