

**FINAL MINUTES AND AGENDA
TOWN OF JUPITER
TOWN COUNCIL MEETING
TOWN COUNCIL CHAMBERS
TUESDAY, APRIL 4, 2023**

Mayor Kuretski called the meeting to order at 7:02 P.M.

Roll Call: Mayor Jim Kuretski; Vice-Mayor Ron Delaney; Councilor Malise Sundstrom; Town Manager Frank Kitzerow; Town Attorney Thomas J. Baird and Town Clerk Laura Cahill. Councilor Cameron May and Councilor Cheryl Schneider were absent.

PRESENTATION

1. Risk Management Safety Award presented to the Town by Public Risk Underwriters of Florida, Inc.

Mr. Chris Kittleson from Preferred Governmental Insurance Trust presented Ms. Daisy Sand, Risk Manager, with the Preferred Safety in Risk Management Member award. *The Town of Jupiter was selected from over 400 preferred members.* (LC 4/18/23) He gave an overview of Ms. Sand's contributions regarding reducing claims, implementing safety policies, conducting accident investigations, and providing safety training for Staff.

Mr. Frank Kitzerow, Town Manager, acknowledged Ms. Sand for her remarkable work for the Town. He also introduced the Town's new Human Resource Director Ms. Ashley Wilson.

CITIZEN COMMENTS

Dr. Howard Bloom, resident of Village Way, spoke regarding a recent accident he was involved in on Fredrick Smalls Road and A1A. He suggested adding a bridge over A1A to help with safety.

Mr. Glen DeCicco, resident of Duncombe Drive, discussed his concerns regarding Mallory Creek's plat language and a memo received from the Town about fencing.

MINUTES

2. March 16, 2023 Town Council Workshop Meeting Minutes and March 21, 2023 Town Council Meeting Minutes.

Councilor Sundstrom moved to approve the March 16, 2023 Town Council Workshop Meeting Minutes and March 21, 2023 Town Council Meeting Minutes, as amended; seconded by Vice-Mayor Delaney; motion passed.

Kuretski
Yes

Delaney
Yes

Sundstrom
Yes

CONSENT AGENDA

All items listed in this portion of the agenda are considered routine by the Town Council and will be enacted by one motion. There will be no separate discussion of these items unless a Councilor or citizen so requests; in which event, the item will be removed and considered at the beginning of the regular agenda.

Vice-Mayor Delaney moved to approve the Consent Agenda; seconded by Councilor Sundstrom; motion passed.

Kuretski
Yes

Delaney
Yes

Sundstrom
Yes

PUBLIC BUSINESS

3. **Resolution 17-23**, Approving contract renewal of EPW 2021-18 for parks landscape maintenance with Fresh Start Maintenance, Inc. in an amount not to exceed \$82,618.20.
4. **Resolution 18-23**, Approving contract renewal of EPW 2021-19 for landscape and irrigation maintenance with Terracon Services in an amount not to exceed \$1,078,401.56.
5. Approving contract award to Universal Cabling, Inc. to furnish and install low voltage cabling for the new Town Hall in the amount of \$265,208.
6. Approving contract award to Peerson Audio, Inc. to furnish and install all materials and equipment for audio visual and presentation capabilities as designed for the new Town Hall Council Chambers in the amount of \$220,886.23.
7. Approving an annual license renewal for Arctic Wolf Managed Detection and Managed Response Cybersecurity Protection through Flagler Technologies, Inc. in the amount of \$94,388.50.

REGULAR AGENDA

Mr. Baird stated Ordinance 6-23 and Resolution 29-33 required a voting quorum, two council members were not present, and Vice-Mayor Delaney would need to abstain. He noted he spoke to the Applicant prior to the meeting and they agreed to continue the items to the April 18, 2023 meeting.

PUBLIC HEARING

8. **Ordinance 6-23, First Reading**, – Zoning text amendment to modify Sections 27-3359 and 27-3362 regarding sign location and area regulations for the Medical Center zoning district, and to add regulations for parking structures and directory signs.

Councilor Sundstrom moved to continue Ordinance 6-23, first reading, to the April 18, 2023 meeting; seconded by Vice-Mayor Delaney; motion passed.

Kuretski
Yes

Delaney
Yes

Sundstrom
Yes

REGULAR AGENDA

PUBLIC HEARING

- 9. Resolution 29-23, Jupiter Medical Center - *Quasi-judicial*** – Site plan amendment application for a major expansion to add a five-story addition and construct a five-level parking garage on the east side of the existing hospital building, on a 27.3± acre property, located at 1210 Old Dixie Highway.

Councilor Sundstrom moved to continue Resolution 29-23 to the April 18, 2023 meeting; seconded by Vice-Mayor Delaney; motion passed.

Kuretski
Yes

Delaney
Yes

Sundstrom
Yes

Council unanimously agreed to continue items 10 and 11 to the April 18, 2023 meeting.

PUBLIC BUSINESS

- 10.** Approving the 2023 appointments to the Town's Boards, Committees, and Countywide Organizations.
- 11.** Selection of Town of Jupiter Vice-Mayor 2023-2024.

ROUNDTABLE

- 12.** Discussion of Areas of Local Importance.

Ms. Stephanie Thoburn, Assistant Director of Planning and Zoning gave a brief presentation on the 2023 Strategic Initiative which included an action plan and outline; existing important areas or districts; Council's input; and Redevelopment Overlay Areas (ROA).

Mayor Kuretski stated he would like the ROA to reflect the goals of the current Council.

Ms. Thoburn continued her presentation and asked Council the following questions: which areas of the Town did Council want to prioritize as areas of local importance; what objectives Council would like to address if they chose any local areas of importance; and was Council interested in revamping ROA's and incorporating them into local areas of importance.

Councilor Sundstrom stated there was a benefit to discussing the topic but wanted to wait for all members of Council to be present due to the item being one of Councilor Schneider's strategic priorities. She mentioned during a previous discussion of the topic the focus seemed to be on Center Street and would like to keep the scope narrow and focused. She also mentioned concerns over industrial zoning and focusing on ROA's and commercial.

Vice-Mayor Delaney spoke on existing ROA's and bringing them up to speed. He agreed with limiting the scope.

Mayor Kuretski also agreed with Councilor Sundstrom regarding ROA's and limiting the scope.

REPORTS

TOWN ATTORNEY

- Jupiter Soccer case – Mr. Baird reported that the mediation was scheduled for May 8, 2023 for the Jupiter Soccer case.

TOWN MANAGER

- Areas of Local Importance – Mr. Kitzerow stated Staff would bring back the roundtable at a future meeting.
- Police radio pole - Mr. Kitzerow mentioned the radio pole was turned on and working well.
- New Town Hall - Mr. Kitzerow stated he toured the new Town Hall and the framing had started. He noted they hoped to have the outside completed for hurricane season.
- Jupiter University (JupiterU) - Mr. Kitzerow mentioned JupiterU had a good turnout and the Town started the program in 2009.

TOWN COUNCIL – LIAISON REPORTS AND COMMENTS **COUNCILOR SUNDSTROM**

- JupiterU – Councilor Sundstrom commented on how much she enjoyed attending.

MAYOR KURETSKI

- Planning and Zoning Commission appointment – Mayor Kuretski appointed Mr. Dan Guisinger as his individual appointment for the Planning and Zoning Commission.
- New Town Hall construction site safety – Mayor Kuretski mentioned the importance of keeping the Town Hall construction site safe.
- Off-site hospital signage – Mayor Kuretski stated his concerns regarding the visibility of the off-site hospital sign located at the intersection of Military Trail and *Jupiter Lakes Drive*. LC 4/18/23

Councilor Sundstrom agreed the sign was hard to see and mentioned the policy and precedence regarding off-site signage.

ADJOURNMENT- 7:53 P.M.

Laura Cahill, Town Clerk