



**FINAL MINUTES AND AGENDA
TOWN OF JUPITER
TOWN COUNCIL SPECIAL MEETING TOWN
COUNCIL CHAMBERS
WEDNESDAY, SEPTEMBER 18, 2024**

Mayor Kuretski called the meeting to order at 7:00 P.M.

ROLL CALL: Mayor Jim Kuretski; Vice-Mayor Malise Sundstrom; Councilor Ron Delaney; Councilor Andy Fore; Councilor Cameron May; Town Manager Frank Kitzerow; Town Attorney Thomas J. Baird and Town Clerk Laura Cahill.

PUBLIC HEARING

1. Ordinance 20-24, Second Reading, Approving the 2025 Millage Rate.

Mr. Scott Reynolds, Director of Finance, gave a brief presentation which included past budget meeting dates; budget objectives and assumptions; property value increase; proposed millage rate compared to rollback; fiscal year 2025 budget overview; general fund revenues and expenditures; Jupiter Fire Rescue (JFR) fund; water fund; stormwater fund; Jupiter River Estates Non-Ad Valorem assessment fund; building fund; health insurance fund; Community Investment Program (CIP) funding summary 2025 to 2029 and the fiscal year 2025 budget and pay plan. He also reviewed project action requests received from Council at the first reading.

Mr. Reynolds addressed action requests from the previous meeting concerning the Community Investment Program (CIP) which included the Indiantown Road western corridor improvement, small meter replacement, stormwater redevelopment grants, water asset maintenance program, stormwater asset maintenance program, and stormwater system rehabilitation. Mr. Reynolds noted going forward Staff would like to have a project update roundtable for Council and the public midyear.

Mayor Kuretski recommended leaving general funds where they were and move impact fees to 2025.

There was a consensus from Council to update the CIP budget Resolution 107-24 and move funding from fiscal year (FY) 2026 and FY 2027 to FY 2025 and FY 2026 for the Indiantown Road Western Corridor and remove the Stormwater Management System Redevelopment project completely.

PUBLIC HEARING

1. Ordinance 20-24, Second Reading, Approving the 2025 Millage Rate.

Mr. Reynolds continued the presentation and explained the debt service rate would go away after this year.

Title read by Mr. Baird.

Councilor Delaney moved to approve Ordinance 20-24, Second Reading; seconded by Vice-Mayor Sundstrom; motion passed.

Kuretski	Sundstrom	Delaney	Fore	May
Yes	Yes	Yes	Yes	Yes

2. Resolution 107-24, Approving the Town of Jupiter's Fiscal Year 2025 Operating Budget and Pay Plan.

Vice-Mayor Sundstrom moved to approve Resolution 107-24; seconded by Councilor Fore; motion passed.

Kuretski	Sundstrom	Delaney	Fore	May
Yes	Yes	Yes	Yes	Yes

3. Ordinance 21-24, Second Reading, Approving the Fiscal Year 2025-2029 Community Investment Program.

Title read by Mr. Baird.

Councilor Fore moved to approve Ordinance 21-24, Second Reading; seconded by Councilor Delaney; motion passed.

Kuretski	Sundstrom	Delaney	Fore	May
No	Yes	Yes	Yes	Yes

PRESENTATION

4. Recognizing the Town for hosting FEMA Flood Zone Maps Outreach Open House by Richard Radcliffe, Executive Director of Palm Beach County League of Cities.

Mr. Richard Radcliffe, Executive Director of Palm Beach County League of Cities (PBCLC) thanked Council and discussed coastal flood maps. He explained there would be public outreach prior to the Town needing to adopt an Ordinance regarding flood plains that would affect resident's home insurance. He noted there would be a open house on September 26, 2024, at 5:30 P.M., held at the Jupiter Community Center. He stated members from Palm Beach County, Florida Emergency Management Agency and the insurance industry would be attending to assist residents.

PRESENTATION

4. Recognizing the Town for hosting FEMA Flood Zone Maps Outreach Open House by Richard Radcliffe, Executive Director of Palm Beach County League of Cities.

Mayor Kuretski thanked Mr. Radcliffe for coming and representing PBCLC. He thought the Community Center was a perfect location for the open house.

MINUTES

5. September 3, 2024 Town Council Meeting Minutes.

Vice-Mayor Sundstrom moved to approve September 3, 2024 Town Council Meeting Minutes, as amended; seconded by Councilor May; motion passed.

Kuretski	Sundstrom	Delaney	Fore	May
Yes	Yes	Yes	Yes	Yes

CONSENT AGENDA

All items listed in this portion of the agenda are considered routine by the Town Council and will be enacted by one motion. There will be no separate discussion of these items unless a Councilor or citizen so requests; in which event, the item will be removed and considered at the beginning of the regular agenda.

Councilor Delaney moved to approve the Consent Agenda; seconded by Councilor Fore; motion passed.

Kuretski	Sundstrom	Delaney	Fore	May
Yes	Yes	Yes	Yes	Yes

PUBLIC HEARING

6. **Ordinance 22-24, Second Reading**, Consenting to continuing the inclusion of the Town of Jupiter into the Jupiter-Municipal Service Taxing Unit (MSTU) to finance the provision of fire-rescue services by Palm Beach County Fire/Rescue.

Title read by Mr. Baird.

PUBLIC BUSINESS

7. **Resolution 87-24**, Approving the renewal for contract EPW 2022-35, Janitorial Maintenance Services for Town Hall and the Police Department facilities with Ceiling to Floor Cleaning, Inc. in an amount not to exceed \$62,814.73.
8. **Resolution 105-24**, Approving the temporary closings of state and/or county roads for the 2024 Holiday Boat Parade.

CONSENT AGENDA

PUBLIC BUSINESS

9. **Resolution 110-24**, Approving the contract award of EPW 2024-25, Right of Way and Easement Maintenance to Terracon Services, Inc in an amount not to exceed \$97,880.75.
10. Approving the purchase order for the new Bobcat Excavator for Public Works and Parks in the amount of \$66,610.68.

REGULAR AGENDA

PUBLIC HEARING

11. POSTPONED TO 10/01/24

Resolution 13-24, Flagler Wharf – *Quasi-Judicial* - Special Exception and site plan application for a 12-slip private marina, and a site plan application for a restaurant with an accessory outdoor seating area, and professional office, on 2.95 ± acre property, located at the northeast corner of the intersection of North Alternate A1A and Old Jupiter Beach Road, approximately 1,300 feet north of Indiantown Road.

REPORTS

TOWN ATTORNEY

- Eleventh Circuit Upholds Limits on Public Comments During City Council Meetings Article – Mr. Baird distributed an article regarding the three-minute limit for public comment.

TOWN MANAGER

- Budget – Mr. Kitzerow thanked the Director and Assistant Director of Finance for all their hard work on the budget prep.

TOWN COUNCIL – LIAISON REPORTS AND COMMENTS

COUNCILOR MAY

- Taste of Jupiter – Councilor May stated he would be going to the Taste of Jupiter after the meeting to supporting the Jupiter Police Foundation.

VICE-MAYOR SUNDSTROM

- FEMA Flood Zone Maps Outreach Open House – Vice-Mayor Sundstrom asked if the FEMA Flood Zone Maps Outreach Open House open house on September 26th in the Jupiter Community Center could be recorded for residents who wouldn't be able to attend. She also mentioned the FEMA Flood Zone Maps information was on pbc.gov website.

COUNCILOR DELANEY

- Budget – Councilor Delaney also thanked Finance for all their hard work on the budget.

TOWN COUNCIL – LIAISON REPORTS AND COMMENTS
COUNCILOR FORE

- Budget – Councilor Fore also thanked Finance for all their hard work on the budget.
- FEMA Flood Zone Maps – Councilor Fore recommended all residents to check if their property was located in a flood zone.

Vice-Mayor Sundstrom stated that more than 16,000 parcels would see an increase in base flood elevation.

MAYOR KURETSKI

- Budget – Mayor Kuretski stated he was grateful for the work the Finance Staff has done on the budget.
- Council Decisions – Mayor Kuretski stated he appreciated the Planning and Zoning Staff for their efforts to defer more decisions to the Council level.
- Center Street Trash Pile – Mayor Kuretski discussed the trash issue on Center Street and recognized Roger Held, Director of Construction Services, for contacting the property owner and identifying the root of the issue. He mentioned Staff being more proactive in citing violations.
- JupConnect - Mayor Kuretski asked Staff to reach out to property management companies and Home Owner Associations (HOA) to make them aware of the JupConnect information and service tool.

ADJOURNMENT- 7:43 P.M.

Laura Cahill, Town Clerk