



**FINAL MINUTES AND AGENDA
TOWN OF JUPITER
TOWN COUNCIL MEETING
TOWN COUNCIL CHAMBERS
TUESDAY, OCTOBER 1, 2024**

Mayor Kuretski called the meeting to order at 7:00 P.M.

ROLL CALL: Mayor Jim Kuretski; Vice-Mayor Malise Sundstrom; Councilor Ron Delaney; Councilor Andy Fore; Town Manager Frank Kitzerow; Town Attorney Thomas J. Baird and Town Clerk Laura Cahill. Councilor Cameron May was absent.

PROCLAMATION

1. Arbor Day – October 17, 2024.

The Mayor presented the proclamation to Mr. Barrett Cruce, Natural Resources Supervisor.

Mr. Cruce thanked Council for their support and introduced Ms. Ashley Reeves, Natural Resource Coordinator.

2. Hispanic Heritage Month - September 15–October 15, 2024.

The Mayor presented the proclamation to the Latino Leadership Alliance.

Ms. Mabel Colon, on behalf of the Latino Leadership Alliance thanked Council for their ongoing support.

PRESENTATION

3. Jupiter Fire Rescue Department Update by Fire Chief Donatto.

Fire Chief Darrel Donatto gave an update regarding the Jupiter Fire Rescue Department (JFRD) personnel, facilities, ambulances and fire apparatus, contracts, policies, processes, and financing. He noted the creation of JFRD was running on schedule and under budget.

Mayor Kuretski commended all Town Staff on the team effort to support JFRD. He asked the Town Manager to rename facilities that were reallocated for JFRD.

Councilor Fore applauded Staff for being on time and under budget.

Councilor Delaney agreed with Councilor Fore and praised Fire Chief Donatto and Deputy Fire Chief Shaw for their enthusiasm.

PRESENTATION

3. Jupiter Fire Rescue Department Update by Fire Chief Donato.

Vice-Mayor Sundstrom highlighted the countdown clock present on the Town's website which showed a sense of urgency. She thanked Chief Donatto for bringing his positive attributes to the Town and the team effort of Staff.

Fire Chief Donatto mentioned all the Town departments had pitched in and played a role and the amount of teamwork was remarkable.

CITIZEN COMMENTS

Mr. Ken Parent, resident of North Pennock Lane, discussed various emails he sent to Council regarding a code compliance issue which had taken years to resolve.

Vice-Mayor Sundstrom explained the process for Citizen Comments.

Mayor Kuretski noted Council heard about the issue at the tail end and it appeared by the emails that the Code Compliance department was resolving the concerns.

MINUTES

4. September 18, 2024 Town Council Meeting Minutes.

Councilor Delaney moved to approve September 18, 2024 Town Council Meeting Minutes; seconded by Vice-Mayor Sundstrom; motion passed.

Kuretski
Yes

Sundstrom
Yes

Delaney
Yes

Fore
Yes

CONSENT AGENDA

All items listed in this portion of the agenda are considered routine by the Town Council and will be enacted by one motion. There will be no separate discussion of these items unless a Councilor or citizen so requests; in which event, the item will be removed and considered at the beginning of the regular agenda.

Councilor Fore moved to approve the Consent Agenda; seconded by Councilor Delaney; motion passed.

Kuretski
Yes

Sundstrom
Yes

Delaney
Yes

Fore
Yes

PUBLIC HEARING

5. Ordinance 26-24, First Reading, Amending Article III of Chapter 2 of the Town's Code to update language to reflect the Fire Rescue department's responsibilities (Second Reading is 10/15/2024).

Title read by Mr. Baird.

CONSENT AGENDA

PUBLIC BUSINESS

6. Approving the 2025 Town Council Meeting Schedule.
7. **Resolution 111-24**, Approving contract award to NV5, Inc., Artaic Group and Colliers Project Leaders USA NE, LLC for Owner's Representative Consultant Services.
8. **Resolution 113-24**, Approving the Mutual Aid Interlocal Agreement for Fire/Rescue Assistance with the City of Palm Beach Gardens.
9. **Resolution 114-24**, Approving the authorization of work order no. 185 of contract W1724B with Hazen and Sawyer for Maintenance Facility Complex Master Plan in an amount not to exceed \$129,751.
10. **Resolution 117-24**, Approving the authorization of work order no. 33 to Kimley-Horn and Associates, Inc. for design of Daily Park, Miracle Moments Park, and Heights Park Playground Improvements in an amount not to exceed \$117,890.82.
11. **Resolution 118-24**, Approving contract award of EPW 2024-01 Street Resurfacing and Miscellaneous Roadway Improvements with R & D Paving, LLC in an amount not to exceed \$1,417,966.
12. **Resolution 119-24**, Approving the Interlocal Agreement for Fire-Rescue Dispatch Services with Palm Beach County.
13. **Resolution 120-24**, Approving the authorization of work order no. 37 to Calvin, Giordano, and Associates, Inc. for South Island Way Final Plans in an amount not to exceed \$365,174.13.

REGULAR AGENDA

PUBLIC HEARING

14. CONTINUED TO TBD

Resolution 13-24, Flagler Wharf – *Quasi-Judicial* - Special Exception and site plan application for a 12-slip private marina, and a site plan application for a restaurant with an accessory outdoor seating area, and professional office, on 2.95 ± acre property, located at the northeast corner of the intersection of North Alternate A1A and Old Jupiter Beach Road, approximately 1,300 feet north of Indiantown Road. (Continued from 9/18/24)

REPORTS

TOWN ATTORNEY

- Lawsuit with the Political Action Committee (PAC) – Mr. Thomas Baird stated they were still waiting.

REPORTS

TOWN MANAGER

- Fire Rescue Department – Mr. Kitzerow thanked the Fire Chief Donatto, Deputy Fire Chief Shaw, and the entire team who had been working diligently on the Fire Rescue department.
- A1A and Jupiter Beach Road Roundabout - Mr. Kitzerow stated the roundabout reached significant completion and was open to the public.
- Art Gallery - Mr. Kitzerow noted the Art Committee was kicking off its next art gallery with a showcase on Friday, 6:00pm at the Community Center. The theme was Wicked Cool.
- FEMA Flood Zone Maps Outreach Open House – Mr. Kitzerow stated FEMA had to cancel the open house due to Hurricane Helene. The Town was working with Richard Radcliffe and Palm Beach League of Cities to reschedule the open house for later in October or November.
- Emergency Operations Center - Mr. Kitzerow thanked the Information Systems (IS) department for their work building the Towns Emergency Operations Center in Town Hall.
- Code Compliance Issue - Mr. Kitzerow added he would be meeting with the Deputy Police Chief Barbera regarding the compliance issues that were brought forward during citizen comments.

TOWN COUNCIL – LIAISON REPORTS AND COMMENTS

COUNCILOR FORE

- Teamwork – Councilor Fore stated the cooperation between Town departments was fantastic and essential for things to move smoothly. He thanked the Town departments for the teamwork.

COUNCILOR DELANEY

- Old Town Hall Building – Councilor Delaney noted the Old Town Hall Building on the Municipal campus was almost gone and he was excited for the future Town Green.

VICE-MAYOR SUNDSTROM

- Fiscal New Year – Vice-Mayor Sundstrom wished everyone a happy fiscal new year and stated she appreciated the Finance department for their efforts during budget season.

TOWN COUNCIL – LIAISON REPORTS AND COMMENTS

MAYOR KURETSKI

- Old Town Hall Building – Mayor Kuretski stated he was thrilled about how good of a job the demo company did to minimize noise disruption.
- Brightline – Mayor Kuretski mentioned Brightline expected to execute the Federal grant for safety upgrades in mid-October. They would install delineators at two roadway crossings and pedestrian safety fencing with the grant funds. Brightline indicated they would begin meeting with Staff to begin the right-of-way permits. He stated he was not pleased but just reporting the status of construction was expected to happen in the second half of 2025. He added it did not affect the quiet zones.
- Transportation Planning Agency (TPA) Updates - Mayor Kuretski discussed the updates from the September 19th meeting regarding the Transportation Planning Agency (TPA) plan. The five general legislative appropriations for the Florida Department of Transportation (FDOT) funding were incorporated into the fiscal year 2025-2029 plan. He also mentioned that the \$2.575 million in fiscal year funding earmarked by the Governor for engineering and construction of the Indiantown Road improvements was included in the plan. Mayor Kuretski emphasized the importance of coordinating with the County to ensure that their road plan aligned with the TPA's long-term plan. Additionally, he noted that the Center Street project was still a few years away from construction, and there was funding allocated in 2025 for right-of-way acquisition on Central Boulevard north of Indiantown Road.
- Hurricane Helene – Mayor Kuretski reflected on the recent devastation caused by Hurricane Helene, highlighting the significant flooding and fatalities. He stated his heart and prayers go out to those that were suffering from the aftermath.

ADJOURNMENT - 7:42 P.M.

Laura Cahill, Town Clerk