

**FINAL MINUTES AND AGENDA
TOWN OF JUPITER
TOWN COUNCIL MEETING
TOWN COUNCIL CHAMBERS
TUESDAY, MAY 2, 2023**

Mayor Kuretski called the meeting to order at 7:00 P.M.

Roll Call: Mayor Jim Kuretski; Vice-Mayor Cheryl Schneider; Councilor Ron Delaney; Councilor Cameron May; Councilor Malise Sundstrom; Town Manager Frank Kitzerow; Town Attorney Thomas J. Baird and Deputy Town Clerk Stephanie Proffer.

PROCLAMATION

1. National Drinking Water Week, May 7-13, 2023 – Ms. Allyson Felsburg, Assistant Utilities Facilities Manager.

- Drop Savers 2023 Water Conservation Awards.

Mayor Kuretski presented the proclamation on behalf of Council to Ms. Allyson Felsburg.

Ms. Allyson Felsburg gave an overview of National Drinking Water Week and the Drop Savers Conservation Poster Contest.

Mayor Kuretski and Ms. Felsburg recognized the 2023 Drop Savers Poster Contest winners:

Division 1 - Kindergarten & 1st grade; 3rd Mason Kulger; 2nd Evelyn Foy; 1st Makana Warren. Division 2 - 2nd and 3rd grades; 3rd Cameron Tanner; 2nd Will Donaldson; 1st Lily Perrin. Division 3 - 4th and 5th grades; 3rd George Mendoza; 2nd Chloe Mar-Pizzuti; 1st Margaret Jones. Division 4 - Middle School; 2nd Lydia Champlin; 1st Clara Smith.

CITIZEN COMMENTS

Mr. Wayne Posner, resident of Carina Drive, acknowledged Mr. Frank Kitzerow, Town Manager, for doing a great job. He also spoke regarding trash pickup in his neighborhood.

Mr. Glen DeCicco, resident of Duncombe Drive, spoke about his concerns regarding a letter about removing obstructions in Mallory Creek.

Mr. Rick Clegg, resident of Sandpiper Circle, discussed his concerns regarding the Inlet Village Marina.

Mr. Andy Weston, resident of Dolphin Drive, spoke about improving Dolphin Drive.

Mr. Brett Leone, resident of Barbados Drive, suggested the Old Town Hall as a local historic designation. He also spoke about the use of the Inlet Village Marina.

MINUTES

2. April 18, 2023 Town Council Meeting Minutes.

Councilor Delaney moved to approve April 18, 2023 Town Council Meeting Minutes, as amended; seconded by Councilor Sundstrom; motion passed.

Kuretski	Schneider	Delaney	May	Sundstrom
Yes	Yes	Yes	Yes	Yes

CONSENT AGENDA

All items listed in this portion of the agenda are considered routine by the Town Council and will be enacted by one motion. There will be no separate discussion of these items unless a Councilor or citizen so requests; in which event, the item will be removed and considered at the beginning of the regular agenda.

- Councilor May pulled item 3.
- Mr. Eric Ellison, Ms. Karen Vinson, Mr. Steve Mesagno, Ms. Nancy Spanick, Mr. Heath Wintz, Mr. Mark Watson, Mr. Nick Scafidi, Mr. Stephen Dodson, and Mr. Ed Mahoney removed item 3.
- Mr. Wayne Posner removed item 5.
- Councilor Sundstrom pulled item 7.
- Vice-Mayor Schneider pulled item 5 and 7.

Councilor Delaney moved to approve the Consent Agenda, as amended; seconded by Councilor Sundstrom; motion passed.

Kuretski	Schneider	Delaney	May	Sundstrom
Yes	Yes	Yes	Yes	Yes

PUBLIC HEARING

3. Jupiter River Estates

A. Resolution 13-23, Approving an annual non-ad valorem assessment roll to recover the cost of the Jupiter River Estates canal biennial vegetative trimming maintenance of the privately-owned canals from the benefitting real property owners. **MOVED TO REGULAR AGENDA**

B. Resolution 96-22, Approving contract award recommendation to Sherlock Tree Company for Jupiter River Estates Canal Vegetation Trimming Re-Bid (S2005A) for an amount of \$533,388 with provisions for biennial renewals to perform vegetative maintenance trimming for a period not to exceed ten consecutive years. **MOVED TO REGULAR AGENDA**

PUBLIC BUSINESS

4. Resolution 21-23, Approving the contract award recommendation to Lifestream Watersystems Inc. for Reverse Osmosis Pilot Unit (W2312A) at the Town's Water Treatment Plant in the amount of \$515,100.

CONSENT AGENDA

PUBLIC BUSINESS

5. **Resolution 41-23**, Approving the mid-year budget amendments for fiscal year 2023.
MOVED TO REGULAR AGENDA
6. Considering two grant applications for the Cypress Drive Commercial Matching Grant Program in the amount of \$25,000 each.
7. Adopting the Fiscal Year 2023-2024 Strategic Plan. **MOVED TO REGULAR AGENDA**

END OF CONSENT AGENDA

ITEMS REMOVED FROM CONSENT AGENDA TO REGULAR AGENDA

PUBLIC HEARING

3. Jupiter River Estates

- A. **Resolution 13-23**, Approving an annual non-ad valorem assessment roll to recover the cost of the Jupiter River Estates canal biennial vegetative trimming maintenance of the privately-owned canals from the benefitting real property owners.
- B. **Resolution 96-22**, Approving contract award recommendation to Sherlock Tree Company for Jupiter River Estates Canal Vegetation Trimming Re-Bid (S2005A) for an amount of \$533,388 with provisions for biennial renewals to perform vegetative maintenance trimming for a period not to exceed ten consecutive years.

Dawn Clark, Assistant Finance Director, gave an overview of the Jupiter River Estates resolutions to approve an annual non-ad valorem assessment for biennial trimming and biennial maintenance. Ms. Clark highlighted the process which included; four adopted resolutions; three agreements with Palm Beach County Property Appraiser, Tax Collector and Information Systems (IS) department; multiple legal notices; and mailed notifications to residents. She explained the last step in the process would be to adopt and certify the assessment.

Mr. Steve Mesagno, resident of Sioux Street, said he believed residents living on the natural part of the creek should not be included in the assessment. He added that the homeowners should be responsible for trimming their own mangroves.

Mr. Eric Ellison, resident of Colony Way, stated his support for the initial trim of Jones Creek. He said the maintenance should be every other year to save money. He added that nothing was going to clean the creek until it was dredged.

Ms. Karen Vinson, resident of Sioux Street, thanked neighbors for trying to help clean Jones Creek and stated she was against the tax being raised.

Mr. Nick Scafidi, resident of Pawnee Street, said he wanted accountability with the company who received the contract for trimming.

Mr. Mark Watson, resident of Sioux Street, said the bulk of the cost would be the initial trimming and not the maintenance.

ITEMS REMOVED FROM CONSENT AGENDA TO REGULAR AGENDA
PUBLIC HEARING

3. Jupiter River Estates

Mr. Stephen Dodson, resident of Sioux Street, stated he was willing to pay because the trimming needed to happen.

Mr. Heath Wintz, resident of Sioux Street, explained how he and his neighbors have removed garbage from the creek. He also stated opening up the canopy and trimming would help reduce the bacteria levels in the creek.

Mr. Ed Mahoney, resident of Jones Creek Drive, said he thought that charging the homeowners the cost of maintaining the canal was unfair. He explained the floodwater control protected homes all over the area not just the homes on the creek.

Mayor Kuretski asked if the first trimming was being paid for by the Town. Ms. Clark said yes.

Mayor Kuretski asked about the biennial renewals.

Ms. Amanda Barnes, Interim Director of Utilities, explained the contract was set up with biennial renewals or every two-year renewal that are not required to renew.

Mayor Kuretski said the Town selected to trim every other year to save money. He also confirmed the contracts for the first initial trim was paid for by the Town and the biennial trimming would be paid through the assessment to the residents. Ms. Barnes agreed.

Vice-Mayor Schneider asked if the first round of trimming did not work what would happen to the assessments.

Ms. Dawn Clark said if the Town did not renew, the funding would be returned to the residents.

Councilor May asked if Council could act on the initial trim without having to agree to the assessment.

Mr. Baird explained Council would vote on a resolution to approve the assessment and enter into agreements with the Palm Beach Property Appraiser, Tax Collector, and IS department. He stated they would have to contact those agencies and stop the governmental action taken to raise or produce the funds for the program.

Vice-Mayor Schneider verified the initial \$533,000 was being paid for by the Town. Ms. Schneider asked if Council could approve the trimming and take another look at the assessment.

Mayor Kuretski stated the contract was flexible so they could see if it was working. He explained that Council agreed if the Town was going to spend a half million dollars there needed to be a mechanism to maintain the initial investment.

ITEMS REMOVED FROM CONSENT AGENDA TO REGULAR AGENDA

PUBLIC HEARING

3. Jupiter River Estates

Councilor May said the money was earmarked to do the initial trim and then the Town would have a year to pursue State funding which they had in the past. Vice-Mayor Schneider agreed.

Mayor Kuretski stated in order to invest half a million dollars there needed to be assurances of the creek being maintained.

Councilor Delaney agreed and asked if the assessments were \$600 a year with a five percent increase.

Ms. Clark answered that the contract had annual increases not to exceed five percent.

Vice-Mayor Schneider said she was concerned about the assessments and would like to investigate before setting up a system to tax residents.

Councilor Sundstrom said she thought the Town should pursue State funding. She *believed the State typically didn't support funding maintenance projects so the assessments will put the neighborhood in a good position to request future grant funding for the creek.* She mentioned being impressed by the organization of residents who had come to the Town seeking help to clean the creek. Ms. Sundstrom stated her concern for the cost and explained that's why they chose to trim every other year with an option to cancel the contract. LC 5/16/23

Councilor May said he did not want to put an unknown tax burden on the residents. He suggested to get the initial trim done then work on getting additional funding.

Councilor Delaney stated he was not willing to put up a half million dollars of other Jupiter residents tax money without the obligation from the residents who are benefiting the most. He thanked the residents and Staff who worked on putting this together.

Mayor Kuretski asked if the Town was successful in getting grants for the trimming, could the assessment be adjusted. Ms. Clark agreed

Councilor Delaney moved to approve Resolution 13-23; seconded by Councilor Sundstrom; motion passed.

Kuretski	Schneider	Delaney	May	Sundstrom
Yes	No	Yes	No	Yes

Councilor Delaney moved to approve Resolution 96-22; seconded by Councilor Sundstrom; motion passed.

Kuretski	Schneider	Delaney	May	Sundstrom
Yes	No	Yes	No	Yes

ITEMS REMOVED FROM CONSENT AGENDA TO REGULAR AGENDA

PUBLIC BUSINESS

5. Resolution 41-23, Approving the mid-year budget amendments for fiscal year 2023.

Mr. Wayne Posner, resident of Carina Drive, discussed improving Dolphin Drive and the color of the new police cars.

Mr. Scott Reynolds, Director of Finance, gave a brief overview of the mid-year budget amendments purpose.

Mayor Kuretski explained that Council adopted a budget in September and some projects carried over to the next fiscal year. He stated the mid-year budget amendment process allowed the Town to be fully transparent

Councilor Delaney moved to approve Resolution 41-23; seconded by Councilor May; motion passed.

Kuretski
Yes

Schneider
Yes

Delaney
Yes

May
Yes

Sundstrom
Yes

ITEMS REMOVED FROM CONSENT AGENDA TO REGULAR AGENDA

7. Adopting the Fiscal Year 2023-2024 Strategic Plan.

Vice-Mayor Schneider stated she pulled the item because she had additional input and wanted to discuss before it was finalized.

Councilor Sundstrom said the Arti-Gras action plan needed to be removed before it was adopted.

Mayor Kuretski said he had two items to update; the wording on the new Town Hall to reflect full completion before the start of the 2024 storm season and to establish a scope for the Jupiter Police Department (JPD) Training Facility before hiring a consultant. He clarified he would like to understand JPD's use of facilities outside the town and the historical frequency of use. Councilor Delaney agreed.

Councilor Sundstrom said she toured the Palm Beach Gardens Training Facility that she believed JPD used free of charge but she was unsure of the availability. She stated it was worth looking into to understand the need.

Councilor May explained that resources were lost when sending units outside Jupiter to train.

Ms. Moretto clarified she would add a preliminary step to determine need and the second step to develop a conceptual plan.

Vice-Mayor Schneider said the Jupiter Tequesta Athletic Association (JTAA) initiative should not be its own initiative and could be included under the recreation master plan.

Mayor Kuretski stated the recreation facility master plan was for facilities and JTAA was a partnership but was okay with moving the item.

ITEMS REMOVED FROM CONSENT AGENDA TO REGULAR AGENDA

PUBLIC BUSINESS

7. Adopting the Fiscal Year 2023-2024 Strategic Plan.

Ms. Moretto clarified that Staff would add it to the initiative Athletic Facility Usage.

Vice-Mayor Schneider moved on to Fiscal Responsibility and wanted to remove the Fire Rescue Strategy initiative because the 10-year agreement was completed.

Mayor Kuretski did not agree and was unsure of the rates. Councilor Delaney and Sundstrom agreed.

Councilor Sundstrom questioned if the agreement was completed.

Vice-Mayor Schneider said it was not necessary to keep the Fire Strategy Initiative on the Strategic Plan when they voted on a 10-year contract and would waste Staff resources. Councilor May agreed.

Mayor Kuretski stated the 10-year Interlocal Agreement (ILA) had provisions in case Council majority decided to create a Town Fire department.

Ms. Moretto clarified the Strategic Plan would be adopted with the amended items given during the meeting.

Council unanimously agreed to Adopt the Fiscal Year 2023-2024 Strategic Plan, as amended.

REGULAR AGENDA

PUBLIC HEARING

8. Ordinance 6-23, Second Reading. – Zoning text amendment to modify Sections 27-3359 and 27-3362 regarding sign location and area regulations for the Medical Center zoning district, and to add regulations for parking structures and directory signs.

Councilor Delaney indicated he planned to abstain from voting due to his wife working for Jupiter Medical Center.

Title read by Mr. Baird.

Councilor Sundstrom moved to approve Ordinance 6-23; Second Reading; seconded by Councilor May; motion passed.

Kuretski
Yes

Schneider
Yes

Delaney
Abstained

May
Yes

Sundstrom
Yes

REGULAR AGENDA

PUBLIC BUSINESS

9. Consideration to name the Jupiter Police Department Headquarters after Chief Glynn Mayo.

Chief David England gave a brief overview that included citizen comments from the March 9, 2023 Town Council meeting; history of Jupiter Police Department (JPD) headquarters building; historic information regarding Chief Glynn Mayo; dedication of Alternate A1A roadway; options for naming of JPD building; history of the possible first Chief of Police; naming a building after Chief Glynn Mayo; signage; monument; wall of honor; and designation of JPD community room.

Mr. Mark Bressler, resident of Tequesta, stated no one had spent as much time in office during such a critical period of Jupiter's history as Chief Mayo. He discussed Glynn Mayo's lobbying and personal efforts on the widening of Alternate A1A. He supported the building being named after Chief Mayo.

Ms. Penny Payne, resident of 126th Terrace, noted the Town Parks and Recreation Department established a policy in 2001 for naming and provided specifics of the policy. She asked Council to name the JPD building after Glynn Mayo.

Ms. Kathy Fagan, resident of Set N Sun Place, discussed how Chief Mayo exemplified how to be a good citizen. She explained she supported the JPD being named after Chief Glynn Mayo.

Ms. Leilani Webb Burg, resident of Jupiter, spoke regarding Chief Mayo saving her life and stated he continued to be a second dad to her as she grew up. She believed Chief Mayo deserved the honor of having the building named after him.

Mr. David Farmer, resident of Southeast Skylark Avenue, stated on May 5, 1966 Glynn Mayo saved his life after he had been bit by a rattlesnake. He stated Glynn Mayo deserved to be honored.

Mr. Wayne Posner, resident of Carina Drive, stated there were many great officers but Glynn Mayo inspired so many people within the Town and thought he should be honored.

Mr. Craig Mowry, resident of Blanca Isle Lane, felt that the Town should not name buildings after people because it would set a precedent. He thought the five options would not capture the history which had been discussed during the Council meeting. He believed the Town should be placing more of the Town's history on the website.

Mr. Brett Leone, resident of Barbados Drive, felt the building should be named after Chief Glynn Mayo who he believed was the first Police Chief. He suggested for Council to recognize more of the Town's pioneers and heroes.

REGULAR AGENDA

PUBLIC BUSINESS

9. Consideration to name the Jupiter Police Department Headquarters after Chief Glynn Mayo.

Mr. Brad Mayo, resident of Town Hall Avenue, noted his dad Glynn Mayo would tell Council to not name the building after him because that was the kind of man he was. He then discussed his numerous accomplishments. He asked Council to considering naming the building after him plus a room in the JPD dedicated to him and to the history of Jupiter.

Ms. Teri Grooms, Planning and Zoning Commissioner and resident of Perry Avenue, provided history regarding Glynn Mayo and believed the Town should honor him by naming the building after him.

Mayor Kuretski thanked everyone who shared stories and sent emails regarding Chief Mayo. He noted Council wanted to make sure the Town recognized all the heroes who had served the JPD. He stated he personally did not believe in naming buildings after people but felt it was important to give recognition.

Mayor Kuretski asked Chief England to explore other options which included a possible monument; display; Police Memorial; naming of Police Community Room; and wall of honor. He reiterated the need for Council to discuss honoring those who had served the Town.

Vice-Mayor Schneider stated she had pushed since 2019 for the JPD building to be named after Chief Glynn Mayo. She believed Glynn Mayo created the department and got it on the trajectory to where it was today. She felt through his actions he created the fabric of this community. She discussed the importance of preserving history which included remembering and honoring the people who had given so much to the Town.

Vice-Mayor Schneider noted Council needed to listen to the locals. She felt the other options were not suitable in honoring someone of the nature and stature of Glynn Mayo.

Councilor May stated as a local he agreed with Vice-Mayor's comments. He supported the naming of the building after Glynn Mayo and would like to look at other options to honor our fallen officers.

Councilor Sundstrom loved hearing all the stories and wished her daughters had been present to hear them. She was appreciative of all the positive participation by residents. She noted the Town policy didn't allow for naming buildings, however it was Council's prerogative to change it. She mentioned Glynn Mayo Highway not being enough and explained her concern over recognizing someone more than once. She noted there were a number of residents who had concerns with the naming of the building and was unsure of what to do with that information. She further explained there were *many* named families having historical ties to Jupiter and they were not recognized. LC 5/16/23

REGULAR AGENDA

PUBLIC BUSINESS

9. Consideration to name the Jupiter Police Department Headquarters after Chief Glynn Mayo.

Councilor Delaney stated he was surprised this item was on the agenda and thought it needed further discussion. He explained how Council wanted to preserve history and supported naming the building after former Chief Mayo who was one of the pioneers of the Town.

Councilor Sundstrom stated she supported naming the JPD building Chief Glynn Mayo but believed Council should look into cleaning up the policy.

Councilor Delaney said he agreed with Councilor Sundstrom and noted Council was not setting a precedent on naming buildings.

Mayor Kuretski stated he believed a decision had been made.

Councilor May asked if Council could direct Staff to explore the other options which were to honor former police Chiefs and officers that served the Town. Councilor Delaney agreed.

Vice-Mayor Schneider stated she wanted visitors who came to the building to understand why it was named after him.

Chief England stated funds had been set aside for the Chiefs' wall and the painting of all the common areas.

Councilor May moved to approve the naming of Jupiter Police Department Headquarters after Chief Glynn Mayo; seconded by Councilor *Schneider*; motion passed. LC 5/16/23

Kuretski
Yes

Schneider
Yes

Delaney
Yes

May
Yes

Sundstrom
Yes

ROUNDTABLE

10. Strategic Initiative update to the Municipal Complex masterplan and continued improvements.

Ms. Penny Payne, resident of 126th Terrace, suggested a historical art display in the new Town Hall. She also offered, on behalf of the Art Committee, their assistance if needed.

Mr. Michael Villella, Finance Project Manager, gave an overview of the Town Hall construction projects, the plan to demolish the existing Town Hall building, the new canopy, and expanded parking. He went over the anticipated budget.

Mr. John Sickler, Director of Planning and Zoning, reviewed plans for consideration regarding Daniels Way and the Town Green Space.

Mayor Kuretski stated he would like to ponder on the rest of the site. He also mentioned the idea of a potential property swap.

ROUNDTABLE

10. Strategic Initiative update to the Municipal Complex masterplan and continued improvements.

Vice-Mayor Schneider discussed the idea of possibly turning the Town Green space to face west.

Councilor Sundstrom stated Jupiter was known for the natural environment and said she would be interested in getting a number of statement trees, *such as Trumpet Trees*, for the Town Green to draw people in. *She liked the idea of active uses and the flexibility to include food trucks as there are no concessions sold on the municipal campus.* She also mentioned the potential of having public art. She noted these were all options but did not know the cost. LC 5/16/23

Councilor Delaney said he was excited to bring the Jupiter Jubilee back to the Town Hall Campus and liked ideas that provided future flexibility.

Councilor May stated his support of the destruction of the Old own Hall and would like to revisit the Town Green plans.

Mayor Kuretski said he was not opposed to having a canopy but had a concern about the money.

Mr. Vilella said he would come back to Council with a budget.

REPORTS

TOWN ATTORNEY - NONE

TOWN MANAGER

- Lobbyist – Mr. Kitzerow stated the State budget process concluded yesterday and the Town Hall cybersecurity, Sims Creek, and Bush road projects had been fully funded. The Town's lobbyist would be working with the Governor's office through the veto period.

TOWN COUNCIL – LIAISON REPORTS AND COMMENTS

COUNCILOR SUNDSTROM

- Lobbyist – Councilor Sundstrom stated the lobbyist was a good idea and the return on investment had been excellent.
- Serve on Council – Councilor Sundstrom mentioned she was grateful to serve with all the members of Council.

ADJOURNMENT- 10:37 P.M.

Laura Cahill, Town Clerk