

**TOWN OF JUPITER
HISTORIC RESOURCES BOARD
DRAFT MINUTES
FEBRUARY 26, 2024**

CALL TO ORDER:

Chair Murray called the meeting to order at 6:02 pm.

ATTENDANCE:

Chair Debi Murray; Board Members; Josh Liller, Lee Webber; Acting Town Attorney, Lainey Francisco, Stephanie Thoburn, Asst. Director of Planning and Zoning; Stephen Mayer, Senior Planner; Michael Schneider, Secretary.

ORDER OF BUSINESS:

1. Approval of the Agenda

Board Member Liller moved to approve the agenda; seconded by Board Member Webber. The motion passed unanimously (3-0 vote).

2. Citizen Comments:

Mr. Brett Leone, resident of Barbados Drive, thanked and congratulated the Board for getting the Old Town Hall designated as a historic site. He also made mention of the centennial celebration and how he is looking forward to seeing what the Town does.

3. Approval of the Minutes - Board Member Webber moved to approve the minutes from October 16, 2023; seconded by Board Member Liller. The motion passed unanimously (3-0 vote)..

4. Officer Elections – Chair Murray was nominated by Board Member Liller for Chair and was confirmed by acclamation. Chair Murray nominated Brad Mayo for Vice Chair and was confirmed by acclamation as well.

REGULAR AGENDA

5. Certificate of Appropriateness Matrix – Mr. Stephen Mayer presented an update of the discussion item. He mentioned that the local historic designation for the Old Town Hall was the reason for staff to review the existing Certificate of Appropriateness (COA) Matrix. He noted that there were many scenarios missing and left up to staff interpretation precipitated the amendments.

Board Member Christine Pinello arrived at 6:09 pm.

Chair Murray said she found disagreements between subject verbs and the dates that everyone has to do certain things by. There should be clarification between working versus calendar days and asked that everybody go through this one more time. She suggested cleaning up the matrix for better understanding and had questions specifically on page 5-29. She asked how would the public know that they would have to come to the Town? How does the Town know if a property owner makes a change if it is not approved? Ms. Thoburn responded that if they don't and the changes are not the same as what was approved, the Town would eventually see the difference.

Board Member Webber stated that he is having a hard time hearing and understanding staff and other Board members.

Board Member Pinello asked about docks. On page 5-29, she inquired about what were the pilings in reference to. Board Member Liller added what is the primary structure in that context. Staff responded that on a property docks should be distinguished from other types of marine structures such as a boat lift and call this category marine facilities with pilings considered part of docks.

Chair Murray said on page 5-30 under "Painting" it states we have color changes included in the approved color scheme coming back with the special COA to the Board. Right below that it says we have color changes not included in the approved color scheme goes only to staff for approval and asked if that should be reversed to which Ms. Thoburn agreed.

Board Member Liller had a question on page 5-8 which states that the term of regular board members appointed by town council shall serve at the pleasure of the appointing council member. He specifically asked how does that work if the appointing council member leaves the council? Ms. Thoburn explained that there are opportunities when someone leaves the council and Board members will resign. In other cases they were asked to stay on or they could be replaced at the pleasure of the council member.

Chair Murray asked if they wanted a motion for approval or bring it back. Ms. Thoburn stated that staff was comfortable with either. Motion for approval with changes by Josh Liller and seconded by Christine Pinello. Approved (3-0) and Board member Webber abstained due to his inability to clearly hear and thus understand the discussion on the item.

PUBLIC COMMENTS:

Mr. Brett Leone, resident of Barbados Drive, gave credit to Board and staff for working on COA as he mentioned it would give clarity and direction to private property owners. In regards to landscaping, he commented the description was vague on certain points within the landscape plan. He suggested property owners

be willing to reach out to staff for their knowledge and expertise.

6. **HRB Goals and Priorities** – The Staff accomplished one of the goals from last year which was the local historic designation of Old Town Hall. Ms. Thoburn mentioned that last year we had the Train Depot higher than the Aicher house and is suggesting to reprioritize these. She continued that when the Train Depot architect designs went out to bid, a contractor brought up an issue with the potential design and the building sweating in turn causing problems with mold. Furthermore, she said in order to fix the issue it created a significant change to the elevation. The Aicher house deck was delayed previously but is more of a priority due to the ability of gaining access to the Aicher house. Priorities for local designations or other protective measures and mentioned should be moved up for the Aicher house since we finished the Old Town Hall. It was noted that Jupiter Elementary, Riverbend Park, Jupiter Methodist Church and the Jupiter Lighthouse Local Designations pose challenges without public or private partnership. She gave an example of the Jupiter Elementary School and said without the school district wanting to designate it, they are having some difficulty. She gave credit to Mr. Leone in getting the school nominated as part of the statewide properties in peril.

She mentioned that staff added the Sawfish Bay Certificate to Dig as a secondary priority given the recent findings on the Bayside property. It is suggested that we maintain the remainder of the priorities. The Jupiter Lighthouse is nationally registered but it does not have a local designation. Florida Historic Markers for the Loxahatchee River and Fort Jupiter will occur with the completion of the US1 bridge construction. Historic Interpretive Signs remain a priority despite some challenges such as interviewing residents for Cinquez Park.

Chair Murray mentioned Sims Creek Preserve on Center Street and asked what is going to happen with that property. Ms. Thoburn mentioned it is an open space property and the Town received a Loxahatchee River Preservation Initiative grant in the amount of \$100,000 for public access, bioswale and kayak launch.

Board Member Liller asked when the Jupiter Elementary school historical marker was installed did they have a historic designation at the time. Ms. Thoburn responded no.

Board Member Liller said that Florida Department of Transportation submitted drafts of two historical markers to be placed somewhere near the bridge with one about the bridge and the other detailing the history of the river and its significance to the local area. In regards to the Jupiter Beach Historical marker, he noted the shipwreck park as it exists does not talk about the inlet itself and he suggested that it could. He also added that future goals and objectives to coincide with the centennial anniversary could include the 200+ year old small unmarked cemeteries in the Shores and Masonic Lodge property. The very small marker at the lodge should be formally marked to avoid any disturbance in the future. He suggested a

local site designation or interpretive signage rather than a historical marker. Chair Murray added that we don't designate cemeteries. Ms. Thoburn responded we will investigate and take a look at historic markers and interpretative signage markers.

Ms. Thoburn suggested bringing the Goals and Objectives back to the Board at a later date after we have incorporated the information and comments given in the meeting.

PUBLIC COMMENTS:

Mr. Brett Leone asked since it already has national historic significance, if the Lighthouse could receive a local historic designation, adding a layer of history. He mentioned the same could be done for Riverbend Park. He continued that he had submitted for the Jupiter Elementary School auditorium to be listed to the Florida Trust for Historic Preservation and was successfully accepted. He mentioned the FEC canal as possibly receiving signage or a historic marker as well.

7. **Staff Updates -**

Aicher House – Ms. Thoburn stated there was a break in at the Aicher house and explained the steps to prevent a future incident.

Demolition at Bayside/Jupiter Dive Shop – The demolition is imminent and could occur at the end of March or April.

Sawfish Bay State Historic Markers:

Sawfish Bay Marker that has been damaged again and will be moved slightly to avoid future incidents.

8. **Board Comments:** No comment.

9. **Next Meeting:** Tentatively March 18, 2024

10. **ADJOURNMENT:** Board Member Liller made a motion to adjourn the meeting and was seconded by Board Member Webber. The motion passed unanimously (4-0 vote). Meeting was adjourned at 7:06 pm.

Michael Schneider, Secretary

Debi Murray, Chair