



**TOWN OF JUPITER
PLANNING & ZONING COMMISSION AGENDA
REGULAR MEETING
TOWN COUNCIL CHAMBERS
May 9, 2023
7 p.m.**

The Planning and Zoning Commission (PZC) also acts as the Local Planning Agency (LPA) and the Zoning Board of Adjustments (ZBA).

NOTE: Those who wish to speak before the Commission must submit a green comment card to the secretary. Each comment is limited to three minutes. Speakers are asked to approach the podium when called. Please state name and address for the record prior to addressing the Commission.

1. CALL TO ORDER:

2. ROLL CALL

Chair Teri Grooms	☐	Town Attorney, Thomas Baird, Esq.	☐
Comm. Ashlyn Held	☐	Director of Planning and Zoning,	
Comm. Kevin Kirn	☐	John Sickler	☐
Comm. Dan Guisinger	☐	Asst. Director of Planning and Zoning,	
Comm. Marc Pintel	☐	Stephanie Thoburn	☐
Comm. Richard Dunning	☐	Principal Planner, Garret Watson	☐
Comm. Frank Fore	☐	Principal Planner, Martin Schneider	☐
Comm. Paul Keenan (1 st Alt)	☐	Secretary, Vernisa Ayers	☐
Comm. Cynthia Blum (2 nd Alt)	☐		

3. ELECTION OF OFFICERS

The Commission will welcome new members and choose their Chair and Vice Chair for the upcoming year.

4. MINUTES

Motion to approve minutes from *April 11, 2023* Regular Planning and Zoning Commission Meeting. *Minutes will be distributed and posted on May 3, 2023.*

5. CITIZEN COMMENT

Non-agenda topic citizen comments will be noted by staff for follow-up, as appropriate. The Commission will not discuss these items at this meeting.

6. REGULAR AGENDA

ORDER OF BUSINESS:

The normal order of business for hearings of agenda items is as follows:

- Declaration of ex-parte communications
- Swearing-in of witnesses
- Applicant presentation
- Staff presentation
- Commission questions Applicant and Staff
- Public to be heard – Three-minute limit per speaker
- Rebuttal or closing arguments for quasi-judicial items
- Motion on floor - Discussion only on the motion
- Call for the vote

A. **OLD BUSINESS:** None.

B. **NEW BUSINESS:**

1. ***Cornerstone*** - Site Plan amendment to revise Condition #8 of Resolution 27-17, to modify the materials and timeframe for completing construction of public docks, for an approved project on a 1.0+ acre property, located at 1 S. Coastal Way. (PZ#5586) [\[Tab 1\]](#)

Town Council consideration: June 20, 2023

2. ***Evaluation and Appraisal Report (EAR) Workshop-*** Introduction to Comprehensive Planning and the EAR process. (PZ#5589, 5590, & 5591) [\[Tab 2\]](#)

7. **ADJOURN**

Motion to adjourn Planning and Zoning Commission Meeting.

The next regularly scheduled Planning and Zoning Commission Meeting is scheduled for **Tuesday, June 13, 2023.**

PLEASE TAKE NOTICE AND BE ADVISED that if any interested person desires to appeal any decisions made by the Planning and Zoning Commission with respect to any matter considered at these hearings, such interested person may need a verbatim record of the proceedings made, including the testimony and evidence presented at this hearing.