



**FINAL MINUTES AND AGENDA
TOWN OF JUPITER
TOWN COUNCIL MEETING
TOWN COUNCIL CHAMBERS
TUESDAY, DECEMBER 3, 2024**

Mayor Kuretski called the meeting to order at 7:00 P.M.

ROLL CALL: Mayor Jim Kuretski; Vice-Mayor Malise Sundstrom; Councilor Ron Delaney; Councilor Andy Fore; Councilor Cameron May; Town Manager Frank Kitzerow; Acting Town Attorney Brett Lashley and Town Clerk Laura Cahill.

PRESENTATION

1. Partnership between University of Florida and Scripps Update by Stacey DeLoye, Director of Communications for the Herbert Wertheim UF Scripps Institute for Biomedical Innovation & Technology.

Ms. Stacey DeLoye, Director of Communications, gave a brief overview of the work being done at the UF Scripps institute including Technology Updates, Artificial Intelligence, and Educational Programs. She also discussed the history and medical research completed at The Herbert Wertheim UF Scripps Institute and extended an invite to the public to their upcoming innovation lectures.

Councilor Delaney and Councilor Fore thanked Ms. DeLoye for update.

Vice Mayor Sundstrom said she was thankful Ms. DeLoye mentioned the upcoming public lectures and thanked the institute for their research.

Councilor May appreciated the update and thanked the institute for their hard work.

Mayor Kuretski expressed his appreciation for the update and suggested she come back again.

MINUTES

2. November 19, 2024 Town Council Meeting Minutes.

Councilor Fore moved to approve November 19, 2024 Town Council Meeting Minutes, as amended; seconded by Councilor Delaney; motion passed.

Kuretski
Yes

Sundstrom
Yes

Delaney
Yes

Fore
Yes

May
Yes

CONSENT AGENDA

All items listed in this portion of the agenda are considered routine by the Town Council and will be enacted by one motion. There will be no separate discussion of these items unless a Councilor or citizen so requests; in which event, the item will be removed and considered at the beginning of the regular agenda.

Councilor Delaney moved to approve the Consent Agenda; seconded by Councilor Fore; motion passed.

Kuretski
Yes

Sundstrom
Yes

Delaney
Yes

Fore
Yes

May
Yes

PUBLIC HEARING

3. **Ordinance 27-24, Second Reading**, Amending the Town of Jupiter Code of Ordinances to update the basis for establishing flood hazard areas based upon the updated Flood Insurance Rate Maps and Flood Insurance Study.

Title read by Mr. Lashley.

4. **Ordinance 32-24, First Reading**, Amending Chapter 15, Article IV Police Officers' Retirement Fund for compliance with Division 3, Section 15-380 IRS Code SECURE 2.0 ACT. (Second Reading 12/17/24)

Title read by Mr. Lashley.

PUBLIC BUSINESS

5. **Resolution 121-24**, Approving an Interlocal Agreement with the Treasure Coast Regional Planning Council.
6. **Resolution 124-24**, Adopting a revised Palm Beach County Local Mitigation Strategy.
7. **Resolution 134-24**, Approving a contract to InfoSend, Inc. for Utility Bill and Late Notice Printing and Mailing Services (W2504) for an amount of \$371,211.
8. **Resolution 139-24**, Supporting the Multijurisdictional Issues Coordination Forum Executive Committee (MICFEC) to seek the procurement of consultant for a Countywide Transportation Plan.
9. **Resolution 141-24**, Approving a Fire Training Cooperation Interlocal Agreement for Fire/Rescue with the City of Palm Beach Gardens.
10. **Resolution 142-24**, Authorizing the establishment of a billing fee schedule for the Jupiter Fire Rescue Department to charge for emergency medical service transport of patients to area hospitals.

CONSENT AGENDA

PUBLIC BUSINESS

- 11. Resolution 145-24,** Approving a Facility Land Lease agreement extension for the cellular tower and equipment area located at 1201 Island Way, Jupiter, Florida 33458.
- 12.** Requesting an increase to the purchase order for Professional Owner Representative Construction Management Services of Two (2) Jupiter Fire Rescue Department Stations to NV5, Inc. to an amount not to exceed \$464,000.
- 13.** Approving the Town's Consolidated Annual Performance Evaluation Report (CAPER) for the Community Development Block Grant (CDBG) program for 20232024.
- 14.** Approving the purchase order of new vehicles for the Public Works, Building, and Utilities Departments in the amount of \$593,648.

ROUNDTABLE

- 15.** Police Memorial Design.

Major Shane Lunsford, Jupiter Police Department, gave a presentation for the strategic initiative Police Memorial Design which included site location, design recommendation, resemblances to Veterans Memorial, and next steps. Major Lunsford said phase one estimated completion date would be May 2025 and phase two would be completed May 2026.

Mayor Kuretski stated he was happy the project was moving along. He asked if the memorial would also include space for memorial bricks.

Mr. Roger Held, Director of Construction Services, confirmed it would include them.

Councilor Delaney said he was happy with the design and appreciated the Police department's input with the design.

Vice-Mayor Sundstrom stated she thought the design was wonderful and respectful. She said the department did a great job.

Councilor May stated a great job to everyone involved.

Councilor Fore expressed the department met the goal perfectly. He mentioned the recent event and how important it was to remember fallen officers as well as current ones.

REPORTS

TOWN ATTORNEY

- Town versus the Political Action Committee (PAC) Litigation – Mr. Lashley stated the Town filed a motion for entry of final judgement and the PAC voluntarily dismissed the petition that would force the Town to add the language.

TOWN MANAGER

- Police Memorial Design – Mr. Kitzerow thanked the Police department for all their work on the design.
- Holiday Events – Mr. Kitzerow noted the upcoming holiday event, Snow Place Like Jupiter and Tree lighting on Friday, December 6, 6pm at the Abacoa Community Park.
- Holiday Lights – Mr. Kitzerow stated the holiday lights were up around the Town.
- Palm Beach North Chamber CEO Connection - Mr. Kitzerow mentioned the Town was hosting the CEO Connection event tomorrow in the Town Hall, Community Room featuring the Town's Fire Chief Darrel Donatto.
- Holiday Parades - Mr. Kitzerow stated the Holiday boat parade would be on Saturday, arriving in Jupiter around 8pm. He also stated the JTAA Holiday parade would be on Sunday in Abacoa.
- Coffee with Council - Mr. Kitzerow mentioned there was a Coffee with Council event on Friday, December 13th 9am at the Starbucks in Sea Plum plaza.
- Town Centennial Celebration – Mr. Kitzerow stated there was a flyer and magnet on the dais for Council regarding the Town's Centennial celebration and upcoming Jubilee. He thanked Shawn and the Community Relation's team for all their hard work.
- Quiet Zones - Mr. Kitzerow also stated the Town had been working to get the Federal Railroad Association (FRA) to sign off on the quiet zone designation. He said there were six locations that required work from Brightline before the FRA would sign off. He added Brightline had not committed to a hard deadline to complete the work, only committed to completing the work in Jupiter first. He stated the Town will continue to press the sense of urgency on behalf of the residents and noted the Town had completed the work that was required by the Town.

Mayor Kuretski emphasized the Town had completed its required work a while ago.

TOWN COUNCIL – LIAISON REPORTS AND COMMENTS

MAYOR KURTESKI

- Recognized Stacey Rivera for her 25 Years of Service – Mayor Kuretski recognized Stacey Rivera for her 25 years with the Town. He stated Stacey was an invaluable resource, kind, positive, thoughtful, and always willing to assist. He added the Town was very fortunate to have so many employees with more than 20 years of service. On behalf of Council, he stated they were grateful for her service and friendship.

Vice-Mayor Sundstrom, Councilor May, Councilor Fore, and Councilor Delaney thanked Stacey for her service.

Mr. Kitzerow stated he received a text message from Stacey saying Thank you to Council and Staff.

COUNCILOR MAY

- Drive Safe – Councilor May reminded everyone to slow down when driving, be mindful of emergency vehicles working on the side of the road, and take your time during the holiday season to keep everyone safe.

COUNCILOR FORE

- Lighting at the Town Hall South Entrance – Councilor Fore stated it was very dark at the south Town Hall entrance while leaving the last meeting and asked for lights to be added to that area.

ADJOURNMENT- 7:41 P.M.

Laura Cahill, Town Clerk