

**TOWN OF JUPITER HISTORIC RESOURCES BOARD
FINAL MINUTES
February 24, 2025**

CALL TO ORDER:

Chair Murray called the meeting to order at 6:01 P.M.

ATTENDANCE:

Chair Debi Murray; Board Members; Christine Pinello, Josh Liller, Lee Webber, Sara Misselhorn 1st Alternate (voting member); Asst. Director of Planning and Zoning, Stephanie Thoburn; Senior Planner, Thatcher Hart and Secretary, Michael Schneider.

CITIZEN COMMENTS: None

ORDER OF BUSINESS

1. **Approval of Minutes and Agenda** - Board Member Misselhorn moved to approve the agenda without any changes; seconded by Board Member Liller. The motion passed unanimously (5-0 vote).

Swearing In:

Secretary Michael Schneider, conducted the swearing-in of all witnesses for the quasi-judicial items on the agenda.

REGULAR AGENDA

A. **OLD BUSINESS:** None.

B. **NEW BUSINESS:**

2. **Bayside** – Certificate to Dig application for a known archaeological site (8PB11388) from Sawfish Bay Park that extends south onto the 0.53+/- acre subject property located at 1001 N. Alternate A1A. **(PZ 25-6317)**

Ex Parte Disclosures: None

Applicant presentation: George Missimer, representative of Cotleur & Hearing presented the Certificate to Dig (CTD) application request.

Staff presentation: Thatcher Hart, Senior Planner, reviewed the staff report and recommendations in the Certificate to Dig (CTD).

Board Members asked questions of the Applicant and Staff:

Board Member Liller asked how deep the pilings are proposed for the building and how much fill would be brought onto the site. Mr. Missimer stated the depths of the footers depends on their width and that initial estimates of fill to be brought in is between 1 and 3 feet depending on elevations.

Board Member Misselhorn asked where the archaeological resources that were discovered are located. Holly Griffith, representing the Archaeological Historical Conservancy stated that the findings are in the lab at Archaeological Historical Conservancy and upon completion of the project they will be relocated to Loxahatchee River Historical Society for educational purposes.

Board Member Pinello inquired about the proposed Phase 3 Management Plan and asked how will you keep track of where the ground materials came. Mr. Missimer stated that the material is cataloged based on the order it is excavated. Board Member Pinello inquired if they will be screening the material extracted. Mr. Missimer confirmed.

Chair Debi Murray stated that the document submitted has a number of errors that need to be addressed as it is a legal document. Chair Murray asked what the parking area material will be and its depth. Mr. Missimer stated that the parking is primarily pavers and concrete, and that the standard sidewalk slab is 4-6 inches. He also mentioned that the vehicular use area has to be thicker than the sidewalk.

Chair Murray asked staff about the ownership of the property to the north. Asst. Director of Planning and Zoning, Stephanie Thoburn, stated that the parcel is owned by the Town. However, a shared driveway is proposed on the lot. Ms. Thoburn stated that the Town is not sharing parking on the Town's property to the north.

Ms. Thoburn also wanted to clarify that in the CTD, there is no condition relative to bringing in fill. Chair Murray asked Town staff if a condition to add fill would be necessary. Ms. Thoburn stated in order to address the landscape areas and the type of work necessary to install the parking lot it may be necessary to add a condition.

Board Member Pinello stated from an archaeological standpoint it would be great to have a cap. Ms. Thoburn stated that staff can write the conditions such that it is flexible enough without impacting drainage requirements.

Board Member Liller stated that the fill is a good idea due to the significance of the site.

Chair Murray asked if they would need a motion for the proposed condition. Ms. Thoburn stated yes, a motion would be needed to add it to the Certificate to Dig as a condition.

Board Member Misselhorn asked if the Certificate to Dig includes any land within the water. Mr. Missimer stated that they are not proposing a new dock at this point.

Ms. Thoburn wrote up draft language which states "Upon submittal of the development application, the applicant shall demonstrate that additional fill is provided throughout the site to the extent feasible to cap the existing midden".

Board Member Liller moved to approve the additional condition the Certificate to Dig application as recommended by staff; seconded by Board Member Misselhorn. The motion passed unanimously (5-0 vote).

Public Comment: None

Deliberation by the Board:

Mr. Liller appreciated the efforts being very focused on the archaeological work matching up with the construction work plan so the minimum amount of digging that is done. Chair Murray agreed.

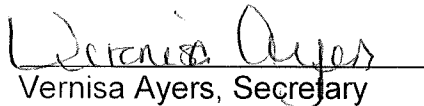
Motion: Board Member Misselhorn moved to approve the conditions of the Certificate to Dig application with staff changes; seconded by Board Member Liller. The motion passed unanimously (5-0 vote).

Staff Updates – Ms. Thoburn stated that she and Mr. Liller will be speaking on “Jupiter’s Natural History” and the efforts taken to improve the environment. Ms. Thoburn also mentioned that the “Preserving Paradise” panel is coming up and are looking to provide an additional bus tour. Thatcher Hart noted that the Aicher House deck is moving forward and there is a pre-construction meeting coming up.

Board Comments: Mr. Liller thanked the Town for advertising his library talks.

Next Meeting: Monday, May 19, 2025.

ADJOURNMENT: Board Member Liller made a motion to adjourn the meeting; seconded by Board Member Misselhorn. The motion passed unanimously (5-0 vote). Meeting was adjourned at 6:41 pm.


Vernisa Ayers, Secretary


Debi Murray, Chair