



**FINAL MINUTES AND AGENDA
TOWN OF JUPITER
TOWN COUNCIL MEETING
TOWN COUNCIL CHAMBERS
TUESDAY, AUGUST 20, 2024**

Mayor Kuretski called the meeting to order at 7:00 P.M.

Mayor Kuretski honored the late former Mayor Robert “Bobby” Culpepper. He highlighted his many accolades and achievements. On behalf of himself and the Town he sent his condolences to the family.

ROLL CALL: Mayor Jim Kuretski; Vice-Mayor Malise Sundstrom; Councilor Ron Delaney; Councilor Cameron May; Town Manager Frank Kitzerow; Town Attorney Thomas J. Baird and Deputy Town Clerk Stephanie Proffer. Councilor Andy Fore was absent.

PRESENTATION

1. Jupiter Christian School Foundation Scholarship Program by Donald Barnes, Chairman of the Board.

Mr. Donald Barnes, Chairman of the Board for Jupiter Christian School (JCS), expressed the school’s gratitude for their partnership with the Jupiter Police Department (JPD). He noted JCS dedicated ten percent of its financial aid to JPD families starting the 2025/2026 school year. JCS was honored to announce the Police Chief David E. England scholarship in recognition and appreciation for his service and JCS being his alma mater. He presented Police Chief England with an award.

2. Annual overview of the Palm Beach County Commission on Ethics (COE) by Lizabeth Martin, Education and Communications Manager, Palm Beach County Commission on Ethics.

Ms. Lizabeth Martin, Education and Communications Manager, representing the Palm Beach County Commission on Ethics (PBCCOE) reviewed the annual overview and highlighted the history and importance of the PBCCOE department.

MINUTES

3. August 8, 2024 Town Council Special Meeting Minutes.

Vice-Mayor Sundstrom moved to approve August 8, 2024 Town Council Special Meeting Minutes, as amended; seconded by Councilor Delaney; motion passed.

Kuretski
Yes

Sundstrom
Yes

Delaney
Yes

May
Yes

CONSENT AGENDA

All items listed in this portion of the agenda are considered routine by the Town Council and will be enacted by one motion. There will be no separate discussion of these items unless a Councilor or citizen so requests; in which event, the item will be removed and considered at the beginning of the regular agenda.

Councilor Delaney moved to approve the Consent Agenda; seconded by Councilor May; motion passed.

Kuretski
Yes

Sundstrom
Yes

Delaney
Yes

May
Yes

PUBLIC HEARING

4. **Ordinance 19-24, First Reading**, Amending Article III of Chapter 2 of the Town's code setting forth the departments of the Town (second reading 9/3/24).

Title read by Mr. Baird.

PUBLIC BUSINESS

5. **Resolution 89-24**, Approving contract no. NR2024-02 with Underwater Engineering Services, Inc. for the installation of shoreline stabilization and living shoreline improvements on the Town's Riverwalk and at Sawfish Bay Park in an amount not to exceed \$258,326.00.
6. **Resolution 92-24**, Approving a contract to Johnson-Davis, Inc. for Pennock Industrial and Bush Road Infrastructure Improvements (WS2303/S2314) for an amount of \$2,061,900 and amending a project budget.
7. Approving a purchase order to All Florida Contracting Services, LLC for Generator Fuel Tank Replacement (WS2431) in the amount of \$72,000.

REGULAR AGENDA

PUBLIC BUSINESS

8. **Fire Public Safety Structures**

- A. **Resolution 106-24**, Approving the award of EPW 2024-23, Fire/Public Safety Structures Progressive Design-Build Services to Kaufman Lynn Construction, Inc. in an amount not to exceed \$4,917,970.00

- B. **Resolution 103-24**, Authorizing the use of surtax fund proceeds

Mayor Kuretski indicated he planned to abstain from voting due to his wife's niece working for Kaufman Lynn.

Fire Chief Darrell Donatto, Jupiter Fire Rescue Department (JFRD) highlighted the many steps within the timeline of JFRD and asked for Councils consideration and approval of the progressive design build contract for two new fire stations.

REGULAR AGENDA

PUBLIC BUSINESS

8. Fire Public Safety Structures

A. Resolution 106-24

B. Resolution 103-24

Mr. Thomas Hernandez, Director of Engineering and Public Works, continued the presentation to include Request for Qualifications (RFQ), timelines and next steps. Mr. Hernandez said the next steps included an award for progressive design build contract, start phase I, begin construction, phase II, and an in-service date of spring .

Councilor May asked how many fire stations had Kauffman Lynn built.

Mr. Ryan Reiter for Kauffman Lynn, said the total would be five at the end of the quarter.

Councilor Delaney stated the scores were close in the RFQ and asked if Staff chose Kauffman Lynn due to the relationship.

Mr. Hernandez said due to the other applicants being considered non-responsive or non-responsible and Kauffman Lynn's package was considered responsible and responsive they chose them.

Councilor Delaney moved to approve Resolution 106-24; seconded by Councilor May; motion passed.

Kuretski	Sundstrom	Delaney	May
Abstained	Yes	Yes	Yes

Councilor Delaney moved to approve Resolution 103-24; seconded by Vice-Mayor Sundstrom; motion passed.

Kuretski	Sundstrom	Delaney	May
Yes	Yes	Yes	Yes

ROUNDTABLE

9. Discussion of WM's Proposed Residential Route Change.

Mr. Thomas Hernandez, Director of Engineering, reviewed the current contract with Waste Management (WM) and their most recent performance.

Mr. Jeff Sabin, Government Affairs Manager, on behalf of WM explained proposed the potential route change request which included a transition from a 6 day pick up schedule to a 5 day.

ROUNDTABLE

9. Discussion of WM's Proposed Residential Route Change.

Mayor Kuretski noted the difference between operating days and services days in the current contract. He expressed his concern regarding bulk trash days and charter neighborhoods.

Vice Mayor Sundstrom explained bulk trash can be unsightly and she wants to be sure the communication plan is clear to residents. She asked what the Town could do to manage, be responsive, and maintain Jupiter's beautiful look.

Ms. Ava Bailey, Operations Manager, mentioned WM were aware of the issues on Center Street and committed to maintaining bulk trash.

Mayor Kuretski said he would like a commitment from WM that if there was any bulk trash that it would be picked up and Mr. Sabin agreed.

Vice-Mayor Sundstrom thanked Mr. Sabin in terms of the charter neighborhoods and bulk waste pickup and how flexible they have been to our residents especially with extra bins. She also brought up JupConnect and asked what concerns he was hearing and explain more about missed pickups and potential ways to address in the future.

Mr. Sabin explained residents could go to JupConnect or call WM call center both are monitored by WM where a case is created and needed to be addressed and closed in a certain timeframe. He noted a lapse earlier in the year when they had personnel issues that were addressed and said there was room for improvement and was committed to that.

Mayor Kuretski said WM currently was not compliant with the contract obligations and wanted them to get there before a transition with new routes. He also said WM does not have their own web-based platform for residents and relying on JupConnect and would like WM to have a separate one to include JupConnect so they could manage complaints more effectively.

Mr. Sabin said WM was aware of the obligations and said it was discussed with the contract administrator the redundancy of having two web-based platforms

Mayor Kuretski said he wanted to make it clear that the performance metrics were placed in the contract so that Staff and Council could understand how we were performing. He noted he did some spot auditing and he found they were not in the system and felt there was a gap in the system relying on JupConnect. Mayor Kuretski stated 32.1.4 of the contract clearly established WM obligation and did not agree with waiving their obligation. He asked Wm to fulfill their obligation and also provide quarterly reports. He said he would agree with the route changes if the provisions of the contract were met prior.

ROUNDTABLE

9. Discussion of WM's Proposed Residential Route Change.

Mr. Sabin went on to review the presentation and discussed route change communication.

Councilor May said it would be good to reach out to the homeowner's association (HOA) presidents and boards to communicate about route changes because they disseminate information faster and more efficiently to their residents. He noted that Staff had the information and could share it.

Mr. Sabin noted he would reach out to both HOA's and the property owner's Association (POA's).

Councilor Delaney asked Wm to get the information out quickly and efficiently.

Mr. Sabin discussed the use of yard signs to get the word out. He went on to discuss an internal dashboard for customer service, and recycle right pledge.

Mayor Kuretski said in the past Wm had created a competition between neighborhoods, and he asked if they would share that data regarding the neighborhoods.

Mr. Sabin said it was a special project from years ago.

Mayor Kuretski stated Wm had provided great service over the years and the Town and Council appreciated it. He reiterated he wanted to get the system corrected and believed the change would be good for all. He said that at some point the residents would be getting serviced by the fully automated truck and that would also lead to another learning curve. He noted his concern about the timing of that.

Mr. Sabin spoke about a leave behind tag to educate the residents on how the cart needed to be placed. He noted WM did not have all their automatic side loader vehicles, but expected them by November.

Mayor Kuretski suggested a memorandum of understanding so that everything that had been agreed upon was clear, especially with sections 32 and 35.

Councilor Delaney stated the two platforms the Mayor was speaking about were Jup Connect and WM was supposed to have their own website. He noted the Town should have a way to get that information back to us.

Mayor Kuretski said he wanted to make sure we were correcting the misses and fulfilling obligations at the same time as shifting routes.

ROUNDTABLE

9. Discussion of WM's Proposed Residential Route Change.

Vice-Mayor Sundstrom stated she did not want to confuse residents, but the Town needed one set of data with a quarterly and annual narrative. She explained the desire for quantitated and qualitative information together.

Councilor May felt there did not need to be a memorandum when the items were in the contract.

Mayor Kuretski stated he just wanted to make sure the Staff understood.

Councilor May asked for communication with residents to include the phone number.

Mr. Sabin said it was on communications.

Councilor May said he appreciated Mr. Sabin's responsiveness.

A consensus of Council agreed with the route change, with Mayor Kuretski being hesitant.

REPORTS –

TOWN ATTORNEY –

- Lawsuit with the Political Action Committee (PAC) – Mr. Thomas Baird, Town Attorney, explained last Friday the Town argued its motion for summary judgement in regards to the referendum question and the political committee's attorneys argued their motion for leave to amend their mandamus complaint. He said the judge ordered that the parties submit the proposed orders on the motion for leave to amend by August 23, 2024 and proposed orders for the Town's motion for summary judgement on August 30, 2024.

TOWN MANAGER –

- Police Chief David England – Mr. Kitzerow congratulated Chief England for the Jupiter Christian School David E. England Scholarship.
- Greenspace project – Mr. Kitzerow explained that the project was moving forward with fencing that went up around the building of the former Town Hall, with demo to begin August 29, 2024.
- Events Plaza Wall Repair – Mr. Kitzerow mentioned the project was completed aside from removing the barriers. He thanked Mr. Thomas Hernandez for his hard work.
- E-Bike Safety Campaign – Mr. Kitzerow said Jupiter Police Department educated over 130 students at various Jupiter Middle schools concerning e-bike safety and traffic laws.

**TOWN COUNCIL – LIAISON REPORTS AND COMMENTS-
VICE-MAYOR-**

- Jonathan Dickinson State Park (JDSP) – Vice-Mayor Sundstrom spoke about an upcoming meeting in Stuart Florida on August 27, 2024 which concerned JDSP. She said she was working with State Representatives to help acquire information about the meeting but was unable to get much information or an agenda. She explained the idea that was shared was a golf course potentially being placed at JDSP on environmental and historical lands. Vice-Mayor Sundstrom said as Council learned more maybe they could write a letter.

Councilor May agreed and supported sending in a letter and said he was told about the issue from his mountain bike club that frequented the park. He explained he tried to get more information as well and unfortunately was not able, however he planned to attend the meeting in Stuart. Councilor May explained a meeting was being held in Stuart and there were also nine other meetings being held throughout the state concerning State Parks.

Vice-Mayor Sundstrom said there was so little information available but it was moving fast and would continue to try and gather more information. She asked Council as more information comes out if they would draft a letter in support of protecting environmentally sensitive lands.

Mayor Kuretski said he hoped they wouldn't remove an amenity like biking to create a new one.

Councilor May noted that part of the trails at JDSP are historically significant and semi protected.

COUNCILOR DELANEY -

- Former Mayor Robert 'Bobby' Culpepper – Councilor Delaney said he was said to hear of his passing and expressed his condolences.

MAYOR KURETSKI-

- Chamber of Commerce Event – Mayor Kuretski explained the Chamber held an event for elected officials in 10 of the North County municipalities. He spoke about the activities and roundtables during the event and how it was a great investment in local government collaboration.
- Waste Management Agreement - Mayor Kuretski asked Mr. Kitzerow to share with the rest of Council sections 32 and 35 of the agreement to help understand the services the Town had not received.

ADJOURNMENT- 8:38 P.M.

Laura Cahill, Town Clerk