



**TOWN OF JUPITER
HISTORIC RESOURCES BOARD AGENDA
REGULAR MEETING
TOWN COUNCIL CHAMBERS
February 26, 2024
6:00 p.m.**

Call to order:

Roll Call:

Chairperson Debi Murray	☐	Town Attorney, Thomas J. Baird	☐
Vice-Chairperson Brad Mayo	☐	Asst. Director of Planning and Zoning, and Staff Liaison, Stephanie Thoburn	☐
Board Member Christine Pinello	☐	Senior Planner and Staff Liaison, Stephen Mayer	☐
Board Member Josh Liller	☐	Secretary, Michael Schneider	☐
Board Member Lee Webber	☐		
Alternate Board Member – Sara Misselhorn	☐		
Alternate Board Member – Vacant	☐		

If you would like to speak before the Board please submit a green comment card to the secretary

Order of Business:

The normal order of business for hearings of agenda items is as follows:

- Applicant presentation
- Staff presentation
- Board questions to Applicant and Staff
- Public comment – Three (3) minute limit per speaker*
- Board discussion
- Motion on floor- Discussion only on the motion
- Call for the vote

***Public Comment** – Each comment is limited to three (3) minutes.

1. Approval of Agenda
2. Citizen Comments - Citizen comments unrelated to agenda items. The Board will not discuss these items this evening. Any issues will be noted by Staff for follow-up as appropriate.
3. Approval of Minutes – October 16, 2023 [\[Tab 1\]](#)

4. Officer Elections
5. Certificate of Appropriateness (COA) Matrix and Historic and Archaeologic Preservation Ordinance Update – Staff-initiated amendments to [\[Tab 2\]](#)
 - a. The Town of Jupiter’s Certificate of Appropriateness (COA) Matrix
 - b. Section 27-2437-2439 and 2443, to provide consistency with the COA matrix and update application requirements.
6. HRB Goals and Priorities – 2024 [\[Tab 3\]](#)
7. Staff Updates – Provided for information
8. Next Meeting: Monday, March 18, 2024 (Tentative)
9. Adjourn

Attachments:

- Attachment 1 – Approval of October 16, 2024 HRB Minutes
- Attachment 2 – Staff report for COA Matrix and Zoning Text Amendment to Historic and Archaeologic Preservation Ordinance and attachments
- Attachment 3 – HRB Goals and Priorities memo

Contact Stephen Mayer at (561) 741-2473 or email at smayer@jupiter.fl.us to get a copy of Attachments

Reminder: Communications regarding Town public business is considered public records under the Florida Records Law and may be subject to public disclosure.

cc: JHRB Members:

Ms. Debi Murray
Mr. Josh Liller
Mr. Brad Mayo
Ms. Christine Pinello
Mr. Lee Webber
Mr. David Thompson
Ms. Sara Misselhorn

Other Recipients:

Thomas Baird, Town Attorney
John Sickler, Director, Planning & Zoning
Stephanie Thoburn, Asst. Director, Planning & Zoning
Stephanie Proffer, Deputy Town Clerk
Nikki Carpenito, Senior Director, Town Managers Office
Rubin A. Acosta, DOS/Division of Historical Resources
Chris Davenport, PBC Archaeologist
Joe Mankowski, Advanced Archaeology and Town Archaeologist

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